

POLICY COMMITTEE MINUTES

Meeting: January 7, 2020

Members Present: Heather Charity, Holly Whitmore, Christina Harmon McLeod

Also Present: Superintendent Susan Smith

1. **Call to Order:** Heather Charity began the meeting at 5:42pm. (Christina McLeod arrived at 6:10pm.)
2. **ACAA – Harassment and Sexual Harassment of Students:** The references have been updated to reflect the recent changes in Maine law. This policy is ready to go to the full Board in January.
3. **ACAA-R - Harassment and Sexual Harassment of Students Complaint and Administrative Procedures:** The recommended language has been updated to reflect the recent changes in Maine law. This policy is ready to go to the full Board in January.
4. **ACAB-R - Employee Discrimination and Harassment - Complaint Procedures:** The recommended language has been updated to reflect the recent changes in Maine law. After a typo is fixed on page 2 (V.C.1.), this policy will be ready to go to the full Board in January.
5. **GBEBB – Staff Conduct with Students:** This policy was reviewed to make sure it is current and complies with Maine law. A change will be made to page 2 (I.K.) and then it will be ready to go to the full Board in January. The changes have been reviewed by the leaders of the RSU 63 Teachers' Association.
6. **JFBC – Secondary School Tuition:** This policy is not required; but, it is helpful in clarifying potential issues around high school tuition. Language was added from Policy AA – School District Legal Status – Free Choice Selection of High School. The Policy Committee made some additional clarifications. Once these changes are made, this policy will be ready for full Board review at the January Board meeting.
7. **AA – School District Legal Status – Free Choice Selection of High School:** We have added some of this language to JFBC (above). AA is not a required policy. The recommendation is to rescind this policy.
8. **AEC – Accountability-Reporting to the Public:** This policy is not required. The reports mentioned are some of the many reports required by law. The recommendation is to rescind AEC.
9. **Policies to Review Next:**
For the February Policy Meeting
The following policies around tobacco will be reviewed with the goal of bringing them forward to the full Board in February. The law regarding tobacco and vaping products on school grounds have changed and our policies need to reflect those changes.
 - ADC – Tobacco Use and Exposure
 - ADC-R – Tobacco Use and Possession, Administrative Procedures
 - GBEC – Drug Free Workplace

EBABA - Chemical Hygiene Plan will be reviewed by the Policy Committee so it can go to the full Board in February. This policy must be reviewed annually (by March 2020).

Christina Harmon would like us to review our student transportation policy (EEAAA) to ensure parents can give written permission for drop-off of students in PreK through Grade 4.

For the March Policy Meeting

The following policies around Board Governance will be reviewed with the goal of bringing them forward to the full Board in March. These policies have not been reviewed since December 2013 and are some of our oldest policies.

BIA – New Board Member Orientation

BIB – Board Member Development Opportunities

BB – School Board Legal Status

BBA – School Board Powers and Responsibilities

For the April Policy Meeting

The following policies around Board Governance and Finance will be reviewed with the goal of bringing them forward to the full Board in April. These policies have not been reviewed since December 2013 and are the last of our oldest policies.

BBAA – Board Member Authority and Responsibilities

BID – Board of Directors Compensation

DK – Payment Procedures

10. Next Meetings:

Tuesday, February 4, 2020 at 5:30pm in the Holbrook Conference Room

Tuesday, March 3, 2020 at 5:30pm in the Holbrook Conference Room

Tuesday, April 7, 2020 at **6:00pm** in the Holbrook Conference Room

11. Other: No other discussion

The meeting adjourned at approximately 6:40pm.