

**RSU 63 Board of Directors  
Monday, April 22, 2019  
6:00pm at Eddington Elementary School  
Agenda**

**Call Meeting to Order**

**Executive Sessions:**

1. Discussion of Labor Contract Negotiations pursuant to 1 M.R.S.A. § 405(6)(D)

**Public Session will resume at approximately 6:30pm**

**Flag Salute/Moment of Silence**

**Approval of Minutes for March 25, 2019 Board Meeting**

**Recognition and/or Awards of Students, Staff and Others**

1. Holden School Actors, Set Designers, Stage Hands, and Director Mrs. Egolf
2. Holbrook "All A's" Second Trimester Honor Students

**Acceptance of Gifts/Donations**

1. Banners for the Holbrook Gym from Ntension
2. Holden Library Computer Donation from Linda Kerecman
3. \$500 Donation to CHEFS from the Maine Federal Credit Unions League

**Presentation**

1. Draft "Moving to One Campus" Summary Report – Ad Hoc Committee and Supt. Smith

**Questions and Comments from the Public**

**Dates of Next Meetings**

1. Curriculum Committee: Monday, April 29, 2019 at 3:30pm, at Holbrook
2. **Budget and Ad-Hoc/One Campus Informational Meeting: Thursday, May 9, 2019 at 6:00pm, at Holbrook**
3. Budget & Finance Committee: Tuesday, May 14, 2019 at 4:30pm, at Holbrook
4. RSU 63 Board of Directors Meeting: Monday, May 20, 2019 at 6:30pm, at Holbrook
5. **RSU 63 Budget Meeting: Wednesday, May 29, 2019 at 7:00pm, at Holbrook**

**Budget and Finance**

1. Business Manager Report
2. Budget and Finance Committee
3. FY20 Budget Update

**Superintendent's Report**

**RSU 63 Chair's Report**

**Acceptance of Reports**

(written and verbal Committee, Administrative, Budget and Finance, Superintendent, and Board Chair's Reports)

**Old Business**

**New Business**

1. Policy DIDA – Fixed Assets
2. Hourly Staff Handbooks

**Personnel Actions**

1. Resignations
  - a. William Meehan – Special Education Teacher
  - b. Erin Adams – Grade 2 Teachers
2. Reassignments - None
3. Elections (Board Vote Needed)
  - a. Probationary Year 1
    - i. Hannah Cote – Occupational Therapist
    - ii. Kasha Robertson – Special Education Teacher
  - b. Probationary Year 1 to Probationary Year 2
    - i. Sandra Rowe – Special Education Teacher
    - ii. Janet Nichols – Elementary School Counselor
    - iii. Deborah Nichols – Grade 2
    - iv. Robert Simko – Grade 6
    - v. John Marchelletta – Science Teacher
    - vi. Brandy Walsh – Grades 5-8 Art
  - c. Probationary Year 2 to Probationary Year 3
    - i. Sarah Gooding – Pre-Kindergarten Teacher
    - ii. Erin Adams - Grade 2
    - iii. Ashley Bean – Grade 4
    - iv. Michelle Voci – Grade 1
    - v. Nikki Goss – Math
    - vi. Aurora Stickle – Reading Recovery
  - d. Probationary Year 3 to Continuing Contract
    - i. Helen Allen-Weldon – Elementary Art
    - ii. Sandra Brown – Literacy Specialist
    - iii. Desiree Doughty – Social Studies
    - iv. Kaitlin Michaud – Speech & Language Pathologist
4. Appointments (for Board Information)
  - a. Heidi Duran – Educational Technician III, Holden
5. Searches
  - a. Substitutes

**Questions and Comments from the Public****Adjournment**

In compliance with the Americans with Disabilities Act, if you require any kind of assistance to fully participate in this meeting, please notify the Superintendent's Office at 843-7851 or write to Superintendent of Schools, 202 Kidder Hill Road, Holden, ME 04429.

RSU #63 Board Meeting  
Date: March 25, 2019  
Location: Holden Elementary School  
Minutes

**Members Present:**

*Town of Eddington:* Rusty Gagnon, Christina McLeod, and Steven Carr

*Town of Holden:* Gavin Robinson, John Hutchins, Heather Charity, and Jennifer Newcomb

*Town of Clifton:* Linda Graban, arrived at 6:00pm

*Superintendent of Schools:* Susan M. Smith

Board Chair, Rusty Gagnon called the meeting to order at 5:07pm.

At 5:09pm John Hutchins made the motion with a second by Christina McLeod to enter into Executive Session to discuss Labor Contract Negotiations pursuant to 1 M.R.S.A §405(6)(D).

**Roll Call Vote: 7 Yes; 0 No (Linda Graban Absent)**

Public session resumed at 5:49pm.

At 5:50pm Heather Charity made the motion with a second by Steve Carr to enter into Executive Session to discuss the Evaluation of Administrators pursuant to 1 M.R.S.A §405(6)(A).

**Roll Call Vote: 7 Yes; 0 No (Linda Graban arrived at 6:00pm)**

Public session resumed at 6:30pm. A flag salute was conducted and a moment of silence was observed.

Motion by Gavin Robinson with a second by Steve Carr to approve the Comprehensive Contract by and between the Regional School Unit No. 63 Board of Directors and the Regional School Unit No. 63 Teachers Association beginning September 1, 2019 and ending August 31, 2022 (tentatively agreed upon on March 19, 2019).

**Vote: 8 Approved; 0 Opposed**

Motion by Gavin Robinson with a second by Christina McLeod to approve a two-year contract for Jake Morgan, Facilities and Transportation Director and Kelly Theriault, Business Manager as recommended by Superintendent Smith with a \$1,750 salary increase the first year and up to \$2,000 salary increase in the second year (with the same health insurance offered to the teachers, \$450 per year for dental, and \$400 per year for life insurance).

**Vote: 8 Approved; 0 Opposed**

**Approval of Minutes:** Motion by Jenn Newcomb with a second by Heather Charity to approve the minutes from the February 25, 2019 Board Meeting with changes as discussed regarding Bill Hall's absence and the need to reschedule the FY18 Audit Presentation.

**Vote: 7 Approved; 0 Opposed; 1 Abstention by Rusty Gagnon**

Motion by Jenn Newcomb with a second by Christina McLeod to approve the minutes from the March 11, 2019 Board Workshop.

**Vote: 7 Approved; 0 Opposed; 1 Abstention by Steve Carr**

**Recognition and/or Awards of Students, Staff and Others:** Superintendent Smith recognized the Holbrook Chess Team for placing 3<sup>rd</sup> at the State Championship meet. Holbrook students also participated in the National History Day Regional Competition. Some students will be moving on to the State Competition in May.

**Acceptance of Gifts/Donations:** None

**Presentation:** Fiscal Year 2017-2018 Audit Report presentation by William Hall, RHR Smith and Company started with an apology from Mr. Hall for not attending the February 25, 2019 Board Meeting as agreed upon. He then reviewed the 2017-2018 audit. Mr. Hall advised the Management Letter provided to Susan Smith, Superintendent and the Board of Directors on Monday, March 25, 2019 at the Board meeting, outlined areas of improvement and concern. Ms. Newcomb asked if the Superintendent responded to the letter. Ms. Smith advised that the field work was completed in September of 2018 and she had just received the management letter that evening. After thorough review, a response letter will be submitted. Areas of concern noted on the Management Letter are Bank Reconciliations & Bank Statements, Account Codes & Structure, Fund Balance, and Student Activities Accounts. Ms. Gagnon asked Mr. Hall what the District's grade was for the Fiscal Year 2017-2018. Mr. Hall advised the books are solid, however the District needs to address the excess in the General Fund as to not lose subsidy from the State moving forward. He is pleased with how the District is moving forward overall and would grade the District an A minus.

**Questions and Comments from the Public:** Mr. Copeland started to ask questions about the ESG work. Ms. Gagnon advised questions regarding ESG would be addressed later in the agenda. Ms. Newcomb asked if there would be a time for questions and comments from the public before or after the Old Business as there was nothing listed on the agenda. Superintendent Smith suggested a motion be made to add a Questions and Comments from the Public to the agenda before Old Business is conducted.

Motion by Jenn Newcomb with a second by Steve Carr to add another "Questions and Comments from the Public" prior to Old Business on the March 25, 2019 Board Meeting Agenda.

**Vote: 8 Approved; 0 Opposed**

Rod Black, Town of Holden, asked why there was a 13% increase in the transportation line of the FY17-18 audit and if there was any concern about additional funds being moved. Superintendent Smith advised a bus was purchased last year to reduce time and repair on old buses. An additional afternoon bus route was added to help reduce the amount of time students were riding the bus. Mr. Hall added there are no signs of additional funds being diverted and he did not find any signs of money manipulation.

Bob Harvey, Town of Holden, asked what was being done with the 3% overage in the General Fund and why is it not being returned to the towns and tax payers. Superintendent Smith advised the money was being returned to the towns and tax payers by carrying it forward into the next year budget as a way of reducing increases to the towns.

Rod Black, Town of Holden, asked Mr. Hall if he was comfortable with the segregation of duties within the Central Office and the checks and balances practices. Mr. Hall advised he could not be 100% certain, however felt comfortable that the balance is safe and there was nothing unusual going on. Superintendent Smith advised the District now has a payroll warrant process in place. She personally reviews all warrants before they are reviewed and signed off on by two warrant offices from the Budget and Finance Committee. Jenn Newcomb advised in the past, the District did not have a Superintendent

overseeing the Budget process that clearly understood the Budget. She was pleased to say Superintendent Smith has a very clear understanding of the Budget and the Budget process.

**Dates of Next Committee Meeting:**

Ad-Hoc Committee: Sunday, March 31, 2019 at 1:00pm, at Holbrook Middle School

Policy Committee: Monday, April 1, 2019 at 6:00pm, at Holbrook Middle School

FY20 Budget Workshop: Monday, April 1, 2019 at 3:00pm, at Holbrook Middle School

Curriculum Committee: Monday, March 8, 2019 at 3:30pm, at Holbrook Middle School

FY20 Budget Workshop: Wednesday, April 10, 2019 at 3:00pm, at Holbrook Middle School

Budget & Finance Committee: Thursday, April 11, 2019 at 5:30pm, at Holbrook Middle School

Budget and Ad-Hoc/One Campus Information Meeting: Thursday, May 9, 2019 at 6:00pm, at Holbrook Middle School

RSU 63 Budget Meeting: Wednesday, May 29, 2019 at 7:00pm, at Holbrook

**Budget and Finance:** Nothing to add to Business Manager Report or Budget and Finance Committee Report. The FY20 Budget Committee has met and discussed Transportation, Facilities, Staff & Student Support, and System Administration. With the approval of the Comprehensive Contract for teachers, the budget process will continue moving forward. Insurance rates are expected soon.

**Superintendent's Report:** Superintendent Smith discussed the Ad-Hoc Committee language for the locally funded referendum question. This language will be reviewed by legal counsel prior to submitting to the towns for inclusion on the June referendum ballot.

Ms. Smith advised she and Mr. Morgan spent time reviewing the scope of work documents from ESG. They negotiated with ESG to include, as part of the project and all costs related to, preparing and submitting up to 20 grant applications, ensuring adjacent leaks are patched/repared in roofs that are not being replaced in the ESG scope of work, and replacing a section of a boiler at Holden that cracked this week. Ms. Smith also advised she has been working closely with legal counsel reviewing all the documents and contracts for ESG and Sterling Bank to ensure the verbiage is correct. Sterling Bank has agreed to accept partial prepayments under certain conditions. Ms. Smith advised the District has real problems happening that needs to be addressed and referenced the Financial Overview Facilities Cost Comparison – ESG Investment versus Status Quo handout.

**RSU #63 Chair's Report:** None

**Acceptance of Reports:** Motion to approve written and verbal reports from Administrators, Committees, and Superintendent, by Heather Charity with a second by Christina McLeod.

**Vote:** 8 Approved; 0 Opposed

**Questions and Comments from the Public:** Samples of questions and comments from the public include:

Tom Copeland, Town of Holden Councilman stated he thought the Priority List of work that needs to be done is outstanding. He understands the needs of the District, however was frustrated with the lack of detail in the breakdown and dollar amounts from ESG and how quickly the need to vote came to light.

Ben Breadmore, Holden Town Manager, thanked the Board for being proactive on the needs of the school buildings. He stated his concern is with the Board not taking the decision to spend \$5million to public referendum. He understands there is a "loophole" the Board is exercising that does not require public referendum, but feels with such a significant increase, the public should have the chance to vote.

RSU #63 Board Meeting Minutes

March 25, 2019

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Please Note: The computer used to record the meeting went into sleep mode and the audio did not save.

Mr. Breadmore voiced his concern that none of the schools have a complete sprinkler system. He stated if this was a code compliant issue as it is noted on the additional project list, it should be addressed immediately, but did not see it on the Priority List. Ms. Gagnon advised a grant has been applied for to address the sprinklers and that is why they are not on the Priority list.

Dale Fox, Town of Eddington, stated the towns should have a vote before the Board agrees to spend \$5million. Superintendent Smith advised legislature recognized the need for facility funding can sometimes be urgent. They created a State of Maine Statute to allow Board members the authority to enter into contracts to fix school buildings, the same as they have the authority to enter into contract with teachers. She stated this is not a "loophole", but rather a different way to fund fixing facilities. Ms. Smith advised the funding of a new school would go to referendum for public vote. John Hutchins added there was a cap on spending. The Board has been working hard and discussing these issues for months. Ms. Gagnon references the stack of binders on the table outlining the work done beginning in 2015 with Oak Point. She stated ESG is helping the District fix all of the priority items to keep the schools open.

Tim Pearson, Town of Holden, thanked the Board for their hard work putting together the proposal. He was sorry to have not been more involved in the process. In looking at the financial handout, he felt the option on the right was better if we were moving to one school since it is short term. He felt the other option put the district on the hook for a payment over 15 years. Mr. Pearson also echoed sentiments of need for a town referendum, as he was concerned many tax payers are unaware of the school's infrastructure problems and the happenings with ESG.

John Zimmerman, Town of Holden, stated he was confused as to why no one thought these items needed to be maintained. Rusty Gagnon advised the District has been patching the problems as they arose. Mr. Zimmerman asked why the problems were being patched and not fixed and wanted to know why the problems have not been budgeted for. Superintendent Smith stated she had been hesitant to invest money into buildings we were not sure we were going to have. We were waiting for the State Approval List, then found out we did not place high enough on the list for funding. Facility budgets had been cut over the past years and patches were done to get the buildings by. Now these items are at a point they need to be replaced. Mr. Zimmerman asked if there was a guarantee this investment would get them through the next 5-10 years. Ms. Smith advised the projects are guaranteed. Ms. Newcomb advised the Budget and Finance Committee has been working to build reserves over the past 5 years to address these issues. Joel Butler, Town of Holden, asked why the Facilities Director was not the one fixing the issues. Superintendent Smith again advised Mr. Morgan has done as much work as he could with the budget provided to him.

John Racine, Town of Holden, felt the Board was painting a portrait of long-term problems with short term solutions. He stated the towns should be able to vote on a \$6.6million short term solution and asked what the cost savings are for the District. Superintendent Smith referenced and discussed the Project and Cost Savings handout.

Ellen Campbell, Town of Holden and former School Board Member, stated she was on the Board when they made the decision to form 3 schools. She asked what happened to the reserve accounts that were in place at that time and stated she was concerned with the no bid process. Superintendent Smith advised ESG went out to bid and got engineered designs from local contractors. The contractors visited the schools on multiple occasions and submitted their bid. Ms. Gagnon added Mr. Morgan was aware of the companies submitting bids and is part of the accept or reject discussions. ESG has guarantees in place for energy cost savings and pays the District the difference if the guaranteed numbers are not met. This has been confirmed with other schools that have worked with ESG in the past. Ms. Gagnon added the other RFQ applicant only allowed use of their name brand products. ESG uses multiple qualified

contractors. Barbara Bayou, Town of Holden, asked if the District has seen any of the bids submitted. Superintendent Smith advised she had not requested them. Ms. Bayou added the District could not be sure they are being given the best price or know how much ESG made off the District without seeing the bids.

Bill Rand, Town of Clifton Selectman, asked what portion of the \$6.6 Million was ESG fees. John Hutchins advised the fee for ESG is \$1,500 per year.

Joel Butler, Town of Holden, asked about ESG's qualifications. He also asked about the profit ESG would make if RSU 63 contracted with them for the designated "priority projects." Mr. Donald Bresnahan from ESG responded that ESG's profit is 6%. Mr. Butler inquired if ESG or any of the expected providers were non-profit organizations. Mr. Bresnahan responded they are not non-profit organizations.

Alfred McLeod, Town of Holden Councilman, stated he was concerned with the price and the fact the towns were not able to vote on the spending. He stated this was taxation without representation. Superintendent Smith advised the school board members were elected officials by the towns and they were the town representation in the vote.

Carrie Zimmerman, Town of Holden, stated the Board needs to consider the elderly and retired citizen with fixed incomes. The Board cannot expect the towns to pay \$5 million now and then another large increase in June. She stated selling the 2 schools would not make back the \$5 million being spent now.

Eric Turner, Town of Holden, stated he was opposed to spending \$5 million over 15-years. He stated the list of Additional Options at their life's end is roughly \$2 million and the Board is talking about a possible consolidation vote in June. He felt the Board should be looking at one option and presenting that option to the towns for voting.

Isaac Churchill, Town of Holden, asked what happens if the Board votes to move forward with the \$5 million projects and the towns vote down the Budget in June. Superintendent Smith advised the Budget would go back to the Budget and Finance Committee for changes and resubmitted to the towns for approval. There are laws in place if a budget approval is not obtained, the district will operate under the same amount as the last approved budget.

David Hawes, Town of Holden, stated he is a multi-property owner in Holden and asked the Board to please put the vote out for public referendum. He reminded them the Boards fingerprints would forever be on this vote.

**Old Business:**

**Consideration of Entering into Contract with ESG and Lease with Sterling Bank:** Motion made by John Hutchins with a second by Steve Carr, I move that the resolution entitled, "Resolution to Authorize an Energy Conservation Project and Financing of an Energy Conservation Project Through a Tax-Exempt Lease Purchase Agreement in the Principal Amount of Not More Than \$5,100,000" be approved in the form presented to this meeting and that an attested copy of the Resolution be included with the minutes of this meeting.

**Discussion:** Jenn Newcomb read a statement she had prepared regarding her disapproval of entering into a contract with ESG and Lease with Sterling Bank. She stated she has not been comfortable with ESG from the beginning and her position has not changed. The projects identified by ESG are the same or similar to those Mr. Morgan identified in his Priority List, however the costs of completing these projects are much different. Ms. Newcomb stated she felt the Board should not be committing \$5 million of tax payer money over a 15-year lease without the taxpayer approval and then ask them to abandon

two of the buildings to consolidate into one. She felt there is a more fiscally responsible way to fix the problems. She stated she would not support a vote that would circumvent taxpayer approval to enter into a contract with ESG and financing with Sterling Bank.

**Vote: 2 Approved; 6 Opposed (Jenn Newcomb, Linda Graban, Gavin Robinson, John Hutchins, Heather Charity, and Christina McLeod)**

Motion by Gavin Robinson with a second by Christina McLeod to continue the Board meeting past 8:30pm.

**Vote: 8 Approved; 0 Opposed**

**New Business:**

**Policies to Approve:** Motion by John Hutchins with a second by Steve Carr to approve policy EBABA – Chemical Hygiene Plan.

**Vote: 8 Approved; 0 Opposed**

**Personnel Actions:**

**Resignations:** Linda Kerecman, Educational Technician III at Holden

**Reassignments:** None

**Elections:** None

**Appointments:** John Marchelletta, Track Coach; Desiree Doughty, Assistant Track Coach; Allison Blais, Substitute; Hayden Dow, Substitute; Morgan Tardiff, Substitute; Sarah Dickens, Art and STEM Substitute at Holbrook; Kristin Bender, Grade Two Substitute; Heather Benner, Kindergarten Substitute; and Jacob Gould, Holbrook Evening Custodian

**Searches:** Searches continue for Substitutes and Education Technician III

**Questions and Comments from the Public:** None

**Adjournment:**

At 8:45pm a motion was made by John Hutchins with a second by Christina McLeod to adjourn the meeting.

**Vote: 8 Approved; 0 Opposed**

Respectfully submitted by,

Susan M. Smith

RSU #63 Superintendent/Director of Curriculum and Instruction

Approved:



March 25, 2019

**MOTION:** I move that the resolution entitled, "Resolution to Authorize an Energy Conservation Project and Financing of an Energy Conservation Project Through a Tax-Exempt Lease Purchase Agreement in the Principal Amount of Not More Than \$5,100,000" be approved in the form presented to this meeting and that an attested copy of the Resolution be included with the minutes of this meeting.

**RESOLUTION TO AUTHORIZE AN ENERGY CONSERVATION PROJECT AND  
FINANCING OF AN ENERGY CONSERVATION PROJECT THROUGH A  
TAX-EXEMPT LEASE PURCHASE AGREEMENT IN  
THE PRINCIPAL AMOUNT OF NOT MORE THAN \$5,100,000**

The School Board of Regional School Unit 63 hereby RESOLVES as follows:

1. That pursuant to sections 15915 of Title 20-A of the Maine Revised Statutes and all other applicable laws, the Superintendent of Schools (the "Superintendent") is authorized in the name and on behalf of Regional School Unit 63 ("RSU 63") to negotiate, execute, and deliver a contract (the "Energy Conservation Contract") with Energy Systems Group, LLC or one of its business units, for an energy conservation and air quality equipment and related renovations and improvements project at RSU 63 facilities (the "Project") in an amount not to exceed \$5,100,000 (the "Project Amount"), provided that the Energy Conservation Contract is in a form acceptable to the Superintendent in consultation with RSU 63's legal counsel;
2. That costs of the Project are authorized to be funded by a tax-exempt lease purchase agreement, and the Superintendent is authorized to request proposals for tax-exempt lease purchase agreement financing in a principal amount not to exceed the Project Amount over a period not to exceed fifteen (15) years;
3. That pursuant to Sections 1001, 1055, and 15915 of Title 20-A of the Maine Revised Statutes and other applicable laws, the Superintendent is authorized in the name and on behalf of RSU 63 to select a proposal for tax-exempt lease purchase financing and to execute and deliver a lease purchase agreement in such form and under such terms and provisions, including such interest rate, duration of agreement, and other details of said lease purchase agreement not inconsistent with this Resolution, as the Superintendent shall approve, such approval to be conclusively evidenced by the Superintendent's execution and delivery thereof (the "Lease");
4. That the Superintendent is authorized to covenant on behalf of RSU 63 (as Lessee) that no part of the proceeds of the Lease shall be used directly or indirectly to acquire any securities or obligations, the acquisition of which would cause the Lease to be an "arbitrage bond" or "private activity bond" within the meaning of Sections 148 and 141 of the Internal Revenue Code of 1986, as amended, (the "Code") and to covenant on behalf of the Lessee to file any information report and pay any rebate due to the United States in connection with the issuance of the Lease;

5. That the Superintendent is authorized to designate the Lease as a qualified tax-exempt obligation for purposes of Section 265(b) of the Code;
6. That the Superintendent is authorized to execute and deliver such agreements, tax certificates, arbitrage and use of proceeds certificates, and other documents and certificates as may, in the Superintendent's opinion, be necessary or convenient to effect the transactions herein authorized, to be in such form not inconsistent with this Resolution as the Superintendent may approve, said approval to be conclusively evidenced by the execution and delivery thereof;
7. That the Superintendent is authorized to execute and deliver an escrow agreement with the Lessor or its nominee or with a third party financial or trust institution, if applicable, to hold funds in an escrow account pending disbursement of funds for the Project (the "Escrow Agreement"), said Escrow Agreement to be on such terms not inconsistent with the Lease and this Resolution as the Superintendent may approve, including without limitation a provision granting Lessor or third party financial or trust institution a security interest in the escrow account, said approval to be conclusively evidenced by the execution and delivery thereof;
8. That the Superintendent is authorized to covenant, certify and agree, on behalf of RSU 63, for the benefit of the holder of the Lease, that RSU 63 will file any required reports, make any annual financial or material event disclosure, and take any other action that may be necessary to ensure the disclosure requirements imposed by Rule 15c2-12 of the Securities and Exchange Commission, to the extent applicable, are met;
9. That the Superintendent and other appropriate officials of RSU 63, acting singly, are authorized to execute and deliver on behalf of RSU 63 such security agreements, UCC-1 financing statements, fixture filings, and other documents and certificates as may be required in connection with the Energy Conservation Contract, Lease and Escrow Agreement;
10. That the Superintendent and other appropriate officials of RSU 63, acting singly, are authorized and empowered in its name and on its behalf to do or cause to do all such other acts and things as may be necessary or desirable in order to effect the sale, execution, and delivery of the Energy Conservation Contract, the Lease and the Escrow Agreement in accordance herewith, and to take such other actions as may in the Superintendent's judgment be necessary to effectuate the accomplishment of the Project, and any such prior action by them is hereby ratified and confirmed;
11. That if the Superintendent or any other RSU 63 officer or official is for any reason unavailable to, as applicable, approve, execute or attest the Energy Conservation Contract, Lease and the Escrow Agreement, or any related financing documents, the person or persons acting in any such capacity, whether as an assistant, a deputy or otherwise, is authorized to act for such official with the same force and effect as if such

official had herself/himself performed such act, and any such prior action by them is hereby ratified and confirmed;

12. That if any of the officers or officials of RSU 63 who have signed, attested, or sealed the Energy Conservation Contract, Lease or Escrow Agreement shall cease to be such officers or officials before the Energy Conservation Contract, Lease or Escrow Agreement so signed, attested, and sealed shall have been actually authenticated or delivered by RSU 63, such agreement nevertheless may be authenticated, delivered, and issued with the same force and effect as though each person or persons who signed, attested, or sealed the same had not ceased to be such officer or official; and also, any such Energy Conservation Contract, Lease or Escrow Agreement may be signed, attested, or sealed on behalf of RSU 63 by those persons who, at the actual date of execution of such agreement shall be the proper officers or officials of RSU 63, although at the nominal date of the agreement any such person shall not have been such officer or official;
13. That the Treasurer of RSU 63, in consultation with Bond Counsel, is authorized to implement written procedures with respect to the Lease for the purpose of (i) ensuring timely "remedial action" for any portion of the Lease that may become "non-qualified bonds," as those terms are defined in the Code and regulations thereunder; and (ii) monitoring RSU 63's compliance following execution of the Lease with the arbitrage, yield restriction, and rebate requirements of the Code and regulations thereunder; and
14. That an attested copy of this Resolution be included with the minutes of this meeting.

A true copy as adopted by the School Board of RSU 63, attest:

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Susan M. Smith  
Secretary  
Regional School Unit 63

*Instruction: File an attested copy of this Resolution with the minutes of this meeting*

POLICY COMMITTEE MINUTES  
Meeting: April 1, 2019

**DRAFT**

**Members Present:** Heather Charity, Christina Harmon McLeod, John Hutchins (Policy Committee Chair)

**Also Present:** Susan Smith (Superintendent)

**I. Call to Order:** The meeting began at 6:00 PM.

**II. Policy Review:** DIDA – Fixed Assets

This policy is new. It was recommended by our auditor and has been reviewed by the Budget and Finance Committee. It is ready to go to the full Board of Directors.

**III. Review of Questions for Parent and Community Survey (for Fall Superintendent Evaluation):** Used questions from 2015 “RSU 63 Community Survey” as a basis to start from. Reviewed, edited, and modified questions. We will have Shelley Wyman make the changes and then share via email with the Policy Committee (and then the full Board of Directors).

The Policy Committee recommends this survey be conducted in early June so the school year is fresh in the minds of parents and community members. The end date for returning the surveys will be June 28<sup>th</sup>. The survey should be distributed broadly both electronically and via hard copy/paper. George Cummings should be the “owner” of the electronic survey and data. Christina Harmon McLeod volunteered to help enter the paper responses. Heather Charity offered to help with a cover letter.

**IV. Other:** Discussed date changes to IJND – MLTI MacBook Air Usage at Home. Determined these minor changes do not need to go to the full Board for approval. The policy and form will have blanks for the dates that can be filled in annually.

**V. Recommendations of Policies for Next Meeting (August):** School lunch prices for 2019-20 will need to be recommended by Business Manager/Food Service Director. Policy EFC-Food Service Program may need updating.

EEAEE – School Vehicle Operating Procedures  
BID – Board of Directors Compensation  
BBA – School Board Powers and Responsibilities  
BIA – New Board Member Orientation

**VI. Next Meeting:** To Be Determined (anticipating August 2019)

The meeting adjourned at 7:00 PM.

RSU 63 Ad-Hoc Committee Meeting

Sunday, March 31, 2019, 1:00 pm

Holbrook School

MINUTES

DRAFT

**Members present:**

Superintendent Susan Smith, John Hutchins, Heather Charity

**Call to Order:**

Meeting was called to order at 1:00 pm by John Hutchins.

**Information from Oak Point Associates:**

Susan Smith shared the documents recently received from Oak Point Associates regarding the cost of building on to Holden (\$32.8M) and Eddington (\$33.8M).

**Draft Report/Slides:**

The Committee reviewed the financial updates Susan Smith made to the draft report. Susan will confirm these numbers with Kelly Theriault (and see if Gavin Robinson has time to review them as well).

**Feedback from Focus Group and Survey:**

Quite a bit of time was spent reviewing and coding the responses from the Focus Group and from the Survey. These will be incorporated into the summary report/slides.

**Next Steps:**

Susan Smith will finish incorporating the Focus Group and Survey feedback into the slides (data, sample comments, and summary). These will be ready for the Committee to review on Thursday, April 4<sup>th</sup>.

A draft summary report and supporting documents will go out with the Board Packet on Friday, April 12<sup>th</sup>.

We hope to have an Ad Hoc Committee/One Campus Presentation during the April 22<sup>nd</sup> Board Meeting.

After the April 22<sup>nd</sup> Board Meeting, we will finalize the report and begin sharing it as broadly as possible.

Budget Information Meeting and One Campus Information Meeting will be at the Holbrook School on Thursday, May 9<sup>th</sup>.

**Other:** Susan Smith will ask Tyler Barter (from Oak Point Associates) to attend our One Campus Information Meeting on Thursday, May 9<sup>th</sup>. We anticipate the One Campus portion of that meeting to start at 7:00 (with the FY 20 Budget Informational Meeting being from 6:00 pm - 7:00 pm).

**Next Meeting:**

Friday, April 5<sup>th</sup> at 5:15 pm at Holbrook School

**Adjourn:** Meeting was adjourned at 2:50 pm

RSU 63 Ad-Hoc Committee Meeting

Friday, April 5, 2019, 5:15 pm

Holbrook School

MINUTES

DRAFT

**Members present:** Superintendent Susan Smith, John Hutchins, Heather Charity,  
Linda Graban (arrived at 5:25pm)

1. **Call to Order:** Meeting was called to order at 5:00pm
2. **Review financial numbers and draft report:** Reviewed and revised report to prepare for presentation to full Board
3. **Plan for presentation and meeting(s):** Susan and Heather will present Ad Hoc Committee's report/presentation to the Board at April School Board Meeting; John and Linda will help answer any questions
4. **Adjourn**

**Important Dates:**

April School Board Meeting on Monday, April 22nd at (6:00pm) at Eddington School

Informational Budget and One Campus Meetings on Thursday, May 9th at 6:00pm at Holbrook Cafeteria

May School Board Meeting on Monday, May 20th at (6:30?) at Holbrook School

Budget Meeting on Wednesday, May 29th at 7:00pm at Holbrook



EDDINGTON ELEMENTARY SCHOOL

HOLDEN ELEMENTARY SCHOOL

440 Main Road | Eddington, ME 04428 | P: 207-843-6010 | F: 207-843-4317

Don Spencer, *principal* dspencer@rsu63.org  
Tina Ferrill, *secretary* tferrill@rsu63.org  
Janet Nichols, *school counselor* jnichols@rsu63.org  
Dawna Bickford, *school nurse* dbickford@rsu63.org

590 Main Road | Holden, ME 04429 | P: 207-843-7828 | F: 207-843-4329

Don Spencer, *principal* dspencer@rsu63.org  
Heather Kiley, *secretary* hkiley@rsu63.org  
Janet Nichols, *school counselor* jnichols@rsu63.org  
Dawna Bickford, *school nurse* dbickford@rsu63.org

DRAFT



I submit my April board report on behalf of the students and staff at these “hard working” schools. Our Eddington enrollment begins with 32 students in PK, 42 in K, and 46 in 1<sup>st</sup> for a total of 120 students. We head over to Holden and have 38 in 2<sup>nd</sup>, 49 in 3<sup>rd</sup>, and 51 in 4<sup>th</sup> for a total of 138 students in Holden. (258 in total) The students are looking forward to Spring break for sure, but not before they spend an evening at the Eddington School for the annual school fair. The “Penny Wars” at both schools has been quite competitive to say the least.

Congratulations to the Holden actors and actresses for their wonderful performance of “The Reluctant Dragon.” Mrs. Egolf, director and the parent volunteers deserve high praise as well for their leadership and support of the students who really entertained all of us in attendance on April 5<sup>th</sup>. They look forward to a small “Cast Party” celebration after break.

The 3<sup>rd</sup> and 4<sup>th</sup> graders completed their MEA testing over the last three weeks and we shall “wrap” up with make-ups before the break. We all encouraged the students to do their very best. (Taking their time, reading and re-reading directions, good night sleep, good meals, etc.)

I was happy to recognize over 200 students at both schools’ assemblies for receiving the “Good Conduct” award for the second trimester. These students come to school each day, make ‘good choices’, did not receive a pink slip, bus slip, or incident reports. I also was happy to see over 700 gold slips and “Busted” slips handed out for going above and beyond in the classrooms and on the busses during the 2<sup>nd</sup> trimester. Well done!!!

Many students have been reading extra books at home and in school as we continue with our “Bikes for Books” read-a-thon until the end of April.

The children have been very busy preparing for their spring concert and Mrs. Jellison assures me it shall be another “magical musical affair.”

The fields at both schools are not drying out and the 5 inches of snow this week did not help. We really, really need 70 degree temperatures, I can only hope.

May will soon be upon us and it is full steam ahead!!!!

Sincerely,  
Mr. Spencer

# Holbrook School

202 Kidder Hill Road

Holden, Me 04429

# Office of the Principal

Tel: (207) 843-7769 Fax: (207) 843-4328

Richard Modery, Principal [rmodery@rsu63.org](mailto:rmodery@rsu63.org)

Michele Archambault, Assistant Principal/AD [marchambault@rsu63.org](mailto:marchambault@rsu63.org)

Joy Walters, Guidance [jwalters@rsu63.org](mailto:jwalters@rsu63.org)

Dawna Bickford, School Nurse [dbickford@rsu63.org](mailto:dbickford@rsu63.org)

## Principal's Report

4-11-19

**DRAFT**

### Enrollment:

Grade 5 52

Grade 6 59

Grade 7 51

Grade 8 73

Total 235

### Focus on instruction:

Ms. Doughty and several eighth-grade students participated in the National History Day competition at John Bapst High School on Saturday, March 23<sup>rd</sup>. Congratulation to all teams and particularly to Sarah Johnson who took first place in the essay portion of the event. Mrs. Clement (former Holbrook Teacher) has been nominated for the Harris History Teacher Award by the Margaret Chase Smith Library, administrator of the National History Day program in Maine. The Harris History Teacher of the Year award is sponsored by James F. Harris and is awarded to one middle and high school teacher annually. Congratulations and good luck Mrs. Clement.

The eighth-grade promotion ceremony has been scheduled for Thursday, June 13 in the Holbrook School gymnasium starting at 7:00pm. We will transport students to the Old Town YMCA for a post promotion fun night from 8:30-11:30 after the ceremony. The eighth-grade class trip has been scheduled for Monday, June 17<sup>th</sup>. Students will go to Fun Town and the Maine Mall before returning home. Historically this has been a terrific way for our students to wind down their Holbrook experience before they move on to their high school experience.

At this time the following break-down of students attending area high schools is: Brewer 24; John Bapst 30; Bangor 8; Hampden 2; Old Town 1; Ellsworth 1; Undecided 7.

The reading, writing, essay, and math MEA testing schedule went well with limited academic disruption. Students appeared to take the assessments seriously and put forth a solid effort throughout testing sessions. Our fifth and eighth grade students will take the MEA Science assessment (three 30min assessments) the week of April 22<sup>nd</sup>. This is as annual assessment given to all 5<sup>th</sup>, 8<sup>th</sup>, and 11<sup>th</sup> graders in the State of Maine.

### Climate and Culture:

Holbrook has started a school based "Best Buddies" program. The Best Buddies mission and vision is to build a world where people with Intellectual and Developmental Disabilities (IDD) are successfully integrated into schools, workplaces, and communities that its current efforts and services will be unnecessary. Until that vision becomes a reality, the organization will continue to educate middle school, high school, college students, community members, corporations, and employers about the emotional, functional, and natural needs and abilities of people with IDD. This group is a wonderful compliment to the Civil Rights Team at Holbrook. Although these groups have different missions their core ideal of inclusion for all individuals is closely aligned.

The spring athletic season is underway and we hope to get all programs outside soon. Our track and field will have their first meet Tuesday, April 23<sup>rd</sup> at Ellsworth. Our baseball team will have their first games Thursday, May 2<sup>nd</sup> at Milford and softball will play their first game at home vs Caravel Tuesday, May 7<sup>th</sup>. Good luck to all participants on a healthy, competitive, and fun spring season. A little warmth wouldn't hurt either!

### Team

Softball

Baseball

Track and Field

### Coach

Michelle Voci

Tim Archambault

John Marchelletta

### Participants

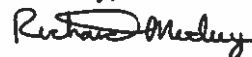
12

15

50 (Holbrook)

15 (Dedham)

Sincerely,



Richard Modery  
Principal

Holbrook Middle School



R.S.U. # 63 SCHOOL BOARD  
April Board Report  
Jake Morgan Transportation/Facilities

**DRAFT**

### **Transportation**

We had to do eight State inspections on the buses. Sometime in June, the State Police will come and do an inspection of all our buses. With the warmer weather we have not had to plug the diesel buses in at night. This will help with the garage electricity bill. Field trips and sports runs will start up the week of the 29<sup>th</sup>. One of our spare driver's will be returning from Florida which will help cover some of these extra trips. Bus # 29 has been out of service because of D.E.F system problems and transmission trouble. We have lost a 2001 bus (the oldest bus we have) to rust. We discovered the frame broke in one place and cracked in another. This bus is now out of service. After we remove some parts, we will send it to the scrap yard. I have spent a lot of time this month up dating student phone numbers in Transfinder. It seems a lot of parents are giving up land lines and only using cell phones.

### **Facilities**

I am happy to report that the high-water caller we installed last fall at Eddington school is working well. This past Tuesday, April 2 the power went out and after forty-five minutes I received a call that the water level was rising in the boiler room. We were able to hook-up the small generator and pump the water out. I hope that this summer we can get the sump pumps hooked up to battery backup. Our new night custodian at Holbrook School is working out very well. The custodians will be busy with repairing the lawns and parking lots over the next few weeks. I have been busy working on maintenance quotes for projects we will need to accomplish this summer.

**R.S.U. 63**  
**Budget & Finance Committee Meeting Minutes**  
April 11, 2019  
HOLBROOK CONFERENCE ROOM

1. Call the meeting to Order: 5:15pm  
In attendance: Jen Newcomb, Steve Carr, Kelly Theriault, Susan Smith, Gavin Robinson, Tom Copeland (Town of Holden)
2. Committee Officers
  - a. Gavin was elected Chair
  - b. Gavin and Steve were nominated for Warrant Officer positions
3. FY19 Financials Review
  - a. General Fund
    - i. General presentation, no questions. On track to finish around 3%
  - b. Hot Lunch
    - i. Do not expect this will finish in the negative
4. Support Staff Handbooks
  - a. Reviewed Support Staff Handbooks. Discussed adding language from Workers Compensation after Training Requirements requiring a pre-employment physical for some positions. Jenn Newcomb asked if this was budgeted. No, but it is relatively inexpensive and we get a credit of about \$1,500 on our Workers' Compensation cost. Discussed Alarm Calls/Building Check wording addition, we will pay a set fee. OK to not pay Over Time, as the pay discussed is more than time and a half. If there is an event that takes additional time, that becomes a different cost. Recommended to bring the Support Staff Handbooks to the full Board.
5. FY20 Budget
  - a. Reviewed 'Potential Budget Reduction' Document and changes from prior review at April 10<sup>th</sup>'s Budget Workshop.
  - b. Total increase \$738,000 a 7% increase and a 16% assessment. Susan will talk with Maine Municipal Bond Bank to assess whether some of the facilities cost in next year could be financed rather than all included in the FY20 budget.

**DRAFT**

- c. Next budget workshop is Thursday, April 25<sup>th</sup> at 4pm. We will reconvene and have another review of FY20 budget.
  - d. May 9<sup>th</sup> at 6:00 will be public budget and information session at Holbrook. This will include FY20 Budget and information around the one campus report from the Ad Hoc Committee.
  - e. Discussed briefly the \$40,000 minimum teacher salary and its status at the State.
  - f. Discussed LD 240 and Career and Tech. Ed. Funding – topics at Superintendent PENQUIS Meeting.
6. Audit Management Letter
- a. Carry to next month. Susan Smith will bring forward response after State asks for it.
7. Other
- a. Bids for Heating Fuel / Audit
    - i. Looking to go out week of April 22<sup>nd</sup>. Discussed how it cannot be turned around before public budget informational meeting but, we can still update the budget if bids are due back by May 9<sup>th</sup> or 10<sup>th</sup>.
  - b. Sold the old bus for \$975 for scrap metal (after stripping parts).
  - c. Susan will brief Board on recent Freedom of Information Act request from former employee and Dedham related to transportation contract.
8. Next Budget and Finance Committee Meeting: May 14<sup>th</sup> at 4:30pm at Holbrook
- a. Workshop April 25<sup>th</sup> 4:00pm at Holbrook
9. Adjourned: 6:01pm

# MSAD63

## FY19 Financial Statement

Statement Code: Financial

Account Number / Description	Adopted Budget 7/1/2018 - 6/30/2019	Current Period 3/1/2019 - 3/31/2019	Reported Period 7/1/2018 - 3/31/2019	Bal Remg	Percent Remaining 7/1/2018 - 3/31/2019	Encumbrances 7/1/2018 - 3/31/2019
<b>Local Revenue</b>						
1. 100-0000-10000-4142100-20 Transportation for other Units-Dedham	(78,500.00)	(20,474.89)	(61,421.98)	(17,078.10)	21.94%	150.00
2. 100-0000-10000-4142100-21 Transportation for other Units-Hampde	(12,000.00)	(3,150.00)	(9,450.00)	(2,550.00)	21.25%	0.00
3. 100-0000-10000-4142100-22 Transportation for other Units-online	(5,000.00)	(460.48)	(2,755.70)	(2,244.30)	44.89%	0.00
4. 100-0000-10000-4142100-23 Transportation for other Units-Bgr	(3,237.50)	0.00	(3,300.00)	62.50	(1.93)%	0.00
5. 100-0000-10000-4191000-05 RENT	0.00	(540.00)	(3,240.00)	3,240.00	---	0.00
6. 100-0000-10000-4199100-00 INSURANCE CLAIM	0.00	0.00	(5,578.16)	5,578.16	---	0.00
7. 100-0000-10000-4111100-01 REQUIRED LOCAL TAXES - CLIFTO	(627,399.75)	(52,283.31)	(470,549.79)	(156,849.96)	25.00%	0.00
8. 100-0000-10000-4111100-02 REQUIRED LOCAL TAXES - EDDINGTO	(1,427,978.00)	(118,998.17)	(951,985.36)	(475,992.64)	33.33%	0.00
9. 100-0000-10000-4111100-03 REQUIRED LOCAL TAXES - HOLDE	(2,387,906.00)	(198,992.17)	(1,790,929.53)	(596,976.47)	24.99%	0.00
10. 100-0000-10000-4111300-01 ADDITIONAL LOCAL TAXES - CLIFT	(122,325.24)	(10,193.77)	(91,743.93)	(30,581.31)	25.00%	0.00
11. 100-0000-10000-4111300-02 ADDITIONAL LOCAL TAXES - EDDIN	(278,415.41)	(23,201.28)	(185,610.24)	(92,805.17)	33.33%	0.00
12. 100-0000-10000-4111300-03 ADDITIONAL LOCAL TAXES - HOLDE	(465,574.27)	(38,797.86)	(349,180.74)	(116,393.53)	24.99%	0.00
13. 100-0000-10000-4142100-00 Transportation for other Units	0.00	0.00	(2,431.30)	2,431.30	---	0.00
14. 100-0000-10000-4151000-00 INTEREST INCOME	(8,000.00)	0.00	(9,941.38)	1,941.38	(24.26)%	0.00
15. 100-0000-10000-4199000-00 MISCELLANEOUS REVENUES	(26,360.00)	(26.08)	(2,170.24)	(24,189.76)	91.76%	0.00
16. 100-0000-10000-4199000-00 INSURANCE TRUST DIVIDENDS	0.00	0.00	(2,219.96)	2,219.96	---	0.00
17. 100-0000-10000-450000-00 UNDESIGNATED SURPLUS	(759,703.00)	0.00	0.00	(759,703.00)	100.00%	0.00
18. 100-0000-10000-450000-00 UNDESIGNATED SURPLUS-Spec E	(78,000.00)	0.00	0.00	(78,000.00)	100.00%	0.00
<b>Subtotal Local Revenue</b>	<b>\$ (6,280,399.17)</b>	<b>\$ (467,118.01)</b>	<b>\$ (3,942,508.23)</b>	<b>\$ (2,337,890.94)</b>	<b>37.22%</b>	<b>\$ 150.00</b>
<b>State Revenue</b>						
19. 100-0000-10000-4311100-00 STATE FOUNDATION ALLOCATIO	(4,061,274.62)	(339,411.97)	(3,055,417.38)	(1,005,857.24)	24.76%	0.00
20. 100-0000-20000-4312100-00 STATE AGENCY CLIENT TUITION	(80,000.00)	0.00	(10,840.09)	(69,159.91)	86.44%	0.00
<b>Subtotal State Revenues</b>	<b>\$ (4,141,274.62)</b>	<b>\$ (339,411.97)</b>	<b>\$ (3,066,257.47)</b>	<b>\$ (1,075,017.15)</b>	<b>25.95%</b>	<b>\$ 0.00</b>
<b>Total Revenues</b>	<b>\$ (10,421,673.79)</b>	<b>\$ (806,529.98)</b>	<b>\$ (7,008,765.70)</b>	<b>\$ (3,412,908.09)</b>	<b>32.74%</b>	<b>\$ 150.00</b>

# MSAD63

## FY19 Financial Statement

Account Number / Description	Adopted Budget		Current Period		Reported Period		Bal Remg	Percent Remaining		Encumbrances	
	7/1/2018 - 6/30/2019	3/1/2019 - 3/31/2019	3/1/2019 - 3/31/2019	7/1/2018 - 3/31/2019	7/1/2018 - 3/31/2019	7/1/2018 - 3/31/2019	Percent Remaining	7/1/2018 - 3/31/2019	Percent Remaining	7/1/2018 - 3/31/2019	7/1/2018 - 3/31/2019
<b>System Administration</b>											
21. 100-0000-23100-5150000-90 BOD - STIPENDS	1,100.00	0.00	0.00	0.00	0.00	1,100.00	100.00%	0.00	100.00%	0.00	0.00
22. 100-0000-23100-5250000-90 FICA/MEDI	84.50	0.00	0.00	0.00	0.00	84.50	100.00%	0.00	100.00%	0.00	0.00
23. 100-0000-23100-5345000-90 BOD - LEGAL FEES	11,500.00	0.00	0.00	5,980.64	5,980.64	5,519.36	17.55%	3,500.00	17.55%	3,500.00	3,500.00
24. 100-0000-23100-5346000-90 BOD - AUDIT	10,000.00	0.00	0.00	10,000.00	10,000.00	0.00	0.00%	0.00	0.00%	0.00	0.00
25. 100-0000-23100-5550000-90 BOD - DISTRICT BOND INSURANC	5,000.00	0.00	0.00	5,000.00	5,000.00	(803.00)	(16.06)%	0.00	(16.06)%	0.00	0.00
26. 100-0000-23100-5550000-90 BOD - PURCH.SERV. OTHER - LIAB	500.00	0.00	0.00	328.00	328.00	172.00	34.40%	0.00	34.40%	0.00	0.00
27. 100-0000-23100-5550000-90 BOD - PRINTING & OTHER	3,100.00	0.00	0.00	2,613.42	2,613.42	486.58	13.32%	70.50	13.32%	70.50	70.50
28. 100-0000-23100-5810000-90 BOD - MEMBERSHIP IN MSBA	2,400.00	0.00	0.00	2,272.00	2,272.00	128.00	5.33%	0.00	5.33%	0.00	0.00
29. 100-0000-23100-5814000-90 BOD - CONFERENCES	573.00	0.00	0.00	490.62	490.62	82.38	14.37%	0.00	14.37%	0.00	0.00
30. 100-0000-23140-5310000-90 BOD - REFERENDUM COSTS	1,625.00	0.00	0.00	0.00	0.00	1,625.00	100.00%	0.00	100.00%	0.00	0.00
31. 100-0000-23200-5100000-90 SUPT. OFFICE (SUPT) - SALARY	61,200.00	4,728.98	2,839.75	47,268.52	47,268.52	13,931.48	22.76%	0.00	22.76%	0.00	0.00
32. 100-0000-23200-5110000-90 Admin Asst Salary	37,555.00	2,839.75	2,839.75	27,616.55	27,616.55	9,938.45	26.46%	0.00	26.46%	0.00	0.00
33. 100-0000-23200-5210000-90 SUPT. OFFICE (SUPT) - BENEFITS	1,488.00	8.44	8.44	1,044.78	1,044.78	383.22	25.75%	0.00	25.75%	0.00	0.00
34. 100-0000-23200-5214000-90 SUPT. OFFICE (SUPT) - HEALTH	10,815.00	839.70	839.70	7,557.30	7,557.30	3,257.70	30.12%	0.00	30.12%	0.00	0.00
35. 100-0000-23200-5214000-90 SUPT. OFFICE (SUPT) - DENTAL	200.00	16.76	16.76	150.84	150.84	50.16	24.95%	0.00	24.95%	0.00	0.00
36. 100-0000-23200-5214000-90 SUPT. OFFICE (SUPT) - MCR	887.00	65.12	65.12	651.34	651.34	232.66	26.22%	0.00	26.22%	0.00	0.00
37. 100-0000-23200-5214000-90 SUPT. OFFICE (A/A) - BENEFITS	4,798.00	11.36	11.36	788.59	788.59	4,009.41	83.53%	0.00	83.53%	0.00	0.00
38. 100-0000-23200-5214000-90 SUPT. OFFICE (A/A) - HEALTH	1,500.00	0.00	0.00	0.00	0.00	1,500.00	100.00%	0.00	100.00%	0.00	0.00
39. 100-0000-23200-5214000-90 SUPT. OFFICE (A/A) - OASD/MCR	2,873.00	217.25	217.25	2,112.65	2,112.65	760.35	26.46%	0.00	26.46%	0.00	0.00
40. 100-0000-23200-5230000-90 SUPT. OFFICE (SUPT) - RETIREMEN	2,262.00	186.94	186.94	1,869.40	1,869.40	392.60	17.35%	0.00	17.35%	0.00	0.00
41. 100-0000-23200-5230000-90 RETIREMENT CONT./REGULAR E/	1,127.00	0.00	0.00	0.00	0.00	1,127.00	100.00%	0.00	100.00%	0.00	0.00
42. 100-0000-23200-5312000-90 SUPT. OFFICE SERVICES-CONTRACTE	15,000.00	0.00	0.00	14,458.43	14,458.43	541.57	0.00%	541.57	0.00%	541.57	541.57
43. 100-0000-23200-5330000-90 SUPT. OFFICE - EE TRAINING & DEV	1,201.00	0.00	0.00	1,067.00	1,067.00	134.00	11.15%	0.00	11.15%	0.00	0.00
44. 100-0000-23200-5441500-90 SUPT. OFFICE - COPIER LEASE	4,500.00	0.00	0.00	3,432.89	3,432.89	1,067.11	19.93%	170.11	19.93%	170.11	170.11
45. 100-0000-23200-5550000-90 SUPT. OFFICE - LIABILITY INSURANC	750.00	0.00	0.00	0.00	0.00	750.00	100.00%	0.00	100.00%	0.00	0.00
46. 100-0000-23200-5553000-90 SUPT. OFFICE - TELEPHONES	2,760.00	227.65	227.65	2,061.80	2,061.80	698.20	25.29%	0.00	25.29%	0.00	0.00
47. 100-0000-23200-5580000-90 SUPT. OFFICE - STAFF TRAVEL	2,750.00	0.00	0.00	1,320.33	1,320.33	1,429.67	51.98%	0.00	51.98%	0.00	0.00
48. 100-0000-23200-5600000-90 SUPT. OFFICE - OFFICE SUPPLIES	3,188.00	12.18	12.18	1,714.79	1,714.79	1,465.21	27.07%	604.14	27.07%	604.14	604.14
49. 100-0000-23200-5600000-90 SUPT. OFFICE - POSTAGE	3,720.00	500.00	500.00	2,633.58	2,633.58	1,086.42	20.16%	336.12	20.16%	336.12	336.12

# MSAD63

## FY19 Financial Statement

Account Number / Description	Adopted Budget		Current Period		Repeated Period		Bal Remg	Percent Remaining		Encumbrances	
	7/1/2018 - 6/30/2019	6/30/2019	3/1/2019 - 3/31/2019	3/31/2019	7/1/2018 - 3/31/2019	3/31/2019		7/1/2018 - 3/31/2019	3/31/2019	7/1/2018 - 3/31/2019	3/31/2019
50. 100-0000-2300-5605000-90 SUPT OFFICE - REPLACEMENT O	600.00			0.00	0.00	600.00	100.00%	0.00	0.00	0.00	0.00
51. 100-0000-2300-5800000-90 MEMBERSHIPS & DUES - SUPT OFF	1,475.00			0.00	829.60	645.40	43.75%	0.00	0.00	0.00	0.00
52. 100-0000-2500-5100000-90 Business Office WAGES	99,229.00		7,373.78		75,084.32	24,144.68	24.33%	0.00	0.00	0.00	0.00
53. 100-0000-2500-5200000-90 Business Office BENEFITS	700.00		27.56		361.25	438.75	62.67%	0.00	0.00	0.00	0.00
54. 100-0000-2500-5200000-90 CS - HEALTH INSURANCE	26,506.00		2,598.06		23,382.02	5,123.98	17.97%	0.00	0.00	0.00	0.00
55. 100-0000-2500-5200000-90 CS - OASDI/MCR	8,348.00		549.55		5,253.00	3,095.00	37.07%	0.00	0.00	0.00	0.00
56. 100-0000-2500-5210000-90 Denial	670.00		55.84		502.56	167.44	24.99%	0.00	0.00	0.00	0.00
57. 100-0000-2500-5230000-90 CS - RETIREMENT CONTRIBUTION	2,922.00		220.51		2,246.22	675.78	23.12%	0.00	0.00	0.00	0.00
<b>Subtotal System Administration</b>	<b>\$336,891.50</b>		<b>\$28,439.43</b>		<b>\$250,858.44</b>	<b>\$86,033.06</b>	<b>21.98%</b>			<b>\$5,225.44</b>	

# MSAD63

## FY19 Financial Statement

Account Number / Description	Adopted Budget 7/1/2018 - 6/30/2019	Current Period 3/1/2019 - 3/31/2019	Reported Period 7/1/2018 - 3/31/2019	Bal Remg	Percent Remaining 7/1/2018 - 3/31/2019	Encumbrances 7/1/2018 - 3/31/2019
School Administration						
58. 100-0000-2-000-510-000-11 PRINCIPAL SALARY - HOLBROOK	87,344.00	6,749.12	67,460.82	19,883.18	22.76%	0.00
59. 100-0000-2-000-510-000-12 PRINCIPAL SALARY - EDDINGTO	45,087.50	3,468.26	34,682.60	10,404.90	23.07%	0.00
60. 100-0000-2-000-510-000-13 PRINCIPAL SALARY - HOLDEN	45,087.50	3,468.28	34,682.80	10,404.70	23.07%	0.00
61. 100-0000-2-000-511-000-11 SECRETARIAL WAGES - HOLBROO	33,048.00	2,790.72	25,018.97	8,029.03	24.29%	0.00
62. 100-0000-2-000-511-000-12 SECRETARIAL WAGES - EDDINGTO	22,935.00	2,640.00	17,263.75	5,671.25	24.72%	0.00
63. 100-0000-2-000-511-000-13 SECRETARIAL WAGES - HOLDEN	25,905.00	2,337.25	18,043.95	7,861.05	30.34%	0.00
64. 100-0000-2-000-520-000-11 PRINCIPAL BENEFITS - HOLBROO	700.00	16.02	144.16	555.84	79.40%	0.00
65. 100-0000-2-000-520-000-12 PRINCIPAL BENEFITS - EDDINGTO	350.00	30.93	278.36	71.64	6.55%	69.70
66. 100-0000-2-000-520-000-13 PRINCIPAL BENEFITS - HOLDEN	350.00	30.94	278.47	71.53	6.50%	69.77
67. 100-0000-2-000-520-000-11 PRINCIPAL HEALTH - HOLBROOK	2,500.00	703.82	3,361.46	(861.46)	(34.45)%	0.00
68. 100-0000-2-000-520-000-12 PRINCIPAL HEALTH - EDDINGTO	6,980.00	591.68	5,334.86	1,665.14	23.82%	0.00
69. 100-0000-2-000-520-000-13 PRINCIPAL HEALTH - HOLDEN	6,980.00	591.92	5,337.02	1,662.98	23.79%	0.00
70. 100-0000-2-000-520-000-13 PRINCIPAL DENTAL - EDDINGTO	167.50	13.96	125.64	41.86	24.99%	0.00
71. 100-0000-2-000-520-000-13 PRINCIPAL DENTAL - HOLDEN	167.50	13.96	125.64	41.86	24.99%	0.00
72. 100-0000-2-000-520-000-11 PRINCIPAL MCR - HOLBROOK	1,266.00	96.28	970.78	295.22	23.31%	0.00
73. 100-0000-2-000-520-000-12 PRINCIPAL MCR - EDDINGTON	654.00	48.84	489.83	164.17	25.10%	0.00
74. 100-0000-2-000-520-000-13 PRINCIPAL MCR - HOLDEN	654.00	48.84	489.86	164.14	25.09%	0.00
75. 100-0000-2-000-520-000-11 PRINCIPAL UNEMPLOYMENT - HOLB	125.00	0.00	48.00	77.00	61.60%	0.00
76. 100-0000-2-000-520-000-12 PRINCIPAL UNEMPLOYMENT - EDDI	62.50	0.00	47.99	14.51	23.21%	0.00
77. 100-0000-2-000-520-000-13 PRINCIPAL UNEMPLOYMENT - HOLD	62.50	0.00	0.00	62.50	100.00%	0.00
78. 100-0000-2-000-520-000-11 PRINCIPAL WORKERS COMP - HOLB	432.00	0.00	309.82	122.18	26.28%	0.00
79. 100-0000-2-000-520-000-12 PRINCIPAL WORKERS COMP - EDDI	223.00	0.00	164.09	58.91	26.41%	0.00
80. 100-0000-2-000-520-000-13 PRINCIPAL WORKERS COMP - HOLD	223.00	0.00	164.09	58.91	26.41%	0.00
81. 100-0000-2-000-520-000-12 SECRETARIAL BENEFITS - EDDINGTO	0.00	0.00	30.99	(30.99)	---	0.00
82. 100-0000-2-000-520-000-11 SECRETARIAL HEALTH - HOLBROO	1,000.00	703.82	2,642.45	(1,642.45)	(164.24)%	0.00
83. 100-0000-2-000-520-000-12 SECRETARIAL HEALTH - EDDINGTO	1,000.00	0.00	500.00	500.00	50.00%	0.00
84. 100-0000-2-000-520-000-13 SECRETARIAL HEALTH - HOLDEN	8,468.00	844.58	6,104.88	2,443.12	28.85%	0.00
85. 100-0000-2-000-520-000-12 SECRETARIAL DENTAL - EDDINGTO	335.00	0.00	0.85	334.15	99.74%	0.00
86. 100-0000-2-000-520-000-11 SECRETARIAL OASD/MCR - HOLBROO	2,528.00	210.49	1,912.28	615.72	24.35%	0.00

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87. 100-0000-24000-5210021-12 SECRETARIAL OASD/MCR - EDDINGT	1,755.00	210.49	1,538.01	426.99	24.32%	0.00
88. 100-0000-24000-5210021-13 SECRETARIAL OASD/MCR - HOLDE	1,982.00	23.00	516.27	1,465.73	73.95%	0.00
89. 100-0000-24000-5210040-11 SECRETARIAL UNEMPLOYMENT -	125.00	11.01	34.12	90.88	72.70%	0.00
90. 100-0000-24000-5210040-12 SECRETARIAL UNEMPLOYMENT -	125.00	10.65	30.79	94.21	75.36%	0.00
91. 100-0000-24000-5210040-13 SECRETARIAL UNEMPLOYMENT -	125.00	1.21	29.94	95.06	76.04%	0.00
92. 100-0000-24000-5210050-11 SECRETARIAL WORKERS COMP -	164.00	0.00	119.01	44.99	27.43%	0.00
93. 100-0000-24000-5210050-12 SECRETARIAL WORKERS COMP -	114.00	0.00	82.97	31.03	27.21%	0.00
94. 100-0000-24000-5210050-13 SECRETARIAL WORKERS COMP -	128.00	0.00	92.85	35.15	27.46%	0.00
95. 100-0000-24000-5210015-11 Dental-SS	0.00	27.92	83.76	(83.76)	--	0.00
96. 100-0000-24000-5210015-12 Dental	0.00	0.00	183.06	(183.06)	--	0.00
97. 100-0000-24000-523-4000-11 RETIREMENT CONTRIBUTIONS/ADMINIS	3,468.00	266.74	2,667.40	800.60	23.08%	0.00
98. 100-0000-24000-523-4000-12 RETIREMENT CONTRIBUTIONS/ADMINIS	1,790.00	137.66	1,376.60	413.40	23.09%	0.00
99. 100-0000-24000-523-4000-13 RETIREMENT CONTRIBUTIONS/ADMINIS	1,790.00	137.72	1,377.20	412.80	23.06%	0.00
100. 100-0000-24000-523-4000-11 SECRETARIAL RETIREMENT - HOLB	991.00	0.00	0.00	991.00	100.00%	0.00
101. 100-0000-24000-523-4000-12 SECRETARIAL RETIREMENT - EDDI	688.00	0.00	0.00	688.00	100.00%	0.00
102. 100-0000-24000-523-4000-13 SECRETARIAL RETIREMENT - HOLD	777.00	0.00	0.00	777.00	100.00%	0.00
103. 100-0000-24000-523-4000-11 RETIREMENT	0.00	83.72	765.54	(765.54)	--	0.00
104. 100-0000-24000-533-0000-11 PRIN. TRAINING & DEVELOPMEN	400.00	0.00	25.00	375.00	93.75%	0.00
105. 100-0000-24000-533-0000-12 PRIN. TRAINING & DEVELOPMEN	600.00	0.00	275.00	325.00	54.16%	0.00
106. 100-0000-24000-533-0000-13 PRIN. TRAINING & DEVELOPMEN	600.00	0.00	275.00	325.00	54.16%	0.00
107. 100-0000-24000-544-1500-11 COPIER LEASE - HOLBROOK	11,500.00	0.00	9,204.00	2,296.00	19.96%	0.00
108. 100-0000-24000-544-1500-12 COPIER LEASE - EDDINGTON	6,500.00	0.00	5,103.00	1,397.00	21.49%	0.00
109. 100-0000-24000-544-1500-13 COPIER LEASE - HOLDEN	7,500.00	0.00	5,103.00	2,397.00	31.96%	0.00
110. 100-0000-24000-553-2000-11 TELEPHONE - HOLBROOK	4,400.00	330.52	3,015.26	1,384.74	31.47%	0.00
111. 100-0000-24000-553-2000-12 TELEPHONE - EDDINGTON	2,200.00	169.22	1,636.27	563.73	35.62%	0.00
112. 100-0000-24000-553-2000-13 TELEPHONE - HOLDEN	2,900.00	305.49	2,733.25	166.75	5.75%	0.00
113. 100-0000-24000-558-0000-11 PRINCIPAL OFFICE TRAVEL - HOLB	500.00	0.00	0.00	500.00	100.00%	0.00
114. 100-0000-24000-558-0000-12 PRINCIPAL OFFICE TRAVEL - EDDI	300.00	0.00	46.55	253.45	84.48%	0.00
115. 100-0000-24000-558-0000-13 PRINCIPAL OFFICE TRAVEL - HOLD	300.00	0.00	46.55	253.45	84.48%	0.00
116. 100-0000-24000-564-0000-11 OFFICE SUPPLIES - HOLBROOK	1,200.00	0.00	521.94	678.06	46.79%	116.47



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Account Number / Description	Adopted Budget 7/1/2018 - 6/30/2019	Current Period 3/1/2019 - 3/31/2019	Revised Period 7/1/2018 - 3/31/2019	Bal Remg	Percent Remaining 7/1/2018 - 3/31/2019	Encumbrances 7/1/2018 - 3/31/2019
117. 100-0000-24000-560000-12 OFFICE SUPPLIES - EDDINGTON	1,150.00	0.00	0.00	1,150.00	91.21%	101.00
118. 100-0000-24000-560000-13 OFFICE SUPPLIES - HOLDEN	1,300.00	0.00	167.74	1,132.26	87.09%	0.00
119. 100-0000-24000-560000-11 POSTAGE - HOLBROOK	1,200.00	400.71	900.71	299.29	24.94%	0.00
120. 100-0000-24000-560000-12 POSTAGE - EDDINGTON	1,150.00	300.00	471.78	678.22	25.39%	386.22
121. 100-0000-24000-560000-13 POSTAGE - HOLDEN	1,250.00	207.90	629.63	620.37	18.72%	386.27
122. 100-0000-24000-5810000-11 MEMBERSHIPS & DUES - HOLBROOK	705.00	0.00	685.00	20.00	2.83%	0.00
<b>Subtotal School Administration</b>	<b>\$354,332.00</b>	<b>\$27,936.67</b>	<b>\$265,441.61</b>	<b>\$88,890.39</b>	<b>24.76%</b>	<b>\$1,129.43</b>

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## FY19 Financial Statement

Account Number / Description	Adopted Budget 7/1/2018 - 6/30/2019	Current Period 3/1/2019 - 3/31/2019	Reported Period 7/1/2018 - 3/31/2019	Bal Remg	Percent Remaining 7/1/2018 - 3/31/2019	Encumbrances 7/1/2018 - 3/31/2019
<b>Regular Instruction</b>						
123. 100-1000-21900-53-40000-95 PURCHASED PROF. SERVICES	2,200.00	950.00	1,775.00	425.00	19.31%	0.00
124. 100-1000-10000-510010-11 TEACHER SALARIES - HOLBROO	913,403.00	65,845.72	563,184.59	350,219.41	38.34%	0.00
125. 100-1000-10000-510010-13 TEACHERS SALARIES - HOLDEN	331,844.00	28,313.47	238,573.51	93,270.49	28.10%	0.00
126. 100-1000-10000-510200-13 ED TECH - WAGES	24,412.50	2,475.00	17,093.01	7,319.49	29.98%	0.00
127. 100-1000-10000-512000-11 SUBSTITUTE WAGES - HOLBROO	29,700.00	1,867.50	21,880.53	8,619.47	29.02%	0.00
128. 100-1000-10000-512000-13 SUBSTITUTE WAGES - HOLDEN	6,700.00	450.00	4,152.50	2,547.50	38.02%	0.00
129. 100-1000-10000-515000-11 TEACHER LEADER STIPENDS - HOL	1,500.00	0.00	750.00	750.00	50.00%	0.00
130. 100-1000-10000-515000-12 TEACHER LEADER STIPENDS - EDD	2,500.00	0.00	1,000.00	1,500.00	60.00%	0.00
131. 100-1000-10000-515000-13 TEACHER LEADER STIPEND - HOLD	2,500.00	0.00	1,000.00	1,500.00	60.00%	0.00
132. 100-1000-10000-520100-11 TEACHER - HEALTH INSURANCE -	219,282.00	15,960.83	149,842.44	69,439.56	31.66%	0.00
133. 100-1000-10000-520100-13 TEACHER - HEALTH INSURANCE -	81,240.00	6,147.67	55,333.29	25,926.71	31.90%	0.00
134. 100-1000-10000-520100-15-11 TEACHER - DENTAL INSURANCE -	8,606.00	482.81	4,365.94	4,240.06	49.26%	0.00
135. 100-1000-10000-520100-15-13 TEACHER - DENTAL INSURANCE -	2,847.50	227.89	2,047.72	799.78	28.08%	0.00
136. 100-1000-10000-520100-11 TEACHER - MCR - HOLBROOK	13,774.00	842.71	7,216.74	6,557.26	47.60%	0.00
137. 100-1000-10000-520100-12 TEACHER - MCR - EDDINGTON	0.00	0.00	14.05	(14.05)	—	0.00
138. 100-1000-10000-520100-13 TEACHER - MCR - HOLDEN	4,812.00	395.25	3,353.13	1,458.87	30.31%	0.00
139. 100-1000-10000-520100-11 TEACHER - UNEMPLOYMENT - HO	2,895.00	130.43	882.49	2,012.51	69.51%	0.00
140. 100-1000-10000-520100-13 TEACHER - UNEMPLOYMENT - HO	10,050.00	85.21	359.22	9,690.78	96.42%	0.00
141. 100-1000-10000-520100-11 TEACHER - WORKERS COMP - HOL	4,702.00	0.00	2,752.13	1,949.87	28.86%	592.43
142. 100-1000-10000-520100-13 TEACHER - WORKERS COMP - HOL	1,643.00	0.00	1,215.09	427.91	26.01%	0.00
143. 100-1000-10000-520200-13 ED TECH - HEALTH	8,468.00	844.58	6,007.65	2,460.35	29.05%	0.00
144. 100-1000-10000-520200-15-13 ED TECH - DENTAL	335.00	31.92	222.79	112.21	33.49%	0.00
145. 100-1000-10000-520200-13 ED TECH - OASDI/MCR	354.00	34.53	238.17	115.83	32.72%	0.00
146. 100-1000-10000-520200-13 UNEMPLOYMENT	125.00	9.53	28.21	96.79	77.43%	0.00
147. 100-1000-10000-520200-13 ED TECH - W/C	156.00	0.00	89.39	66.61	42.69%	0.00
148. 100-1000-10000-520300-11 SUBSTITUTE BENEFITS - HOLBROO	2,272.00	144.75	1,192.36	1,079.74	47.52%	0.00
149. 100-1000-10000-520300-13 SUBSTITUTE BENEFITS - HOLDE	513.00	13.91	216.92	296.08	57.71%	0.00
150. 100-1000-10000-523100-11 RETIREMENT	34,766.00	2,449.25	21,025.61	13,740.39	39.52%	0.00
151. 100-1000-10000-523100-13 RETIREMENT	12,145.00	1,124.11	9,459.67	2,685.33	22.11%	0.00

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Account Number / Description	Adopted Budget 7/1/2018 - 6/30/2019	Current Period 3/1/2019 - 3/31/2019	Repeated Period 7/1/2018 - 3/31/2019	Bal Remg	Percent Remaining 7/1/2018 - 3/31/2019	Encumbrances 7/1/2018 - 3/31/2019
152. 100-1100-10000-5233000-13 ED TECH - RETIREMENT	893.00	98.26	678.63	214.37	24.00%	0.00
153. 100-1100-10000-5233000-11 RETIREMENT	0.00	3.57	7.15	(7.15)	—	0.00
154. 100-1100-10000-5251000-11 TEACHER TUITION - HOLBROOK	5,000.00	0.00	2,338.00	2,662.00	22.76%	1,523.00
155. 100-1100-10000-5251000-13 TEACHER TUITION - HOLDEN	2,500.00	0.00	790.00	1,710.00	15.72%	1,317.00
156. 100-1100-10000-5330000-11 TEACHER TRAINING & DEV. - HOLB	7,600.00	0.00	1,988.36	5,611.64	73.83%	0.00
157. 100-1100-10000-5330000-13 TEACHER TRAINING & DEV. - HOLD	4,000.00	0.00	520.02	3,479.98	86.33%	26.48
158. 100-1100-10000-5433000-11 CONTRACTED SERVICES	25,764.00	2,965.00	17,190.00	8,574.00	(11.20)%	11,460.00
159. 100-1100-10000-5500000-13 OTHER PURCHASES SERVICES	1,800.00	0.00	1,680.00	120.00	6.66%	0.00
160. 100-1100-10000-5610000-11 TEACHING SUPPLIES - HOLBROO	16,620.00	198.46	11,197.82	5,422.18	30.76%	309.29
161. 100-1100-10000-5610000-13 TEACHING SUPPLIES - HOLDEN	10,200.00	0.00	5,718.13	4,481.87	43.93%	0.00
162. 100-1100-10000-5610510-11 SPECIALISTS SUPPLIES-HOLBROO	9,669.00	819.84	5,594.97	4,164.03	30.05%	1,258.11
163. 100-1100-10000-5610510-12 SPECIALISTS SUPPLIES - EDD	3,500.00	0.00	1,985.03	1,514.97	43.28%	0.00
164. 100-1100-10000-5610510-13 SPECIALISTS SUPPLIES-HOLDN	3,500.00	0.00	2,512.44	987.56	26.56%	57.90
165. 100-1100-10000-5611010-11 NEW INSTRUCTIONAL EQUIP. - HO	800.00	0.00	159.99	640.01	80.00%	0.00
166. 100-1100-10000-5640000-11 TEXTBOOKS - HOLBROOK	8,285.00	0.00	6,716.19	1,568.81	18.89%	3.23
167. 100-1100-10000-5640000-13 TEXTBOOKS - HOLDEN	4,340.00	0.00	3,881.31	458.69	10.56%	0.00
168. 100-1100-10000-5733000-11 FURNITURE & FIXTURES	0.00	0.00	0.00	0.00	—	1,719.96
169. 100-1100-10000-5733000-13 FURNITURE & FIXTURES	1,350.00	0.00	0.00	1,350.00	65.18%	470.03
170. 100-1100-10000-5800000-11 OTHER INSTRUCTIONAL EXP.-HOLB	750.00	0.00	729.00	21.00	2.80%	0.00
171. 100-1120-10000-5101010-12 K-2 TEACHER SALARIES- EDDINGTO	397,140.00	29,548.27	257,819.77	139,320.23	35.08%	0.00
172. 100-1120-10000-5101010-13 K-2 TEACHING SALARIES - HOLDE	164,500.00	10,961.54	93,778.87	70,721.13	42.99%	0.00
173. 100-1120-10000-5102000-12 K-2 ED. TECH. WAGES - EDDINGTO	53,236.00	5,785.50	40,450.50	12,826.96	24.09%	0.00
174. 100-1120-10000-5123000-12 K-2 SUBSTITUTE WAGES - EDDINGT	8,812.00	3,297.90	7,248.43	1,063.57	12.06%	0.00
175. 100-1120-10000-5123000-13 K-2 SUBSTITUTE WAGES - HOLDE	2,250.00	270.00	1,125.00	1,125.00	50.00%	0.00
176. 100-1120-10000-5201010-12 K-2 TEACHER HEALTH - EDDINGTO	91,006.00	6,976.52	69,673.34	21,332.66	23.44%	0.00
177. 100-1120-10000-5201010-13 K-2 TEACHER HEALTH - HOLDEN	16,936.00	1,403.28	12,653.53	4,282.47	25.28%	0.00
178. 100-1120-10000-5201015-12 K-2 TEACHER DENTAL - EDDINGTO	2,512.50	181.12	1,836.09	676.41	26.92%	0.00
179. 100-1120-10000-5201015-13 TEACHER DENTAL - HOLDEN	670.00	55.67	501.96	168.04	25.08%	0.00
180. 100-1120-10000-5201020-12 K-2 TEACHER MCR - EDDINGTON	5,799.00	411.33	3,588.35	2,170.65	37.69%	0.00
181. 100-1120-10000-5201020-13 TEACHER MEDICARE - HOLDEN	2,385.00	155.78	1,335.99	1,049.01	43.98%	0.00

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182. 100-1120-10000-5201040-12 K-2 TEACHER UNEMPLOYMENT -	1,375.00	84.23	395.93	979.07	71.20%	0.00
183. 100-1120-10000-5201040-13 TEACHER UNEMPLOYMENT - HOLD	500.00	25.46	189.00	311.00	62.20%	0.00
184. 100-1120-10000-5201050-12 K-2 TEACHER WORKERS COMP -	1,966.00	0.00	1,454.18	511.82	26.03%	0.00
185. 100-1120-10000-5201050-13 TEACHER WORKERS COMPENSATIO	814.00	0.00	602.34	211.66	26.00%	0.00
186. 100-1120-10000-5202000-12 K-2 ED. TECH. BENEFITS- EDDINGTO	0.00	103.05	666.64	(666.64)	---	0.00
187. 100-1120-10000-5202010-12 ED TECH - HEALTH	17,436.00	1,689.16	12,203.09	5,232.91	30.01%	0.00
188. 100-1120-10000-5202015-12 ED TECH - DENTAL	670.00	105.28	756.50	(86.50)	(12.91)%	0.00
189. 100-1120-10000-5202020-12 ED TECH - OASDI/MCR	772.00	0.00	0.00	772.00	100.00%	0.00
190. 100-1120-10000-5202040-12 Ed Tech UNEMPLOYMENT	312.50	0.00	0.00	312.50	100.00%	0.00
191. 100-1120-10000-5203000-12 K-2 SUBSTITUTE BENEFITS - EDDIN	675.00	100.09	248.64	426.36	63.16%	0.00
192. 100-1120-10000-5203000-13 K-2 SUBSTITUTE BENEFITS - HOLDE	172.00	10.57	58.05	113.95	66.25%	0.00
193. 100-1120-10000-5231010-12 Retirement	14,535.00	1,173.06	10,223.58	4,311.42	29.66%	0.00
194. 100-1120-10000-5231010-13 RETIREMENT	6,021.00	435.18	3,723.11	2,297.89	38.16%	0.00
195. 100-1120-10000-5232000-12 ED TECH - RETIREMENT	2,113.00	229.68	1,614.24	508.76	24.07%	0.00
196. 100-1120-10000-5233000-12 RETIREMENT	0.00	98.77	186.13	(186.13)	---	0.00
197. 100-1120-10000-5251000-12 K-2 TEACHER TUITION - EDDINGTO	2,500.00	0.00	3,068.00	(568.00)	(56.11)%	834.75
198. 100-1120-10000-5330000-12 K-2 EE TRAINING & DEV - EDDINGTO	4,000.00	0.00	446.50	3,553.50	86.33%	100.00
199. 100-1120-10000-5610000-12 K-2 INSTRUCTIONAL SUPPLIES - E	12,550.00	0.00	8,055.58	4,494.42	34.43%	172.64
200. 100-1120-10000-5610000-13 K-2 INSTRUCTIONAL SUPPLIES - H	4,500.00	0.00	2,764.55	1,731.45	38.47%	0.00
201. 100-1120-10000-5640000-12 K-2 TEXTBOOKS - EDDINGTON	8,450.00	0.00	3,120.24	5,329.76	58.79%	362.00
202. 100-1120-10000-5640000-13 K-2 TEXTBOOKS - HOLDEN	1,750.00	0.00	1,339.81	410.19	23.43%	0.00
203. 100-1120-10000-5733000-12 FURNITURE & FIXTURES	1,350.00	0.00	0.00	1,350.00	100.00%	0.00
204. 100-2900-10000-5101010-95 SALARIES	40,250.00	2,871.82	21,539.63	18,710.37	46.48%	0.00
205. 100-2900-10000-5123000-95 GIFTED & TALENTED - SUBSTITUTE	900.00	0.00	75.00	825.00	91.66%	0.00
206. 100-2900-10000-5201000-95 PROFESSIONAL BENEFITS	9,315.00	43.82	324.63	8,990.37	96.51%	0.00
207. 100-2900-10000-5223000-95 GIFTED & TALENTED - SUBSTITUT	70.00	0.00	1.09	68.91	98.44%	0.00
208. 100-2900-10000-5223020-95 MEDICARE	0.00	0.00	4.65	(4.65)	---	0.00
209. 100-2900-10000-5330000-95 GIFTED & TALENTED - EMPLOYE	4,800.00	0.00	150.00	4,650.00	80.41%	790.00
210. 100-2900-10000-5600000-95 GIFTED & TALENTED - OTHER SUP	3,575.00	0.00	323.57	3,251.43	88.67%	259.94
211. 100-2900-10000-5640000-95 GIFTED & TALENTED - TEXTBOOK	0.00	356.27	1,316.23	(1,316.23)	---	153.52

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## FY19 Financial Statement

Account Number / Description	Adopted Budget 7/1/2018 - 6/30/2019	Current Period 3/1/2019 - 3/31/2019	Reported Period 7/1/2018 - 3/31/2019	Bal Remg	Percent Remaining 7/1/2018 - 3/31/2019	Encumbrances 7/1/2018 - 3/31/2019
<b>Subtotal Regular Instruction</b>	<b>\$2,716,915.00</b>	<b>\$199,085.55</b>	<b>\$1,743,384.57</b>	<b>\$973,530.43</b>	<b>35.04%</b>	<b>\$21,410.48</b>
<b>Regular Instruction 9-12</b>						
212. 100-1200-10000-5561000-99 9-12 TUITION PAID TO OTHER RSU*	1,997,439.17	119,130.11	1,070,413.30	976,025.87	48.94%	0.00
213. 100-1200-10000-5563000-99 9-12 PRIVATE SCHOOL TUITION	986,733.27	111,640.05	733,417.20	253,346.07	25.67%	0.00
214. 100-1200-10000-5564000-99 INSURED VALUE FACTOR	59,205.20	7,123.43	46,813.36	12,391.84	20.93%	0.00
215. 100-1200-10000-540000-30 OTHER - CONTINGENCY	25,000.00	0.00	0.00	25,000.00	100.00%	0.00
<b>Subtotal REG 9-12</b>	<b>\$3,068,397.64</b>	<b>\$227,753.59</b>	<b>\$1,800,623.86</b>	<b>\$1,267,573.78</b>	<b>41.31%</b>	<b>\$0.00</b>

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## FY19 Financial Statement

Account Number / Description	Adopted Budget 7/1/2018 - 6/30/2019	Current Period 3/1/2019 - 3/31/2019	Reopened Period 7/1/2018 - 3/31/2019	Bal Remg	Percent Remaining 7/1/2018 - 3/31/2019	Encumbrances 7/1/2018 - 3/31/2019
<b>Special Education</b>						
216. 100-2200-10000-5101010-11 RR SALARIES	62,250.00	5,788.46	45,701.92	16,548.08	26.58%	0.00
217. 100-2200-10000-5101010-12 RR SALARIES	37,750.00	2,943.85	23,162.45	14,586.55	38.63%	0.00
218. 100-2200-10000-5101010-13 RR SALARIES	61,988.00	4,768.31	40,492.15	21,495.85	34.67%	0.00
219. 100-2200-10000-5102000-11 RR ED TECH - WAGES	45,245.00	5,600.33	42,322.62	2,922.38	6.45%	0.00
220. 100-2200-10000-5102000-12 RR ED TECH - WAGES	20,832.00	2,031.75	13,284.56	7,547.44	36.23%	0.00
221. 100-2200-10000-5102000-13 RR ED TECH - WAGES	0.00	2,416.50	16,457.00	(16,457.00)	--	0.00
222. 100-2200-10000-5123000-95 SPECIAL ED. (RR) SUBSTITUTE - WA	5,250.00	2,836.32	7,238.82	(1,988.82)	(37.88)%	0.00
223. 100-2200-10000-5201000-95 SPECIAL ED. (RR) TEACHER BENEF	0.00	15.10	164.73	(164.73)	--	0.00
224. 100-2200-10000-5201010-11 TCHR HEALTH INSURANCE	22,404.00	1,282.24	11,586.72	11,045.28	49.31%	0.00
225. 100-2200-10000-5201010-12 TCHR HEALTH INSURANCE	2,500.00	0.00	0.00	2,500.00	100.00%	0.00
226. 100-2200-10000-5201010-13 TCHR HEALTH INSURANCE	2,500.00	0.00	0.00	2,500.00	100.00%	0.00
227. 100-2200-10000-5201010-95 SPECIAL ED. (RR) TEACHER - HEAL	0.00	0.00	2,940.15	(2,940.15)	--	0.00
228. 100-2200-10000-5201015-11 TCHR DENTAL INSURANCE	670.00	41.88	335.04	334.96	49.99%	0.00
229. 100-2200-10000-5201015-12 TCHR DENTAL INSURANCE	335.00	27.92	251.28	83.72	24.99%	0.00
230. 100-2200-10000-5201015-13 TCHR DENTAL INSURANCE	335.00	27.92	260.44	74.56	22.25%	0.00
231. 100-2200-10000-5201015-95 SPECIAL ED. (RR) TEACHER - DENT	0.00	0.00	4.80	(4.80)	--	0.00
232. 100-2200-10000-5201020-11 FICA/MEDICARE	2,047.00	81.15	642.06	1,404.94	68.63%	0.00
233. 100-2200-10000-5201020-12 FICA/MEDICARE	302.00	42.10	335.84	(33.84)	(11.20)%	0.00
234. 100-2200-10000-5201020-13 FICA/MEDICARE	283.00	69.14	587.13	(304.13)	(107.46)%	0.00
235. 100-2200-10000-5201040-11 UNEMPLOYMENT COMP INSURANC	250.00	0.00	0.00	250.00	100.00%	0.00
236. 100-2200-10000-5201040-12 UNEMPLOYMENT COMP INSURANC	125.00	0.00	0.00	125.00	100.00%	0.00
237. 100-2200-10000-5201040-13 UNEMPLOYMENT COMP INSURANC	125.00	9.29	27.37	97.63	78.10%	0.00
238. 100-2200-10000-5201040-95 SPECIAL ED. (RR) TEACHER - UNEM	0.00	0.00	1.66	(1.66)	--	0.00
239. 100-2200-10000-5201050-11 WORKERSCOMP INSURANCE	411.00	0.00	227.94	183.06	44.54%	0.00
240. 100-2200-10000-5201050-12 WORKERSCOMP INSURANCE	348.00	0.00	226.98	81.02	26.31%	0.00
241. 100-2200-10000-5201050-13 WORKERSCOMP INSURANCE	183.00	0.00	136.23	44.77	24.46%	0.00
242. 100-2200-10000-5202000-95 SPECIAL ED. (RR) ED. TECH. - BENE	0.00	11.62	40.67	(40.67)	--	0.00
243. 100-2200-10000-5202010-11 ED TECH - HEALTH	10,546.00	439.90	2,172.81	8,373.19	79.39%	0.00
244. 100-2200-10000-5202010-12 ED TECH - HEALTH	8,546.00	0.00	56.41	8,489.59	99.33%	0.00

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## FY19 Financial Statement

Account Number / Description	Adopted Budget 7/1/2018 - 6/30/2019	Current Period 3/1/2019 - 3/31/2019	Reported Period 7/1/2018 - 3/31/2019	Bal Brgg	Percent Remaining 7/1/2018 - 3/31/2019	Encumbrances 7/1/2018 - 3/31/2019
245. 100-2300-10000-5202010-13 ED TECH - HEALTH	17,092.00	844.58	5,073.55	11,118.45	65.05%	0.00
246. 100-2300-10000-5202010-95 SPECIAL ED. (RR) ED. TECH HEALTH	0.00	0.00	2,551.16	(2,551.16)	—	0.00
247. 100-2300-10000-5202015-11 ED TECH - DENTAL	670.00	49.38	341.57	328.43	49.01%	0.00
248. 100-2300-10000-5202015-12 ED TECH - DENTAL	670.00	0.00	0.00	670.00	100.00%	0.00
249. 100-2300-10000-5202015-13 ED TECH - DENTAL	0.00	33.50	219.84	(219.84)	—	0.00
250. 100-2300-10000-5202020-11 ED TECH - OASDI/MCR	656.00	80.51	610.24	45.76	6.97%	0.00
251. 100-2300-10000-5202020-12 ED TECH - OASDI/MCR	480.00	15.07	176.59	313.41	63.96%	0.00
252. 100-2300-10000-5202020-13 ED TECH - OASDI/MCR	283.00	33.68	229.00	54.00	19.08%	0.00
253. 100-2300-10000-5202040-11 ED TECH - UNEMPLOYMENT	250.00	22.21	95.79	154.21	61.68%	0.00
254. 100-2300-10000-5202040-12 ED TECH - UNEMPLOYMENT	125.00	8.13	48.54	76.46	61.16%	0.00
255. 100-2300-10000-5202040-13 ED TECH - UNEMPLOYMENT	125.00	0.00	0.00	125.00	100.00%	0.00
256. 100-2300-10000-5202040-95 SPECIAL ED. (RR) ED. TECH - UNEM	0.00	0.00	2.00	(2.00)	—	0.00
257. 100-2300-10000-5202050-11 ED TECH - WORKERS COMP	224.00	0.00	165.67	58.33	26.04%	0.00
258. 100-2300-10000-5202050-12 ED TECH - WORKERS COMP	103.00	0.00	76.28	26.72	25.94%	0.00
259. 100-2300-10000-5202050-13 ED TECH - WORKERS COMP	168.00	0.00	0.00	168.00	100.00%	0.00
260. 100-2300-10000-5203000-95 SPECIAL ED. (RR) SUBSTITUTE - BE	405.00	85.98	326.58	78.42	19.36%	0.00
261. 100-2300-10000-5231010-11 TCIR RETIREMENT	2,278.00	229.80	1,844.37	463.63	20.35%	0.00
262. 100-2300-10000-5231010-12 TCIR RETIREMENT	1,382.00	115.28	919.58	462.42	33.46%	0.00
263. 100-2300-10000-5231010-95 RETIREMENT	0.00	0.00	66.13	(66.13)	—	0.00
264. 100-2300-10000-5232000-11 ED TECH - RETIREMENT	1,656.00	125.74	991.66	664.34	40.11%	0.00
265. 100-2300-10000-5232000-12 ED TECH - RETIREMENT	762.00	41.27	483.63	278.37	36.53%	0.00
266. 100-2300-10000-5232000-13 ED TECH - RETIREMENT	1,620.00	95.94	653.33	966.67	59.67%	0.00
267. 100-2300-10000-5233000-95 RETIREMENT	0.00	25.01	50.02	(50.02)	—	0.00
268. 100-2300-10000-5330000-95 SPECIAL ED. (RR) TEACHER - TRAI	2,000.00	200.00	1,621.84	378.16	6.80%	242.00
269. 100-2300-10000-5340000-95 SPECIAL ED. (RR) PURCH PROF S	64,000.00	1,130.89	5,119.89	58,880.11	84.32%	4,999.11
270. 100-2300-10000-5600010-95 SPECIAL ED. (RR) TEACHING SUPP	1,800.00	0.00	1,340.95	559.05	3.16%	502.00
271. 100-2300-10000-5640000-95 SPECIAL ED. (RR) TEXTBOOKS	780.00	0.00	8,554.09	(7,774.09)	(996.67)%	0.00
272. 100-2300-10000-5690000-95 SPECIAL ED. (RR) OTHER SUPPLIE	2,450.27	25.61	2,409.19	41.08	1.67%	0.00
273. 100-2300-10000-5101010-11 SC SALARIES	56,950.00	4,605.77	37,365.39	19,584.61	34.38%	0.00
274. 100-2300-10000-5101010-13 SC SALARIES	41,750.00	0.00	27,582.88	14,467.12	34.65%	0.00

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## FY19 Financial Statement

Account Number / Description	Adopted Budget 7/1/2018 - 6/30/2019	Current Period 3/1/2019 - 3/31/2019	Repealed Period 7/1/2018 - 3/31/2019	Bal Remg	Percent Remaining 7/1/2018 - 3/31/2019	Encumbrances 7/1/2018 - 3/31/2019
275. 100-2300-10000-5202000-11 SC ED TECH - WAGES	46,546.50	1,039.51	9,153.18	37,393.32	80.33%	0.00
276. 100-2300-10000-5202000-13 SC ED TECH - WAGES	19,530.00	0.00	42.00	19,488.00	99.78%	0.00
277. 100-2300-10000-5202000-95 SPECIAL ED. (SCC) ED. TECH. - WA	0.00	4,438.38	29,034.14	(29,034.14)	—	0.00
278. 100-2300-10000-5202000-95 SPECIAL ED. (SCC) SUBSTITUTE -	3,750.00	900.00	2,070.00	1,680.00	44.80%	0.00
279. 100-2300-10000-5202000-95 SPECIAL ED. (SCC) TEACHER BENE	0.00	9.21	94.59	(94.59)	—	0.00
280. 100-2300-10000-5202000-11 TCHR HEALTH INSURANCE	18,350.00	1,522.96	13,706.64	4,643.36	25.30%	0.00
281. 100-2300-10000-5202000-13 TCHR HEALTH INSURANCE	8,546.00	0.00	6,018.82	2,527.18	29.57%	0.00
282. 100-2300-10000-5202000-15-11 TCHR DENTAL INSURANCE	335.00	27.92	254.28	83.72	24.99%	0.00
283. 100-2300-10000-5202000-15-13 TCHR DENTAL INSURANCE	335.00	0.00	223.36	111.64	33.32%	0.00
284. 100-2300-10000-5202000-11 FICA/MEDICARE	826.00	67.70	494.21	331.79	40.16%	0.00
285. 100-2300-10000-5202000-13 FICA/MEDICARE	605.00	0.00	0.00	605.00	100.00%	0.00
286. 100-2300-10000-5202000-13 UNEMPLOYMENT COMP INSURANC	125.00	0.00	0.15	124.85	99.88%	0.00
287. 100-2300-10000-5202000-11 WORKERSCOMP. INSURANCE	283.00	0.00	208.53	74.47	26.31%	0.00
288. 100-2300-10000-5202000-13 WORKERSCOMP. INSURANCE	206.00	0.00	152.87	53.13	25.79%	0.00
289. 100-2300-10000-5202000-11 ED TECH - HEALTH	2,000.00	439.88	2,173.12	(173.12)	(8.65)%	0.00
290. 100-2300-10000-5202000-13 ED TECH - HEALTH	16,936.00	0.00	112.82	16,823.18	99.33%	0.00
291. 100-2300-10000-5202000-95 SPECIAL ED. (SCC) ED. TECH. - HE	0.00	1,740.00	9,489.01	(9,489.01)	—	0.00
292. 100-2300-10000-5202000-15-11 ED TECH - DENTAL	0.00	17.44	86.19	(86.19)	—	0.00
293. 100-2300-10000-5202000-15-13 ED TECH - DENTAL	670.00	0.00	0.00	670.00	100.00%	0.00
294. 100-2300-10000-5202000-15-95 SPECIAL ED. (SCC) ED. TECH. - DE	0.00	34.12	204.02	(204.02)	—	0.00
295. 100-2300-10000-5202000-11 ED TECH - OASDI/MICR	675.00	14.36	129.23	545.77	80.85%	0.00
296. 100-2300-10000-5202000-13 ED TECH - OASDI/MICR	283.00	0.00	0.42	282.58	99.85%	0.00
297. 100-2300-10000-5202000-95 SPECIAL ED. (SCC) ED. TECH. - OA	0.00	48.29	392.46	(392.46)	—	0.00
298. 100-2300-10000-5202000-11 ED TECH - UNEMPLOYMENT	250.00	3.95	26.61	223.39	89.35%	0.00
299. 100-2300-10000-5202000-13 ED TECH - UNEMPLOYMENT	125.00	0.00	0.00	125.00	100.00%	0.00
300. 100-2300-10000-5202000-95 SPECIAL ED. (SCC) ED. TECH. - UN	0.00	16.98	117.87	(117.87)	—	0.00
301. 100-2300-10000-5202000-11 ED TECH - WORKERS COMP	230.00	0.00	170.44	59.56	25.89%	0.00
302. 100-2300-10000-5202000-13 ED TECH - WORKERS COMP	148.00	0.00	71.51	76.49	51.68%	0.00
303. 100-2300-10000-5202000-95 SPECIAL ED. (SCC) SUBSTITUTE -	290.00	22.23	91.48	198.52	68.45%	0.00
304. 100-2300-10000-5231000-11 TCHR RETIREMENT	2,844.00	177.49	1,478.07	605.93	29.07%	0.00



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Account Number / Description	Adopted Budget	Current Period	Reported Period	Bal Remg	Percent Remaining	Encumbrances
	7/1/2018 - 6/30/2019	3/1/2019 - 3/31/2019	7/1/2018 - 3/31/2019		7/1/2018 - 3/31/2019	7/1/2018 - 3/31/2019
305. 100-2300-10000-5231010-13 TCHR RETIREMENT	1,528.00	0.00	1,083.08	444.92	29.11%	0.00
306. 100-2300-10000-5232000-11 ED TECH - RETIREMENT	1,704.00	41.27	363.39	1,340.61	78.67%	0.00
307. 100-2300-10000-5232000-13 ED TECH - RETIREMENT	715.00	0.00	1.67	713.33	99.76%	0.00
308. 100-2300-10000-5232000-95 SPECIAL ED. (SCC) - ED. TECH. RET	0.00	0.00	1,114.40	(1,114.40)	--	0.00
309. 100-2300-10000-5300002-95 PURCHASED PROF. SERVICES	1,000.00	0.00	1,601.00	840.00	(16.00)%	1,000.00
310. 100-2300-10000-5300000-95 SPECIAL ED. (SCC) TEACHER - TRA	1,000.00	0.00	610.00	390.00	39.00%	0.00
311. 100-2300-10000-5610010-95 SPECIAL ED. (SCC) INST. SUPPLIE	600.00	0.00	505.95	94.05	(19.19)%	209.24
312. 100-2400-10000-5123000-95 SPECIAL ED. HOME INST. TUTOR -	8,400.00	0.00	316.96	8,083.04	96.23%	0.00
313. 100-2400-10000-5200000-95 SPECIAL ED. HOME INST. TUTOR -	430.00	0.00	6.18	423.82	98.56%	0.00
314. 100-2400-10000-5233000-95 RETIREMENT	322.50	0.00	7.74	314.76	97.64%	0.00
315. 100-2500-23300-5104000-90 SPECIAL ED. - DIRECTOR SALAR	70,000.00	5,384.62	53,846.20	16,153.80	23.07%	0.00
316. 100-2500-23300-5118000-90 SPECIAL ED. - SECRETARY WAGE	29,811.00	2,074.59	17,012.60	12,798.40	42.93%	0.00
317. 100-2500-23300-5204000-90 SPECIAL ED. - DIRECTOR BENEFIT	2,598.00	70.64	761.83	1,836.17	70.67%	0.00
318. 100-2500-23300-5204000-90 ADMINISTRATION - HEALTH	18,428.00	1,631.86	14,686.74	3,741.26	20.34%	0.00
319. 100-2500-23300-5204015-90 ADMINISTRATION - DENTAL	335.00	27.92	251.28	83.72	24.99%	0.00
320. 100-2500-23300-5204000-90 SPECIAL ED. - SECRETARY BENEFIT	1,120.00	150.87	1,198.36	(78.36)	(6.93)%	0.00
321. 100-2500-23300-5204000-90 REGULAR E/E - HEALTH	18,025.00	1,135.46	9,235.83	8,789.17	48.76%	0.00
322. 100-2500-23300-5218015-90 Dental	335.00	21.16	172.11	162.89	48.62%	0.00
323. 100-2500-23300-5234000-90 RETIREMENT CONTRIBUTIONS/ADMINI	2,587.00	213.76	2,137.60	449.40	17.37%	0.00
324. 100-2500-23300-5300000-90 SPECIAL ED. - EE TRAINING & DE	2,500.00	538.00	1,945.12	554.88	22.19%	0.00
325. 100-2500-23300-5345000-90 LEGAL-SERVICES	2,500.00	0.00	788.25	1,711.75	29.67%	1,000.00
326. 100-2500-23300-5444000-90 SPECIAL ED. - PURCHASED PROF.	3,100.00	0.00	2,687.50	412.50	9.27%	125.00
327. 100-2500-23300-5444500-90 SPECIAL ED. - OFFICE COMER LEAS	4,500.00	0.00	2,603.00	1,897.00	42.15%	0.00
328. 100-2500-23300-5532000-90 SPECIAL ED. - OFFICE TELEPHON	1,500.00	130.15	1,163.97	336.03	22.44%	0.00
329. 100-2500-23300-5561000-90 SPECIAL ED. - TUITION/OUTSIDE P	861,192.50	65,498.82	364,067.43	497,115.07	57.25%	0.00
330. 100-2500-23300-55801000-90 SPECIAL ED. - OFFICE TRAVEL	2,000.00	99.13	1,156.10	843.90	42.19%	0.00
331. 100-2500-23300-5600000-90 SPECIAL ED. - OFFICE SUPPLIES	1,000.00	100.00	868.46	131.54	13.15%	0.00
332. 100-2500-23300-5810000-90 DUES & FEES - SPEED OFFICE	605.00	0.00	415.00	190.00	31.40%	0.00
333. 100-2500-23300-5900000-90 CONTINGENCY SPEC ED	78,000.00	0.00	0.00	78,000.00	100.00%	0.00
334. 100-2800-21500-5101010-95 SPECIAL ED. SPEECH TEACHER - S	50,000.00	6,720.00	44,400.00	5,600.00	11.20%	0.00

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## FY19 Financial Statement

Account Number / Description	Adopted Budget 7/1/2018 - 6/30/2019	Current Period 3/1/2019 - 3/31/2019	Repeated Period 7/1/2018 - 3/31/2019	Bal Remg	Percent Remaining 7/1/2018 - 3/31/2019	Encumbrances 7/1/2018 - 3/31/2019
335. 100-2800-21500-5201000-95 SPECIAL ED. SPEECH TEACHER - B	250.00	97.44	691.80	(441.80)	(176.72)%	0.00
336. 100-2800-21500-52010015-95 GROUP DENTAL INSURANCE	335.00	0.00	0.00	335.00	100.00%	0.00
337. 100-2800-21500-52010020-95 FICA/MEDICARE	725.00	0.00	0.00	725.00	100.00%	0.00
338. 100-2800-21500-5202040-95 UNEMPLOYMENT	120.00	0.00	0.00	120.00	100.00%	0.00
339. 100-2800-21500-5231000-95 RETIREMENT	1,680.00	266.78	1,762.67	(62.67)	(4.92)%	0.00
340. 100-2800-21500-5610010-95 INSTRUCTIONAL SUPPLIES	600.00	0.00	1,233.77	(633.77)	(105.62)%	0.00
341. 100-4100-10000-5340000-95 PURCHASED PROF. SERVICES	500.00	0.00	0.00	500.00	100.00%	0.00
342. 100-4300-10000-51210000-95 SUMMER PROGRAMMING - TUTO	2,349.00	0.00	2,071.38	277.62	11.81%	0.00
343. 100-4300-10000-5200000-95 SUMMER TUTOR - BENEFITS	114.00	0.00	31.26	82.74	72.57%	0.00
344. 100-4300-10000-52210000-95 Employer Benefits	0.00	0.00	8.18	(8.18)	---	0.00
<b>Subtotal Special Education</b>	<b>\$1,779,501.77</b>	<b>\$131,022.96</b>	<b>\$913,151.37</b>	<b>\$866,350.40</b>	<b>48.23%</b>	<b>\$7,987.35</b>

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## FY19 Financial Statement

Account Number / Description	Adopted Budget	Current Period	Reported Period	Bal Remg	Percent Remaining		Encumbrances	
					7/1/2018 - 6/30/2019	3/1/2019	7/1/2018 - 3/1/2019	3/1/2019
Staff & Student Support								
345. 100-XXXX-21200-5101010-11 GUIDANCE SALARIES - HOLBROO	48,000.00	3,692.31	31,249.99	16,750.01		34.89%		0.00
346. 100-XXXX-21200-5101010-12 GUIDANCE SALARIES - EDDINGTO	34,189.00	1,576.92	13,911.09	20,277.91		59.31%		0.00
347. 100-XXXX-21200-5101010-13 GUIDANCE SALARIES - HOLDEN	34,189.00	1,576.93	13,911.13	20,277.87		59.31%		0.00
348. 100-XXXX-21200-5201010-11 GUIDANCE - HEALTH BENEFITS -	2,500.00	0.00	0.00	2,500.00		100.00%		0.00
349. 100-XXXX-21200-5201010-12 GUIDANCE - HEALTH BENEFITS -	4,234.00	0.00	1,328.76	2,905.24		68.61%		0.00
350. 100-XXXX-21200-5201010-13 GUIDANCE - HEALTH BENEFITS -	4,234.00	0.00	1,328.88	2,905.12		68.61%		0.00
351. 100-XXXX-21200-5201015-11 GUIDANCE - DENTAL BENEFITS -	335.00	27.64	243.45	91.55		27.32%		0.00
352. 100-XXXX-21200-5201015-12 GUIDANCE - DENTAL BENEFITS -	167.50	0.00	27.92	139.58		83.33%		0.00
353. 100-XXXX-21200-5201015-13 GUIDANCE - DENTAL BENEFITS -	167.50	0.00	27.92	139.58		83.33%		0.00
354. 100-XXXX-21200-5201020-11 GUIDANCE - NCR - HOLBROOK	696.00	53.54	453.16	242.84		34.89%		0.00
355. 100-XXXX-21200-5201020-12 GUIDANCE - NCR - EDDINGTON	496.00	22.87	201.46	294.54		59.38%		0.00
356. 100-XXXX-21200-5201020-13 GUIDANCE - NCR - HOLDEN	496.00	22.87	201.48	294.52		59.37%		0.00
357. 100-XXXX-21200-5201040-11 GUIDANCE - UNEMPLOYMENT - HO	125.00	10.85	47.75	77.25		61.80%		0.00
358. 100-XXXX-21200-5201040-12 GUIDANCE - UNEMPLOYMENT - E	62.50	6.30	47.24	15.26		24.41%		0.00
359. 100-XXXX-21200-5201040-13 GUIDANCE - UNEMPLOYMENT - H	62.50	6.32	47.23	15.27		24.43%		0.00
360. 100-XXXX-21200-5201050-11 GUIDANCE - WORKERS COMP - HO	238.00	0.00	177.76	60.24		25.31%		0.00
361. 100-XXXX-21200-5201050-12 GUIDANCE - WORKERS COMP - ED	169.00	0.00	125.18	43.82		25.92%		0.00
362. 100-XXXX-21200-5201050-13 GUIDANCE - WORKERS COMP - HO	169.00	0.00	125.18	43.82		25.92%		0.00
363. 100-XXXX-21200-5231010-11 RETIREMENT	1,757.00	146.98	1,240.60	516.40		29.39%		0.00
364. 100-XXXX-21200-5231010-12 RETIREMENT	1,251.00	62.59	552.20	698.80		55.85%		0.00
365. 100-XXXX-21200-5231010-13 RETIREMENT	1,251.00	62.61	552.28	698.72		55.85%		0.00
366. 100-XXXX-21200-5610110-11 GUIDANCE SUPPLIES - HOLBROO	815.00	0.00	430.02	384.98		47.23%		0.00
367. 100-XXXX-21200-5610110-12 GUIDANCE SUPPLIES - EDDINGTO	690.00	0.00	407.71	282.29		40.19%		0.00
368. 100-XXXX-21200-5610110-13 GUIDANCE SUPPLIES - HOLDEN	690.00	0.00	488.89	201.11		30.30%		0.00
369. 100-XXXX-21300-5101010-90 NURSING SALARIES	56,663.00	4,358.69	37,010.44	19,652.56		34.68%		0.00
370. 100-XXXX-21300-5201010-90 NURSING - HEALTH BENEFITS - HO	8,468.00	703.82	6,334.38	2,133.62		25.19%		0.00
371. 100-XXXX-21300-5201015-90 NURSING - DENTAL BENEFITS	335.00	27.92	251.28	83.72		24.99%		0.00
372. 100-XXXX-21300-5201020-90 NURSING - NCR	822.00	62.06	528.12	293.88		35.75%		0.00
373. 100-XXXX-21300-5201040-90 NURSING - UNEMPLOYMENT	125.00	5.04	48.80	77.00		61.60%		0.00

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Account Number / Description	Adopted Budget 7/1/2018 - 6/30/2019	Current Period 3/1/2019 - 3/31/2019	Reported Period 7/1/2018 - 3/31/2019	Bal Remg	Percent Remaining 7/1/2018 - 3/31/2019	Encumbrances 7/1/2018 - 3/31/2019
374. 100-XXXX-21300-52100-50-90 NURSING - WORKERS COMP	280.00	0.00	207.47	72.53	25.90%	0.00
375. 100-XXXX-21300-52100-50-90 RETIREMENT	2,074.00	173.04	1,469.31	604.69	29.15%	0.00
376. 100-XXXX-21300-53100-53-90 HEALTH - OTHER PURCHASES	700.00	0.00	228.00	472.00	67.32%	0.00
377. 100-XXXX-21300-54100-10-90 NURSING EQUIPMENT REPAIR	100.00	0.00	0.00	100.00	25.00%	75.00
378. 100-XXXX-21300-56XXXX-90 NURSING SUPPLIES	3,720.00	0.00	628.23	3,091.77	0.38%	3,070.00
379. 100-XXXX-22100-510XXXX-90 CURRICULUM COORDINATOR SAL	49,800.00	3,465.14	33,849.70	15,950.30	32.02%	0.00
380. 100-XXXX-22100-5201020-90 FICA/MEDICARE	722.00	47.73	468.53	253.47	35.10%	0.00
381. 100-XXXX-22100-5201040-90 UC & WC	383.00	0.91	161.86	221.14	57.73%	0.00
382. 100-XXXX-22100-5204000-90 CURRICULUM COORDINATOR BEN	680.00	5.64	50.75	629.25	92.53%	0.00
383. 100-XXXX-22100-5204010-90 ADMINISTRATION - HEALTH	7,210.00	575.04	5,116.28	2,093.72	29.03%	0.00
384. 100-XXXX-22100-5204015-90 ADMINISTRATION - DENTAL	134.00	11.77	103.82	30.18	22.52%	0.00
385. 100-XXXX-22100-523XXXX-90 RETIREMENT CONTRIBUTIONS/ADMINI	1,823.00	136.94	1,338.27	484.73	26.58%	0.00
386. 100-XXXX-22100-5310000-90 PROFESSIONAL EE TRAINING	500.00	0.00	25.00	475.00	95.00%	0.00
387. 100-XXXX-22100-558XXXX-90 STAFF TRAVEL	900.00	0.00	135.52	764.48	84.94%	0.00
388. 100-XXXX-22100-56XXXX-90 OFFICE SUPPLIES - CURR.	500.00	43.78	544.52	(44.52)	(9.95)%	5.26
389. 100-XXXX-22100-5810000-90 DUES & FEES	200.00	0.00	150.00	50.00	25.00%	0.00
390. 100-XXXX-22200-5102000-11 LIBRARY AIDE WAGES	18,648.00	2,231.94	14,911.71	3,736.29	20.03%	0.00
391. 100-XXXX-22200-5202000-11 LIBRARY AIDE HEALTH	8,468.00	860.22	5,205.41	3,262.59	38.52%	0.00
392. 100-XXXX-22200-5202000-11 LIBRARY AIDE DENTAL	335.00	0.00	0.00	335.00	100.00%	0.00
393. 100-XXXX-22200-5202015-11 LIBRARY AIDE - FICA/MEDICARE	270.00	15.52	192.38	77.62	28.74%	0.00
394. 100-XXXX-22200-5202020-11 LIBRARY AIDE - UNEMPLOYMEN	125.00	8.54	59.93	65.07	52.05%	0.00
395. 100-XXXX-22200-5202040-11 LIBRARY AIDE - WORKERS COMP	92.00	0.00	68.28	23.72	25.78%	0.00
396. 100-XXXX-22200-5232000-11 ED TECH - RETIREMENT	740.00	44.39	547.78	192.22	25.97%	0.00
397. 100-XXXX-22200-56XXXX-11 LIBRARY BOOKS - HOLBROOK	5,190.00	0.00	3,790.02	1,399.98	1.25%	1,334.75
398. 100-XXXX-22200-56XXXX-12 LIBRARY BOOKS - EDDINGTON	500.00	0.00	0.00	500.00	100.00%	0.00
399. 100-XXXX-22200-56XXXX-13 LIBRARY BOOKS - HOLDEN	500.00	0.00	483.60	16.40	3.28%	0.00
400. 100-XXXX-22200-5735000-11 TECHNOLOGY SOFTWARE	1,748.00	0.00	582.60	1,165.40	66.67%	0.00
401. 100-XXXX-22300-510XXXX-90 TECHNOLOGY COORDINATOR SAL	70,815.00	5,471.94	54,694.68	16,120.32	22.76%	0.00
402. 100-XXXX-22300-520XXXX-90 TECHNOLOGY COOR. - BENEFITS	1,100.00	9.80	197.41	902.59	82.05%	0.00
403. 100-XXXX-22300-5204010-90 TECHNOLOGY COOR. - HEALTH	13,981.00	703.82	9,212.54	4,768.46	34.10%	0.00

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Account Number / Description	Adopted Budget 7/1/2018 - 6/30/2019	Current Period 3/1/2019 - 3/31/2019	Reported Period 7/1/2018 - 3/31/2019	Bal Remg	Percent Remaining 7/1/2018 - 3/31/2019	Encumbrances 7/1/2018 - 3/31/2019
404. 000-0000-22300-5200005-90 TECHNOLOGY COOR. - DENTAL	335.00	27.92	251.28	83.72	24.99%	0.00
405. 000-0000-22300-5200000-90 TECHNOLOGY COOR. - OASDI/MC	5,418.00	-416.74	-4,057.18	1,360.82	25.11%	0.00
406. 000-0000-22300-5200000-90 TECHNOLOGY COOR. - UNEMPLOYMEN	125.00	0.00	48.00	77.00	61.60%	0.00
407. 000-0000-22300-5200000-90 TECHNOLOGY COOR. - WORKER	351.00	0.00	259.30	91.70	26.12%	0.00
408. 000-0000-22300-5230000-90 TECHNOLOGY COOR. - RETIREMEN	2,124.00	163.42	1,634.20	489.80	23.06%	0.00
409. 000-0000-22300-5610000-11 TECHNOLOGY SUPPLIES - HOLBROO	4,255.00	120.91	2,077.70	2,177.30	38.10%	560.08
410. 000-0000-22300-5610000-12 TECHNOLOGY SUPPLIES - EDDINGTO	2,760.00	104.22	1,770.99	989.01	35.83%	0.00
411. 000-0000-22300-5610000-13 TECHNOLOGY SUPPLIES - HOLDE	2,715.00	230.32	2,008.93	706.07	19.36%	181.34
412. 000-0000-22300-5630000-11 TECHNOLOGY TEACHING SOFTWARE	5,830.00	0.00	-4,866.50	1,243.50	9.43%	693.42
413. 000-0000-22300-5630000-12 TECHNOLOGY TEACHING SOFTWARE	1,820.00	0.00	1,550.30	269.70	14.81%	0.00
414. 000-0000-22300-5630000-13 TECHNOLOGY TEACHING SOFTWARE	2,320.00	0.00	1,199.45	1,120.55	48.29%	0.00
415. 000-0000-22300-5630000-90 TECHNOLOGY OTHER - DISTRICT	23,050.00	0.00	13,640.00	9,210.00	39.95%	0.00
416. 000-0000-22300-5730000-11 TECHNOLOGY HARDWARE - HOLB	19,300.00	0.00	18,102.52	1,197.48	6.20%	0.00
417. 000-0000-22300-5730000-12 TECHNOLOGY TEACHING HARDWAR	12,745.00	0.00	10,163.94	2,581.06	20.25%	0.00
418. 000-0000-22300-5730000-13 TECHNOLOGY TEACHING HARDWAR	19,249.00	0.00	18,138.70	1,110.30	5.45%	60.33
419. 000-0000-22400-5600000-90 ACADEMIC ASSESSMENT SUPPLIE	6,150.00	0.00	5,415.00	735.00	11.95%	0.00
<b>Subtotal Staff &amp; Student Sppt</b>	<b>\$594,182.00</b>	<b>\$27,289.55</b>	<b>\$330,819.09</b>	<b>\$173,362.91</b>	<b>33.19%</b>	<b>\$5,979.18</b>

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Account Number / Description	Adopted Budget 7/1/2018 - 6/30/2019	Current Period 3/1/2019 - 3/31/2019	Repeated Period 7/1/2018 - 3/31/2019	Bal Remg	Percent Remaining 7/1/2018 - 3/31/2019	Encumbrances 7/1/2018 - 3/31/2019
<b>Subtotal Other Instruction</b>						
420. 100-9100-10000-5150000-11 CO-CURRICULAR STIPENDS - HOLB	7,140.00	0.00	2,740.00	4,400.00	61.62%	0.00
421. 100-9100-10000-5200000-11 CO-CURRICULAR STIPEND BENEFIT	929.00	0.00	14.02	914.98	98.49%	0.00
422. 100-9100-10000-5230000-11 RETIREMENT	0.00	0.00	39.30	(39.30)	—	0.00
423. 100-9100-10000-5230015-11 Dental	0.00	0.00	4.52	(4.52)	—	0.00
424. 100-9200-10000-5150000-11 ATHLETIC DIRECTOR STIPEND	3,500.00	0.00	0.00	3,500.00	100.00%	0.00
425. 100-9200-10000-51540100-11 COACHING STIPEND - HOLBROO	24,760.00	3,790.00	16,030.00	8,730.00	35.25%	0.00
426. 100-9200-10000-5200000-11 COACHING STIPENDS - BENEFITS	1,990.00	305.10	901.64	1,088.36	54.69%	0.00
427. 100-9200-10000-5204000-11 ADMINISTRATION - HEALTH	0.00	0.00	426.21	(426.21)	—	0.00
428. 100-9200-10000-5234000-11 Retirement	0.00	0.00	293.50	(293.50)	—	0.00
429. 100-9200-10000-5254015-11 DENTAL	0.00	0.00	10.85	(10.85)	—	0.00
430. 100-9200-10000-5500000-11 DUES & FEES	8,445.00	0.00	4,588.00	3,857.00	46.14%	0.00
431. 100-9200-10000-5600000-11 ATHLETIC SUPPLIES	2,450.00	299.00	841.50	1,608.50	51.02%	358.50
<b>Subtotal Other Instrn</b>	<b>\$49,214.00</b>	<b>\$4,384.10</b>	<b>\$25,839.54</b>	<b>\$23,374.46</b>	<b>46.76%</b>	<b>\$158.50</b>

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Account Number / Description	Adopted Budget 7/1/2018 - 6/30/2019	Current Period 3/1/2019 - 3/31/2019	Repaired Period 7/1/2018 - 3/31/2019	Bal Remg	Percent Remaining 7/1/2018 - 3/31/2019	Encumbrances 7/1/2018 - 3/31/2019
<b>Facilities</b>						
432. 000-0000-26000-530000-11 CONTRACTED SERVICES & REPAIR	53,000.00	2,768.87	54,004.45	(1,004.45)	(27.78)%	13,722.10
433. 000-0000-26000-530000-12 CONTRACTED SERVICES & REPAIR	34,200.00	0.00	17,463.29	16,736.71	30.89%	6,169.25
434. 000-0000-26000-530000-13 CONTRACTED SERVICES & REPAIR	40,000.00	542.00	19,753.06	20,246.94	48.62%	3,998.23
435. 000-0000-26000-530000-11 SNOW REMOVAL - HOLBROOK	4,964.00	992.33	4,964.00	0.00	0.00%	0.00
436. 000-0000-26000-530000-12 SNOW REMOVAL - EDDINGTON	4,963.00	991.33	4,963.00	0.00	0.00%	0.00
437. 000-0000-26000-530000-13 SNOW REMOVAL - HOLDEN	4,963.00	994.34	4,963.00	0.00	0.00%	0.00
438. 000-0000-26000-530000-11 TRASH REMOVAL - HOLBROOK	4,450.00	0.00	4,450.00	0.00	0.00%	0.00
439. 000-0000-26000-530000-12 TRASH REMOVAL - EDDINGTON	2,912.50	0.00	2,912.50	0.50	0.01%	0.00
440. 000-0000-26000-530000-13 TRASH REMOVAL - HOLDEN	2,912.50	0.00	2,673.00	239.50	8.22%	0.00
441. 000-0000-26000-530000-90 Maint Dir Wages	31,853.50	2,450.28	24,502.80	7,350.70	23.07%	0.00
442. 000-0000-26000-520000-90 OTHER EE BENEFITS	2,907.00	207.74	2,179.50	727.50	24.89%	3.90
443. 000-0000-26000-520000-90 REGULAR E/E - HEALTH	4,195.00	351.98	3,167.82	1,027.18	24.88%	0.00
444. 000-0000-26000-520000-90 Dental	167.50	13.96	125.64	41.86	24.99%	0.00
445. 000-0000-26000-520000-90 RETIREMENT CONT./REGULAR E/	1,283.00	73.52	735.20	547.80	42.69%	0.00
446. 000-0000-26000-510000-11 CUSTODIAL WAGES - HOLBROO	100,761.20	5,611.74	74,036.19	26,715.01	26.51%	0.00
447. 000-0000-26000-510000-12 CUSTODIAL WAGES - EDDINGTO	58,585.60	4,885.67	47,279.20	11,306.40	19.29%	0.00
448. 000-0000-26000-510000-13 CUSTODIAL WAGES - HOLDEN	58,650.00	4,724.10	46,498.75	12,151.25	20.71%	0.00
449. 000-0000-26000-520000-11 CUSTODIAL HEALTH - HOLBROO	25,404.00	1,829.76	19,561.06	5,842.94	23.00%	0.00
450. 000-0000-26000-520000-12 CUSTODIAL HEALTH - EDDINGTO	16,936.00	1,408.55	11,364.91	5,571.09	32.89%	0.00
451. 000-0000-26000-520000-13 CUSTODIAL HEALTH - HOLDEN	16,936.00	1,407.64	11,299.41	5,636.59	33.28%	0.00
452. 000-0000-26000-520000-11 CUSTODIAL OASDI/MCR - HOLBROO	7,708.00	416.60	5,514.04	2,203.96	28.59%	0.00
453. 000-0000-26000-520000-12 CUSTODIAL OASDI/MCR - EDDINGTO	4,482.00	361.45	3,525.80	956.20	21.33%	0.00
454. 000-0000-26000-520000-13 CUSTODIAL OASDI/MCR - HOLDE	4,487.00	349.44	3,460.30	1,026.70	22.88%	0.00
455. 000-0000-26000-520000-11 CUSTODIAL UNEMPLOYMENT - HO	375.00	21.79	97.53	277.47	73.99%	0.00
456. 000-0000-26000-520000-12 CUSTODIAL UNEMPLOYMENT - ED	250.00	18.89	100.27	149.73	59.89%	0.00
457. 000-0000-26000-520000-13 CUSTODIAL UNEMPLOYMENT - HO	250.00	18.26	111.40	138.60	55.44%	0.00
458. 000-0000-26000-520000-11 CUSTODIAL WORKERS COMP - HO	5,538.00	1,213.70	3,835.00	1,703.00	30.75%	0.00
459. 000-0000-26000-520000-12 CUSTODIAL WORKERS COMP - ED	3,220.00	509.20	2,251.00	969.00	30.09%	0.00
460. 000-0000-26000-520000-13 CUSTODIAL WORKERS COMP - HO	3,223.00	509.20	2,251.00	972.00	30.15%	0.00

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461. 100-0000-26100-5210015-11 Dental	1,005.00	71.74	774.22	230.78	22.96%	0.00
462. 100-0000-26100-5210015-12 Dental	670.00	27.92	313.92	356.08	53.14%	0.00
463. 100-0000-26100-5210015-13 Dental	670.00	55.84	448.24	221.76	33.09%	0.00
464. 100-0000-26100-5210000-11 CUSTODIAL RETIREMENT - HOLBROO	2,122.00	0.00	189.33	1,932.67	91.07%	0.00
465. 100-0000-26100-5210000-12 CUSTODIAL RETIREMENT - EDDINGT	1,798.00	10.12	60.72	1,697.28	96.54%	0.00
466. 100-0000-26100-5210000-13 CUSTODIAL RETIREMENT - HOLDE	860.00	0.00	0.00	860.00	100.00%	0.00
467. 100-0000-26100-5210020-11 retirement	0.00	90.48	1,543.80	(1,543.80)	---	0.00
468. 100-0000-26100-5210020-13 retirement	0.00	67.48	680.34	(680.34)	---	0.00
469. 100-0000-26100-5510000-11 BUILDING INSURANCE	19,070.00	0.00	15,028.00	4,042.00	21.19%	0.00
470. 100-0000-26100-5610000-11 CUSTODIAL SUPPLIES - HOLBROO	8,000.00	1,009.63	7,777.64	222.36	(0.85)%	290.37
471. 100-0000-26100-5610000-12 CUSTODIAL SUPPLIES - EDDINGT	5,300.00	0.00	5,174.61	125.39	2.36%	0.00
472. 100-0000-26100-5610000-13 CUSTODIAL SUPPLIES - HOLDEN	5,700.00	0.00	5,823.38	(123.38)	(2.16)%	0.00
473. 100-0000-26100-5620000-11 ELECTRICITY - HOLBROOK	46,000.00	3,689.02	30,389.13	15,610.87	33.93%	0.00
474. 100-0000-26100-5620000-12 ELECTRICITY - EDDINGTON	28,000.00	2,105.75	14,746.98	13,253.02	47.33%	0.00
475. 100-0000-26100-5620000-13 ELECTRICITY - HOLDEN	26,500.00	1,931.38	16,049.22	10,450.78	39.43%	0.00
476. 100-0000-26100-5624024-11 HEATING OIL - HOLBROOK	40,000.00	5,876.30	41,791.54	(1,791.54)	(4.47)%	0.00
477. 100-0000-26100-5624024-12 HEATING OIL - EDDINGTON	25,000.00	3,976.37	25,928.47	(928.47)	(3.71)%	0.00
478. 100-0000-26100-5624024-13 HEATING OIL - HOLDEN	24,700.00	2,961.32	22,779.73	1,920.27	0.00%	1,920.27
479. 100-0000-26100-5900000-90 OTHER - CONTINGENCY	10,000.00	0.00	(7,648.29)	17,648.29	171.34%	514.04
480. 100-0000-26200-510010-11 SAFETY & SECURITY - HOLBROO	3,000.00	0.00	3,166.59	(166.59)	(8.95)%	102.00
481. 100-0000-26200-510010-13 SAFETY & SECURITY - HOLDEN	800.00	0.00	0.00	800.00	100.00%	0.00
482. 100-0000-26200-510033-11 MAINTENANCE PROJECTS - HOLBROO	24,000.00	0.00	35,067.95	(11,067.95)	(46.11)%	0.00
483. 100-0000-26200-510033-12 MAINTENANCE PROJECTS - EDDING	9,200.00	0.00	3,446.60	5,753.40	62.53%	0.00
484. 100-0000-26200-510033-13 MAINTENANCE PROJECTS - HOLDE	3,000.00	0.00	0.00	3,000.00	100.00%	0.00
485. 100-0000-26200-5610000-11 MAINTENANCE SUPPLIES - HOLBROO	7,900.00	377.67	5,973.19	1,926.81	2.58%	1,722.21
486. 100-0000-26200-5610000-12 MAINTENANCE SUPPLIES - EDDINGT	6,300.00	222.43	6,237.36	62.64	(20.62)%	1,361.87
487. 100-0000-26200-5610000-13 MAINTENANCE SUPPLIES - HOLDE	5,400.00	129.98	5,282.00	118.00	(11.90)%	761.04
488. 100-0000-26200-5610012-11 SUPPLIES - ATHLETIC FIELDS - HOL	7,689.80	0.00	4,359.13	3,330.67	43.31%	0.00
489. 100-0000-26200-5610000-13 MAINT. EQUIPMENT - HOLDEN	300.00	0.00	284.05	15.95	5.31%	0.00
490. 100-0000-26200-5620000-00 MAINTENANCE FUEL	500.00	66.00	377.01	122.99	24.59%	0.00



# MSAD63

## FY19 Financial Statement

Account Number / Description	Adopted Budget	Current Period	Revised Period	Bal Remg	Percent Remaining	Encumbrances
	7/1/2018 - 6/30/2019	3/1/2019 - 3/31/2019	7/1/2018 - 3/31/2019		7/1/2018 - 3/31/2019	7/1/2018 - 3/31/2019
<b>Subtotal Facilities</b>	\$813,021.60	\$55,341.77	\$624,087.48	\$188,934.12	19.47%	\$30,565.28

# MSAD63

## FY19 Financial Statement

Account Number / Description	Adopted Budget 7/1/2018 - 6/30/2019	Current Period 3/1/2019 - 3/31/2019	Reported Period 7/1/2018 - 3/31/2019	Bal Remg	Percent Remaining		Encumbrances	
					7/1/2018 - 3/31/2019	7/1/2018 - 3/31/2019	7/1/2018 - 3/31/2019	7/1/2018 - 3/31/2019
<b>Transportation</b>								
491. 100-0000-27000-5110000-90 TRANSPORTATION - SALARIES &	225,230.28	18,210.41	129,186.64	96,043.64	42.64%	0.00	0.00	
492. 100-0000-27000-5110050-90 TRANSPORTATION - MAINTENANC	45,816.00	2,943.91	31,499.77	14,316.23	31.24%	0.00	0.00	
493. 100-0000-27000-5202000-90 UNEMPLOYMENT	0.00	0.00	1.86	(1.86)	—	0.00	0.00	
494. 100-0000-27000-5200000-90 TRANSPORTATION - HEALTH	62,277.00	5,413.01	40,343.43	21,933.57	35.21%	0.00	0.00	
495. 100-0000-27000-5200015-90 TRANSPORTATION - DENTAL	2,010.00	0.00	0.00	2,010.00	100.00%	0.00	0.00	
496. 100-0000-27000-5200020-90 TRANSPORTATION - OASDI/MCIR	20,735.00	1,559.43	11,888.54	8,846.46	42.66%	0.00	0.00	
497. 100-0000-27000-5200040-90 TRANSPORTATION - UNEMPLOYEMEN	1,625.00	80.23	329.85	1,295.15	79.70%	0.00	0.00	
498. 100-0000-27000-5200050-90 TRANSPORTATION - WORKERS CO	21,236.00	525.90	15,468.43	5,767.57	16.95%	2,166.57	0.00	
499. 100-0000-27000-5210015-90 Dental	0.00	150.36	1,122.73	(1,122.73)	—	0.00	0.00	
500. 100-0000-27000-5200000-90 TRANSPORTATION - RETIREMEN	4,573.00	0.00	0.00	4,573.00	100.00%	0.00	0.00	
501. 100-0000-27000-5200040-90 RETIREMENT	0.00	87.07	713.56	(713.56)	—	0.00	0.00	
502. 100-0000-27000-5200050-90 RETIREMENT	0.00	149.16	1,399.16	(1,399.16)	—	0.00	0.00	
503. 100-0000-27000-5445000-90 LEASE OF GARAGE	23,625.00	5,906.25	23,625.00	0.00	0.00%	0.00	0.00	
504. 100-0000-27000-5445010-90 Utilities-Bus Garage	8,240.00	558.65	4,820.10	3,419.90	18.13%	1,925.17	0.00	
505. 100-0000-27000-5452000-90 Trash	0.00	0.00	240.12	(240.12)	—	0.00	0.00	
506. 100-0000-27000-5500000-90 OTHER PURCHASED TRANS. EXPEN	2,125.00	53.78	1,703.05	421.95	11.22%	183.38	0.00	
507. 100-0000-27000-5500000-90 PHYSICALS & RANDOM DRUG TES	3,700.00	0.00	1,362.00	2,338.00	33.16%	1,111.00	0.00	
508. 100-0000-27000-5520000-90 FLEET INSURANCE	9,000.00	0.00	7,429.00	1,571.00	17.45%	0.00	0.00	
509. 100-0000-27000-5532000-90 TELEPHONE - BUS GARAGE	1,600.00	113.27	1,111.10	488.90	(14.52)%	721.24	0.00	
510. 100-0000-27000-5620000-90 FLEET FUEL	72,500.00	6,250.43	46,409.73	26,090.27	35.98%	0.00	0.00	
511. 100-0000-27000-5620000-90 VEHICLE PARTS & SUPPLIES	58,000.00	3,432.24	40,592.40	17,407.60	2.26%	16,092.55	0.00	
512. 100-0000-27000-5610000-90 PURCHASE OF VEHICLES - PRINCIP	117,266.00	0.00	119,849.84	(2,583.84)	(2.20)%	0.00	0.00	
513. 100-0000-27000-5620000-90 PURCHASE OF VEHICLES - INTERES	3,000.00	0.00	0.00	3,000.00	100.00%	0.00	0.00	
514. 100-0000-27000-5110000-90 Trans Dir Wages	31,853.50	2,450.26	24,502.60	7,350.90	23.07%	0.00	0.00	
515. 100-0000-27000-5200000-90 OTHER EE BENEFITS	2,907.00	207.66	2,219.40	687.60	23.51%	3.90	0.00	
516. 100-0000-27000-5200010-90 REGULAR E/E - HEALTH	4,195.00	351.84	3,166.56	1,028.44	24.51%	0.00	0.00	
517. 100-0000-27000-5210015-90 Dental	167.50	13.96	125.64	41.86	24.99%	0.00	0.00	
518. 100-0000-27000-5200000-90 RETIREMENT CONT./REGULAR E/	1,203.00	73.50	735.00	548.00	42.71%	0.00	0.00	
519. 100-0000-27500-5110000-90 S/E TRANSPORTATION - WAGES	43,544.00	4,130.76	31,551.60	12,012.40	27.58%	0.00	0.00	

# MSAD63

## FY19 Financial Statement

Account Number / Description	Adopted Budget 7/1/2018 - 6/30/2019	Current Period 3/1/2019 - 3/31/2019	Repeated Period 7/1/2018 - 3/31/2019	Bal Rcmg	Percent Remaining 7/1/2018 - 3/31/2019	Encumbrances 7/1/2018 - 3/31/2019
520. 100-0000-27500-5200000-90 S/E TRANSPORTATION - BENEFIT	41,260.00	299.46	2,250.93	1,875.07	45.44%	0.00
521. 100-0000-27500-5200000-90 S/E TRANSPORTATION - HEALTH	16,936.00	1,143.72	8,645.43	8,290.57	48.95%	0.00
522. 100-0000-27500-5210015-90 Dental	670.00	27.92	212.08	457.92	68.34%	0.00
523. 100-0000-27500-5230000-90 S/E TRANSPORTATION - RETIREMEN	978.00	116.03	886.87	91.13	9.31%	0.00
<b>Subtotal Transportation</b>	<b>\$789,218.28</b>	<b>\$54,250.08</b>	<b>\$553,373.42</b>	<b>\$235,845.86</b>	<b>27.07%</b>	<b>\$22,203.81</b>

# MSAD63

## FY19 Financial Statement

Account Number / Description	Adopted Budget 7/1/2018 - 6/30/2019	Current Period 3/1/2019 - 3/31/2019	Repeated Period 7/1/2018 - 3/31/2019	Bal Rcmg	Percent Remaining 7/1/2018 - 3/31/2019	Encumbrances 7/1/2018 - 3/31/2019
<b>All Other</b>						
524 100-000-0000-500000-50 CONTINGENCY FUND	10,000.00	0.00	0.00	10,000.00	100.00%	0.00
Subtotal All Other	\$10,000.00	\$0.00	\$0.00	\$10,000.00	100.00%	\$0.00
TOTAL ALL EXPENSES	\$10,421,673.79	\$747,503.70	\$6,507,778.38	\$3,913,895.41	36.64%	\$94,859.47
NET REVENUE OVER EXPENSE	\$0.00	\$ (59,036.28)	\$ (500,987.32)	\$500,987.32	—	\$95,009.47

# MSAD63

## FY19 Financial Statement

Account Number / Description	Adopted Bal/ft	Current Period	Repaired Period	Bal Remg	Percent Remaining	Encumbrances
	7/1/2018 - 6/30/2019	3/1/2019 - 3/31/2019	7/1/2018 - 3/31/2019		7/1/2018 - 3/31/2019	7/1/2018 - 3/31/2019
<b>Adult Education</b>						
525. 150-0000-10000-4111-400-91 ADULT EDUCATION - LOCAL ONL	(505.79)	(42.15)	(379.35)	(126.44)	24.99%	(10)
526. 150-0000-10000-4111-400-92 ADULT EDUCATION - LOCAL ONL	(1,151.20)	(95.93)	(767.44)	(383.76)	33.33%	(10)
527. 150-0000-10000-4111-400-93 ADULT EDUCATION - LOCAL ONLY	(1,925.06)	(160.41)	(1,443.69)	(481.37)	25.07%	(10)
528. 150-0300-10000-556-0000-40 UTC - REGIONAL ADULT ASSESSMEN	3,582.05	(110)	2,388.00	1,194.05	0.00%	1,194.05
<b>Subtotal Adult Education</b>	<b>\$0.00</b>	<b>\$(298.49)</b>	<b>\$(202.48)</b>	<b>\$202.48</b>	<b>—</b>	<b>\$1,194.05</b>

# MSAD63

## FY19 Financial Statement

Account Number / Description	Adopted Budget 7/1/2018 - 6/30/2019	Current Period 3/1/2019 - 3/31/2019	Reported Period 7/1/2018 - 3/31/2019	Bal Remg	Percent Remaining 7/1/2018 - 3/31/2019	Encumbrances 7/1/2018 - 3/31/2019
<b>Transportation for Other Units</b>						
529. 100-XXXX-27XXX-5118140-20 DRIVER WAGES-DEDHAM	0.00	3,648.40	31,912.10	(31,912.10)	---	0.00
530. 100-XXXX-27XXX-5118140-21 DRIVER WAGES	0.00	276.10	2,187.53	(2,187.53)	---	0.00
531. 100-XXXX-27XXX-5118140-22 DRIVER WAGES	0.00	34.94	34.94	(34.94)	---	0.00
532. 100-XXXX-27XXX-5118140-23 DRIVER WAGES	0.00	159.10	1,092.85	(1,092.85)	---	0.00
533. 100-XXXX-27XXX-5202040-20 UNEMPLOYMENT	0.00	65.26	516.98	(516.98)	---	0.00
534. 100-XXXX-27XXX-5202040-21 UNEMPLOYMENT	0.00	3.91	30.83	(30.83)	---	0.00
535. 100-XXXX-27XXX-5202040-23 UNEMPLOYMENT	0.00	0.63	2.66	(2.66)	---	0.00
536. 100-XXXX-27XXX-5204010-20 REGULAR E/E - HEALTH (DEDHAM)	0.00	727.82	5,629.56	(5,629.56)	---	0.00
537. 100-XXXX-27XXX-5204010-21 REGULAR E/E - HEALTH	0.00	57.60	432.96	(432.96)	---	0.00
538. 100-XXXX-27XXX-5204020-20 REGULAR E/E - OASDI/MCR (D)	0.00	217.15	1,910.87	(1,910.87)	---	0.00
539. 100-XXXX-27XXX-5204020-21 REGULAR E/E - OASDI/MCR	0.00	17.79	137.90	(137.90)	---	0.00
540. 100-XXXX-27XXX-5204020-22 REGULAR E/E - OASDI/MCR (A)	0.00	2.17	2.17	(2.17)	---	0.00
541. 100-XXXX-27XXX-5218110-22 FICA/MEDI	0.00	0.48	0.48	(0.48)	---	0.00
542. 100-XXXX-27XXX-5218115-20 Dental	0.00	27.92	209.76	(209.76)	---	0.00
543. 100-XXXX-27XXX-5218115-21 Dental	0.00	3.80	28.62	(28.62)	---	0.00
544. 100-XXXX-27XXX-5218120-23 FICA/MEDI	0.00	12.17	82.57	(82.57)	---	0.00
545. 100-XXXX-27XXX-5238140-20 RETIREMENT	0.00	47.99	342.57	(342.57)	---	0.00
<b>Sub Total Trans to Other Units</b>	<b>\$0.00</b>	<b>\$5,303.23</b>	<b>\$44,555.35</b>	<b>\$(44,555.35)</b>	<b>---</b>	<b>\$0.00</b>

# MSAD63

## Income Statement Hot Lunch

Report # 22575

Statement Code: hot lunch

Account Number / Description	Current Period	Reported Period	Encumbrances		
	3/1/2019 - 3/31/2019	7/1/2018 - 3/31/2019	7/1/2018 - 3/31/2019		
<b>00000 OVERHEAD</b>					
600-0000-00000-4162100-95 A La Carte Sales	0.00	(482.55)	0.00		
<b>TOTAL 00000 OVERHEAD</b>	<b>\$0.00</b>	<b>\$(482.55)</b>	<b>\$0.00</b>		
<b>10000 REGULAR INSTRUCTION</b>					
600-0000-10000-4161000-95 SCHOOL LUNCH - DAILY CASH SALES	(3,407.11)	(61,132.99)	0.00		
600-0000-10000-4325000-95 HOT LUNCH - STATE SUBSIDY	(14,494.63)	(55,465.30)	0.00		
600-0000-10000-4455000-95 SCHOOL LUNCH REVENUES	0.00	(600.00)	0.00		
<b>TOTAL 10000 REGULAR INSTRUCTION</b>	<b>\$(17,901.74)</b>	<b>\$(117,198.29)</b>	<b>\$0.00</b>		
<b>31000 FOOD SERVICE OPERATIONS</b>					
600-0000-31000-5118000-95 HOT LUNCH - WAGES	7,650.79	49,626.20	0.00		
600-0000-31000-5202040-95 UNEMPLOYMENT	29.24	119.16	0.00		
600-0000-31000-5208000-95 HOT LUNCH - BENEFITS	0.00	7.25	0.00		
600-0000-31000-5208010-95 REGULAR E/E - HEALTH	2,390.23	17,496.85	0.00		
600-0000-31000-5208020-95 REGULAR E/E - OASDI/MCR	105.98	684.63	0.00		
600-0000-31000-5218000-95 FICA/MEDI	453.22	2,916.28	0.00		
600-0000-31000-5218015-95 Dental	115.32	831.66	0.00		
600-0000-31000-5600020-95 SCHOOL LUNCH EQUIPMENT	74.84	219.82	0.00		
600-0000-31000-5630000-95 HOT LUNCH - FOOD PURCHASES	7,952.79	61,042.57	0.00		
600-0000-31000-5630030-95 SNACK	0.00	182.34	0.00		
600-0000-31000-5631000-95 HOT LUNCH - NON - FOOD PURCHASE	982.43	9,763.64	696.77		
600-0000-31000-5890000-95 Repairs	480.00	572.50	0.00		
<b>TOTAL 31000 FOOD SERVICE OPERATIONS</b>	<b>\$20,234.84</b>	<b>\$143,462.90</b>	<b>\$696.77</b>		
<b>31200 A LA CARTE</b>					
600-0000-31200-5630000-95 A LA CARTE FOOD	0.00	138.90	0.00		
<b>TOTAL 31200 A LA CARTE</b>	<b>\$0.00</b>	<b>\$138.90</b>	<b>\$0.00</b>		
<b>GRAND TOTAL</b>	<b>\$2,333.10</b>	<b>\$25,920.96</b>	<b>\$696.77</b>		



## Regional School Unit 63

*RSU 63 engages all students in high quality academic and co-curricular programs in a safe and supportive learning environment so they may succeed in school and reach their fullest potential in life.*

**DRAFT**

**TO:** RSU 63 BOARD of DIRECTORS

**FROM:** SUSAN SMITH, SUPERINTENDENT/DIRECTOR of CURRICULUM & INSTR.

**RE:** MONTHLY REPORT

**DATE:** APRIL 2019

### Agenda Items

Please note: *The RSU 63 Board of Directors' Meeting on April 22<sup>nd</sup> will begin at 6:00pm at the Eddington School.* We plan to resume the public session at 6:30pm.

### Ad-Hoc (One Campus Committee)

The Ad-Hoc (One Campus) Committee met on Sunday, March 31<sup>st</sup>. We will be sharing a draft Summary Report during the "Presentation" section of the April meeting of the RSU 63 Board of Directors. Once reviewed and approved by the Board, this report will be shared broadly with parents, staff, and community members. We will be holding a FY20 (School year 2019-20) Budget Informational Meeting and a One Campus Informational Meeting beginning at **6:00pm on Thursday, May 9<sup>th</sup> in the Holbrook School Cafeteria.**

### Policy DIDA

Policy DIDA— Fixed Assets is a new policy, recommended by our auditor. It has been reviewed by the Budget and Finance Committee and the Policy Committee. It is now ready for the full Board of Directors to review.

### Staff Handbooks

In addition to regular financial reviews, negotiations, and working on the FY20 Budget, the Budget and Finance Committee has also worked with Kelly Theriault to update our handbooks for our hourly staff. Changes include updating hourly wage scales to be more in line with changes to minimum wage, developing a category for our secretaries (who work a bit more than school-year employees and a few days less than year-round employees), and providing a monthly contribution to health insurance for hourly employees with dependent children. The new drafts are included in your Board Packet materials and are under "New Business" on our agenda.

### Personnel

Prior to May 15<sup>th</sup>, Probationary Teachers need to be notified about their status for the following school year. This year, we have four teachers who I am recommending for Continuing Contract (Helen Allen-Weldon, Sandra Brown, Desiree Doughty, and Kaitlin Michaud). Congratulations! We have six teachers moving to Probationary Year 3 and six teachers being recommended for Probationary Year 2. We also have two teachers who have not yet taught 120 days in RSU 63. I am therefore recommending Hannah Cote and Kasha Roberson continue in RSU 63 next year as Probationary Year 1 teachers.



## Additional Items

### School Nursing

Our School Nurse, Dawna Bickford, does an excellent job caring for our students and keeping us up-to-date with things related to student health. We have recently joined the “5-2-1-0 Let’s Go!” Partnership, encouraging:

5 Fruits and Vegetables per Day  
2 Hours or Less of Screen Time  
1 Hour of More of Physical Activity  
0 Sugary Drinks

Great habits for adults and children! Look for tips and ideas related to 5-2-1-0.

As per State regulations, Nurse Bickford confirms immunizations of our students in Kindergarten and Grade 7. Our immunization rates are below the Maine average; between 90.4% and 92.9%. (Please see attached documents.) While these are not alarming, we are, definitely keeping our eye on the recent measles and other outbreaks.

### Truancy

On Friday, March 29<sup>th</sup>, we mailed letters to the parents/guardians of 19 students in Grades 1 through 8 who have met the legal threshold for being truant. In addition to information and a copy of the State statute, we asked parents to join us in meeting to develop attendance plans. These 19 students are in addition to two elementary students who were previously identified as truant. I am pleased the attendance plans put in place for these first two young children appear to be having the desired effect.

If a student has three or more unexcused absences after a truancy letter has been delivered to parents and an attendance plan has been put in place, we notify the Department of Health and Human Services and local law officials. Teachers on our Student Success Committee as well as our school counselors (Janet Nichols and Joy Walters), Richard Modery, Don Spencer, and Jesse Gauthier have all been very active (and creative) in helping improve the attendance of our students. I would also like to thank Assistant District Attorney Devon Demarco for her assistance.

### Referendum Questions

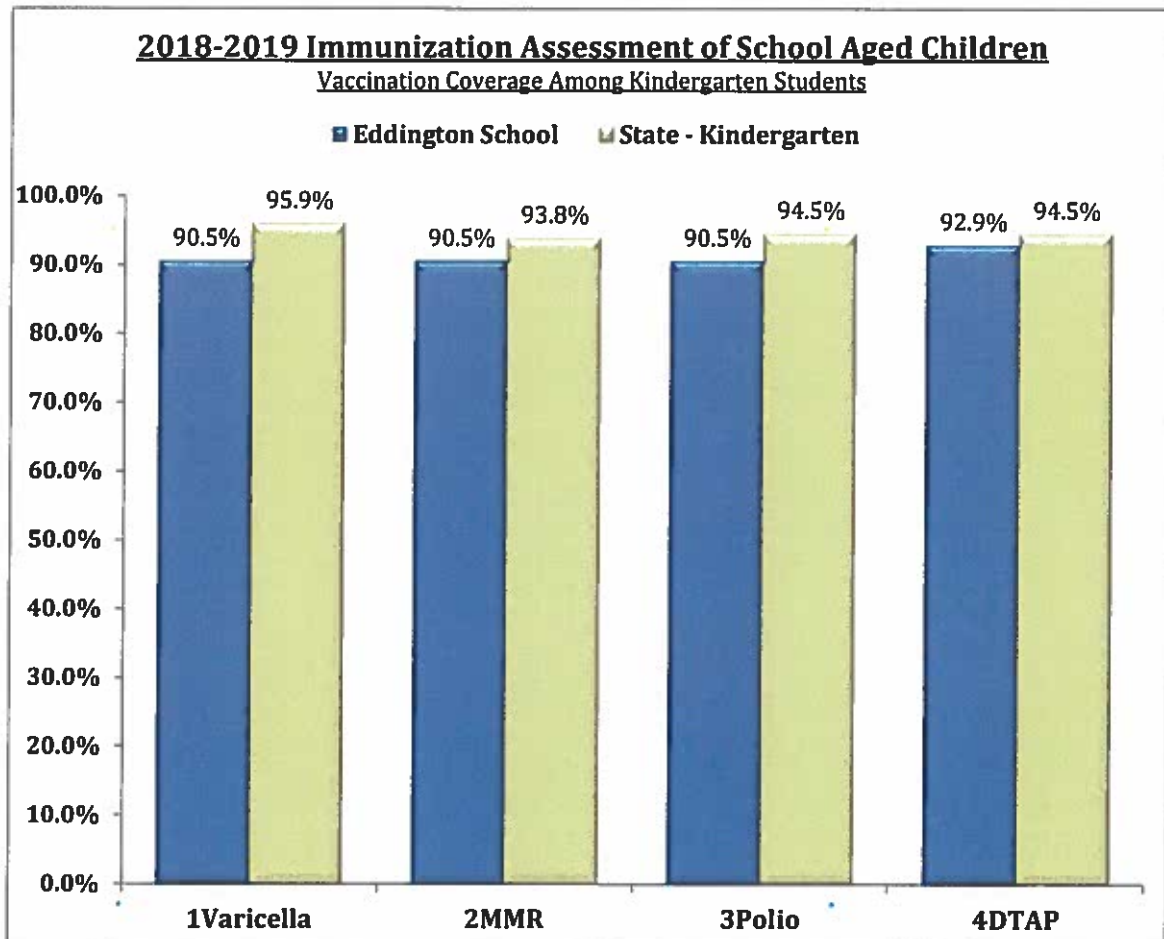
This year, there will be three referendum questions related to RSU 63 on the ballot. (Please see attached “sample.”) Question 1 confirms the budget, as adopted at the District budget meeting on May 29<sup>th</sup>. Question 2 confirms the two-step budget validation process (District budget meeting and referendum validation). RSUs are required to vote on this issue once every three years. Question 3 is the non-binding opinion question regarding consolidating to one campus. We will post a sample ballot and brief explanation of the questions on our website as we get closer to June 11<sup>th</sup>.

### Revised 2018-2019 School Year Calendar

Included in the Board Packet is the revised 2018-2019 School Year Calendar. This now includes the 6 snow days we had. Barring any other cancellations, the last student day will be Tuesday, June 18<sup>th</sup> and last teacher day will be Wednesday, June 19<sup>th</sup>. We have moved the early release day from May 31<sup>st</sup> to June 7<sup>th</sup>. The revised calendar has been shared with Maine Department of Education. We will share with parents and staff members the week of April 22<sup>nd</sup>.

## 2018-2019 Immunization Assessment of School Aged Children Kindergarten Students

**Graph 1: Kindergarten Students Immunization Rates**

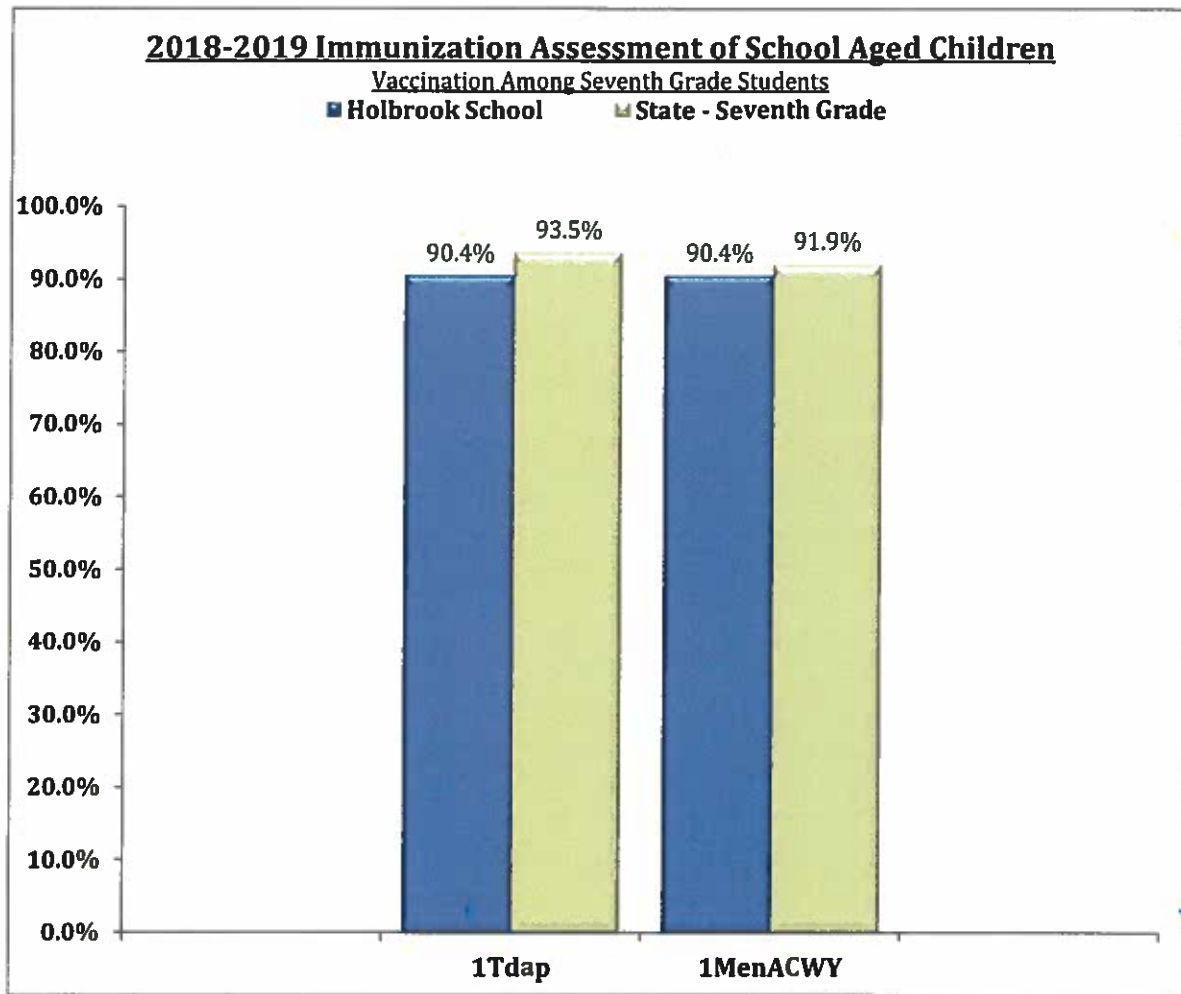


**Table 1: Kindergarten Students Exemption Rates**

School Name	Religious	Medical	Philosophical	Total Exemptions	Missing
Eddington School	2.4%	4.8%	7.1%	14.3%	0.0%
State - Kindergarten	0.4%	0.6%	5.2%	6.2%	1.1%

## 2018-2019 Immunization Assessment of School Aged Children Seventh Grade Students

**Graph 1: Seventh Grade Students Immunization Rates**



**Table 1: Seventh Grade Students Exemption Rates**

School Name	Religious	Medical	Philosophical	Total Exemptions	Missing
Holbrook School	0.0%	0.0%	5.8%	5.8%	0.0%
State - Seventh Grade	0.3%	0.1%	4.3%	4.7%	3.8%

**STATE OF MAINE  
REGIONAL SCHOOL UNIT NO. 63  
DISTRICT BUDGET VALIDATION REFERENDUM  
OFFICIAL BALLOT FOR THE TOWN OF \_\_\_\_\_  
JUNE 11, 2019**

Chair of the School Board  
Regional School Unit No. 63

SIGNATURE HERE

---

**INSTRUCTIONS TO VOTERS**

Vote "yes" or "no" by making a cross (X) or check mark (✓) in the square of your choice at the left of each Question.

---

<b>Yes</b> <input type="checkbox"/>	<b>No</b> <input type="checkbox"/>	<b>Question 1:</b> Do you favor approving the Regional School Unit No. 63 budget for the upcoming school year that was adopted at the latest District budget meeting?
--	---------------------------------------	---

<b>Yes</b> <input type="checkbox"/>	<b>No</b> <input type="checkbox"/>	<b>Question 2:</b> Do you wish to continue the budget validation referendum process in Regional School Unit No. 63 for an additional three years?
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**Informational Note on Question 2:**

A "YES" vote will require Regional School Unit No. 63 to continue to conduct a referendum to validate its annual school budget for the next three years.

A "NO" vote will discontinue the budget validation referendum for at least three years and provide instead that the annual school budget shall be finally adopted at a meeting of the voters of Regional School Unit No. 63.

<b>Yes</b> <input type="checkbox"/>	<b>No</b> <input type="checkbox"/>	<b>Question 3:</b> Do you favor a locally funded project consolidating the three Regional School Unit No. 63 school campuses – Holbrook Middle School, Holden Elementary School, and Eddington Elementary School – into one large campus encompassing the entire elementary and middle school population of Regional School Unit No. 63, which would involve closing two of the three campuses and expanding the remaining campus?
--	---------------------------------------	--

**Informational Note on Question 3:**

The above is a non-binding expression of opinion; it is not intended to allow this change, but rather to give feedback for consideration of the School Board.

**RSU #63**  
**2018-2019 School Calendar** **UPDATED 4-9-19**

JULY						
S	M	T	W	TH	F	S
1	2	3	H	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
Summer Vacation!!!						

AUGUST						
S	M	T	W	TH	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	N	25
26	P	P	FD	30	31	
Student Days = 3 Teacher Days = 5 First Day School: August 28th						

SEPTEMBER						
S	M	T	W	TH	F	S
						1
2	H	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						
Student Days = 19 Teacher Days = 19						

OCTOBER						
S	M	T	W	TH	F	S
	1	2	3	4	P	6
7	H	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	*24	*ER	*P	27
28	29	30	31			
Student Days = 20 Teacher Days = 22 *Parent Teacher Conferences: October 24th, 25th & 28th						

NOVEMBER						
S	M	T	W	TH	F	S
				1	2	3
4	5	6	7	8	9	10
11	H	13	14	15	S	17
18	P	P	X	H	V	24
25	26	27	28	29	ER	
Student Days = 15 Teacher Days = 18 Trimester Ends: November 30th						

DECEMBER						
S	M	T	W	TH	F	S
						1
2	3	4	5	6	7	8
11	10	11	12	13	14	15
16	S	18	19	20	21	22
23	V	H	V	V	V	29
30	V					
Student Days = 14 Teacher Days = 14						

JANUARY						
S	M	T	W	TH	F	S
		H	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	H	22	23	24	25	26
27	28	29	S	31		
Student Days = 20 Teacher Days = 20						

FEBRUARY						
S	M	T	W	TH	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	S	14	15	16
17	H	V	V	V	V	23
24	25	26	27	28		
Student Days = 14 Teacher Days = 14						

MARCH						
S	M	T	W	TH	F	S
					1	2
3	S	5	6	7	8	9
10	11	12	13	14	ER	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						
Student Days = 20 Teacher Days = 20 Trimester Ends: March 15th						

APRIL						
S	M	T	W	TH	F	S
	1	2	3	4	5	6
7	S	9	10	11	12	13
14	H	V	V	V	V	20
21	22	23	24	25	26	27
28	29	30				
Student Days = 16 Teacher Days = 16						

MAY						
S	M	T	W	TH	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	H	28	29	30	31	
Student Days = 22 Teacher Days = 22						

JUNE						
S	M	T	W	TH	F	S
2	3	4	5	6	ER	8
9	10	11	12	13	14	15
16	17	LD	P	20	21	22
23	24	25	26	27	28	29
Student Days = 12 Teacher Days = 13 Trimester Ends: June 7th						

Key	
N	New Staff Day
FD	First Day Students
V	Vacation Day
H	Holiday
ER	Early Release
X	Exchange Day
P	Professional Day
LD	Last Day of School
S	Snow Day

*Parent Teacher Conferences		
October 24	3:30pm-6:00pm	All Schools
October 25	12:00pm-6:00pm	All Schools
October 26	8:00am-3:00pm	Holbrook
October 26	8:00am-12:00pm	Elementary
Workshop	12:30pm-3:00pm	Elementary

Progress/Report Cards Out	
December 10	
March 25	
Last Day of School	

No snowdays are built in. Add one day for each snowday to the last day of school. Early release day scheduled for June 7th may change depending on number of snowdays needed.	
---	--

175	Pupil Days
4	Early Release
7	Workshop Days
1	Exchange Day

**ADMINISTRATIVE TEAM MEETING AGENDA**  
**HOLBROOK MIDDLE SCHOOL – CONFERENCE ROOM**

***Tuesday, April 9, 2019***

**Jake will bring snacks.                      Jesse will take notes.**

***9:00 A.M. - 11:00 A.M***

**Superintendent Items**

**Ad Hoc Committee**

**June Steering Committee Meeting**

**Reschedule June's Admin. Team Meeting for ???**

**Transportation and Facilities**

**Buses**

**Buildings**

**Technology**

**Assessment Data**

**Special Education**

**Special Ed Enrollment Numbers**

**High School Transitions**

**Food Service**

**Student Helpers**

**Budget & Finance**

**2019-20 (FY20) Budget**

**Cuts that would not hurt educational programs**

**Cuts that would hurt education**

**Activities Accounts**

**Round Table Discussion, Other Business, Future Agenda Items**

**Next Admin. Team Meeting: Tuesday, May 14<sup>th</sup> (Holbrook)**  
**Academic Council: Wednesday, April 24<sup>th</sup> (at Eddington)**

## RSU #63

- a. NEPN/NSBA Code: DIDA
- b. Title: Fixed Assets
- c. Author: Budget & Finance Committee
- d. Replaces Policy: NEW
- e. Date Approved: \_\_\_\_\_ RSU #63
- f. Previously Approved: NEW
- g. Policy Expiration: Review as Needed
- h. Responsible for Review: Superintendent/Budget & Finance Committee/Policy Committee
- i. Date Reviewed: 04/01/2019 Superintendent  
02/05/2019 Budget & Finance Committee  
04/01/2019 Policy Committee
- j. References:
- k. Narrative:

This policy establishes the minimum cost value (capitalization amount) that should be used to determine the capital assets, including infrastructure assets, that are to be recorded in RSU #63's annual financial statements in order to comply with the requirements of GASB Statement No. 34.

- I. This policy also addresses other considerations for recording and depreciating fixed assets in order to comply with the provisions of GASB Statement No. 34.
  - A. Capital Asset Definition: Capital assets will be defined as tangible and intangible assets that have initial useful lives that extend beyond a single reporting period.
  - B. Capitalization Method: All capital assets will be recorded at historical costs as of the date acquired or constructed. If historical cost information is not available, assets will be recorded at estimated historical cost by calculating current replacement cost and deflating the cost using the appropriate price-level index.
  - C. Capitalization Thresholds: RSU #63 establishes the following minimum capitalization thresholds for capitalizing fixed assets:
 

1. Land and Improvements	\$10,000
2. Buildings and <del>Improvements</del> Infrastructure	\$10,000
3. <del>Machinery/Equipment</del> Vehicles	\$10,000
4. <del>Infrastructure</del> Machinery/Equipment	\$ 5,000

Detailed records will be maintained for all fixed assets above the established thresholds.

- D. Infrastructure Assets: In accordance with GASB Statement No. 34, RSU #63 will record, at a minimum, "major" infrastructure assets as defined in Statement 34 that were acquired, constructed, or significantly reconstructed, or that receive significant improvements after June 30, 1980. Other infrastructure assets may be

capitalized as deemed appropriate. RSU #63 does not intend to use the “modified approach” to record infrastructure.

- E. Other Assets: Detailed records will be maintained at the discretion of the Superintendent of Schools for all items below the capitalization thresholds that should be safeguarded from loss. These items will be part of the annual physical inventory discussed below. These items include computer equipment that falls below the established thresholds and any other assets specified by the Superintendent.
- F. Depreciation and Useful Life: The Business Manager will assign an estimated useful life to all assets for the purposes of recording depreciation. The Association of School Business Official “Useful Lives” schedule will be used to establish lives for most assets. Asset lives will be adjusted as necessary depending on the present condition and use of the asset and based on how long the asset is expected to meet current service demands. Adjustments should be properly documented. Depreciation will be recorded based on the straight-line method using actual month convention and depreciated down to the assets salvage value.
- G. Safeguarding and Controlling Fixed Assets: All machinery and equipment, vehicles, and furniture will be assigned an asset number and identified with a fixed asset tag. ~~As fixed assets are purchased or disposed of, the administrator in custody of that asset will be responsible for preparing a fixed asset data sheet, which will then be forwarded to the business manager to ensure proper recording.~~ A physical inventory will be taken annually on or about June 30 and compared to the physical inventory records. The results will be forwarded to the Business Manager where appropriate adjustments will be made to the fixed asset records.



**DRAFT  
MINUTES**

**BANGOR SCHOOL COMMITTEE  
REGULAR MEETING  
7:00 p.m., Thursday, February 21, 2019**

School Committee members present: Vice Chair Sue Sorg, Warren Caruso, John Hiatt, Marlene Susi, and Tim Surrette. Chair Sue Hawes and Carin Sychterz were unable to attend.

By roll call vote entered executive session at 6:39 p.m. for the purpose of negotiations with the Teachers' Bargaining Unit pursuant to 1 MRSA subsection 405(6)(D).

Returned to public session at 7:01 p.m. and recessed until the regular meeting.

- A. 1. & 2.     The meeting was called to order at 7:08 p.m. by Vice Chair Sorg, and the Pledge of Allegiance followed.
- B.             Superintendent Webb requested to amend the agenda to add D. 2. c. Parent Event.
- VOTED 5-0 to amend the agenda as requested.
- D. 2. a.       Superintendent Webb shared that the governor's proposed budget calls for an additional \$867,000 of general purpose aid for the Bangor School Department. It is early in the budget process; however, the increased cost for special education will be approximately \$913,000, and these services are required by law for students who qualify. Further work will be done on the budget before it is presented in March.
- b.             Superintendent Webb reported the following teacher retirement(s):
- Mary Wright             School Nurse             Fairmount/James F. Doughty
- c.             Superintendent Webb shared there will be a free parent event on Thursday, March 7<sup>th</sup> at 6:30 p.m. at the Cohen School. Nationally known author Heather Forbes will be sharing strategies to help children who have experienced traumatic events or exhibit behavioral concerns.
- E. 1. a. 1.     VOTED 5-0 to approve the minutes of the February 6, 2019 regular Bangor School Committee meeting.
- b.             Committee Member Marlene Susi shared the following donation(s):
- To Food Services from Christine Hanna: a cash donation to pay down balances, having a total dollar value of \$100.
- To James F. Doughty School from the Kotredes Family: eight \$25 gift cards to Hannaford and Shaw's, having a total dollar value of \$200.

To Mary Snow School from The River Church: a cash donation to support students, having a total dollar value of \$202.68.

VOTED 5-0 to accept the donations with great appreciation.

F. 2. c. Member Hiatt shared the UTC Board will be meeting on March 5<sup>th</sup> at 6:00 p.m.

H. Vice Chair Sorg reviewed the important dates.

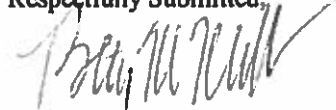
I. Member Surrette congratulated Mary Wright on her retirement and her outstanding career of helping students with health, social/emotional, and academic wellbeing. Members shared their appreciation of her service to Bangor.

Athletic Director Stephen Vanidestine shared the success of the girls swim team, which won the Class A state championship. Further, he shared the boys basketball team plays Friday at 6:30 p.m. in the Class AA North championship. Boys hockey plays Tuesday night. They ended up third in the region during the regular season.

Superintendent Webb shared it is an exciting time to see our students compete in athletics and in co-curriculars. For example, a BHS student is competing at the state level in the Poetry Out Loud competition.

J. The meeting adjourned at 7:20 p.m.

Respectfully Submitted,



Betsy M. Webb, Ed.D.  
Superintendent of Schools

**DRAFT  
MINUTES**

**BANGOR SCHOOL COMMITTEE  
REGULAR MEETING  
7:00 p.m., Wednesday, March 13, 2019**

School Committee members present: Chair Sue Hawes, John Hiatt, Marlene Susi, Carin Sychterz, and Tim Surrette. Vice Chair Sue Sorg and Warren Caruso were unable to attend.

By roll call vote entered executive session at 6:03 p.m. for the purpose of negotiations with the Teachers' and Educational Technicians' Bargaining Units pursuant to 1 MRSA subsection 405(6)(D).

Returned to public session at 6:55 p.m. and recessed until the regular meeting.

- A. 1. & 2.     The meeting was called to order at 7:00 p.m. by Chair Hawes, and the Pledge of Allegiance followed.
  
- A. 3. a.       The Bangor School Department and the Bangor School Committee recognized the Bangor High School Girls Swimming and Diving Team as the 2019 Class A State Champions and Head Coach Cindi Howard as the Maine State Swim Coach of the Year.
  
- b.       The Bangor School Department and the Bangor School Committee recognized Kathleen Greenlaw, Grade 12, as a regional-level Scholastic Art Awards Gold Key recipient. Gold Key awards recognize the very best works submitted. They are automatically considered for national-level recognition.
  
- C.           Heather Bendure of Orrington, President of the Bangor Education Association, and Cyndy Fish of Hermon, Chief Negotiator, asked to present to the School Committee a petition from the teachers about negotiations, including how they feel about negotiations and the things they are requesting.

Chair Hawes shared the following:

The Bangor School Committee is currently in negotiations with the BEA for new collective bargaining agreements and cannot allow discussion of the negotiations at this meeting. Because there is an agreement between the School Committee and the BEA that negotiations will not be conducted in public, discussion of the negotiations at this meeting would be a potential violation of the collective bargaining law. Chair Hawes clarified that the petition could be presented during a negotiation session.

In response to the BEA sharing the petition with the media, Chair Hawes said:

The Bangor School Committee has great respect for teachers and their dedication to students. Teachers continue to work under the conditions and benefits of the past collective bargaining agreement, including receiving salary step increases

based on years of experience and the last agreed upon employer contribution to health insurance.

The School Committee remains committed to the negotiation process and working with the mediator to reach a settlement. The Committee is optimistic that a resolution may be reached that is acceptable to teachers and that allows the Bangor School Department to remain focused on the best interest of students and providing a high quality education at an affordable price for the City.

- D. 2. a. Assistant Superintendent Kathy Harris-Smedberg provided an update on the March 8<sup>th</sup> regional in-service day.
- b. Superintendent Webb updated the Committee on the draft FY20 Budget. Committee members asked questions and thanked the administration and staff for the amount of work on budget development. The Committee asked the Superintendent to continue to work on the many moving variables of revenues and expenditures and to keep the Committee informed.
- c. Superintendent Webb reported the following resignation(s):

Peter Enderlin	Teacher, Biology	Bangor High School
Joe Johnson	Head Coach, Girls Soccer	Bangor High School
Bailey Edward	Coach, Girls Swim	James F. Doughty School

- E. 1. a. 1. VOTED 5-0 to approve the minutes of the February 21, 2019 Bangor School Committee regular meeting.
- b. 1. Superintendent Webb recommended Committee approval of the following extra-duty assignments for the school year 2018-2019:

Robert Estey	Coach, Girls Swim	James F. Doughty School
Jameson Ploch	Coach, Girls Tennis	Bangor High School

VOTED 5-0 to approve the nominations as presented.

- c. Member Carin Sychterz shared the following donation(s):

To Downeast School from Project Linus: 50 sets of mittens and hats, having a total dollar value of \$150.

To Mary Snow School from Anonymous: a cash donation to pay down lunch balances, having a total dollar value of \$162.

To Bangor High School from Camden National Bank: tickets to the state basketball game, having a total dollar value of \$750.

To Bangor High School from Penobscot Theatre Company: 20 student tickets, having a total dollar value of \$400.

VOTED 5-0 to accept the donations with great appreciation.

- F. 2. Member Hiatt shared the UTC Board met on March 5<sup>th</sup> and the focus of the meeting was on the challenging budget.

Member Surrette, the SPRPCE member, complimented the region on the workshop focused on social-emotional learning. Member Surrette thought the regional approach was helpful and wondered if this would be an annual event.

Member Sychterz attended the All-City Band Concert. She was excited to share the quality was excellent and the 8<sup>th</sup> graders playing with the high school students was a fantastic transition activity.

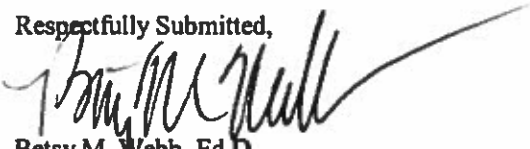
Member Sychterz asked about the tuition-student process at the high school and thanked the staff for their work to encourage students from sending districts to attend.

Superintendent Webb shared the success of the Humanities Day at the Bangor Public Library and the quality of the high school students' research.

- H. Chair Hawes reviewed the important dates.

The meeting adjourned at 8:45 p.m.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Betsy M. Webb", with a long, sweeping horizontal line extending to the right.

Betsy M. Webb, Ed.D.  
Superintendent of Schools

BREWER SCHOOL COMMITTEE  
SPECIAL MEETING MINUTES  
Monday, March 14, 2019  
6:00 pm  
Brewer High School Library

Committee members present: Mr. Forrest, Chairman; Mr. Canders, Vice Chair; Mr. Farley, Mr. Umel, and Ms. Small.

A. The meeting was called to order at 6:00 PM by Chairman Forrest.

B. Pledge of Allegiance

C. Public Comment

Parent of student X wanted to record the executive session. Attorneys advised school department that this was not legal. Meeting for student X was rescheduled so student X could have his/her attorney present to April 1.

D. Adjustments to Agenda

Ms. Small moved to delay executive session 1 (Item E - F) to April 1, 2019; Mr. Umel seconded - VOTED: 5 in favor, 0 opposed and 0 abstained.

Ms Small moved that Personnel Item I and New Business Item J be done before executive session 2; Mr. Umel seconded - VOTED: 5 in favor, 0 opposed, and 0 abstained.

I. Personnel

Dr. Towle reported the following resignations:

- a. Mr. Farley moved to accept the resignation of Sandra Babin, Ed Tech I at Brewer Community School for personal reasons effective February 22, 2019; Ms. Small seconded - VOTED: 5 in favor, 5 opposed, and 0 abstained.
- b. Mr. Farley moved to accept, with regret, the resignation of Gary Edwards, English Teacher at Brewer High School School for the purpose of retirement effective April 1, 2019; Ms. Small seconded - VOTED: 5 in favor, 0 opposed, and 0 abstained.
- c. Mr. Umel moved to accept the resignation of Michael Thompson, Spanish Teacher at Brewer High School for personal reasons effective the end of the school year; Mr. Farley seconded - VOTED: 5 in favor, 0 opposed, and 0 abstained.

Dr. Towle reported the following nomination:

- a. Mr. Umel moved to approve the nomination of Tyler Ross as Ed Tech I at Brewer Community School for 2018-2019 effective March 18, 2019; Ms. Small seconded - VOTED: 5 in favor, 0 opposed, and 0 abstained.

J. New Business

Ms. Small moved to approve the Outdoor Education trip of March 8-10, 2019; Mr. Umel seconded - VOTED: .5 in favor, 0 opposed, and 0 abstained.

Mr. Farley moved for up to a 20 minutes recess at 6:27 PM; Mr. Umel seconded - VOTED: 5 in favor, 0 opposed, and 0 abstained.

E. Executive Session - Moved to the April 1, 2019 Regular Meeting

1. Discussion of Expulsion of student X in accordance with 1 M.R.S.A. § 405(6)(B)<sup>2</sup>.

F. Action as a Result of Non-Public Session

G. Executive Session

1. Mr. Farley moved to exit public session at 6:57 PM and enter into executive session for discussion of Expulsion of student Y in accordance with 1 M.R.S.A. § 405(6)(B)<sup>2</sup>; Mr. Umel seconded:

Dr. Towle called roll call vote:

Ms. Small - Yes  
Mr. Canders - Yes  
Mr. Forrest - Yes  
Mr. Farley - Yes  
Mr. Umel - Yes

Ms Small moved to exit executive session and re-enter public session at 7:54PM; Mr. Farley seconded - VOTED: 5 in favor, 0 opposed, and 0 abstained.

H. Action as a Result of Non-Public Session

Mr. Farley moved to expel indefinitely with reentry plan developed and the superintendent to allow reentry when plan is completed by student Y; Mr. Umel seconded - VOTED: 5 in favor, 0 opposed, and 0 abstained.

K. Future Meetings

Monday, April 1, 2019, Regular Meeting, 6:00 PM, Brewer High School Lecture Hall

N. Public Comment

Parent Y asked question regarding expulsion and Superintendent responded they would discuss after the meeting.

Adjournment

Mr. Umel moved to adjourn; Ms. Small seconded - VOTED: 5 in favor, 0 opposed, and 0 abstained.

Meeting adjourned at 7:57 PM.

Respectfully submitted,

Cheri Towle, Ed.D.  
Secretary

Approved: April 1, 2019

**Wednesday, March 6, 2019  
Board of Directors Meeting - 7:00 p.m.  
Hampden Academy**

The Regional School Unit No. 22 Board of Directors met at Hampden Academy on Wednesday, March 6, 2019. Board Vice Chair Amanda Sidell called the meeting to order at 7:00 p.m. Directors present were: Jim Baines, Jayne Dyer, Lucas Flanagan, Rob Frank, Lester French, Sarah Gass, Allan Gordon, Jessica Hamilton, Jr., John Holmes, Anthony Liberatore, DMD, Heath Miller, Joseph Pickering, Mary Anne Royal and Amanda Sidell.

Excused: Scott Cuddy, Karen Hawkes

**II. Approval of Minutes of Regular Meeting of February 6, 2018**

Miller moved, Holmes seconded, and the Board voted unanimously to approve the minutes of the Regular Meeting of February 6, 2018.

**III. Adjustment to Agenda**

Vice Chair Sidell announced the addition of Article VII-A-1, Law Enforcement Personnel and Request Thereof.

**IV. Persons Desiring to Address the Board**

None.

**V. Board Chair**

Vice Chair Sidell summarized that Board participation is encouraged regarding Policy BEDH, Public Participation in Board Meetings. There are times when the Board has confidential and personnel information that is not able to be discussed. Defamatory comments, gossip or vulgar language is not tolerated. The Board asks for common courtesy and etiquette.

**VI. Personnel**

**A. Resignations**



None.

## **B. Nominations/Transfers**

None.

## **VII. Superintendent of Schools**

### **A. Reading of Essential Behaviors and Outcomes Proclamation**

Board member Rob Frank read the Essential Behaviors and Outcomes Proclamation.

#### **A-1. Law Enforcement Personnel and Request Thereof**

Mr. Lyons shared the Maine Catholic Schools are going through their educational accreditation process. The Catholic Schools must demonstrate that children attending their schools are enrolled in public high schools. Graduates of the K-8 All Saints School in Bangor have attended Hampden Academy. The US Department of Homeland Security School Certification and Student Exchange and Visitor Program made a request to verify that a particular graduate of All Saints School did indeed attend Hampden Academy. The request was verified by Mr. Lyons.

### **B. Legislative Update**

Superintendent Lyons shared a sample of Legislation moving through the process:

- An Act to Expand the Rights of Public Employees under the Maine Labor Laws
- An Act to Expand Maine's School-based Health Centers
- An Act to Give Maine Schools Additional Options to Make Up Missed School Days.

Superintendent shared options being considered for RSU #22 to address the overage in five missed school days this winter.

- An Act to Ban Native American Mascots in All Public School
- An Act to Restrict Cell Phone Use by Students While in School

Board Member Libertore asked if Camden Rockport had received approval for virtual snow days. Yes, approval for limited days with advance planning and DOE notice.

Board Member Dyer asked about legislation related to teacher retirement. Superintendent Lyons shared that legislation has been submitted to move the district share back to the state.

Board Member Royal asked if the Board had ever taken action to support or reject any piece of legislation. Superintendent Lyons shared that the delegate assembly has sent a representative in the past.

#### C. ED 279 Overview

Superintendent Lyons reviewed the major components of the school funding formula document; the ED 279, recently issued on February 15, 2019. For next year, RSU #22 student enrollment, staff counts, the EPS Per Pupil Rate, debt service, community valuation and state mil rate are detailed.

#### D. Schedule

Superintendent Lyons will on vacation from March 13 through 22, 2019.

#### E. Town Manager Meeting

Superintendent Lyons reviewed the agenda from the meeting with Town Managers and Selectmen from the four communities in RSU #22. Current student enrollment and future projected decline, legislation, budget notes were shared.

#### F. Fundraising Report

Superintendent Lyons shared a district fundraising report.

#### G. Student Representative

Student Board Representative Sarah Gass shared that starting on Sunday, NEASC Accreditation Team will be arriving. ASB Mentoring, National Honor Society, Chamber Singers will be performing.

Student Representative Flanagan asked if there were three tardies would you be assigned a detention? Students are opting to stay home and take the absence rather than come in late and face a detention.

Superintendent Lyons shared that Student Representative Lucas Flanagan will be attending Boston College in the fall.

#### H. Monthly Financial Report

Assistant Superintendent Nickels shared the monthly financial report with the Board. 35% of the school and student calendar remains.

#### I. Assistant Superintendent Update

##### *Finance and Budget:*

- Budget Development for FY'20 in progress
- Articles 1, 2, 4, 9, 10, 11 reviewed thus far
- Articles 6 and 7 Other Instruction (System and School Administration) coming up on March 26th

##### *Building Improvements/Bond Issues:*

- Visit with DOE Facilities Director Scott Brown

##### *School Maintenance*

- Custodial Workshop with Maine Janitorial representative Sue Haley

##### *Community Relations*

- Maine School Counselor Recognition Hall of Flags
- LINK 22 Winter Edition in mailboxes

Superintendent Lyons shared that some communities do fund projects locally.

#### VIII. Questions of Board Members

Vice Chair Sidell shared that nominations for Chair and Vice Chair are received in April. Board Chair Karen Hawkes has indicated her willingness to serve again if nominated. Vice Chair Sidell will not be serving in this position again. Nominations will be received.

Board member Tony Liberatore shared that each month suspension reports are received with discipline for vaping. Is this consistency because vaping is increasing or are the schools cracking down on the discipline? Dr. Glencross shared that efforts are being made to identify students who may vape at school. A group at Hampden Academy was caught on two occasions, which

inflates the numbers. A five-unit module titled *Vape Education* has been instituted to help educate those caught vaping.

Eric Hardy, community member, shared that one misconception is that vaping is not harmful. It is very harmful and is unregulated. Levels of nicotine are unpredictable.

Student Representative Gass shared that there is lack of information to students. She suggested information in health classes.

Board member Libertore asked if *VapeEducate* is going to be required before disciplined students can return to school? Students are allowed back in school before they finish the modules but are assigned a timeline in which the education must be finished.

Catch My Breath curriculum is being considered for middle school education at Reeds Brook and Samuel L. Wagner Middle Schools. Health teachers at Hampden Academy also are considering the modules relevant to the age.

Board member Mary Anne Royal shared that the Behavior Review Committee is tracking the discipline related to vaping.

Board member Royal asked for more detail about the Request of Law Enforcement.

Board member Royal asked about the number of trancies that have been sent out to law enforcement for assistance. Home visitations by law enforcement are requested when parents do not attend the required meetings with the Superintendent. At what point does a student become truant? 10 days of unexcused absences.

Board member Frank asked what occurs when a truant student seeks to graduate? Principal Tracy shared that eight days missed of a semester class results in no credit being afforded. While there is an appeal process, truant students often do not receive credit due to the overwhelming numbers of days missed.

Board member Royal asked if Superintendent Lyons is sending out letters for meeting requests with truant students? Yes. How early in the school year is the first letter issued? Within the first month as some students do not attend.

Board member Jessica Hamilton asked what warrants a parent conference? It is noted in suspension reports that at Wagner parent conferences are the norm. At Reeds Brook, in school suspensions are notified by phone. Out of school suspension parent conferences are typical and

are followed with written notice. At Hampden Academy, parents are notified of the suspension by phone.

## **IX. Committee Reports**

### **A. Finance Committee**

Chair Miller shared the Committee reviewed the warrant articles, district audit, and that reconciliation timelines were noted and addressed. Future meetings will be monthly. Arbiter Pay was introduced to the committee by Board member Baines as a system to consider.

### **B. Budget Committee**

Chair Frank shared the budget committee had recently met the night before to discuss Article 1 Regular Instruction and Article 2 Special Education. Minutes and recordings of all budget meetings can be found under the Budget Tab on the RSU 22 website.

### **C. Athletic Committee**

Chair Miller reported that the Committee met with middle school athletic directors and administrators. Similarities and differences between the middle schools were reviewed. Game opportunities were discussed as was preparing students for Hampden Academy athletics and encouraging participation. Coach Roundtables will be occurring starting this spring. The need for the middle school athletic trainer was discussed and is included in the Article 4 budget recommendation.

### **D. Building Committee**

Next meeting: Thursday March 7th.

### **E. Negotiations Committee**

No report.

### **F. Education Committee**

Chair Sidell shared that a presentation was made on the RSU 22 Gifted and Talented program. Students qualified need to perform in the top five percent of the student body. In RSU 22, the top five percent typically score at the 98th percentile. Science, Technology and English

departments from Hampden Academy presented course pathways and shifting to align with desired student experiences. Engineering and Robotics will be introduced. A Stephen King class will be offered through the English Department. Flexibility in endorsements and funding are two needs.

Board member Royal asked if a contingency fund would be available to provide flexibility for providing sections depending on student enrollments? There is no contingency fund in RSU #22. The contingency procedure in RSU #22 has been to assign contingency funding in lines such as electrical and insurance.

Why don't we have a contingency fund? In the past there was a town manager that did not support a generalized contingency line. Contingency is therefore supported throughout the budget.

#### G. Policy Committee

Chair Pickering reviewed the policies discussed. They were Superintendent Evaluation, Medical Marijuana, and a School Volunteer Regulation.

#### H. United Technologies Center Board

Representative Gordon reported that due to CTE funding in Region 4, UTC has lost money. Skills USA competition will start tomorrow and will conclude by noon on Friday, March 8th. A number of Hampden Academy students will be competing.

Board member Royal asked how a loss of funding would affect our Hampden Academy students? UTC is very resourceful and will be starting two new programs that will bring in funding. UTC will turn to the fund balance if necessary.

#### I. Behavioral Review Committee

Chair Royal shared that the Committee discussed a student behavioral situation and reviewed revisions to Policy JK, Student Discipline, to be forwarded to the Policy Committee. The DropOut Prevention Committee is seeking members. Next meeting is March 28th.

#### J. Education Foundation

A vacancy persists on the Education Foundation Board. Board Member Libertore shared that he would be willing to serve if it is not during the business day.

**K. SPRPCE Board**

Next meeting: March 28th.

**L. Wellness Committee**

No report.

**M. Community Relations Committee**

Board member Lester French will volunteer for the Chair of Community Relations Committee.

**X. Policy Consideration**

**A. Discuss and act on second reading and adoption of Policy JIH, Questioning and Searches of Students and Property.**

Upon recommendation of Chair Pickering, Holmes moved, Royal seconded, and the Board voted unanimously to approve the second reading and adoption of Policy JIH, Questioning and Searches of Students and Property.

**B. Discuss and act on second reading and adoption of Policy EEAEF, Student Discipline on School Buses.**

Upon recommendation of the Policy Committee, Holmes moved, Pickering seconded, and the Board voted unanimously to approve the second reading and adoption of Policy EEAEF, Student Discipline on School Buses.

**C. Discuss and act on first reading of Policy IJOA, Field Trips and Other Student Travel**

Upon recommendation of the Policy Committee, Pickering moved, Holmes seconded, and the Board voted unanimously to approve the first reading of Policy IJOA, Field Trips and Other Student Travel.

**XI. Old Business**

None.

## **XII. New Business**

### **A. Discuss the Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g (FERPA)**

Information was shared with board members on FERPA. Board member Royal inquired about the presence of the FERPA law related to videos containing images of students. Board member Pickering shared that there seems to be an evolution in the gray area of privacy afforded with student video. Board member Royal shared that the shared DOE fact sheet indicates that any student record is viewable by parents.

Introduction of Ambur Petersen, the new Administrative Assistant at Reeds Brook Middle School.

### **B. Discuss and act on first reading of 2019-2020 school calendar.**

Superintendent Lyons shared a recommendation that RSU #22 extend the school day by one hour for five days in early April to compensate for the overage in snow day use and to ensure that Hampden Academy seniors have the 170 days of school prior to graduation on June 9th.

Student representatives shared that an extra full day might be the best option.

Superintendent Lyons shared the draft 2019-2020 school calendar. An adjustment was made to align the inservice day on March 20 with the UTC Skills USA competition.

Upon recommendation of Superintendent Lyons, Dyer moved, Holmes seconded, and the Board voted 638 to 221 (oppose: Frank, Liberatore, Pickering) to approve the first reading of the 2019-2020 school calendar.

Board member Pickering shared an email that included the 2019-2020 Bangor School Department calendar that starts after Labor Day.

It was requested that the Community Relations Committee survey parents, staff and administration.

### **C. Discuss process associated with Hampden Academy gymnasium designation.**

The nickname "The Stable" will be highlighted in the gymnasium with a decal. The nickname is an acknowledgement of the student and fan reference to the HA gymnasium.



### **XIII. Communication and Correspondence**

#### **A. Set meeting dates:**

- Community Relations Committee meeting, March 18, 2019 at 5:30 p.m.

### **XIV. Executive Session to Discuss a Personnel Matter, According to 1 M.R.S.A. § 405(6)(A)**

At 8:52 p.m. Liberatore moved, Dyer seconded, and the Board voted unanimously to enter executive session to discuss a personnel matter, according to 1 M.R.S.A. § 405(6)(A)

The Board entered back into regular session at 9:26 p.m.

### **XV. Other Business**

A. To see what action, if any, the Board wishes to take on business required by items that are part of this agenda.

None.

### **XVI. Adjourn**

The meeting was adjourned at 9:26 p.m.

Respectfully submitted,

Richard A. Lyons, Superintendent of Schools

## UTC BOARD REPORT

March 2019

- *2019/2020 Budget*

UTC has been working on the budget based on the recently released CTE EPS number for UTC, discouraging to say the least, but they have a plan to manage the situation as presented to them. UTC will offer to the Board a 3-year plan to provide a stable financial path forward for UTC.

- *Main Stairway Renovation*

UTC just about completed the main stairway renovation and it is beautiful. I hope you like it.

- *New Program: Medical Assisting*

UTC has begun in earnest building the new MA lab, I am looking forward to sharing it with you. Juniors will be able to attend this program and begin to earn a powerful group of certifications including: MA, CNA, CRMA, EKG Tech., Phlebotomy Tech. and Office Billing Technician.

- *New Program: Work Experience Coordinator*

UTC is about to advertise for a new position; Work Experience Coordinator for next year. UTC likes to advertise early and allow for planning and proper organization. This position will provide work experience opportunities for many of UTC's students!

- *SkillsUSA State's*

Marty and Noelle and the whole staff are doing amazing work getting the students ready and the building ready!! Please join UTC this Friday!

- *New Course Book*

UTC had to order additional books since they have been so popular, they look forward to highlighting some of the program updates and how the book was revised.

- *Sophomore Tours*

UTC is coming close to completing their sophomore tours this year and are wait on initial enrollment applications.

- *Career Sampler*

UTC has begun running these sessions to good effect with a number of middle schools sending students. We are feeling very good about this effort.

- *9-10 Mentorship*

UTC has started this initiative and it seems to be well received. They have approximately 35 9<sup>th</sup> and 10<sup>th</sup> grade students participating, who are being mentored by the UTC SkillsUSA students.

- *Tech Curricula*  
UTC's Teaching the Tech Curricula class is up and running each Monday afternoon for area educators. They have approximately 15 local professionals joining in and being taught by UTC students!
- *Raspberry Pi Workshop*  
UTC just completed their 3<sup>rd</sup> weekend workshop with 12 middle school students participating and building a very cool Raspberry Pi computer.
- *Mini Boat Project*  
UTC tested out their mini boat at the Advanced Composites Center's wind and wave test tank. The new boat will be ready for launch this Spring.
- *Updated Outdoor Power Program Lab*  
  
UTC has updated the benches and related lighting with new LED lighting. The shop is even more awesome now and the envy of all other schools.
- *Commercial CNC Router*  
UTC has purchased a large new computerized CNC router for it's Fine Wood Working program weighing in at 2500 lbs.! This can hold a 4x8 sheet and cut, shape and drill whatever it is directed to by the computer.
- *Vinyl Printer/Cutter*  
UTC has ordered a beautiful Rolland printer/cutter so they can print clothing, banners, promotional materials, pictures, canvas prints and more.
- *Laser Cutter*  
UTC has taken delivery on an industrial laser cutter for our Advanced Manufacturing program, this is an amazing machine that will serve the students well for many years.
- *Plumbing Shop Lighting*  
UTC has replaced the lighting in the lab, which has been a great improvement.
- *Cascade system*  
  
UTC sold their old Cascade fire tank refill system to the Springfield Fire Department.
- *New Brunswick Educators*  
New Brunswick Educators have visited UTC twice this year and the last group hails from the far eastern part of the Providence. They were impressed as always and so wish they had UTC available for their students.

Respectfully Submitted,  
David McCluskey