

Budget and Finance Committee Meeting

10/13/2020

Called to Order 5:06pm

In attendance: Steve Carr, Holly Whitmore, Susan Smith, Kelly Theriault (remote), Thomas Colavito (Holden resident and RSU#63 employee), Ellen Campbell (Holden resident), Cherie Faulkner (remote 5:25)

Financials

- No concerns.
- Cost centers should be about 75%. Any that aren't have big annual payments already made and/or large encumbrances for the year (ie. workers compensation, heating fuel).

Nutrition

- The Summer Food Service Program (SFSP) has been extended for the entire school year. All kids under 18 in the home are eligible & eat for free.
- Meal counts are continuing to increase.
- Holden refrigerator has been repaired.
- Holden milk cooler has quit & a new one has been ordered.
- Kelly wrote an equipment grant to cover the cost of the cooler.
- A recommendation was made to increase the Head Cook's salary. Based on given years experience for times she was not previously given, based on the duties she is now doing as the head cook (ie. banking). The committee expressed support for this.

Personnel

- Looking for an Eddington night custodian and more COVID classroom subs.
- Technology positions have been successfully filled. Holly asked if these were District positions? Yes, both individuals will share time within all schools.

CRF2 Grant

- Budget was passed out and reviewed by the committee.
- Mrs. Smith explained the planning and provided a summary of each project.
- The outdoor learning space project includes purchasing tractors to assist with snow removal and extended out learning areas. Holly asked if current staff would be able to do this, Mrs. Smith felt yes.
- Staffing is still an issue. Mrs. Smith is interviewing Wed. for clerical support (across the district), this person has a background in health services & could provide additional support in office areas.

Other

- Gloria MacKenzie Foundation will not reimburse expenses already paid. We had moved those projects into last school year to get them finished and off the books. (Eddington & Holden flashing lights) The grant process through Gloria MacKenzie is very lengthy and started back in 2018.

Next Meeting

- Tuesday, November 10, 2020 @ 5:00pm

Meeting Adjourned: 5:35pm