

## **Budget and Finance Committee Meeting**

### **02/23/2021**

**Called to Order:** 2:34pm

**In Attendance:** Steve Carr , Holly Whitmore, Charles Baker, Jr, Susan Smith, Ashley Allen, and Kelly Theriault

#### **FY21 Financials**

- Kelly reviewed the January Financial.
- System Admin was a little below. Most are larger purchases already paid in full and Shelley's pay is over due to more Board Meeting (40- hour week).
- Hot lunch first month in the black.

#### **CRF 1 & 2 and ESSER-1 Update**

- CRF 1 and 2 reimbursement is moving along. CRF 1 is paid current through November. December hasn't been billed yet.
- CRF 2 is a slower process. We have been paid through September. Waiting on October and November. December hasn't been billed.
- ESSER-1 paid for all invoices submitted. More invoicing is needed for salaries.

#### **ESSER II**

- Looking at projects and needs that fit the application guidelines.
- Looking at different staff options/changes to fit the needs of the District.
- Food service increased costs
- Additional bus cleaning costs
- Anticipated additional transportation costs
- Technology Needs:
  - Wireless upgrades at all three schools
  - Continue with hot spots and tablets
  - Software updates
  - Technology Integrator
  - Update G-Suite
- Continuing COVID Support Staff
- PPE Supplies

#### **Personnel**

- Anticipate 3 retiring staff
- Other possible staff changes anticipated
- State minimum teacher wage changes to \$37,500 July 1<sup>st</sup> and only impacts one current teacher
- 2022-2023 increases to \$40,000 and will be larger impact on the budget and is also a negotiation year

#### **Facilities/Transportation**

- Carpenter Associates staff have been working on IAQ and Generator
- Eagle Eye Team has been working at Holbrook
- Bus accident (no students involved and both drivers okay)

#### **Other**

- Holly Whitmore asked about the unassigned \$1million and assigning it. Susan handed out policy DIE and advised we are under the 12% rule. Anything above the 12% will go to reserve accounts.
- Facilities talked about saving for traffic flow and relocation of Holbrook office.
- Working on changing the Activities Account check request form and process.
- Susan is going to talk to Bill Hall (auditor) about the template for inventory he would like us to use as he has not provided it to us, but continues to put it on the Management Letter.

#### **Next Meeting**

- Tuesday, March 16, 2021 @ 2:30pm
- Confirm with Cherie Faulkner, Alternate; Charles Baker, Jr. will not be in attendance for March 16, 2021.

**Meeting Adjourned:** 3:27pm

**APPROVED: March 22, 2021**