



Regional School Unit 63 **Clifton, Eddington, and Holden**

RSU 63 is a community of learners dedicated to providing a safe, supportive, and challenging academic environment. Our students are respectful citizens and responsible stewards of our world. They are well prepared for high school with skills and a work ethic that enables them to succeed.

Curriculum Committee Minutes

Date: December 12, 2023

School Board Member Attendees: Linda Graban, Amy Hart, Tracy Bigney

Other Attendees: Kristina Dumond- Director of Curriculum, Ashley Perry- Classroom Teacher

Meeting called to order at 5:33 pm.

Tina(Director of Curriculum) gave an update on the process of developing the curriculum. She explained that 'working documents' mean they are constantly changing. Ashley Perry said a better description is that they have been 'skulled out'.

1. ELA working documents are completed
2. All other content areas will work on them as they do their work with students during the school year. The working document Curriculum Maps will be completed by the end of the '23-'24 school year.
3. Tina will complete Scope and Sequences this summer based on Curriculum Maps.
4. Unit Plans will be completed as units are gone through this school year. Unit Plans must have the required elements- Unit objectives (standards and targets), Essential questions, Unit introduction, Assessments (formative, summative, grading system), Teaching and Learning Activities, Exit Tickets. These working documents will be done by the end of the '23-'24 school year.
5. At the end of May, K-8, will be administering the assessments outlined in the MTSS Handbook under ' RSU #63 Assessment Schedule'. This will give baseline data going into the next school year. During a PD day in August K-8 staff will look at the data from these assessments and go over how to plan based on the data.
6. The MTSS Handbook will be implemented at the beginning of the '24-'25 school year.

A discussion was held about what exactly the Curriculum Maps and Unit plans are. The maps are the guide that helps pace instruction and will be available on the district website by this summer. The Unit Plans are the order of daily lessons. This is also a guide as to what standards to teach and what students will know at the end of the lesson. Ashley Perry displayed the online document that Grade 1 is using as a unit plan.



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The next part of the meeting was spent discussing what information we would like to hear about from our students that have gone on to high school. Tina will work with sending schools to collect aggregate data to compare the progress of our students to students sent from other schools. The committee also worked on developing questions for a survey to be sent to students and parents. A hard copy will be sent to parents with a QR code that Ashley will create. Tina will gather HS student email addresses and get the electronic survey sent out after the Holiday break. Data will be presented and analyzed at the next meeting. A copy of the survey will be shared with the three Board members on the committee, prior to sending it out. Tina will also reach out to other sending schools to see about how/if they track their students.

Our next discussion was about how to have staff present what is going on in the classroom. Tracey first mentioned having staff discuss the process of building their curriculum. Ashley mentioned that staff could bring video snippets of different lessons/activities and those could be connected to the standards they are teaching. It was decided that the Grade 1 team will put together a presentation to present at the March curriculum committee meeting. The committee will then use their example to create a process for other groups that present at Board Meetings. We will also discuss the planning of a Spring Showcase.

The committee decided on a parent to ask to be on the committee. We decided on Sarah Lane. Tina will call her to see if she will be a member.

Meeting adjourned at 6:50 pm