

RSU #63

- a. NEPN/NSBA Code:** EBAA
- b. Title:** Chemical Hazards
- c. Author:** Director of Transportation & Facilities
- d. Replaces Policy:**
- e. Date Approved:** 11/27/2017 RSU #63
- f. Previously Approved:** 02/29/2016
- g. Policy Expiration:** Review as Needed
- h. Responsible for Review:** Director of Transportation & Facilities, Policy Committee
- i. Date Reviewed:** 09/25/2017 Director of Transportation & Facilities
11/14/2017 Policy Committee

j. References:

Legal Reference: 29 CFR §§ 1910. 1200, 1910. 1450
26 M.R.S.A. § 565
Me. Dept. of Prof. Regs. Rule Ch. § 179
Me. Dept. of Ed. Rule Ch. 161
Commissioner’s Administrative Letter No. 33, June 9, 2005 (Chemicals in Schools)

Cross Referenced Policy: EBABA-Chemical Hygiene Plan
EBCA-Comprehensive Emergency Management Plan

k. Narrative:

- I.** The RSU #63 Board (the Board) is committed to providing a safe environment for students and employees. It is the policy of the Board to follow safe practices regarding the storage and handling of hazardous chemicals in its schools. The school unit will comply with all applicable Maine and federal laws and regulations concerning hazardous chemicals.
- II.** The Director of Transportation & Facilities is the Chemical Hygiene Officer (CHO) for RSU #63.
- III.** The Superintendent and Chemical Hygiene Officer are responsible for developing a Chemical Hygiene Plan that includes procedures relevant to the identification, purchase, storage, inventory, handling, and disposal of hazardous chemicals, maintenance of material safety data sheets (SDS – formerly known as MSDS), and for ensuring employees are provided required training and information concerning hazardous chemicals used in the schools.
- IV.** RSU #63 will comply with OSHA’s Hazard Communication standard 29 CFR 1910.1200, as adopted and enforced by the Maine Department of Labor. This requires a written hazard communication (HazCom) plan, including a listing of chemicals being

used in the schools and training of employees that handle these chemicals. In addition, all employees will be informed of where safety data sheets (SDS) are located and how to read them. This standard applies to information regarding hazardous chemicals such as those used in cleaning and disinfection, which may be found in custodial and food service areas, among other locations.

- V.** RSU #63 will comply with OSHA standard 29 CFR 1910.1450, as adopted and enforced by the Maine Department of Labor, which addresses laboratory chemicals. This standard applies to science laboratory chemicals commonly found in chemistry and biology laboratories in schools.
- VI.** The CHO will achieve/maintain such certification and/or attend such training as may be mandated by the Maine Department of Education or other State agencies.
- VII.** The CHO is responsible for implementing the school unit's Chemical Hygiene Plan, and its annual review.
- VIII.** The CHO will be responsible for providing training for all new custodial, maintenance, and mechanical personnel within the first three months of hire and annual refresher training for all personnel who handle hazardous chemicals in the school district.
- IX.** The CHO will ensure employees with science/laboratory responsibilities are provided adequate training on the specific hazards associated with the chemicals being used in school laboratories and how to read the SDS for those chemicals.