

FACILITIES ADVISORY COMMITTEE MINUTES
Holbrook Middle School
Thursday, November 19, 2020

Members Present: Linda Graban, Charles Baker, Jr., Holly Whitmore

Also Present: Susan Smith (Superintendent), Jake Morgan (Transportation and Facilities Director)

1. **Call to Order:** The meeting began at 5:27pm.
2. **SRRF Bond and Indoor Air Quality Projects Update:** Superintendent Smith advised the SRRF Bond Resolution papers have been posted, letters have been mailed to Select Board Members and Town Council Members. The Budget and Finance committee asked us to track hours spent on the Resolution process.

Superintendent Smith confirmed with bond counsel Greg Im, we do not have to go to bid again for project coordinator. He advised since we went to bid and awarded to Carpenter Associates, we can continue with them. Randy Bragg from Carpenter Associates would like to get started as soon as possible. Superintendent Smith felt we need to wait until the bond funds are received. Charles Baker asked for a brief catch up on what he has missed and what the bond included. Superintendent Smith advised the Board agreed to just ask the towns to vote on the Indoor Air Quality Bond and not the general bond totaling \$5 million. Holly added the Board was concerned the District could possibly lose out on the state funding if they asked for a larger bond.

Engineering costs associated with the SRRF were discussed. Superintendent Smith will talk and try to negotiate costs with Carpenter Associates as the costs are more than the original estimates.

Holly asked how the traffic reconfiguration study was going. Superintendent Smith advised their professor asked them to slow down their work a little. She will check in with them in January.

3. **Facilities Projects:**
 - a. **Asbestos Abatement:** Room 122 at Holbrook had asbestos tile removed. New floor has been installed. Four rooms will have abatement done December 18- December 22. December 21 and 22 will be all remote days. Room 128, 124, 123 and Room 113 will have abatement done in June and will complete all asbestos removal projects completed at Holbrook.
 - b. **Holden Generator:** Jake is going to check on fuel for generator. Diesel vs Propane as we have a large propane tank at the Holden Elementary School. Chuck asked if the fuel unit is included with the generator. Jake is not sure and wants to check with Randy Bragg. Susan asked if we should recommend to the Board to move forward with design from Carpenter Associates now or wait as construction costs have increased. We currently have \$150,000 budgeted. The committee would like this added to the Board agenda for December. Jake will talk with Randy more on the details of the generator. Chuck asked how the disposal of the old generator will be handled. Superintendent Smith said in the past when we bid old buses, we would recoup more money by taking them to the scrap yard. She will check the Disposal of Property policy on how to proceed.
4. **Other:** The underground oil tank at Eddington needs to be removed and converted to propane. The cement holding container is filling up with water and causing problem. Jake thinks it will be more cost efficient to convert to propane. Jake will work on gathering estimates for the conversion. Chuck felt it is very important to have the chimney inspections completed as well.

For COVID-19 cleaning we have 5 additional hours per week at Holbrook, 12 hours at Holden, and 12 hours at Eddington. The CRF funding ends in December. Kelly Theriault and Susan have been working on ways to fund the COVID staff until February break as we need the staff to continue staying Green.

Window replacement work is on-going and almost complete at Holbrook. Eddington and Holden window replacements are done. The Grade 5 roof is done.

Platforms for outdoor learning are built and picnic tables have arrived. Fencing at Eddington and Holden will be started soon. Chuck asked how much money has been saved by completing these projects with COVID funds and will come off the facilities projects that were included in Bond Funding. Superintendent Smith said she will have to get back to him.

Superintendent Smith has been approached by Pine Tree Solar. They are working closely with the Town of Holden and would like RSU 63 to join them. Superintendent Smith advised if the timing is right, she will bring it to the Board for discussion. The committee agreed the timing is not right and approved Superintendent Smith declining their offer at this time.

5. Next Meeting: Thursday, January 14th at Holbrook Middle School at 5:30pm.

The meeting adjourned at 6:51pm.

Minutes Approved: December 14, 2020