

FACILITIES ADVISORY COMMITTEE MINUTES
Holbrook Middle School
Thursday, September 10, 2020

Members Present: Linda Graban, Robin James, Holly Whitmore

Also Present: Susan Smith (Superintendent), Jake Morgan (Transportation and Facilities Director)

1. **Call to Order:** The meeting began at 5:31pm.
2. **SRRF Bond Update:** Susan Smith shared information from our Bond Counsel, Greg Im of Drummond and Woodsum. Holly Whitmore will deliver documents to the towns for us on Tuesday, Sept. 29th (after the board vote on the 28th). We will hold a public Bond Hearing at 6:00 on Tuesday, October 13th (prior to the Board Meeting that evening at 6:30). The referendum question and sample ballot were shared. We will provide folded, hard copies of these to the towns so the ballots can be sent out with other absentee ballots. We will need to pay for the time it takes the clerks to hand-count these ballots.

A draft explanation and timeline were shared and PowerPoint slides were discussed. Getting information out to the public (soon) is important. We do not need to advertise the Public Bond Hearing in the Bangor Daily News, but we do need to post it in several places and get information out.

3. **UMaine Civil Engineering Capstone Project Update:** Susan Smith worked with Randy Bragg to provide Prof. Nagy with information regarding our Holbrook outdoor and indoor traffic flow needs. Prof. Nagy shared the photos and project description with his senior civil engineering students. Teams of students will be selecting their capstone projects soon.
4. **Other Facility Projects:** Jake Morgan shared information regarding additional facility projects and needs. These included work on the water at Holbrook, re-shingling at Holbrook, and the retirement of Eddington custodian Steve Sanborn.
5. **Next Meeting:** Thursday, September 24th at Holbrook Middle School at 5:30pm.

The meeting adjourned at 6:27pm.