

FACILITIES ADVISORY COMMITTEE MINUTES
Holbrook Middle School
Thursday, September 24, 2020

Members Present: Robin James, Holly Whitmore, Linda Graban

Also Present: Susan Smith (Superintendent), Jake Morgan (Transportation and Facilities Director), Gary Ferrill (Holbrook Evening Custodian), University of Maine Civil Engineering Students Nick Brovender, Isaiah Allen, Josh Albee, Nicolas Cyr, Vilgot Larsson, and Ethan Cates

1. **Call to Order:** The meeting began at 5:35pm. Agenda was adjusted to discuss UMaine Project first.
2. **UMaine Civil Engineering Capstone Project Update:** Our Holbrook Traffic project was chosen and assigned to the “Eagle Eye” Team as their Senior Capstone. Students (listed above) joined Gary Ferrill, Jake Morgan, and Susan Smith for a tour of the grounds and building this afternoon. The team stayed for the Facilities Committee Meeting to ask and answer questions. This is a year-long course for the students. Plans will be developed and presented to the RSU 63 Board of Directors in the spring. Susan Smith shared that Randy Bragg of Carpenter Associates offered to Peer Review this project.
3. **SRRF Bond Update:** Documents to explain the SRRF Bond and Indoor Air Quality Projects were reviewed. Susan Smith will send a letter to the public after the Board meeting and vote on Sept. 28th. The Bond Hearing flyer will be posted and distributed at the end of next week. The PowerPoint for the Bond Hearing on October 13th was reviewed.

Legal documents such as the warrant articles, ballots, hearing notices, etc. have been received from Drummond and Woodsum. These are ready for the Board vote on September 28th and then distribution to the towns by Holly Whitmore on September 29th.
4. **Other:** Jake Morgan shared information regarding the drinking water at Holden being tested for volatile organics. Water will be re-tested in October. We may need to install a filter system. Jake Morgan has contacted Norlens Water Treatment about this issue.

Susan Smith shared that we received Award Notices from the Gloria MacKenzie Foundation for our Holden Flashing Lights Controls (\$4,500) and Eddington Flashing Lights Replacement (\$20,000). Acceptance language is being reviewed by Brann and Isaacson before being brought forward to Board.

Steps needed for Holbrook Grades 6 – 8 to attend Holbrook four days per week were discussed. Desks arrived, but not the legs. Built-in fixtures need to be removed to make more space in some classrooms. We need a divider so the cafeteria can be used as a classroom. Due to the high demand, dividers are on backorder at many companies. Robin James will contact NTension in Hermon to see if they can help us with this.
5. **Next Meeting:** Thursday, October 15th at Holbrook Middle School at 5:30pm.

The meeting adjourned at 6:50pm.