

FACILITIES ADVISORY COMMITTEE MINUTES
Superintendent's Office, Holbrook Middle School
Meeting: Friday, September 29, 2019

Members Present: Charles Barker, Holly Whitmore

Also Present: Susan Smith (Supt.), Jake Morgan (Transportation and Facilities Director)

1. **Call to Order:** The meeting began at 12:30pm.
2. **Reviewed Information from Carpenter Associates:** Carefully reviewed, discussed, and edited the remaining pages of the Assessment Report for the Eddington Elementary School. Reviewed, discussed, and edited the Assessment Report for the Holden Elementary School.
3. **Next Meeting:** Friday, October 4, 2019 at 12:30pm in the Superintendent's Office at the Holbrook School.

The meeting adjourned at 2:15pm.