

RSU #63 Board Meeting
Date: February 25, 2019
Location: Holbrook Middle School
Minutes

Members Present:

Town of Eddington: Christina McLeod and Steven Carr

Town of Holden: Gavin Robinson, John Hutchins, Heather Charity, and Jennifer Newcomb

Town of Clifton: Linda Graban

Superintendent of Schools: Susan M. Smith

Members Absent Excused:

Town of Eddington: Rusty Gagnon

Board Vice - Chair, John Hutchins called the meeting to order at 6:34pm.

At 6:35pm Gavin Robinson made the motion with a second by Christina McLeod to enter into Executive Session to discuss Labor Contract Negotiations pursuant to 1 M.R.S.A §405(6)(D).

Roll Call Vote: 7 Yes; 0 No

Public session resumed at 7:00pm. A flag salute was conducted and a moment of silence was observed.

Approval of Minutes: Motion by Jenn Newcomb with a second by Steve Carr to approve the minutes from the January 28, 2019 Board Meeting.

Vote: 7 Approved; 0 Opposed

Recognition and/or Awards of Students, Staff and Others: Superintendent Smith recognized the Holbrook Spelling Bee winners: 1st Place, Caleb Allen; 2nd Place, Keegan Allen; 3rd Place, Grace Bartlett; and 4th Place, Hunter Pond. Mr. Modery advised these students will be attending the Penobscot Valley Middle School League (PVMSL) Spelling Bee at Glenburn Elementary/Middle School on Tuesday, February 26, 2019. Superintendent Smith recognized the Girls "B" Basketball Team and the Boys "A" Basketball Team on winning the PVMSL Championship Games. She also recognized the Chess Team for placing 4th in the Penobscot Valley Middle School League Chess Competition.

Acceptance of Gifts/Donations: \$100.00 anonymous donation to the Eddington school lunch outstanding balances.

Presentation: The FY 2017-2018 Audit Report presentation by William Hall, RHR Smith and Company did not take place due to Mr. Hall not being in attendance. The presentation will be rescheduled. The time and date will be confirmed with Mr. Hall and announced. Audit reports were handed out for Board Member review.

Questions and Comments from the Public: None

Dates of Next Committee Meeting:

Ad-Hoc Committee: Sunday, March 3, 2019 at 1:00pm, at Holbrook Middle School

Policy Committee: Monday, March 4, 2019 at 5:30pm, at Holbrook Middle School

Curriculum Committee: Monday, March 11, 2019 at 3:30pm, at Holbrook Middle School

Board Workshop: Monday, March 11, 2019 at 6:00pm, at Holbrook Middle School

Budget & Finance Committee: Tuesday, March 13, 2019 at 3:00pm, at Holbrook Middle School
FY20 Budget Workshop: Monday, March 18, 2019 at 3:00pm, at Holbrook Middle School
FY20 Budget Workshop: Tuesday, March 19, 2019 at 12:00pm, at Holbrook Middle School

Budget and Finance: Nothing to add to Business Manager Report or Budget and Finance Committee Report. The FY20 Budget is in the beginning stages. Meetings are being held with all Administrators and cost centers are being created.

Superintendent's Report: Nothing to add to Superintendent's Report

RSU #63 Chair's Report: None

Acceptance of Reports: Motion to approve written and verbal reports from Administrators, Committees, and Superintendent, by Jenn Newcomb with a second by Steve Carr.

Vote: 7 Approved; 0 Opposed

Old Business:

Facilities Update: Superintendent Smith advised her Board Report included in the Board Packet explained the status of the facilities. Jake Morgan confirmed there was nothing new to add.

New Business:

2019-2020 School Year Calendar: Superintendent Smith advised there were a few changes made to the calendar on the time of Parent/Teacher Conferences that were favored by teachers and administrators. The calendar falls in line with the United Technologies Center school year calendar.

Motion by Christina McLeod with a second by Steve Carr to approve the 2019-2020 School Year Calendar.

Vote: 7 Approved; 0 Opposed

Possibly Hosting CISV Village Program Summer 2020: Superintendent Smith advised the Children's International Summer Village Program was housed at Holbrook 6 years ago. This is a peace building program and was well received by the community in the past. Richard Modery advised the students and chaperones will live at the Holbrook School for approximately five (5) weeks. There were no issues during the last visit. The cost to RSU 63 is increased utilities. Use of paper products, increased custodial work, and transportation would be covered by CISV. A formal contract would be signed by both parties.

Motion by Steve Carr with a second by Linda Graban to approve hosting the CISV Village Program during the Summer of 2020 and authorizing the Superintendent to submit a letter of intent.

Vote: 7 Approved; 0 Opposed

Policies to Approve: Motion by Steve Carr with a second by Christina McLeod to approve policy AC – Nondiscrimination Equal Opportunity and Affirmative Action.

Vote: 7 Approved; 0 Opposed

Motion by Steve Carr with a second by Christina McLeod to approve policy ACAA – Harassment & Sexual Harassment of Students.

Vote: 7 Approved; 0 Opposed

Motion by Steve Carr with a second by Christina McLeod to approve policy ACAA-R – Student Discrimination Complaint Procedures.

Vote: 7 Approved; 0 Opposed

Motion by Steve Carr with a second by Christina McLeod to approve policy ACAB – Anti-Harassment & Sexual Harassment of School Employees with minor changes.

Vote: 7 Approved; 0 Opposed

Motion by Heather Charity with a second by Christina McLeod to approve policy ACAB-R – Employee Discrimination Complaint Procedures.

Vote: 7 Approved; 0 Opposed

Motion by Heather Charity with a second by Jenn Newcomb to approve policy BBBDA – Board Declared Vacancy Caused by Absenteeism.

Vote: 7 Approved; 0 Opposed

Motion by Jenn Newcomb with a second by Heather Charity to approve policy GBGAA – Exposure Control Plan.

Vote: 7 Approved; 0 Opposed

Policy to Rescind: Motion by Christina McLeod with a second by Gavin Robinson to rescind policy ACA – Gender Neutral Language.

Vote: 7 Approved; 0 Opposed

Personnel Actions:

Resignations: Jan Logan, Holbrook Custodian

Reassignments: Marie Baillargeon moved from Holbrook cook to Holden cook. Jessica Gray moved from Holden cook to Holbrook cook. Terry Farren is remaining as Holbrook cook and adding one hour per day of custodial work. Nichole Foster moved from night custodian to day custodian at Holbrook.

Elections: None

Appointments: None

Searches: Searches continue for Substitutes, Holbrook Drama Advisor, Track and Field Coach, Track and Field Assistant Coach, and Night Custodian.

Questions and Comments from the Public: None

Adjournment:

At 7:33pm a motion was made by Christina McLeod with a second by Heather Charity to adjourn the meeting.

Vote: 7 Approved; 0 Opposed

Respectfully submitted by,



Susan M. Smith
RSU #63 Superintendent/Director of Curriculum and Instruction

Approved: March 25, 2019