

RSU #63 Board Meeting
Date: January 22, 2018
Location: Holbrook Middle School

Minutes

Members Present:

Town of Eddington: David McCluskey and Rusty Gagnon

Town of Holden: John Hutchins, Jennifer Newcomb, Gavin Robinson, and Suzanne Wieland

Town of Clifton: Linda Graban

Superintendent of Schools: Susan M. Smith

Excused Absent: Samantha Berube, Town of Eddington and Jake Morgan, Transportation and Facilities Director.

Board Chair, Rusty Gagnon called the meeting to order at 6:32pm. A flag salute was conducted and a moment of silence was observed.

New Board Members were introduced and welcomed. John Hutchins will be filling the seat of Daniel Allen for the Town of Holden and Linda Graban will be filling the seat of Buzz Moore for the Town of Clifton.

Motion by Jenn Newcomb, 2nd by David McCluskey to approve the minutes from the November 27, 2017 Board Meeting.

Vote: 7 Approved; 0 Opposed

Recognition and/or Awards of Students, Staff and Others: Rusty Gagnon, Board of Directors Chair, recognized and thanked Ken Smith, former RSU #63 Interim Superintendent of Schools, Kelly Theriault, RSU #63 Business Manager and Jenn Newcomb, RSU #63 Board of Directors Vice-Chair, for their countless hours of hard work on the Yvonne Mitchell case. The Chair's comments in their entirety are attached as an appendix.

Superintendent Smith has received emails from staff members commending Jason Staples, new Holbrook Custodian, on his work quality. They are very pleased with the cleanliness of the rooms and offices. Superintendent Smith received a call from a parent, commending Jeannie Bachelder, Bus Driver, for setting the bus safety standard and sticking to it.

Acceptance of Gifts/Donations:

The Holden Elementary School received a \$250 donation for the Library in honor of Michelle Hardy, Library Volunteer and John & Lola Ferwerda for instilling the love of reading into John & Lola Ferwerda's grandchildren. The District received a \$325.20 "Secret Santa" donation to pay off school lunch balances. The money was applied to unpaid balances accrued prior to being qualified for free or reduced lunch. Heritage on 9 will be donating their returnable money quarterly to the Holbrook School to be used for Technology. The first quarter donation totaled \$93.60. Circle K donated two \$50 gift cards. These were given to Michelle Hardy, Volunteer Librarian and Shelly Miller, Holden Ed Tech, who is volunteering as Chess Club Instructor. Circle K will be donating a total of \$2,000.00 over the year as part of the Fuel Our Schools program. Ashton Carmichael, Librarian at Holbrook School, was awarded a grant from Donors Choose. Mr. Carmichael applied for a "Where in the Library Can I Find" grant and was awarded iPads to be used in the Library.

Presentations:

Bill Hall, from RHR Smith & Company, reviewed information from the 2016-2017 Fiscal Year Audit. He answered questions and identified Student Activities Accounts as an area to work on. Overall, RSU #63 is in good financial standing. Mr. Hall also stated that he was pleased RSU #63 followed through with the Yvonne Mitchell case.

Questions and Comments from the Public: Bob Harvey, Holden resident, echoed thanks to Ms. Newcomb and Ms. Theriault for their hard work on the Yvonne Mitchell case. With the closure of the case and the reimbursement of lost funds, he expressed his concern for the towns that had helped cover costs during the time of loss. He hoped some of the money would be paid back to the towns.

Dates of Next Committee Meeting:

Budget & Finance Committee: Monday, February 12, 2018, at 5:30pm, at Holbrook

FY19 Budget Workshop: Thursday, February 15, 2018, at 5:30pm, at Holbrook

Policy Committee: Tuesday, February 6, at 4:30pm, at Holbrook

New School Community Committee: TBD

Technology Committee: Tuesday, January 23, 2018, at 3:30pm, at Holbrook

Curriculum Committee: TBD

Discussion and Motions Regarding Reports

None.

Budget and Finance:

Jenn Newcomb advised the Budget and Finance Committee met prior to the Board Meeting today. Discussion took place on the Management Letter from RHR Smith & Company regarding the FY17 Audit. Discussion took place on the multiple roof leaks at the Holbrook School, and the estimated \$20,000.00 in repair work that is needed. Ms. Newcomb will have a full report for the next Board Meeting.

Superintendent's Report:

Superintendent Smith recommended inviting Peter Lowe from Brann & Isaacson on February 26, 2018 for a workshop with Board Members and Representatives from the Collective Bargaining Units to focus on the role of the Board (and others) in negotiations, collective bargaining agreements, individual contracts, evaluations, and policies as well as how those work together.

David McCluskey made the motion to invite Peter Lowe to lead a workshop from 6:00pm until 7:00pm on Monday, February 26, 2018 to be followed by the regular Board Meeting. 2nd by Jenn Newcomb.

Vote: 7 Approved; 0 Opposed.

RSU #63 Chair's Report:

Rusty Gagnon discussed an email she received from Maine School Board Association (MSBA) newsletter and encouraged all Board Members to read these emails. LD1761, An Act Regarding the Prohibition of Firearms on School Property is going before Legislature.

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Ms. Gagnon recommended all Board Members contact their local representative and voice their opinion in regards to this bill. Ms. Gagnon gave an article to Superintendent Smith titled "Derelict school becomes national leader by making a surprising subject (music) compulsory."

Acceptance of Reports:

Motion by Jenn Newcomb; 2nd by Suzanne Wieland

Vote: 7 Approved; 0 Opposed

Old Business:

Policies:

Motion to approve policy JKR-R-Disciplinary Removal of Students with Disabilities-Administrative Procedures by Gavin Robinson; 2nd by Jenn Newcomb, with amendments.

Vote: 6 Approved; 0 Opposed; 1 Abstention from John Hutchins

Motion to approve policy KDB-Public Right to Know by Gavin Robinson; 2nd by Jenn Newcomb.

Vote: 7 Approved; 0 Opposed

New Business:

Policies for Approval:

Motion to approve policies ADC-RSU #63 Policy Addressing Tobacco Use & Exposure and ADC-R-RSU #63 Policy Addressing Tobacco Use & Exposure-Administrative Procedures by Gavin Robinson; 2nd by Suzanne Wieland with amendments.

Vote: 7 Approved; 0 Opposed

Motion to approve policy DKC-Reimbursement of Business-Related Expenses by Gavin Robinson; 2nd by Jenn Newcomb with amendments.

Vote: 7 Approved; 0 Opposed

Motion to approve policy EEAEC-Student and Rider Conduct on School Vehicles by Gavin Robinson; 2nd by Jenn Newcomb with amendments.

Vote: 7 Approved; 0 Opposed

Motion to approve policy KF-Community Use of School Facilities & RSU #63 Equipment by Gavin Robinson; 2nd by Jenn Newcomb with amendments.

Vote: 7 Approved; 0 Opposed

Policies for Rescinding:

Motion to rescind policy GBED-Tobacco & E-Cigarette Use on School Premises by Gavin Robinson; 2nd by Jenn Newcomb.

Vote: 7 Approved; 0 Opposed

Board Committee Membership:

Motion to add Suzanne Wieland to Budget and Finance Committee by Rusty Gagnon; 2nd by David McCluskey.

Vote: 7 Approved; 0 Opposed

Updates to the current Board Committees:

John Hutchins has joined the Policy Committee, Curriculum Committee, and Technology Committee. Linda Graban has joined the New School Community Committee and is going to be the John Bapst Memorial High School Liaison. David McCluskey expressed interest to continue representing RSU #63 on the United Technology Committee (UTC) Board after his RSU #63 Board Membership expires in June. Superintendent Smith checked with UTC and this does follow the Cooperative Agreement.

Cost Benefit Analysis Recommendation from the New School Community Committee:

Superintendent Smith shared the two Cost Benefit Proposals that were submitted. The cost to have the analysis done was much higher than anticipated. The New School Community Committee recommends we meet with Oak Point to see if there is anything that can be done to lower the cost. Board members discussed other options of obtaining cost savings comparisons from in-house staff. Superintendent Smith advised some of the comparison data could be done in-house, but much of the information needs outside expertise.

Bob Harvey stated he was very pleased to see the proposals are being rejected, as the costs are much too high. He felt the money could be better used elsewhere in the schools. He is in favor of combining the schools we have as long as we continue to maintain the buildings so they have a good resale value.

Motion to invite Oak Point to meet with the New School Community Committee for further discussion of Cost Benefit Analysis by Gavin Robinson; 2nd by Jenn Newcomb.

Vote: 7 Approved; 0 Opposed

Motion to continue the Board Meeting past the two hour time limit by David McCluskey; 2nd by Suzanne Wieland.

Vote: 7 Approved; 0 Opposed

2018-2019 Calendar:

Superintendent Smith presented the 2018-19 school year draft calendar. She advised it is similar to this school year calendar and aligns with the UTC calendar. The one change is the last day of school. Half-days are not legal school days. Students must receive breakfast and lunch. Parents will also be notified that we will not dismiss at 11:00am on the last day for this school year.

Motion to approve the 2018-2019 calendar by David McCluskey; 2nd by Jenn Newcomb

Vote: 6 Approved; 0 Opposed; 1 Abstention (Gavin Robinson momentarily absent)

Personnel Actions:

Keith Johannes resigned as Holbrook Custodian. Bruce Blackmer rescinded his resignation and instead requested a reduction in hours. We could not accommodate his request. Mr. Blackmer's last day of employment was December 22, 2017. Kim Colavito has been reassigned from substitute Bus Driver to regular Bus Driver. Andrea Turmelle and Donnette Cameron are on medical leave. Tara Ring has been hired to fill the Ed Tech III vacancy at the Holden School. Tim Archambault is returning as Baseball Coach for the Holbrook School. Steve Goulette is continuing as After-School Program Coordinator. Nikki

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Goss and Erin McDonald will be offering After-School Instructional Support. Peter Walsh will be instructing Math Masters for Grade Three and Five as well as Robotics for Grade Six. Doug Ferguson will be instructing Math Masters Grade Four. Sonia Groesbeck, who was also appointed as a Substitute, will be instructing the After-School Babysitting Certificate Program. Jason Staples has been hired as the Holbrook Custodian.

Searches continue for Substitutes, Softball Coach, Track Coach, and After-School Program Guided Study Instructors for Grades Six and Seven.

Questions and Comments from the Public: None

Executive Session:

At 8:34pm Gavin Robinson made a motion with a second by David McCluskey to go into an executive session contract negotiations between RSU #63 and Superintendent Susan M. Smith pursuant to 1 M.R.S.A. section 405 (6) (D).

Roll call was taken with all members replying "Yes".

Vote: 7 Approved; 0 Opposed

At 9:39pm, Rusty Gagnon declared the Board out of Executive Session.

Motion by Suzanne Wieland; 2nd by David McCluskey to accept Superintendents Smith's Three Year Contract as proposed with an increase of \$1,500.00 per year in salary and an additional annuity benefit of \$1,000.00 per year.

Vote: 7 Approved; 0 Opposed

Adjournment:

At 9:44pm a motion was made by Suzanne Wieland; 2nd by David McCluskey to adjourn the meeting.

Vote: 7 Approved; 0 Opposed

Respectfully submitted by,

Susan M. Smith

RSU #63 Superintendent/Director of Curriculum and Instruction

Approved:

APPENDIX : Opening Remarks from Board Chair, Rusty Gagnon

We're going to take a brief and special moment off Agenda tonight for two purposes – both related to what has been a 10-year “issue” for this District – the misappropriation of nearly one-quarter of a Million dollars from the District's school budget over several years by its former Business Manager, Yvonne Mitchell.

For many years, those of us working on this case have been unable to answer questions posed by members of the public and school district. TO do so might have compromised the attorneys' abilities to bring this case to the conclusion it has. So, in a nutshell, this is what has happened.:

On Monday, Jan. 8th, 2018, five people stood before the Superior Court Judge in Bangor and addressed various ways in which Yvonne's theft had negatively impact this District and its communities. Those individuals were: Ben Breadmore (Holden Town Manager), Karen Clark (former School Board member from Eddington), Susan Smith (District Superintendent of Schools and Director of Curriculum & Instruction), Jennifer Newcomb (School Board representative from Holden) and Jackie Smallwood (former Holden resident who stood with Jenn), and myself as a School Board representative from Eddington and the Board's Chair. It was my belief that the judge heard and understood the information and negative impacts which occurred because of Yvonne's thefts.

Following our remarks, Yvonne and her attorney attempted to explain her reasons for the theft of over \$215,866., to which she had already pled guilty. In summary, she claimed her son had acquired a drug habit resulting in an addiction to heroin. In order to save his life, because she was so fearful of him dying, she bought him a trailer, paid the lot rental, bought him food and clothing, and attempted (several times) to get him into rehab programs.

At that point, her attorney requested that she have no prison time because she had (as of that day) made full restitution. We had previously pointed out the \$215,866 did not include interest, the District's costs for a Forensic Audit and Attorneys, up until when our attorneys turned the matter over to the Attorney General.

Our attorney from the A.G.'s office then pointed out to the judge that many of the years Yvonne claimed to be providing housing, food, clothing, etc. for her son, he was in prison on drug-related charges and, as such, had housing, food, clothing, etc. provided by the State of Maine.

Bottom line to this is that Yvonne was sentenced to 2 years in state prison and 3 years on probation.

SO, now you know how things turned out. However, I would be remiss if, now that we can talk about the case, certain people were not recognized for their significant contributions to this resolution.

First - to Jenn Newcomb who, as a member of the public (along with Jackie Smallwood) attended School Board meetings month after month and raised questions about the monthly Finance Report; prepared detailed documentation supporting her concerns that finance expenditures were not being reported accurately and even met personally with Yvonne and the (former) Superintendent, with no improvements or changes. I believe this

issue was the primary reason why Jenn ran for School Board and has served heroically as Chair of Budget & Finance these past 4 years.

Second – Ken Smith, our former Interim Superintendent of Schools who understood the frustration Jenn & I felt waiting for the Attorney General's Office to move forward on the case. The case had been dragging on for years. Not only did Ken make regular calls to the attorney assigned to the case, but even called and spoke to the Attorney General, Donna Mills, personally. How fortunate we were that Ken and Donna knew each other from the time when they both worked in Millinocket. But for Ken, I don't know if this case would have ever moved from the back burner.

And Last, but by no means least – Our hard-working Business Manager, Kelly Theriault. From the beginning, I think Kelly knew she had inherited a mess. Her willingness to find the answers to a myriad of questions by digging through years of convoluted budget and finance reports, turning over boulders, rocks, stones, and pebbles to find enough data to know a Forensic Audit was needed and the cost justified. Without Kelly, the District would never have been able to recover the \$215,866 and that chapter of anger and frustration brought to a close

I know this case and its associated procedures have been a heavy and additional burden on Kelly. There is nothing anything any of us can say to equal our appreciation for your hard work and dedication to resolving what many of us, in that courtroom, called Yvonne's complete betrayal of ethics, integrity, honor, and professionalism.

Kelly, these flowers are for you.

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Last, but by no means least, and I say this to all Board members (now and to come) and everyone else associated with the District, when there are members of the public or staff, who repeatedly bring forth concerns or issues they believe to be unaddressed, the Board needs to listen to them. Yvonne did the stealing but she had help from those unwilling to confront her. None of us can abdicate our responsibilities – not as Board members, auditors, administrators, parents, or taxpayers. Accountability must be the watchword of everyone.

POLICY COMMITTEE MINUTES
Meeting: February 6, 2018

DRAFT

Members Present: Samantha Berube (Chair), John Hutchins, and Gavin Robinson

Also Present: Susan Smith, Superintendent

I. Call to Order: The meeting began at 4:33 PM.

II. Policy Review and Discussion:

Discussion was held regarding the policy process. We will slow things down a bit and bring draft policies back to the Policy Committee for a “second read.” This will provide opportunities to carefully check and edit the policies prior to adding them to the agenda for the full Board.

Policy GBGAA – Exposure Control Plan was reviewed. Several editing changes were recommended. Supt. Smith will make these changes and bring the policy back to the Policy Committee for their review at the March 6th meeting.

Family Medical Leave Policies

Changes were suggested for Policy GBO – Family Care Leave and GBN – Family and Medical Leave. We will continue to have one document, GBN-R Family Medical Leave Act (FMLA) Administrative Procedures, to cover both Maine and Federal FMLA. Supt. Smith will work on incorporating the missing pieces from the Federal and Maine sample guidelines from MSMA (GBN – R1 and GBN – R2) into our current GBN-R. These policies will all be brought back to the Policy Committee for their review at the March 6th meeting.

III. Discussion regarding Superintendent of Schools Job Description (CB-R) and Annual Evaluation of the Superintendent (GCBI): The Superintendent Job Description was briefly discussed. After the evaluation categories are determined, we will compare the current job description to the new evaluation categories to see if any adjustments should be made. Superintendent Smith shared some information about how other RSU 63 administrators are evaluated as well as information from her last two evaluations. Committee members will more closely review these and samples previously shared prior to the March meeting. In March, the hope is to select one system to use as a model and to enter that into a Google Drive so multiple members of the Policy Committee can make modifications and changes.

IV. Policies to Review in March:

Second look at

GBGAA – Exposure Control Plan,

GBO – Family Care Leave,

GBN - Family and Medical Leave, and

GBN-R – Federal and Maine Family Medical Leave Act Administrative Procedures

Continue work on Annual Evaluation of the Superintendent (GCBI)

- V. **Next Meeting:** Tuesday, March 6, 2018 – 4:30 PM – Holbrook Conference Room
- VI. **Adjournment:** The meeting adjourned at 5:55 PM.

DRAFT

RSU #63 NEW SCHOOL COMMUNITY COMMITTEE MINUTES

Thursday, February 8, 2018
Holbrook Middle School Conference Room

DRAFT

ATTENDING
Samantha Berrube - RSU 63 Board Eddington
Pam Copeland - Town Council Member Holden
Carol Miller - Community Member Clifton
Pat Siros - Town Council Member Holden
Jeff Thurlow - Community Member Eddington

Ben Breadmore - Town Manager Holden
Linda Graban - RSU 63 Board Clifton
Buzz Moore - Community Member Clifton
Russell Smith - Town Manager Eddington
Special Guests from Oak Point Associates - Rob Tillotson and Tyler Barter

TOPIC		DISCUSSION	
I	Call the Meeting to Order	The meeting was called to order at 5:35 p.m.	
II	Brief Overview of Information We Already Have	<p>Introductions were made. We briefly reviewed the information gathered so far and what we are looking for from a Cost/Benefit Analysis.</p>	
III	Discussion with Tyler Barter and Rob Tillotson from Oak Point Associates	<ul style="list-style-type: none"> • Tyler Barter shared that if Oak Point did the number crunching but did not include the design steps, they could reduce the cost of a Cost/Benefit Analysis. This would still include all the options we are considering. • Rob Tillotson explained that the cost savings actually comes from comparing the new, anticipated costs to what we should be spending on facilities (rather than what we are currently spending). • We also discussed that when new facilities are used more, that means more electrical and heat is needed. • Transportation can be a savings, but if we want shorter bus rides for students, there may not be big savings. • We could begin asking commercial real estate agents what we might anticipate as income from the sale of our current buildings. Keep in mind that trying to sell three buildings at one time would saturate the market. • Rob and Tyler shared that the top 10-15 schools on the state funding list often get funded. Factors besides the conditions of the buildings come into play. These include the state administration, the funds available, the state's bonding threshold, who is ahead on the list and the costs of those projects, if two schools in one district are paired for replacement, etc. • The site selection process for a state funded school is complex and takes about a year to a year and a half. The cost for that selection process is reimbursed by the state if the site selection is approved by the voters through the referendum. • Rob and Tyler advised that you have to work backwards from referendum dates and allow plenty of time to engage and communicate with the public. Hold public informational meetings at least every two or three months. Provide videos, presentations, mailings, Frequently Asked Questions, etc. Expect lots of hours over several years! • Rob advised us to contact our legislators about Revolving Renovation Funds. These have lately only been available for emergencies, but the state should really be funding school renovations. Advocate for more funding for Revolving Renovations. • Rob also advised that we update our maintenance list, plan for our Capital Reserve account, and fix things that need to be fixed. 	
		DECISION(S)	ACTION NEEDED
IV	"Next Steps" Suggestions	Consensus was reached. Oak Point will put together a new proposal at a	Tyler Barter will work on getting us a new proposal

RSU #63 NEW SCHOOL COMMUNITY COMMITTEE MINUTES

Thursday, February 8, 2018
Holbrook Middle School Conference Room

DRAFT

			reduced cost. This will be reviewed by the New School Community Committee in March.	within the next few weeks.
VII	Next Meeting Date	To Be Determined	We will meet again at 5:30 on a Thursday in March.	Susan Smith will set up our next meeting and contact participants. Direct email and communication through the Town Managers is working well.
VIII	Adjournment	The meeting adjourned at approximately 6:50 p.m.		

Donald Spencer

DRAFT

Office of the Principal



EDDINGTON ELEMENTARY SCHOOL

HOLDEN ELEMENTARY SCHOOL

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"RSU 63 engages all students in high quality academic and co-curricular programs in a safe and supportive learning environment so they may succeed in school and reach their fullest potential in life"



I submit my February board report on behalf of the students and staff at the Eddington & Holden Elementary Schools. We head into winter (I am blaming the ground hog for all of this) break with 32 students in PK, 50 in K and 44 in 1st for a total of 126 students at the Eddington School and 48 students in 2nd, 52 in 3rd and 54 in 4th for a total of 154 students in Holden. The weather has certainly been "unique" in this part of the state. The students and staff are excited about vacation, but not crazy about adding on 4 days (possibly more) at the end.

Our Holden play participants continue to be busy; however they have missed some days due to weather and I am guessing maybe a few more. The good news is the play is a little later this year. (April 13th) Mrs. Egolf is happy to have some parents helping her out during practices and our thanks to Mrs. Bogan, Mrs. Grindal and Mrs. Turner©

The Holden 4th graders will have the opportunity on Feb.28 to experience the annual "Band O Rama" with the Holbrook band. The students will be introduced to school band instruments that they can play next year at Holbrook. They will get an "up close and personal" experience with a flute, clarinet, saxophone, trumpet, trombone and percussion. This has always been a fun and educational time for our 4th graders. Thanks Mrs. Jellison & Mrs. Davis Spencer©

The Student Success Team from the district has been discussing ways to recognize and encourage students to improve their attendance at the elementary schools. Since our country will be "Going for the Gold" during the winter Olympics, the committee decided to build our attendance theme around going for the gold. At the end of each month students will be recognized for their attendance at Friday assemblies and their names placed on a bulletin board in the schools' hallway. **Gold medal: 95-100% Attendance, Silver Medal: 90-94% and Bronze 85-89% Go for the Gold!!!!!!** The Eddington School was able to start this month and recognized those for the month of January and Holden will start at the end of February. I saw some new smiling faces at assembly as we announced the "attendance" medalists.

Eddington students have also been busy collecting pasta, peanut butter and soup for the Clifton Food Bank this month. Miss Deb, (Ed-tech in PK) is the director of the food bank and has been counting all items brought in. The goal is 200 and she has placed them neatly on the stage in the gym reminding all to help out during the food drive. Next month we hope to do a drive at the Holden School. We had lots of food turned in on Friday, guessing we may be over 100 items. Keep up the good work everyone!!

Students and staff are preparing for the end the 2nd trimester, MEA testing for grades 3 & 4 in mid March and so much more. The break will be nice to get some rest, rid themselves of colds and flu's and get ready for the hard work ahead. March looks to be a busy month for sure at both schools and for students, staff and administrators.

Once again I chair the State Indoor Track Committee on behalf of the Maine Principals' Association and will head to Southern Maine on Monday for the Class A track meet.

Respectfully submitted,

Don Spencer

Principal Holden & Eddington Elementary Schools

Holbrook School

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Office of the Principal

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Joy Walters, Guidance jwalters@rsu63.org

Dawna Bickford, School Nurse dbickford@rsu63.org

Holbrook School Principal's Report 2-15-18

DRAFT

Enrollment:

Grade 5	61
Grade 6	53
Grade 7	68
Grade 8	75
Total	257

Focus on instruction:

Trimester II progress reports were sent home January 26th. This is a snapshot of students' academic marks and is not part of a students' permanent record. Students will have ample time and opportunity to make academic improvements prior to trimester II report cards being distributed if needed. Trimester II report cards will be sent home March 26th.

The eighth grade students have had opportunities to visit four area high schools for step up day. Students are completing the application process and gathering the required forms for their schools of choice. We are hopeful that our students will be accepted at their first choice but all students are encouraged to apply to at least two schools.

The spring MEA assessment testing windows are as follows: Math, Reading, and Writing from March 19th through April 14th and science from April 23rd to May 4th (Grades 5 and 8 only). We'll be working on a schedule to get the required testing complete in the allotted time without overloading students. We will ensure that students receive valuable instruction time throughout the testing window.

Climate and Culture:

Congratulations to all of the 2018 spelling bee participants. The Holbrook School Bee was held on February 6th in the gymnasium. The top four finishers will represent Holbrook in the PVML Bee at the Glenburn Elementary School on Tuesday, February 27th. Last year's team brought home the first place team trophy and we'll be looking for a strong team performance again this year. Good luck to our finalists in the league bee Jed Hartley (5), Emily Drake (7), Chris Worster (7) and Ryan McDonald (8).

As the February break approaches it's clear that many of our students are excited for the upcoming break. As a staff, it's been important to recognize that for some students the upcoming break is a source of anxiety. For many students the structure of the school day and the positive relationships with peers and adults is a bright spot and removing that for an extended period is difficult. I'm confident that the Holbrook staff is sensitive to this reality for students and provides strong supervision and positive reinforcement. When significant student needs come to the attention of the staff they efficiently forward their concerns to the school counselor and administration. Over the last two weeks the office and guidance staff have been busy supporting students and families with significant challenges. We have effectively facilitated appropriate supports for struggling students and their families.

DRAFT

Our winter athletes have completed their seasons in good health and with a competitive spirit. Congratulations to all winter athletes and chess team members.

"A" Boys Basketball– Won the PVML Championship at Hampden Academy on 2-13-18.

"A" Girls Basketball– Won the PVML Championship at Hampden Academy on 2-13-18.

"B" Boys Basketball– Won the PVML Championship at Center Drive School on 2-6-18.

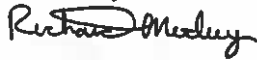
"B" Girls Basketball– Placed second in the PVML tournament at Center Drive School on 2-6-18.

Cheerleading - Placed 3rd in the Bangor Competition at Bangor High School on 2-3-18.

Cheerleading - Placed 6th in the PVML competition at EMCC on 2-15-18.

Chess - Placed 3rd in the PVML competition at Glenburn on 2-3-18

Sincerely,



Richard Modery

Principal

Holbrook Middle School

DRAFT

Director of Special Services Report – February 2018

It was another busy month for the Office of Special Services with annual and reevaluation meetings and it's hard to believe that we are beginning the process of scheduling meeting to transition student services to the next grade, or high school for our 8th graders. The students have visited their prospective high school and I have given the high school my anticipated service needs for next year's Freshmen.

Also, looking toward the future, the State of Maine 128th Legislature is proposing some significant shifts to how special services are delivered to students based on a Task Force's recommendations. The Task Force was asked to identify special education cost drivers and to recommend "innovative approaches to services." The first two recommendations blur the lines between special education and regular education. The Task Force recommends that special education teachers serve all students, not just students identified as needing special services and for general education teachers to service Individual Education Programs (IEPs) if they have a subject area specialty. I believe that these recommendations effectively eliminate the small group setting, which many students with disabilities require in order to be successful in the classroom. While we do have some inclusion classes, and students do very well in a co-taught setting (recommendation #1.3), it is not appropriate for all students who require individualized instruction from a special education teacher has the training to determine is most effective for a student to make progress. Recommendations 2 (RTI) and 3 (Special Education Certification) would be extremely helpful to students through increasing the supports students receive in the regular education setting and by increasing the potential hire pool, which becomes more limited every year due to increased restrictions on special education certification. Recommendation #4 would benefit students tremendously by reducing time completing paperwork to increase time devoted to teaching, which I fully support, especially given the fact that Maine Unified Special Education Regulations (Rule Chapter 101) "requirements exceed Federal regulations." The remaining recommendations center around funding sources and reducing the likelihood of litigation and while special education expenses are constantly rising and in flux, we can only wait and see how much money the federal and state commits to special services. The report can be found at the following link on the State of Maine website:

<http://legislature.maine.gov/uploads/originals/speccostdriversreport.pdf>

I received notification from the Maine Department of Education that of the 18 areas that needed to be improved, two have been completed and closed out and ten have one of the two pieces of evidence required. I will continue gathering and submitting evidence and I anticipate closing out the remaining six areas in the next two to three weeks, ahead of the April 11th deadline. This will finish the two-year review process and allow the Office of Special Services to adhere to best practices until the next review cycle beginning in the 2020-2021 school year.

Respectfully Submitted,
Jesse Gauthier,
Director of Special Services



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*Jake Morgan, Transportation & Facilities Director
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DRAFT



Clifton

Dedham

Eddington

Holden

Transportation/Facilities Board Report
February 2018

Transportation:

As most of you are aware last year we purchased two gas buses from O'Connor GMC. At that time RSU #63 was the only District in the area that had purchased gas buses. Over the past year, I have received numerous calls asking how the buses were doing and if we would buy another one. Due to the positive feed back, O'Connor GMC has asked if they could install new LED headlights in one of the buses. This would be at no cost to the District. O'Connor GMC has received multiple requests for these type of headlights and has asked for our feedback before they start promoting them. I had been pricing these for our late night bus trips and the cost was close to \$800.00 dollars.

This past month our 8th graders have attended "step up" days at the area high schools. I want to say that I really appreciate the way Mrs. Walters schedules and keeps me informed. Every year she seems to some how make it easier on the students and busing.

The truck we use to plow the garage parking lot (2002 with 80,000 miles) is very tired. This past summer we put a wooden body on it and welded the frame in four places because of severe rust. Last time we took it to fuel up, top speed was 35 mph and we have safety concerns. On two occasions I had to use my truck to plow the majority of the yard.

Facilities:

Our new snow plowing company is doing a very good job with snow removal this season at the schools. The banks are pushed back and on the few occasions we had to call for some sanding they responded in a timely manner.

We had a few heating problems at the Holden School that always seem to happen on a Saturday. Our new custodian was able to fix the problems himself all but once.

We had no roof leaks at Holden or Eddington Schools so far this year. During February vacation the custodians will be revamping all our floors, scrubbing, burnishing, and waxing. I will be attending a class on pesticides during the vacation. This is a State requirement that I attend at least two hours a year.

DRAFT

Dear Mr. C.,

I'm sorry I forgot my instrument. I will try to be more careful about forgetting next time. Thank you for waiting even though I took what seemed like an hour getting down the drive way.

Sincerely,
Chloe

REGIONAL SCHOOL UNIT 63

TECHNOLOGY

DRAFT

p: 207.843.4316
f: 207.843.4328

George Cummings • Technology Coordinator

gcummings@rsu63.org
www.rsu63.org

To: RSU 63 Board of Directors
From: George Cummings
Date: February 12, 2018
Re: Monthly Report

I submit this report to the School Board of Directors for February 2018.

Technology Committee

Meeting Minutes

Tuesday, January 23 at 3:30m – 5:00pm.

Members present: Suzanne Wieland, Susan Smith, George Cummings,

Attended via conference call: Davis McCluskey, Gavin Robinson

The meeting was called to order at 3:34pm

I. District Website/Facebook

A. Previewed the new District and School websites

1. Links for IXL MATH/ELA and Lexia Core5 will be added
2. Committee liked the integration with our RSU 63 Facebook presence
3. Susan and George will meet on Department narratives, student registration packets, and navigational/content changes

II. Facebook

- A. Getting positive feedback on posts
- B. Filtering words are working well

III. New Student Information System

A. Administrators have seen SIS demonstrations by Tyler Technologies and PowerSchool

1. Both SIS systems are more comprehensive with better reporting capabilities than our current SIS system

IV. 2018-2019 Technology Budget

A. Reviewed the proposed technology budget line-by-line with committee members

1. Discussed the increases around teacher/student devices, classroom technology, and new SIS system

Meeting adjourned: 4:47pm

Respectfully submitted,



FY 19 Budget Workshops

5:30pm, Thursday, February 15, 2018

Focus on:

System Administrators
School Administrators
Staff/Student Support

5:00pm, Thursday, March 1, 2018

Focus on:

Facilities
Transportation
Capital Reserve Account

5:00pm, Thursday, March 8, 2018

Focus on:

Regular Instruction (including High School & CTE)
Special Education
Other Instruction/Co-Curricular

Special Board/Informational Meeting – Week of May 7, 2018

Town Council and Selectmen Meetings:

Holden – Monday, May 14th

Eddington – Tuesday, May 15th

Clifton – Wednesday, May 16th

Regular Board Meeting – Monday, May 21, 2018 (Budget approval?)

Budget Meeting – (gym) Wednesday, May 30, 2018 or Thursday, May 31, 2018

Referendum – Tuesday, June 12, 2018

Regional School Unit #63
202 KIDDER HILL ROAD
HOLDEN, ME 04429

DRAFT

Susan Smith
SUPERINTENDENT OF SCHOOLS

TELEPHONE 843-7851
FAX 843-7295

Date: February 1, 2018
From: Kelly Theriault
RE: February Board Report

- Budget & Finance committee met on January 22, 2018 and February 12, 2018. We reviewed the financials for December and January for the General Fund and Food Service and we looked at the Local Entitlement (special ed) grant application and budget. Updates were given on transportation and facilities. The FY19 budget time line was updated, the first workshop being Thursday, February 15, 2018. Susan and Kelly updated the committee on the restitution case and insurance subrogation.
- The cooks and I met in January. We discussed the breakfast menus, the required civil rights training, ongoing health inspections, and current (and long range) equipment needs. We also discussed student payment processes and maintaining internal controls ("checks and balances"). We meet again in March.
- Reports completed in the business office this month were MePERS, Hot lunch Details and Claims, Bureau of Labor statistics Multiple Worksite report, W2 forms (177 employees) and 1099's (24 vendors) . We are still working on getting The Affordable health care forms (1094-C & 1095-C) completed and sent out.
- Enclosed with my report is a summary of the FY18 area high school tuition rates. It compares last year's rates to this this year and what we budgeted for each school's rate to be for FY18.

Tuition Rates

School	# of Students	Actual FY18	Actual FY17	Annual Increase/(Decrease)	Budgeted FY18 Rate	Budget Vs. Actual Variance
Bangor	44	9,501.28	9,535.18	(33.90)	9,821.24	319.96
Brewer	143	9,397.63	10,084.56	(686.93)	10,387.10	989.47
Hampden	14	9,108.52	9,468.67	(360.15)	9,752.73	644.21
Hermon	2	8,546.03	8,094.49	451.54		
RSU 34	5	10,886.51	10,530.49	356.02	10,846.40	(40.11)
Ellsworth		10,359.46	10,464.02	(104.56)		
John Bapst	92	11,539.70	11,162.32	377.38	11,478.23	(61.47)

Jan 2018-UPDATED

FY18 Budget Cost Center Summary

<u>Cost Center</u>	<u>Approved Budget</u>	<u>YTD Expenses</u>	<u>Proj Expenses</u>	<u>Balance</u>
System Admin	347,579.00	204,959.11	109,368.85	33,251.04
School Admin	347,535.00	205,898.19	117,430.92	24,205.89
Reg Instruction	5,685,963.01	2,493,545.39	2,895,031.00	297,386.62
Spec Education	1,177,027.25	592,946.69	586,984.11	(2,903.55)
Staff & Student Support	469,247.00	266,351.96	159,414.80	43,480.24
Other Instruction	57,210.00	25,112.42	17,924.00	14,173.58
Facilities	780,878.00	438,259.51	338,806.90	3,811.59
Transportation	769,960.50	440,013.28	315,548.00	14,399.22
All Other	20,000.00	-	10,000.00	10,000.00
CTE	163,255.00	95,231.99	68,022.85	0.16

437,804.79

MSAD63

Financial Statement

Report # 20660

Statement Code: Financial

Account Number / Description	Adopted Budget 7/1/2017 - 6/30/2018	Current Period 1/1/2018 - 1/31/2018	Reported Period 7/1/2017 - 1/31/2018	Bal Remg	Percent Remaining 7/1/2017 - 1/31/2018	Encumbrances 7/1/2017 - 1/31/2018
Local Revenue						
1. 100-0000-00000-4142100-20 Transportation for other Units-Dedham	(76,500.00)	(610.00)	(24,699.74)	(51,800.26)	67.71%	0.00
2. 100-0000-00000-4142100-21 Transportation for other Units-Hampden	(9,725.00)	0.00	(2,431.30)	(7,293.70)	74.99%	0.00
3. 100-0000-00000-4142100-22 Transportation for other Units-airline	0.00	(1,378.27)	(2,922.58)	2,922.58	--	0.00
4. 100-0000-00000-4142100-23 Transportation for other Units-Bgr	(2,000.00)	0.00	(1,000.00)	(1,000.00)	50.00%	0.00
5. 100-0000-00000-4142100-90 Transportation for other Units	(5,000.00)	0.00	0.00	(5,000.00)	100.00%	0.00
6. 100-0000-00000-4199140-90 INSURANCE CLAIM	0.00	(94,510.00)	(94,510.00)	94,510.00	--	0.00
7. 100-0000-10000-4111100-91 REQUIRED LOCAL TAXES - CLIFTO	(603,373.83)	(50,281.15)	(363,935.25)	(239,438.58)	39.68%	0.00
8. 100-0000-10000-4111100-92 REQUIRED LOCAL TAXES - EDDINGTO	(1,376,830.83)	(229,471.80)	(803,151.30)	(573,679.53)	41.66%	0.00
9. 100-0000-10000-4111100-93 REQUIRED LOCAL TAXES -HOLDE	(2,273,947.00)	(189,495.58)	(1,326,469.06)	(947,477.94)	41.66%	0.00
10. 100-0000-10000-4111300-91 ADDITIONAL LOCAL TAXES - CLIFTO	(143,606.37)	(11,967.20)	(71,803.20)	(71,803.17)	49.99%	0.00
11. 100-0000-10000-4111300-92 ADDITIONAL LOCAL TAXES - EDDING	(327,693.50)	(54,615.58)	(191,154.53)	(136,538.97)	41.66%	0.00
12. 100-0000-10000-4111300-93 ADDITIONAL LOCAL TAXES - HOLDE	(541,212.21)	(45,101.02)	(315,707.14)	(225,505.07)	41.66%	0.00
13. 100-0000-10000-4151000-90 INTEREST INCOME	0.00	(1,407.63)	(6,451.78)	6,451.78	--	0.00
14. 100-0000-10000-4199000-90 MISCELLANEOUS REVENUES	(21,000.00)	(40.00)	(3,397.27)	(17,602.73)	83.82%	0.00
15. 100-0000-10000-4329700-90 State-Misc Receipts	0.00	0.00	(524.00)	524.00	--	0.00
16. 100-0000-10000-4500001-90 UNDESIGNATED SURPLUS	(728,500.00)	0.00	0.00	(728,500.00)	100.00%	0.00
17. 100-0000-10000-4500001-95 UNDESIGNATED SURPLUS-Spec ID	(120,000.00)	0.00	0.00	(120,000.00)	100.00%	0.00
Subtotal Local Revenue	\$ (6,229,388.74)	\$ (678,878.23)	\$ (3,208,157.15)	\$ (3,021,231.59)	48.49%	\$0.00
State Revenues						
18. 100-0000-10000-4311100-90 STATE FOUNDATION ALLOCATION	(3,558,266.01)	(313,327.98)	(2,195,940.26)	(1,362,325.75)	38.28%	0.00
19. 100-0000-20000-4312100-90 STATE AGENCY CLIENT TUITION	(30,000.00)	(6,567.37)	(11,871.58)	(18,128.42)	60.42%	0.00
Subtotal State Revenues	\$ (3,588,266.01)	\$ (319,895.35)	\$ (2,207,811.84)	\$ (1,380,454.17)	38.47%	\$0.00
Total Revenues	\$ (9,817,654.75)	\$ (998,773.58)	\$ (5,415,968.99)	\$ (4,401,685.76)	44.83%	\$0.00

MSAD63

Financial Statement

Account Number / Description	Adopted Budget 7/1/2017 - 6/30/2018	Current Period 1/1/2018 - 1/31/2018	Reported Period 7/1/2017 - 1/31/2018	Bal Reng	Percent Remaining 7/1/2017 - 1/31/2018	Encumbrances 7/1/2017 - 1/31/2018
System Administration						
20. 100-0000-23100-5150000-90 BOD - STIPENDS	550.00	0.00	0.00	550.00	100.00%	0.00
21. 100-0000-23100-5250020-90 FICA/MEDI	43.00	0.00	0.00	43.00	100.00%	0.00
22. 100-0000-23100-5345000-90 BOD - LEGAL FEES	12,500.00	0.00	2,018.12	10,481.88	55.85%	3,500.00
23. 100-0000-23100-5346000-90 BOD - AUDIT	10,000.00	0.00	10,000.00	0.00	0.00%	0.00
24. 100-0000-23100-5320000-90 BOD - DISTRICT BOND INSURANCE	4,500.00	0.00	3,751.00	749.00	16.64%	0.00
25. 100-0000-23100-5320010-90 BOD - PURCH.SERV. OTHER - LIAB.	440.00	0.00	333.00	107.00	24.31%	0.00
26. 100-0000-23100-5350000-90 BOD - PRINTING & OTHER	1,750.00	0.00	2,212.63	(462.63)	(26.43)%	0.00
27. 100-0000-23100-5810000-90 BOD - MEMBERSHIP IN MSBA	2,450.00	0.00	2,306.00	144.00	5.87%	0.00
28. 100-0000-23100-5814000-90 BOD - CONFERENCES	750.00	0.00	0.00	750.00	33.33%	500.00
29. 100-0000-23140-5310000-90 BOD - REFERENDUM COSTS	3,000.00	0.00	0.00	3,000.00	100.00%	0.00
30. 100-0000-23200-5104000-90 SUPT. OFFICE (SUPT) - SALARY	68,100.00	7,881.38	42,068.18	26,031.82	38.22%	0.00
31. 100-0000-23200-5118000-90 Admin Asst Salary	41,397.00	4,083.79	23,046.53	18,350.47	44.32%	0.00
32. 100-0000-23200-5204000-90 SUPT. OFFICE (SUPT) - BENEFITS	1,071.00	47.92	102.32	968.68	90.44%	0.00
33. 100-0000-23200-5204010-90 SUPT. OFFICE (SUPT) - HEALTH	9,922.00	933.92	4,669.60	5,252.40	52.93%	0.00
34. 100-0000-23200-5204015-90 SUPT. OFFICE (SUPT) - DENTAL	201.00	18.92	132.44	68.56	34.10%	0.00
35. 100-0000-23200-5204020-90 SUPT. OFFICE (SUPT) - MCR	987.00	111.57	591.04	395.96	40.11%	0.00
36. 100-0000-23200-5208000-90 SUPT. OFFICE (A/A) - BENEFITS	6,152.00	20.42	848.69	5,303.31	86.20%	0.00
37. 100-0000-23200-5208020-90 SUPT. OFFICE (A/A) - OASD/MCR	3,167.00	312.42	1,763.07	1,403.93	44.32%	0.00
38. 100-0000-23200-5218015-90 Dental	335.00	0.00	0.00	335.00	100.00%	0.00
39. 100-0000-23200-5234000-90 SUPT. OFFICE (SUPT) - RETIREMEN	2,704.00	312.00	1,664.00	1,040.00	38.46%	0.00
40. 100-0000-23200-5238000-90 RETIREMENT CONT/REGULAR E/E	1,242.00	0.00	44.53	1,197.47	96.41%	0.00
41. 100-0000-23200-5312000-90 SUPT OFFICE SERVICES-CONTRACTE	15,000.00	0.00	13,769.91	1,230.09	8.20%	0.00
42. 100-0000-23200-5330000-90 SUPT. OFFICE - EE TRAINING & DEVE	1,500.00	120.00	444.00	1,056.00	70.40%	0.00
43. 100-0000-23200-5444500-90 SUPT. OFFICE - COPIER LEASE	4,500.00	0.00	3,539.18	960.82	21.35%	0.00
44. 100-0000-23200-5520000-90 SUPT. OFFICE - LIABILITY INSURANC	1,550.00	0.00	0.00	1,550.00	100.00%	0.00
45. 100-0000-23200-5532000-90 SUPT. OFFICE - TELEPHONES	3,500.00	224.72	1,563.30	1,936.70	55.33%	0.00
46. 100-0000-23200-5580000-90 SUPT. OFFICE - STAFF TRAVEL	3,500.00	0.00	1,068.86	2,431.14	69.46%	0.00
47. 100-0000-23200-5600000-90 SUPT. OFFICE - OFFICE SUPPLIES	4,000.00	0.00	2,440.80	1,559.20	38.73%	10.00
48. 100-0000-23200-5600030-90 SUPT. OFFICE - POSTAGE	3,200.00	578.92	1,915.12	1,284.88	29.90%	327.96

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Financial Statement

Account Number / Description	Adopted Budget 7/1/2017 - 6/30/2018	Current Period 1/1/2018 - 1/31/2018	Reported Period 7/1/2017 - 1/31/2018	Bal Remg	Percent Remaining 7/1/2017 - 1/31/2018	Encumbrances 7/1/2017 - 1/31/2018
49. 100-0000-23200-5605000-90 SUPT. OFFICE - REPLACEMENT OF E	700.00	0.00	0.00	700.00	100.00%	0.00
50. 100-0000-23200-5810000-90 MEMBERSHIPS & DUES - SUPT. OFFI	2,500.00	0.00	729.80	1,770.20	70.80%	0.00
51. 100-0000-25000-5118000-90 Business Office WAGES	97,408.00	11,246.33	60,150.97	37,257.03	38.24%	0.00
52. 100-0000-25000-5208000-90 Business office BENEFITS	700.00	73.92	172.65	527.35	75.33%	0.00
53. 100-0000-25000-5208010-90 C/S - HEALTH INSURANCE	26,979.00	2,448.06	17,136.42	9,842.58	36.48%	0.00
54. 100-0000-25000-5208020-90 C/S - OASDI/MCR	7,622.00	814.52	4,280.88	3,341.12	43.83%	0.00
55. 100-0000-25000-5218015-90 Dental	670.00	55.84	396.28	273.72	40.85%	0.00
56. 100-0000-25000-5238000-90 C/S - RETIREMENT CONTRIBUTION	2,989.00	336.70	1,799.79	1,189.21	39.78%	0.00
Subtotal System Administration	\$347,579.00	\$29,621.35	\$204,959.11	\$142,619.89	39.78%	\$4,337.96

MSAD63

Financial Statement

Account Number / Description	Adopted Budget 7/1/2017 - 6/30/2018	Current Period 1/1/2018 - 1/31/2018	Reported Period 7/1/2017 - 1/31/2018	Bal Reng	Percent Remaining 7/1/2017 - 1/31/2018	Encumbrances 7/1/2017 - 1/31/2018
School Administration						
57. 100-0000-24000-5104000-11 PRINCIPAL SALARY - HOLBROOK	85,631.00	9,910.26	52,901.92	32,729.08	38.22%	0.00
58. 100-0000-24000-5104000-12 PRINCIPAL SALARY - EDDINGTON	44,204.00	5,100.42	27,202.24	17,001.76	38.46%	0.00
59. 100-0000-24000-5104000-13 PRINCIPAL SALARY - HOLDEN	44,204.00	5,100.42	27,202.24	17,001.76	38.46%	0.00
60. 100-0000-24000-5118010-11 SECRETARIAL WAGES - HOLBROOK	31,997.00	3,458.75	19,352.64	12,644.36	39.51%	0.00
61. 100-0000-24000-5118010-12 SECRETARIAL WAGES - EDDINGTO	21,930.00	2,444.60	11,917.00	10,013.00	45.65%	0.00
62. 100-0000-24000-5118010-13 SECRETARIAL WAGES - HOLDEN	24,833.00	2,741.20	13,871.55	10,961.45	44.14%	0.00
63. 100-0000-24000-5204000-11 PRINCIPAL BENEFITS - HOLBROOK	700.00	15.74	109.06	590.94	84.42%	0.00
64. 100-0000-24000-5204000-12 PRINCIPAL BENEFITS - EDDINGTO	350.00	30.94	216.47	133.53	38.15%	0.00
65. 100-0000-24000-5204000-13 PRINCIPAL BENEFITS - HOLDEN	350.00	30.93	216.62	133.38	38.10%	0.00
66. 100-0000-24000-5204010-11 PRINCIPAL HEALTH - HOLBROOK	2,500.00	0.00	1,250.00	1,250.00	50.00%	0.00
67. 100-0000-24000-5204010-12 PRINCIPAL HEALTH - EDDINGTON	6,697.00	558.10	3,906.70	2,790.30	41.66%	0.00
68. 100-0000-24000-5204010-13 PRINCIPAL HEALTH - HOLDEN	6,697.00	558.08	3,906.56	2,790.44	41.66%	0.00
69. 100-0000-24000-5204015-12 PRINCIPAL DENTAL - EDDINGTON	167.50	13.96	97.72	69.78	41.65%	0.00
70. 100-0000-24000-5204015-13 PRINCIPAL DENTAL - HOLDEN	167.50	13.96	97.72	69.78	41.65%	0.00
71. 100-0000-24000-5204020-11 PRINCIPAL MCR - HOLBROOK	1,242.00	143.28	782.28	459.72	37.01%	0.00
72. 100-0000-24000-5204020-12 PRINCIPAL MCR - EDDINGTON	641.00	72.82	386.55	254.45	39.69%	0.00
73. 100-0000-24000-5204020-13 PRINCIPAL MCR - HOLDEN	641.00	72.82	386.43	254.57	39.71%	0.00
74. 100-0000-24000-5204040-11 PRINCIPAL UNEMPLOYMENT - HOLBR	120.00	49.41	49.41	70.59	58.82%	0.00
75. 100-0000-24000-5204040-12 PRINCIPAL UNEMPLOYMENT - EDDIN	60.00	50.22	50.22	9.78	16.30%	0.00
76. 100-0000-24000-5204040-13 PRINCIPAL UNEMPLOYMENT - HOLDE	60.00	0.00	0.00	60.00	100.00%	0.00
77. 100-0000-24000-5204050-11 PRINCIPAL WORKERS COMP. - HOLBR	383.00	0.00	200.00	183.00	47.78%	0.00
78. 100-0000-24000-5204050-12 PRINCIPAL WORKERS COMP. - EDDIN	200.00	0.00	125.00	75.00	37.50%	0.00
79. 100-0000-24000-5204050-13 PRINCIPAL WORKERS COMP. - HOLDE	200.00	0.00	125.00	75.00	37.50%	0.00
80. 100-0000-24000-5208000-12 SECRETARIAL BENEFITS - EDDINGTO	0.00	0.00	31.00	(31.00)	—	0.00
81. 100-0000-24000-5208010-11 SECRETARIAL HEALTH - HOLBROOK	1,000.00	0.00	531.00	469.00	46.90%	0.00
82. 100-0000-24000-5208010-12 SECRETARIAL HEALTH - EDDINGTO	1,000.00	0.00	500.00	500.00	50.00%	0.00
83. 100-0000-24000-5208010-13 SECRETARIAL HEALTH - HOLDEN	7,659.00	776.88	4,309.06	3,349.94	43.73%	0.00
84. 100-0000-24000-5208015-12 SECRETARIAL DENTAL - EDDINGTO	335.00	0.00	5.90	329.10	98.23%	0.00
85. 100-0000-24000-5208020-11 SECRETARIAL OASDI/MCR - HOLBROOK	2,448.00	264.59	1,487.71	960.29	39.22%	0.00

MSAD63

Financial Statement

Account Number / Description	Adopted Budget		Current Period		Reported Period		Bal Remg	Percent Remaining		Encumbrances	
	7/1/2017 - 6/30/2018	7/1/2018 - 1/31/2018	1/1/2018 - 1/31/2018	7/1/2017 - 1/31/2018	7/1/2017 - 1/31/2018	7/1/2017 - 1/31/2018		7/1/2017 - 1/31/2018			
86. 100-0000-24000-5208020-12 SECRETARIAL OASDI/MCR - EDDINGT	1,678.00	187.00		918.89		759.11	45.23%		0.00		
87. 100-0000-24000-5208020-13 SECRETARIAL OASDI/MCR - HOLDE	1,900.00	97.04		499.90		1,400.10	73.68%		0.00		
88. 100-0000-24000-5208040-11 SECRETARIAL UNEMPLOYMENT - H	120.00	17.29		23.54		96.46	80.38%		0.00		
89. 100-0000-24000-5208040-12 SECRETARIAL UNEMPLOYMENT - E	120.00	12.23		16.72		103.28	86.06%		0.00		
90. 100-0000-24000-5208040-13 SECRETARIAL UNEMPLOYMENT - H	120.00	6.34		41.31		78.69	65.57%		0.00		
91. 100-0000-24000-5208050-11 SECRETARIAL WORKERS COMP - H	143.00	0.00		100.00		43.00	30.06%		0.00		
92. 100-0000-24000-5208050-12 SECRETARIAL WORKERS COMP - E	98.00	0.00		100.00		(2.00)	(2.04)%		0.00		
93. 100-0000-24000-5208050-13 SECRETARIAL WORKERS COMP - H	111.00	0.00		100.00		11.00	9.90%		0.00		
94. 100-0000-24000-5218015-12 Dental	0.00	33.50		175.56		(175.56)	---		0.00		
95. 100-0000-24000-5218015-13 Dental	0.00	0.00		13.96		(13.96)	---		0.00		
96. 100-0000-24000-5234000-11 RETIREMENT CONTRIBUTIONS/ADMINIS	3,400.00	392.25		2,092.00		1,308.00	38.47%		0.00		
97. 100-0000-24000-5234000-12 RETIREMENT CONTRIBUTIONS/ADMINIS	1,755.00	202.50		1,079.99		675.01	38.46%		0.00		
98. 100-0000-24000-5234000-13 RETIREMENT CONTRIBUTIONS/ADMINIS	1,755.00	202.47		1,079.85		675.15	38.47%		0.00		
99. 100-0000-24000-5238000-11 SECRETARIAL RETIREMENT - HOLBRO	960.00	0.00		0.00		960.00	100.00%		0.00		
100. 100-0000-24000-5238000-12 SECRETARIAL RETIREMENT - EDDIN	658.00	0.00		0.00		658.00	100.00%		0.00		
101. 100-0000-24000-5238000-13 SECRETARIAL RETIREMENT - HOLDE	745.00	0.00		0.00		745.00	100.00%		0.00		
102. 100-0000-24000-5238010-11 RETIREMENT	0.00	103.77		595.59		(595.59)	---		0.00		
103. 100-0000-24000-5254000-11 PRINCIPAL TUITION REIMB - HOLBR	2,400.00	0.00		0.00		2,400.00	100.00%		0.00		
104. 100-0000-24000-5330080-11 PRIN. TRAINING & DEVELOPMENT	400.00	0.00		50.00		350.00	87.50%		0.00		
105. 100-0000-24000-5330080-12 PRIN. TRAINING & DEVELOPMENT	600.00	0.00		275.00		325.00	54.16%		0.00		
106. 100-0000-24000-5330080-13 PRIN. TRAINING & DEVELOPMENT	600.00	0.00		300.00		300.00	50.00%		0.00		
107. 100-0000-24000-5444500-11 COPIER LEASE - HOLBROOK	8,500.00	0.00		8,465.00		35.00	0.41%		0.00		
108. 100-0000-24000-5444500-12 COPIER LEASE - EDDINGTON	9,500.00	0.00		4,973.45		4,526.55	47.64%		0.00		
109. 100-0000-24000-5444500-13 COPIER LEASE - HOLDEN	7,500.00	0.00		5,397.17		2,102.83	28.03%		0.00		
110. 100-0000-24000-5532000-11 TELEPHONE - HOLBROOK	4,400.00	331.89		2,288.36		2,111.64	47.99%		0.00		
111. 100-0000-24000-5532000-12 TELEPHONE - EDDINGTON	2,200.00	18.63		1,086.17		1,113.83	50.62%		0.00		
112. 100-0000-24000-5532000-13 TELEPHONE - HOLDEN	2,400.00	300.60		2,086.33		313.67	13.06%		0.00		
113. 100-0000-24000-5580000-11 PRINCIPAL OFFICE TRAVEL - HOLBR	500.00	0.00		0.00		500.00	100.00%		0.00		
114. 100-0000-24000-5580000-12 PRINCIPAL OFFICE TRAVEL - EDDIN	300.00	0.00		38.94		261.06	87.02%		0.00		
115. 100-0000-24000-5580000-13 PRINCIPAL OFFICE TRAVEL - HOLDE	300.00	0.00		38.94		261.06	87.02%		0.00		

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Financial Statement

Report # 20660

Account Number / Description	Adopted Budget 7/1/2017 - 6/30/2018	Current Period		Reported Period		Bal Remg	Percent Remaining 7/1/2017 - 1/31/2018	Encumbrances	
		1/1/2018 - 1/31/2018	0.00	7/1/2017 - 1/31/2018	818.41			7/1/2017 - 1/31/2018	49.31
116. 100-0000-24000-5600010-11 OFFICE SUPPLIES - HOLBROOK	1,200.00	0.00	0.00	21.76	1,128.24	73.49%	283.08	283.09	0.00
117. 100-0000-24000-5600010-12 OFFICE SUPPLIES - EDDINGTON	1,150.00	0.00	0.00	320.07	626.45	51.18%	19.06	19.03	525.00
118. 100-0000-24000-5600010-13 OFFICE SUPPLIES - HOLDEN	1,300.00	0.00	0.00	573.55	607.65	53.08%	19.03	19.03	525.00
119. 100-0000-24000-5600030-11 POSTAGE - HOLBROOK	1,200.00	0.00	0.00	542.35	682.62	45.19%	19.03	19.03	525.00
120. 100-0000-24000-5600030-12 POSTAGE - EDDINGTON	1,150.00	31.40	31.41	567.38	705.00	48.41%	19.03	19.03	525.00
121. 100-0000-24000-5600030-13 POSTAGE - HOLDEN	1,250.00	31.41	31.41	567.38	705.00	45.19%	19.03	19.03	525.00
122. 100-0000-24000-5810000-11 MEMBERSHIPS & DUES - HOLBROOK	705.00	0.00	0.00	0.00	705.00	0.00%	705.00	705.00	0.00
Subtotal School Administration	\$347,535.00	\$33,375.70	\$33,375.70	\$205,898.19	\$141,636.81	40.41%	\$1,178.57	\$1,178.57	\$1,178.57

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Financial Statement

Account Number / Description	Adopted Budget 7/1/2017 - 6/30/2018	Current Period 1/1/2018 - 1/31/2018	Reported Period 7/1/2017 - 1/31/2018	Bal Remg	Percent Remaining 7/1/2017 - 1/31/2018	Encumbrances 7/1/2017 - 1/31/2018
Regular Instruction						
123. 100-1000-21900-5340000-95 PURCHASED PROF. SERVICES	2,200.00	0.00	0.00	2,200.00	100.00%	0.00
124. 100-1100-10000-5101010-11 TEACHER SALARIES - HOLBROOK	971,591.00	109,293.56	510,096.46	461,494.54	47.49%	0.00
125. 100-1100-10000-5101010-13 TEACHERS SALARIES - HOLDEN	325,219.00	40,199.32	185,738.58	139,480.42	42.88%	0.00
126. 100-1100-10000-5102000-13 ED TECH - WAGES	20,181.00	2,955.38	12,411.69	7,769.31	38.49%	0.00
127. 100-1100-10000-5123000-11 SUBSTITUTE WAGES - HOLBROOK	29,700.00	4,368.57	17,136.02	12,563.98	42.30%	0.00
128. 100-1100-10000-5123000-13 SUBSTITUTE WAGES - HOLDEN	2,250.00	225.00	2,587.50	(337.50)	(15.00)%	0.00
129. 100-1100-10000-5156000-11 TEACHER LEADER STIPENDS - HOL	1,500.00	0.00	0.00	1,500.00	100.00%	0.00
130. 100-1100-10000-5156000-12 TEACHER LEADER STIPENDS - EDD	2,500.00	0.00	1,000.00	1,500.00	60.00%	0.00
131. 100-1100-10000-5156000-13 TEACHER LEADER STIPEND - HOLDE	2,500.00	0.00	1,000.00	1,500.00	60.00%	0.00
132. 100-1100-10000-5201010-11 TEACHER - HEALTH INSURANCE -	218,090.00	17,728.74	125,932.77	92,157.23	42.25%	0.00
133. 100-1100-10000-5201010-13 TEACHER - HEALTH INSURANCE -	94,780.00	6,072.01	42,715.20	52,064.80	54.93%	0.00
134. 100-1100-10000-5201015-11 TEACHER - DENTAL INSURANCE -	6,700.00	501.43	3,521.56	3,178.44	47.43%	0.00
135. 100-1100-10000-5201015-13 TEACHER - DENTAL INSURANCE -	3,015.00	226.61	1,574.37	1,440.63	47.78%	0.00
136. 100-1100-10000-5201020-11 TEACHER - MCR - HOLBROOK	14,088.00	1,328.66	6,521.50	7,566.50	53.70%	0.00
137. 100-1100-10000-5201020-12 TEACHER - MCR - EDDINGTON	0.00	0.00	14.16	(14.16)	--	0.00
138. 100-1100-10000-5201020-13 TEACHER - MCR - HOLDEN	5,006.00	568.07	2,844.48	2,161.52	43.17%	0.00
139. 100-1100-10000-5201040-11 TEACHER - UNEMPLOYMENT - HO	2,800.00	527.29	591.71	2,208.29	78.86%	0.00
140. 100-1100-10000-5201040-13 TEACHER - UNEMPLOYMENT - HO	960.00	195.87	286.92	673.08	70.11%	0.00
141. 100-1100-10000-5201050-11 TEACHER - WORKERS COMP. - HOL	4,489.00	0.00	3,415.00	1,074.00	6.57%	779.00
142. 100-1100-10000-5201050-13 TEACHER - WORKERS COMP. - HOL	1,595.00	0.00	1,300.00	295.00	18.49%	0.00
143. 100-1100-10000-5202010-13 ED TECH - HEALTH	1,000.00	739.90	2,589.65	(1,589.65)	(158.96)%	0.00
144. 100-1100-10000-5202015-13 ED TECH - DENTAL	0.00	31.92	111.72	(111.72)	--	0.00
145. 100-1100-10000-5202020-13 ED TECH - OASDI/MCR	293.00	41.66	121.05	171.95	58.68%	0.00
146. 100-1100-10000-5202040-13 UNEMPLOYMENT	120.00	14.36	41.74	78.26	65.21%	0.00
147. 100-1100-10000-5202050-13 ED TECH - W/C	133.00	0.00	0.00	133.00	100.00%	0.00
148. 100-1100-10000-5203000-11 SUBSTITUTE BENEFITS - HOLBROO	2,272.00	219.07	753.63	1,518.37	66.82%	0.00
149. 100-1100-10000-5203000-13 SUBSTITUTE BENEFITS - HOLDEN	200.00	9.06	141.86	58.14	29.07%	0.00
150. 100-1100-10000-5231010-11 RETIREMENT	32,646.00	4,339.00	21,523.53	11,122.47	34.06%	0.00
151. 100-1100-10000-5231010-13 RETIREMENT	11,600.00	1,595.90	8,005.87	3,594.13	30.98%	0.00

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Financial Statement

Account Number / Description	Adopted Budget	Current Period	Reported Period	Bal Remg	Percent Remaining	Encumbrances
	7/1/2017 - 6/30/2018	1/1/2018 - 1/31/2018	7/1/2017 - 1/31/2018		7/1/2017 - 1/31/2018	7/1/2017 - 1/31/2018
152. 100-1100-10000-5232000-13 ED TECH - RETIREMENT	801.00	117.33	342.83	458.17	57.19%	0.00
153. 100-1100-10000-5233000-11 RETIREMENT	0.00	78.17	348.79	(348.79)	---	0.00
154. 100-1100-10000-5233000-13 RETIREMENT	0.00	0.00	6.57	(6.57)	---	0.00
155. 100-1100-10000-5251000-11 TEACHER TUITION - HOLBROOK	8,000.00	0.00	3,564.00	4,436.00	14.30%	3,291.75
156. 100-1100-10000-5330000-11 TEACHER TRAINING & DEV. - HOLBR	10,725.00	0.00	2,921.63	7,803.37	65.50%	778.00
157. 100-1100-10000-5330000-13 TEACHER TRAINING & DEV. - HOLDE	4,313.00	0.00	1,546.47	2,766.53	63.56%	25.00
158. 100-1100-10000-5500000-13 OTHER PURCHASES SERVICES	1,800.00	0.00	1,680.00	120.00	6.66%	0.00
159. 100-1100-10000-5610000-11 TEACHING SUPPLIES - HOLBROOK	18,260.00	24.33	7,675.64	10,584.36	54.91%	556.49
160. 100-1100-10000-5610000-13 TEACHING SUPPLIES - HOLDEN	10,550.00	0.00	7,636.32	2,913.68	27.31%	32.24
161. 100-1100-10000-5610510-11 SPECIALISTS SUPPLIES-HOLBROO	10,369.00	8.00	7,539.57	2,829.43	21.88%	560.27
162. 100-1100-10000-5610510-12 SPECIALISTS SUPPLIES - EDD	4,000.00	0.00	1,749.34	2,250.66	48.14%	325.00
163. 100-1100-10000-5610510-13 SPECIALISTS SUPPLIES- HILDN	4,000.00	0.00	2,376.89	1,623.11	31.42%	366.29
164. 100-1100-10000-5611010-11 NEW INSTRUCTIONAL EQUIP. - HO	878.00	0.00	649.08	228.92	26.07%	0.00
165. 100-1100-10000-5611010-13 NEW INSTRUCTIONAL EQUIP. - HOL	1,800.00	0.00	0.00	1,800.00	100.00%	0.00
166. 100-1100-10000-5611020-12 REPLACE INST. EQUIP. - EDDINGTO	0.00	0.00	39.69	(39.69)	---	0.00
167. 100-1100-10000-5611020-13 REPLACE INST. EQUIP. - HOLDEN	1,350.00	0.00	323.91	1,026.09	76.00%	0.00
168. 100-1100-10000-5640000-11 TEXTBOOKS - HOLBROOK	6,644.00	0.00	5,933.37	710.63	7.47%	214.00
169. 100-1100-10000-5640000-13 TEXTBOOKS - HOLDEN	3,465.00	0.00	2,565.02	899.98	15.73%	354.91
170. 100-1100-10000-5890000-11 OTHER INSTRUCTIONAL EXP -HOLBR	700.00	0.00	709.50	(9.50)	(1.35)%	0.00
171. 100-1120-10000-5101010-12 K-2 TEACHER SALARIES- EDDINGTO	440,553.00	43,768.37	205,533.45	235,019.55	53.34%	0.00
172. 100-1120-10000-5101010-13 K-2 TEACHING SALARIES - HOLDE	137,250.00	14,163.46	65,207.79	72,042.21	52.48%	0.00
173. 100-1120-10000-5102000-12 K-2 ED. TECH. WAGES - EDDINGTO	48,068.00	5,798.00	23,867.00	24,201.00	50.34%	0.00
174. 100-1120-10000-5123000-12 K-2 SUBSTITUTE WAGES - EDDINGT	8,812.00	4,131.60	7,319.10	1,492.90	16.94%	0.00
175. 100-1120-10000-5123000-13 K-2 SUBSTITUTE WAGES - HOLDE	6,700.00	150.00	675.00	6,025.00	89.92%	0.00
176. 100-1120-10000-5201010-12 K-2 TEACHER HEALTH - EDDINGTO	106,497.00	6,549.41	51,669.26	54,827.74	51.48%	0.00
177. 100-1120-10000-5201010-13 K-2 TEACHER HEALTH - HOLDEN	25,013.00	1,294.80	11,937.56	13,075.44	52.27%	0.00
178. 100-1120-10000-5201015-12 K-2 TEACHER DENTAL - EDDINGTO	4,020.00	209.02	1,466.68	2,553.32	63.51%	0.00
179. 100-1120-10000-5201015-13 TEACHER DENTAL - HOLDEN	1,005.00	55.84	446.72	558.28	55.55%	0.00
180. 100-1120-10000-5201020-12 K-2 TEACHER MCR - EDDINGTON	6,388.00	619.97	3,075.44	3,312.56	51.85%	0.00
181. 100-1120-10000-5201020-13 TEACHER MEDICARE - HOLDEN	2,049.00	202.48	993.28	1,055.72	51.52%	0.00

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Account Number / Description	Adopted Budget		Current Period		Reported Period		Bal Remg	Percent Remaining		Encumbrances	
	7/1/2017 - 6/30/2018	7/1/2018 - 1/31/2018	1/1/2018 - 1/31/2018	7/1/2017 - 1/31/2018	7/1/2017 - 1/31/2018	7/1/2017 - 1/31/2018					
182. 100-1120-10000-5201040-12 K-2 TEACHER UNEMPLOYMENT - E	1,320.00	213.81		261.23		1,058.77	80.20%		0.00		
183. 100-1120-10000-5201040-13 TEACHER UNEMPLOYMENT - HOLDE	480.00	69.81		133.71		346.29	72.14%		0.00		
184. 100-1120-10000-5201050-12 K-2 TEACHER WORKERS COMP - E	2,036.00	0.00		1,830.00		206.00	10.11%		0.00		
185. 100-1120-10000-5201050-13 TEACHER WORKERS COMPENSATIO	653.00	0.00		450.00		203.00	31.08%		0.00		
186. 100-1120-10000-5202000-12 K-2 ED. TECH. BENEFITS- EDDINGTO	1,049.00	108.98		425.46		623.54	59.44%		0.00		
187. 100-1120-10000-5202010-12 ED TECH - HEALTH	8,769.00	1,775.60		5,983.24		2,785.76	31.76%		0.00		
188. 100-1120-10000-5202015-12 ED TECH - DENTAL	670.00	105.28		338.98		331.02	49.40%		0.00		
189. 100-1120-10000-5203000-12 K-2 SUBSTITUTE BENEFITS - EDDING	675.00	87.58		245.75		429.25	63.59%		0.00		
190. 100-1120-10000-5203000-13 K-2 SUBSTITUTE BENEFITS - HOLDE	520.00	7.58		39.09		480.91	92.48%		0.00		
191. 100-1120-10000-5231010-12 Retirement	14,803.00	1,737.61		8,723.33		6,079.67	41.07%		0.00		
192. 100-1120-10000-5231010-13 RETIREMENT	4,747.00	562.30		2,799.59		1,947.41	41.02%		0.00		
193. 100-1120-10000-5232000-12 ED TECH - RETIREMENT	1,908.00	230.18		947.52		960.48	50.33%		0.00		
194. 100-1120-10000-5233000-12 RETIREMENT	0.00	146.15		186.35		(186.35)	---		0.00		
195. 100-1120-10000-5233000-13 RETIREMENT	0.00	0.00		2.98		(2.98)	---		0.00		
196. 100-1120-10000-5251000-12 K-2 TEACHER TUITION - EDDINGTO	2,000.00	1,536.00		2,990.00		(990.00)	(49.50)%		0.00		
197. 100-1120-10000-5330000-12 K-2 EE TRAINING & DEV. - EDDINGTO	4,313.00	0.00		1,515.73		2,797.27	63.11%		75.00		
198. 100-1120-10000-5610000-12 K-2 INSTRUCTIONAL SUPPLIES - E	17,755.00	318.27		6,365.04		11,389.96	62.71%		254.70		
199. 100-1120-10000-5610000-13 K-2 INSTRUCTIONAL SUPPLIES - H	5,750.00	0.00		2,562.17		3,187.83	49.91%		317.50		
200. 100-1120-10000-5611010-12 NEW INSTRUCTIONAL EQUIPMEN	0.01	0.00		0.00		0.01	100.00%		0.00		
201. 100-1120-10000-5611020-12 REPLACE INST. EQUIP.	1,350.00	0.00		0.00		1,350.00	100.00%		0.00		
202. 100-1120-10000-5640000-12 K-2 TEXTBOOKS - EDDINGTON	5,455.00	0.00		3,303.54		2,151.46	39.22%		11.85		
203. 100-1120-10000-5640000-13 K-2 TEXTBOOKS - HOLDEN	930.00	0.00		783.87		146.13	15.71%		0.00		
204. 100-2900-10000-5101010-95 SALARIES	24,500.00	2,711.53		10,846.17		13,653.83	55.72%		0.00		
205. 100-2900-10000-5123000-95 GIFTED & TALENTED - SUBSTITUTE	900.00	0.00		75.00		825.00	91.66%		0.00		
206. 100-2900-10000-5201000-95 PROFESSIONAL BENEFITS	8,742.00	46.57		145.76		8,596.24	98.33%		0.00		
207. 100-2900-10000-5223000-95 GIFTED & TALENTED - SUBSTITUT	70.00	0.00		5.73		64.27	91.81%		0.00		
208. 100-2900-10000-5330000-95 GIFTED & TALENTED - EMPLOYEE	2,500.00	0.00		790.00		1,710.00	68.40%		0.00		
209. 100-2900-10000-5600000-95 GIFTED & TALENTED - OTHER SUPP	3,425.00	0.00		750.00		2,675.00	78.10%		0.00		
210. 101-1120-10000-5330000-12 PROFESSIONAL EE TRAINING	2,000.00	0.00		0.00		2,000.00	100.00%		0.00		
211. 102-0011-10000-5610010-13 Fueling our schools Mini Grant Supplie	1,000.00	0.00		637.70		362.30	36.23%		0.00		

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Financial Statement

Report # 20660

Account Number / Description	Adopted Budget 7/1/2017 - 6/30/2018	Current Period 1/1/2018 - 1/31/2018	Reported Period 7/1/2017 - 1/31/2018	Bal Remg	Percent Remaining 7/1/2017 - 1/31/2018	Encumbrances 7/1/2017 - 1/31/2018
Subtotal Regular Instruction	\$2,749,758.01	\$278,009.41	\$1,424,914.81	\$1,324,843.20	47.89%	\$7,942.00
<u>Regular Instruction 9-12</u>						
212. 100-1200-10000-5561000-99 9-12 TUITION PAID TO OTHER RSU	1,866,966.00	23,973.87	523,192.88	1,343,773.12	71.97%	0.00
213. 100-1200-10000-5563000-99 9-12 PRIVATE SCHOOL TUITION	1,008,716.00	121,210.90	517,630.99	491,085.01	48.68%	0.00
214. 100-1200-10000-5568000-99 INSURED VALUE FACTOR	60,523.00	2,492.52	27,806.71	32,716.29	54.05%	0.00
Subtotal REG 9-12	\$2,936,205.00	\$147,677.29	\$1,068,630.58	\$1,867,574.42	63.60%	\$0.00

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Account Number / Description	Adopted Budget 7/1/2017 - 6/30/2018	Current Period 1/1/2018 - 1/31/2018	Reported Period 7/1/2017 - 1/31/2018	Bal Remg	Percent Remaining 7/1/2017 - 1/31/2018	Encumbrances 7/1/2017 - 1/31/2018
Special Education						
215. 100-2200-10000-5101010-11 RR SALARIES	57,330.00	6,865.39	31,783.97	25,546.03	44.55%	0.00
216. 100-2200-10000-5101010-12 RR SALARIES	60,988.00	4,153.84	23,941.38	37,046.62	60.74%	0.00
217. 100-2200-10000-5101010-13 RR SALARIES	36,000.00	7,037.07	28,071.37	7,928.63	22.02%	0.00
218. 100-2200-10000-5102000-11 RR ED TECH - WAGES	40,687.00	5,305.63	25,164.91	15,522.09	38.14%	0.00
219. 100-2200-10000-5102000-12 RR ED TECH - WAGES	21,809.00	1,187.40	7,026.99	14,782.01	67.77%	0.00
220. 100-2200-10000-5102000-13 RR ED TECH - WAGES	0.00	2,780.50	11,527.81	(11,527.81)	---	0.00
221. 100-2200-10000-5123000-95 SPECIAL ED. (RR) SUBSTITUTE - WA	5,250.00	787.50	1,725.00	3,525.00	67.14%	0.00
222. 100-2200-10000-5201000-95 SPECIAL ED. (RR) TEACHER BENEFIT	0.00	68.74	68.74	(68.74)	---	0.00
223. 100-2200-10000-5201010-11 TCHR HEALTH INSURANCE	26,986.00	1,230.81	8,499.60	18,486.40	68.50%	0.00
224. 100-2200-10000-5201010-12 TCHR HEALTH INSURANCE	2,500.00	0.00	0.00	2,500.00	100.00%	0.00
225. 100-2200-10000-5201010-13 TCHR HEALTH INSURANCE	2,500.00	0.00	0.00	2,500.00	100.00%	0.00
226. 100-2200-10000-5201010-95 SPECIAL ED. (RR) TEACHER - HEALT	0.00	0.00	3,804.36	(3,804.36)	---	0.00
227. 100-2200-10000-5201015-11 TCHR DENTAL INSURANCE	670.00	27.92	195.44	474.56	70.82%	0.00
228. 100-2200-10000-5201015-12 TCHR DENTAL INSURANCE	335.00	27.92	195.44	139.56	41.65%	0.00
229. 100-2200-10000-5201015-13 TCHR DENTAL INSURANCE	335.00	27.92	176.63	158.37	47.27%	0.00
230. 100-2200-10000-5201015-95 SPECIAL ED. (RR) TEACHER - DENTA	0.00	0.00	4.85	(4.85)	---	0.00
231. 100-2200-10000-5201020-11 FICA/MEDICARE	1,147.00	97.26	478.22	668.78	58.30%	0.00
232. 100-2200-10000-5201020-12 FICA/MEDICARE	884.00	60.24	298.26	585.74	66.26%	0.00
233. 100-2200-10000-5201020-13 FICA/MEDICARE	522.00	102.03	440.49	81.51	15.61%	0.00
234. 100-2200-10000-5201040-11 UNEMPLOYMENT COMP. INSURANC	240.00	0.00	0.00	240.00	100.00%	0.00
235. 100-2200-10000-5201040-12 UNEMPLOYMENT COMP. INSURANC	120.00	0.00	0.00	120.00	100.00%	0.00
236. 100-2200-10000-5201040-13 UNEMPLOYMENT COMP. INSURANC	120.00	13.47	17.29	102.71	85.59%	0.00
237. 100-2200-10000-5201040-95 SPECIAL ED. (RR) TEACHER - UNEMP	0.00	0.00	3.91	(3.91)	---	0.00
238. 100-2200-10000-5201050-11 WORKERS'COMP INSURANCE	375.00	0.00	375.00	0.00	0.00%	0.00
239. 100-2200-10000-5201050-12 WORKERS'COMP INSURANCE	281.00	0.00	281.00	0.00	0.00%	0.00
240. 100-2200-10000-5201050-13 WORKERS'COMP INSURANCE	167.00	0.00	150.00	17.00	10.17%	0.00
241. 100-2200-10000-5202000-95 SPECIAL ED. (RR) ED. TECH. - BENEF	0.00	20.76	1,962.96	(1,962.96)	---	0.00
242. 100-2200-10000-5202010-11 ED TECH - HEALTH	8,769.00	0.00	0.00	8,769.00	100.00%	0.00
243. 100-2200-10000-5202010-12 ED TECH - HEALTH	7,769.00	388.52	2,796.56	4,972.44	64.00%	0.00

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244. 100-2200-10000-5202010-13 ED TECH - HEALTH	0.00	776.88	3,947.08	(3,947.08)	--	0.00
245. 100-2200-10000-5202010-95 SPECIAL ED. (RR) ED. TECH. HEALTH	0.00	0.00	2,364.01	(2,364.01)	--	0.00
246. 100-2200-10000-5202015-11 ED TECH - DENTAL	335.00	31.92	219.80	115.20	34.38%	0.00
247. 100-2200-10000-5202015-12 ED TECH - DENTAL	335.00	0.00	0.00	335.00	100.00%	0.00
248. 100-2200-10000-5202015-13 ED TECH - DENTAL	0.00	33.50	195.42	(195.42)	--	0.00
249. 100-2200-10000-5202015-95 SPECIAL ED. (RR) ED. TECH. - DENTAL	0.00	0.00	5.83	(5.83)	--	0.00
250. 100-2200-10000-5202020-11 ED TECH - OASDI/MCR	569.00	76.94	601.47	(32.47)	(5.70)%	0.00
251. 100-2200-10000-5202020-12 ED TECH - OASDI/MCR	292.00	16.59	97.21	194.79	66.70%	0.00
252. 100-2200-10000-5202020-13 ED TECH - OASDI/MCR	316.00	39.08	228.62	87.38	27.65%	0.00
253. 100-2200-10000-5202040-11 ED TECH - UNEMPLOYMENT	240.00	26.53	132.76	107.24	44.68%	0.00
254. 100-2200-10000-5202040-12 ED TECH - UNEMPLOYMENT	120.00	5.72	21.92	98.08	81.73%	0.00
255. 100-2200-10000-5202040-95 SPECIAL ED. (RR) ED. TECH. - UNEMP	0.00	0.00	3.95	(3.95)	--	0.00
256. 100-2200-10000-5202050-11 ED TECH - WORKERS COMP	193.00	0.00	165.00	28.00	14.50%	0.00
257. 100-2200-10000-5202050-12 ED TECH - WORKERS COMP	99.00	0.00	150.00	(51.00)	(51.51)%	0.00
258. 100-2200-10000-5202050-13 ED TECH - WORKERS COMP	107.00	0.00	125.00	(18.00)	(16.82)%	0.00
259. 100-2200-10000-5203000-95 SPECIAL ED. (RR) SUBSTITUTE - BE	405.00	40.94	79.38	325.62	80.40%	0.00
260. 100-2200-10000-5231010-11 TCHR RETIREMENT	2,422.00	272.55	1,347.66	1,074.34	44.35%	0.00
261. 100-2200-10000-5231010-12 TCHR RETIREMENT	0.00	164.91	816.54	(816.54)	--	0.00
262. 100-2200-10000-5232000-11 ED TECH - RETIREMENT	1,319.00	95.59	388.81	930.19	70.52%	0.00
263. 100-2200-10000-5232000-12 ED TECH - RETIREMENT	0.00	47.15	278.98	(278.98)	--	0.00
264. 100-2200-10000-5232000-13 ED TECH - RETIREMENT	0.00	110.39	457.66	(457.66)	--	0.00
265. 100-2200-10000-5232000-95 SPECIAL ED. - (RR) ED. TECH. RETIR	678.00	0.00	0.00	678.00	100.00%	0.00
266. 100-2200-10000-5233000-95 RETIREMENT	733.00	11.91	45.78	687.22	93.75%	0.00
267. 100-2200-10000-5233000-95 SPECIAL ED. (RR) TEACHER - TRAIN	2,000.00	0.00	1,050.00	950.00	28.55%	379.00
268. 100-2200-10000-5344000-95 SPECIAL ED. (RR) PURCH. PROF. S	1,000.00	4,747.00	16,379.50	(15,379.50)	(2,900.00)%	13,630.50
269. 100-2200-10000-5600010-95 SPECIAL ED. (RR) TEACHING SUPPL	1,800.00	0.00	1,562.95	237.05	11.55%	29.04
270. 100-2200-10000-5640000-95 SPECIAL ED. (RR) TEXTBOOKS	0.00	0.00	594.00	(594.00)	--	0.00
271. 100-2200-10000-5690000-95 SPECIAL ED. (RR) OTHER SUPPLIE	2,982.25	0.00	1,555.29	1,426.96	47.84%	0.00
272. 100-2300-10000-5101010-11 SC SALARIES	54,450.00	6,282.69	29,242.29	25,207.71	46.29%	0.00
273. 100-2300-10000-5101010-13 SC SALARIES	39,250.00	4,528.84	20,870.00	18,380.00	46.82%	0.00

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274. 100-2300-10000-5102000-11 SC ED TECH - WAGES	43,617.00	2,622.38	15,790.26	27,826.74	63.79%	0.00
275. 100-2300-10000-5102000-13 SC ED TECH - WAGES	42,315.00	1,568.00	8,914.89	33,400.11	78.93%	0.00
276. 100-2300-10000-5102000-95 SPECIAL ED. (SCC) ED. TECH. - WA	0.00	0.00	164.50	(164.50)	--	0.00
277. 100-2300-10000-5123000-95 SPECIAL ED. (SCC) SUBSTITUTE - W	3,750.00	900.00	3,150.00	600.00	16.00%	0.00
278. 100-2300-10000-5201000-95 SPECIAL ED. (SCC) TEACHER BENEF	0.00	51.53	51.53	(51.53)	--	0.00
279. 100-2300-10000-5201010-11 TCHR HEALTH INSURANCE	17,538.00	1,436.98	10,058.86	7,479.14	42.64%	0.00
280. 100-2300-10000-5201010-13 TCHR HEALTH INSURANCE	7,769.00	712.04	4,847.82	2,921.18	37.60%	0.00
281. 100-2300-10000-5201010-95 SPECIAL ED. (SCC) TEACHER - HEAL	0.00	0.00	297.00	(297.00)	--	0.00
282. 100-2300-10000-5201015-11 TCHR DENTAL INSURANCE	335.00	27.92	195.44	139.56	41.65%	0.00
283. 100-2300-10000-5201015-13 TCHR DENTAL INSURANCE	335.00	27.92	195.44	139.56	41.65%	0.00
284. 100-2300-10000-5201020-11 FICA/MEDICARE	790.00	84.75	412.56	377.44	47.77%	0.00
285. 100-2300-10000-5201020-13 FICA/MEDICARE	614.00	0.00	0.00	614.00	100.00%	0.00
286. 100-2300-10000-5201040-13 UNEMPLOYMENT COMP. INSURANC	120.00	7.84	7.84	112.16	93.46%	0.00
287. 100-2300-10000-5201050-11 WORKERS'COMP. INSURANCE	251.00	0.00	250.00	1.00	0.39%	0.00
288. 100-2300-10000-5201050-13 WORKERS'COMP. INSURANCE	181.00	0.00	215.00	(34.00)	(18.78)%	0.00
289. 100-2300-10000-5202010-11 ED TECH - HEALTH	2,000.00	0.00	0.00	2,000.00	100.00%	0.00
290. 100-2300-10000-5202010-13 ED TECH - HEALTH	15,538.00	0.00	2,395.92	13,142.08	84.58%	0.00
291. 100-2300-10000-5202015-11 ED TECH - DENTAL	335.00	0.00	0.00	335.00	100.00%	0.00
292. 100-2300-10000-5202015-13 ED TECH - DENTAL	670.00	0.00	109.66	560.34	83.63%	0.00
293. 100-2300-10000-5202020-11 ED TECH - OASDI/MCR	235.00	38.02	228.98	6.02	2.56%	0.00
294. 100-2300-10000-5202020-13 ED TECH - OASDI/MCR	1,821.00	22.74	120.55	1,700.45	93.38%	0.00
295. 100-2300-10000-5202020-95 SPECIAL ED. (SCC) ED. TECH. - OA	0.00	0.00	2.39	(2.39)	--	0.00
296. 100-2300-10000-5202040-11 ED TECH - UNEMPLOYMENT	120.00	13.11	15.63	104.37	86.97%	0.00
297. 100-2300-10000-5202040-95 SPECIAL ED. (SCC) ED. TECH. - UN	0.00	0.00	0.82	(0.82)	--	0.00
298. 100-2300-10000-5202050-11 ED TECH - WORKERS COMP	202.00	0.00	100.00	102.00	50.49%	0.00
299. 100-2300-10000-5202050-13 ED TECH - WORKERS COMP	241.00	0.00	225.00	16.00	6.63%	0.00
300. 100-2300-10000-5203000-95 SPECIAL ED. (SCC) SUBSTITUTE - B	290.00	64.09	177.47	112.53	38.80%	0.00
301. 100-2300-10000-5231010-11 TCHR RETIREMENT	2,161.00	249.42	1,242.51	918.49	42.50%	0.00
302. 100-2300-10000-5231010-13 TCHR RETIREMENT	1,558.00	179.79	883.21	674.79	43.31%	0.00
303. 100-2300-10000-5232000-11 ED TECH - RETIREMENT	1,731.00	104.11	626.88	1,104.12	63.78%	0.00

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304. 100-2300-10000-5232000-13 ED TECH - RETIREMENT	1,680.00	62.25	353.93	1,326.07	78.93%	0.00
305. 100-2300-10000-5232000-95 SPECIAL ED. (SCC) - ED. TECH. RET	0.00	0.00	6.53	(6.53)	--	0.00
306. 100-2300-10000-5233000-95 RETIREMENT	0.00	0.00	23.83	(23.83)	--	0.00
307. 100-2300-10000-5330000-95 SPECIAL ED. (SCC) TEACHER - TRAI	1,000.00	0.00	110.00	890.00	89.00%	0.00
308. 100-2300-10000-5610010-95 SPECIAL ED. (SCC) - INST. SUPPLIE	600.00	0.00	153.32	446.68	(140.16)%	1,287.68
309. 100-2400-10000-5123000-95 SPECIAL ED. HOME INST. TUTOR - W	9,600.00	95.80	483.88	9,116.12	94.95%	0.00
310. 100-2400-10000-5203000-95 SPECIAL ED. HOME INST. TUTOR - B	139.00	1.05	12.47	126.53	91.02%	0.00
311. 100-2400-10000-5233000-95 RETIREMENT	381.00	2.14	12.74	368.26	96.65%	0.00
312. 100-2500-23300-5104000-90 SPECIAL ED. - DIRECTOR SALARY	70,000.00	8,076.93	43,076.96	26,923.04	38.46%	0.00
313. 100-2500-23300-5118000-90 SPECIAL ED. - SECRETARY WAGE	29,747.00	2,113.65	14,911.48	14,835.52	49.87%	0.00
314. 100-2500-23300-5204000-90 SPECIAL ED. - DIRECTOR BENEFIT	23,108.00	147.50	810.38	22,297.62	96.49%	0.00
315. 100-2500-23300-5204010-90 ADMINISTRATION - HEALTH	0.00	1,459.90	10,219.30	(10,219.30)	--	0.00
316. 100-2500-23300-5204015-90 ADMINISTRATION - DENTAL	0.00	27.92	195.44	(195.44)	--	0.00
317. 100-2500-23300-5208000-90 SPECIAL ED. - SECRETARY BENEFIT	15,952.00	157.67	1,186.93	14,765.07	92.55%	0.00
318. 100-2500-23300-5208010-90 REGULAR E/E - HEALTH	0.00	794.43	10,135.30	(10,135.30)	--	0.00
319. 100-2500-23300-5218015-90 Dental	0.00	16.76	200.46	(200.46)	--	0.00
320. 100-2500-23300-5234000-90 RETIREMENT CONTRIBUTIONS/ADMINI	0.00	320.64	1,710.08	(1,710.08)	--	0.00
321. 100-2500-23300-5330000-90 SPECIAL ED. - EE TRAINING & DE	1,500.00	35.00	35.00	1,465.00	97.66%	0.00
322. 100-2500-23300-5444000-90 SPECIAL ED. - PURCHASED PROF. S	2,100.00	0.00	2,047.00	53.00	2.52%	0.00
323. 100-2500-23300-5444500-90 SPECIAL ED. - OFFICE COPIER LEAS	4,500.00	0.00	3,729.44	770.56	17.12%	0.00
324. 100-2500-23300-5532000-90 SPECIAL ED. - OFFICE TELEPHONE	1,500.00	125.79	890.79	609.21	40.61%	0.00
325. 100-2500-23300-5561000-90 SPECIAL ED. - TUITION/OUTSIDE P	327,250.00	38,669.61	188,336.73	138,923.27	42.45%	0.00
326. 100-2500-23300-5580000-90 SPECIAL ED. - OFFICE TRAVEL	2,500.00	320.32	622.60	1,877.40	75.09%	0.00
327. 100-2500-23300-5600000-90 SPECIAL ED. - OFFICE SUPPLIES	1,500.00	62.44	568.99	931.01	57.73%	64.99
328. 100-2500-23300-5611020-95 REPLACE INST. EQUIP	500.00	0.00	0.00	500.00	100.00%	0.00
329. 100-2500-23300-5810000-90 DUES & FEES - SPED OFFICE	2,500.00	0.00	465.00	2,035.00	81.40%	0.00
330. 100-2500-23300-5900000-90 CONTINGENCY SPEC ED	100,000.00	0.00	0.00	100,000.00	100.00%	0.00
331. 100-2800-21500-5101010-95 SPECIAL ED. SPEECH TEACHER - S	36,000.00	5,880.00	24,994.62	11,005.38	30.57%	0.00
332. 100-2800-21500-5201000-95 SPECIAL ED. SPEECH TEACHER - B	238.00	114.66	391.84	(153.84)	(64.63)%	0.00
333. 100-2800-21500-5201010-95 GROUP HEALTH INSURANCE	7,769.00	0.00	0.00	7,769.00	100.00%	0.00

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334. 100-2800-21500-5201015-95 GROUP DENTAL INSURANCE	335.00	0.00	0.00	335.00	100.00%	0.00
335. 100-2800-21500-5201020-95 FICA/MEDICARE	522.00	0.00	0.00	522.00	100.00%	0.00
336. 100-2800-21500-5202040-95 UNEMPLOYMENT	120.00	0.00	0.00	120.00	100.00%	0.00
337. 100-2800-21500-5231010-95 RETIREMENT	1,210.00	233.43	992.29	217.71	17.99%	0.00
338. 100-2800-21500-5610010-95 INSTRUCTIONAL SUPPLIES	600.00	0.00	0.00	600.00	100.00%	0.00
339. 100-4100-10000-5340000-95 PURCHASED PROF. SERVICES	1,000.00	0.00	0.00	1,000.00	100.00%	0.00
340. 100-4300-10000-5121000-95 SUMMER PROGRAMMING - TUTO	3,000.00	0.00	3,630.00	(630.00)	(21.00)%	0.00
341. 100-4300-10000-5200000-95 SUMMER TUTOR - BENEFITS	230.00	0.00	52.11	177.89	77.34%	0.00
Subtotal Special Education	\$1,177,027.25	\$114,320.58	\$592,946.69	\$584,080.56	48.31%	\$15,381.21

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Staff & Student Support						
342. 100-0000-21200-5101010-11 GUIDANCE SALARIES - HOLBROO	44,500.00	5,134.62	23,769.25	20,730.75	46.58%	0.00
343. 100-0000-21200-5101010-12 GUIDANCE SALARIES - EDDINGTO	33,689.00	3,887.19	18,101.76	15,587.24	46.26%	0.00
344. 100-0000-21200-5101010-13 GUIDANCE SALARIES - HOLDEN	33,689.00	3,887.19	18,101.76	15,587.24	46.26%	0.00
345. 100-0000-21200-5201000-11 GUIDANCE BENEFITS - HOLBROO	2,500.00	0.00	0.00	2,500.00	100.00%	0.00
346. 100-0000-21200-5201010-12 GUIDANCE - HEATLH BENEFITS - E	3,884.00	323.70	2,265.90	1,618.10	41.66%	0.00
347. 100-0000-21200-5201010-13 GUIDANCE - HEALTH BENEFITS - H	3,884.00	323.70	2,265.90	1,618.10	41.66%	0.00
348. 100-0000-21200-5201015-11 GUIDANCE - DENTAL BENEFITS - H	335.00	27.62	185.25	149.75	44.70%	0.00
349. 100-0000-21200-5201015-12 GUIDANCE - DENTAL BENEFITS - E	168.00	13.96	97.72	70.28	41.83%	0.00
350. 100-0000-21200-5201015-13 GUIDANCE - DENTAL BENEFITS - H	168.00	13.96	97.72	70.28	41.83%	0.00
351. 100-0000-21200-5201020-11 GUIDANCE - MCR - HOLBROOK	645.00	74.46	368.11	276.89	42.92%	0.00
352. 100-0000-21200-5201020-12 GUIDANCE - MCR - EDDINGTON	488.00	55.85	277.65	210.35	43.10%	0.00
353. 100-0000-21200-5201020-13 GUIDANCE - MCR - HOLDEN	488.00	55.85	277.63	210.37	43.10%	0.00
354. 100-0000-21200-5201040-11 GUIDANCE - UNEMPLOYMENT - HO	120.00	25.68	25.68	94.32	78.60%	0.00
355. 100-0000-21200-5201040-12 GUIDANCE - UNEMPLOYMENT - E	60.00	19.27	19.27	40.73	67.88%	0.00
356. 100-0000-21200-5201040-13 GUIDANCE - UNEMPLOYMENT - H	60.00	19.26	19.26	40.74	67.90%	0.00
357. 100-0000-21200-5201050-11 GUIDANCE - WORKERS COMP - HO	206.00	0.00	150.00	56.00	27.18%	0.00
358. 100-0000-21200-5201050-12 GUIDANCE - WORKERS COMP - ED	155.00	0.00	115.00	40.00	25.80%	0.00
359. 100-0000-21200-5201050-13 GUIDANCE - WORKERS COMP - HO	155.00	0.00	115.00	40.00	25.80%	0.00
360. 100-0000-21200-5231010-11 RETIREMENT	1,495.00	203.85	1,007.79	487.21	32.58%	0.00
361. 100-0000-21200-5231010-12 RETIREMENT	893.00	154.32	769.32	123.68	13.84%	0.00
362. 100-0000-21200-5231010-13 RETIREMENT	893.00	154.32	769.29	123.71	13.85%	0.00
363. 100-0000-21200-5610010-11 GUIDANCE SUPPLIES - HOLBROO	336.00	0.00	0.00	336.00	100.00%	0.00
364. 100-0000-21200-5610010-12 GUIDANCE SUPPLIES - EDDINGTO	350.00	0.00	172.83	177.17	50.62%	0.00
365. 100-0000-21200-5610010-13 GUIDANCE SUPPLIES - HOLDEN	350.00	0.00	278.05	71.95	20.55%	0.00
366. 100-0000-21300-5101010-90 NURSING SALARIES	55,663.00	6,422.65	29,895.46	25,767.54	46.29%	0.00
367. 100-0000-21300-5201010-90 NURSING - HEALTH BENEFITS - HO	7,769.00	647.40	4,531.80	3,237.20	41.66%	0.00
368. 100-0000-21300-5201015-90 NURSING - DENTAL BENEFITS	335.00	27.92	195.44	139.56	41.65%	0.00
369. 100-0000-21300-5201020-90 NURSING - MCR	807.00	92.10	457.21	349.79	43.34%	0.00
370. 100-0000-21300-5201040-90 NURSING - UNEMPLOYMENT	120.00	31.75	31.75	88.25	73.54%	0.00

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371. 100-0000-21300-5201050-90 NURSING - WORKERS COMP	257.00	0.00	175.00	82.00	31.90%	0.00
372. 100-0000-21300-5231010-90 RETIREMENT	1,870.00	254.97	1,270.30	599.70	32.06%	0.00
373. 100-0000-21300-5300053-90 HEALTH - OTHER PURCHASES	5,000.00	114.00	245.00	4,755.00	95.10%	0.00
374. 100-0000-21300-5430010-90 NURSING EQUIPMENT REPAIR	100.00	0.00	140.00	(40.00)	(40.00)%	0.00
375. 100-0000-21300-5600080-90 NURSING SUPPLIES	3,800.00	0.00	1,101.99	2,698.01	67.82%	120.53
376. 100-0000-22100-5104000-90 CURRICULUM COORDINATOR SAL	40,425.00	4,249.74	21,196.07	19,228.93	47.56%	0.00
377. 100-0000-22100-5201020-90 FICA/MEDICARE	905.00	60.04	297.50	607.50	67.12%	0.00
378. 100-0000-22100-5201040-90 UC & WC	580.00	20.69	20.69	559.31	96.43%	0.00
379. 100-0000-22100-5204000-90 CURRICULUM COORDINATOR BEN	280.00	4.50	30.38	249.62	89.15%	0.00
380. 100-0000-22100-5204010-90 ADMINISTRATION - HEALTH	6,615.00	500.38	5,033.17	1,581.83	23.91%	0.00
381. 100-0000-22100-5204015-90 ADMINISTRATION - DENTAL	134.00	10.43	64.43	69.57	51.91%	0.00
382. 100-0000-22100-5234000-90 RETIREMENT CONTRIBUTIONS/ADMINI	1,359.00	168.20	838.21	520.79	38.32%	0.00
383. 100-0000-22100-5330000-90 PROFESSIONAL EE TRAINING	350.00	144.00	144.00	206.00	58.85%	0.00
384. 100-0000-22100-5580000-90 STAFF TRAVEL	1,800.00	121.44	121.44	1,678.56	93.25%	0.00
385. 100-0000-22100-5600010-90 OFFICE SUPPLIES - CURR.	500.00	0.00	150.45	349.55	40.00%	149.55
386. 100-0000-22100-5810000-90 DUES & FEES	250.00	0.00	150.00	100.00	40.00%	0.00
387. 100-0000-22200-5102000-11 LIBRARY AIDE WAGES	17,168.00	1,243.39	5,166.93	12,001.07	69.90%	0.00
388. 100-0000-22200-5202010-11 LIBRARY AIDE HEALTH	7,659.00	776.88	3,947.08	3,711.92	48.46%	0.00
389. 100-0000-22200-5202020-11 LIBRARY AIDE - FICA/MEDICARE	335.00	17.52	72.23	262.77	78.43%	0.00
390. 100-0000-22200-5202040-11 LIBRARY AIDE - UNEMPLOYMENT	120.00	6.03	14.72	105.28	87.73%	0.00
391. 100-0000-22200-5202050-11 LIBRARY AIDE - WORKERS COMP	77.00	0.00	100.00	(23.00)	(29.87)%	0.00
392. 100-0000-22200-5232000-11 ED TECH - RETIREMENT	0.00	49.35	205.09	(205.09)	---	0.00
393. 100-0000-22200-5640000-11 LIBRARY BOOKS - HOLBROOK	6,290.00	0.00	174.65	6,115.35	83.31%	874.85
394. 100-0000-22200-5735000-11 TECHNOLOGY SOFTWARE	1,150.00	0.00	570.00	580.00	50.43%	0.00
395. 100-0000-22300-5104000-90 TECHNOLOGY COORDINATOR SAL	69,426.00	8,034.84	42,887.96	26,538.04	38.22%	0.00
396. 100-0000-22300-5204000-90 TECHNOLOGY COOR - BENEFITS	700.00	9.66	173.41	526.59	75.22%	0.00
397. 100-0000-22300-5204010-90 TECHNOLOGY COOR - HEALTH	13,394.00	1,116.18	7,813.26	5,580.74	41.66%	0.00
398. 100-0000-22300-5204015-90 TECHNOLOGY COOR - DENTAL	335.00	27.92	195.44	139.56	41.65%	0.00
399. 100-0000-22300-5204020-90 TECHNOLOGY COOR - OASDI/MC	5,311.00	600.82	3,184.34	2,126.66	40.04%	0.00
400. 100-0000-22300-5204040-90 TECHNOLOGY COOR - UNEMPLOYMENT	120.00	39.27	39.27	80.73	67.27%	0.00

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401. 100-0000-22300-5204050-90 TECHNOLOGY COOR. - WORKERS C	310.00	0.00	225.00	85.00	27.41%	0.00
402. 100-0000-22300-5234000-90 TECHNOLOGY COOR. - RETIREMEN	2,083.00	240.33	1,281.76	801.24	38.46%	0.00
403. 100-0000-22300-5330000-90 TECHNOLOGY COOR. - EE TRAININ	2,500.00	0.00	0.00	2,500.00	100.00%	0.00
404. 100-0000-22300-5610000-11 TECHNOLOGY SUPPLIES - HOLBROO	4,030.00	151.81	956.49	3,073.51	29.76%	1,874.05
405. 100-0000-22300-5610000-12 TECHNOLOGY SUPPLIES - EDDINGTO	2,535.00	151.81	933.37	1,601.63	35.76%	695.02
406. 100-0000-22300-5610000-13 TECHNOLOGY SUPPLIES - HOLDE	2,490.00	151.83	944.26	1,545.74	34.60%	684.10
407. 100-0000-22300-561010-12 TECHNOLOGY HARDWARE - EDDIN	0.00	0.00	0.00	0.00	—	718.05
408. 100-0000-22300-5650000-11 TECHNOLOGY TEACHING SOFTWARE	5,980.00	0.00	4,526.50	1,453.50	24.30%	0.00
409. 100-0000-22300-5650000-12 TECHNOLOGY TEACHING SOFTWARE	2,020.00	0.00	1,179.30	840.70	32.95%	175.00
410. 100-0000-22300-5650000-13 TECHNOLOGY TEACHING SOFTWARE	2,520.00	0.00	1,729.30	790.70	31.37%	0.00
411. 100-0000-22300-5650000-90 TECHNOLOGY OTHER - DISTRICT	22,360.00	285.95	14,687.11	7,672.89	23.09%	2,508.00
412. 100-0000-22300-5734000-11 TECHNOLOGY HARDWARE - HOLBR	11,101.00	0.00	10,996.73	104.27	0.93%	0.00
413. 100-0000-22300-5734000-12 TECHNOLOGY TEACHING HARDWAR	10,822.00	0.00	8,869.66	1,952.34	18.04%	0.00
414. 100-0000-22300-5734000-13 TECHNOLOGY TEACHING HARDWAR	13,011.00	0.00	14,194.94	(1,183.94)	(9.09)%	0.00
415. 100-0000-22400-5600000-90 ACADEMIC ASSESSMENT SUPPLIE	6,970.00	0.00	5,942.73	1,027.27	14.73%	0.00
Subtotal Staff & Student Sppt	\$469,247.00	\$40,148.60	\$266,351.96	\$202,895.04	41.57%	\$7,799.15

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Subtotal Other Instruction.						
416. 100-9100-10000-5150000-11 CO-CURRICULAR STIPENDS - HOLBR	15,430.00	0.00	4,290.00	11,140.00	72.19%	0.00
417. 100-9100-10000-5200000-11 CO-CURRICULAR STIPEND BENEFIT	912.00	0.00	60.95	851.05	93.31%	0.00
418. 100-9100-10000-5230000-11 RETIREMENT	0.00	0.00	170.32	(170.32)	---	0.00
419. 100-9100-10000-5250015-11 Dental	0.00	0.00	1.28	(1.28)	---	0.00
420. 100-9200-10000-5154000-11 ATHLETIC DIRECTOR STIPEND	3,500.00	0.00	0.00	3,500.00	100.00%	0.00
421. 100-9200-10000-5154010-11 COACHING STIPEND - HOLBROOK	23,925.00	170.00	12,875.00	11,050.00	46.18%	0.00
422. 100-9200-10000-5200000-11 COACHING STIPENDS - BENEFITS	1,830.00	0.00	325.52	1,504.48	82.21%	0.00
423. 100-9200-10000-5204010-11 ADMINISTRATION - HEALTH	0.00	0.00	969.82	(969.82)	---	0.00
424. 100-9200-10000-5234010-11 Retirement	0.00	0.00	399.62	(399.62)	---	0.00
425. 100-9200-10000-5254010-11 BENEFITS	0.00	0.00	9.26	(9.26)	---	0.00
426. 100-9200-10000-5254015-11 DENTAL	0.00	0.00	6.10	(6.10)	---	0.00
427. 100-9200-10000-5500000-11 DUES & FEES	9,363.00	3,170.00	4,966.00	4,397.00	46.96%	0.00
428. 100-9200-10000-5600000-11 ATHLETIC SUPPLIES	2,250.00	142.00	1,038.55	1,211.45	30.99%	514.00
Subtotal Other Instrm	\$57,210.00	\$3,482.00	\$25,112.42	\$32,097.58	55.20%	\$514.00

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	7/1/2017 - 6/30/2018	1/1/2018 - 1/31/2018	7/1/2017 - 1/31/2018		7/1/2017 - 1/31/2018	7/1/2017 - 1/31/2018
Facilities						
429. 100-0000-26000-5430010-11 CONTRACTED SERVICES & REPAIR	40,000.00	5,150.87	24,716.75	15,283.25	10.38%	11,130.49
430. 100-0000-26000-5430010-12 CONTRACTED SERVICES & REPAIR	35,000.00	638.21	10,070.98	24,929.02	58.70%	4,380.67
431. 100-0000-26000-5430010-13 CONTRACTED SERVICES & REPAIR	32,000.00	478.90	15,362.74	16,637.26	37.92%	4,502.25
432. 100-0000-26000-5431020-11 SNOW REMOVAL - HOLBROOK	4,300.00	966.00	2,994.60	1,305.40	(18.13)%	2,085.40
433. 100-0000-26000-5431020-12 SNOW REMOVAL - EDDINGTON	4,300.00	968.00	2,996.60	1,303.40	(18.13)%	2,083.40
434. 100-0000-26000-5431020-13 SNOW REMOVAL - HOLDEN	4,300.00	964.00	2,702.80	1,597.20	(0.69)%	1,627.20
435. 100-0000-26000-5431025-11 TRASH REMOVAL - HOLBROOK	4,185.00	2,122.50	4,245.00	(60.00)	(1.43)%	0.00
436. 100-0000-26000-5431025-12 TRASH REMOVAL - EDDINGTON	2,750.00	1,375.00	2,750.00	0.00	0.00%	0.00
437. 100-0000-26000-5431025-13 TRASH REMOVAL - HOLDEN	2,750.00	1,375.00	2,750.00	0.00	0.00%	0.00
438. 100-0000-26001-5118000-90 Maint Dir. Wages	31,104.00	3,588.87	19,140.64	11,963.36	38.46%	0.00
439. 100-0000-26001-5208000-90 OTHER EE BENEFITS	8,495.00	307.52	1,711.76	6,783.24	79.84%	0.00
440. 100-0000-26001-5208010-90 REGULAR E/E - HEALTH	0.00	323.70	2,265.90	(2,265.90)	--	0.00
441. 100-0000-26001-5218015-90 Dental	0.00	13.96	97.72	(97.72)	--	0.00
442. 100-0000-26001-5238000-90 RETIREMENT CONT./REGULAR E/	0.00	107.67	574.24	(574.24)	--	0.00
443. 100-0000-26100-5118020-11 CUSTODIAL WAGES - HOLBROOK	100,092.00	10,823.55	57,379.38	42,712.62	42.67%	0.00
444. 100-0000-26100-5118020-12 CUSTODIAL WAGES - EDDINGTON	59,720.00	6,634.20	34,655.61	25,064.39	41.96%	0.00
445. 100-0000-26100-5118020-13 CUSTODIAL WAGES - HOLDEN	66,410.00	6,252.60	33,726.74	32,683.26	49.21%	0.00
446. 100-0000-26100-5208010-11 CUSTODIAL HEALTH - HOLBROOK	16,538.00	1,394.47	9,431.42	7,106.58	42.97%	0.00
447. 100-0000-26100-5208010-12 CUSTODIAL HEALTH - EDDINGTO	15,538.00	1,268.25	8,885.30	6,652.70	42.81%	0.00
448. 100-0000-26100-5208010-13 CUSTODIAL HEALTH - HOLDEN	15,538.00	1,293.92	8,351.83	7,186.17	46.24%	0.00
449. 100-0000-26100-5208015-11 CUSTODIAL DENTAL - HOLBROOK	1,005.00	0.00	0.00	1,005.00	100.00%	0.00
450. 100-0000-26100-5208015-12 CUSTODIAL DENTAL - EDDINGTO	670.00	0.00	0.00	670.00	100.00%	0.00
451. 100-0000-26100-5208015-13 CUSTODIAL DENTAL - HOLDEN	670.00	0.00	0.00	670.00	100.00%	0.00
452. 100-0000-26100-5208020-11 CUSTODIAL OASD/MCR - HOLBROO	7,657.00	814.27	4,306.12	3,350.88	43.76%	0.00
453. 100-0000-26100-5208020-12 CUSTODIAL OASD/MCR - EDDINGTO	4,569.00	499.17	2,593.75	1,975.25	43.23%	0.00
454. 100-0000-26100-5208020-13 CUSTODIAL OASD/MCR - HOLDE	5,080.00	467.35	2,505.24	2,574.76	50.68%	0.00
455. 100-0000-26100-5208040-11 CUSTODIAL UNEMPLOYMENT - HO	420.00	53.23	93.93	326.07	77.63%	0.00
456. 100-0000-26100-5208040-12 CUSTODIAL UNEMPLOYMENT - ED	240.00	32.63	40.77	199.23	83.01%	0.00
457. 100-0000-26100-5208040-13 CUSTODIAL UNEMPLOYMENT - HO	240.00	30.56	52.90	187.10	77.95%	0.00

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Account Number / Description	Adopted Budget		Current Period		Reported Period		Bal Remg	Percent Remaining		Encumbrances	
	7/1/2017 - 6/30/2018	1/1/2018 - 1/31/2018	7/1/2017 - 1/31/2018	1/1/2018 - 1/31/2018	7/1/2017 - 1/31/2018	1/1/2018 - 1/31/2018		7/1/2017 - 1/31/2018	1/31/2018	7/1/2017 - 1/31/2018	1/31/2018
458. 100-0000-26100-5208050-11 CUSTODIAL WORKERS COMP - HO	5,501.00	0.00	3,802.00	0.00	1,699.00	0.00%	1,699.00	0.00%	0.00	1,699.00	0.00
459. 100-0000-26100-5208050-12 CUSTODIAL WORKERS COMP - ED	3,658.00	0.00	3,658.00	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00
460. 100-0000-26100-5208050-13 CUSTODIAL WORKERS COMP - HO	3,862.00	0.00	3,019.00	0.00	843.00	0.00%	843.00	0.00%	843.00	843.00	0.00
461. 100-0000-26100-5218015-11 Dental	0.00	60.32	476.72	0.00	(476.72)	--	(476.72)	--	0.00	0.00	0.00
462. 100-0000-26100-5218015-12 Dental	0.00	54.69	383.16	0.00	(383.16)	--	(383.16)	--	0.00	0.00	0.00
463. 100-0000-26100-5218015-13 Dental	0.00	55.84	360.24	0.00	(360.24)	--	(360.24)	--	0.00	0.00	0.00
464. 100-0000-26100-5238000-11 CUSTODIAL RETIREMENT - HOLBROO	3,002.00	0.00	0.00	0.00	3,002.00	100.00%	3,002.00	100.00%	0.00	0.00	0.00
465. 100-0000-26100-5238000-12 CUSTODIAL RETIREMENT - EDDINGT	1,792.00	0.00	0.00	0.00	1,792.00	100.00%	1,792.00	100.00%	0.00	0.00	0.00
466. 100-0000-26100-5238000-13 CUSTODIAL RETIREMENT - HOLDE	1,992.00	0.00	0.00	0.00	1,992.00	100.00%	1,992.00	100.00%	0.00	0.00	0.00
467. 100-0000-26100-5238020-11 retirement	0.00	219.93	1,437.33	0.00	(1,437.33)	--	(1,437.33)	--	0.00	0.00	0.00
468. 100-0000-26100-5238020-13 retirement	0.00	102.90	863.84	0.00	(863.84)	--	(863.84)	--	0.00	0.00	0.00
469. 100-0000-26100-5521000-11 BUILDING INSURANCE	16,000.00	0.00	17,593.00	0.00	(1,593.00)	(9.95)%	(1,593.00)	(9.95)%	0.00	0.00	0.00
470. 100-0000-26100-5600000-11 CUSTODIAL SUPPLIES - HOLBROO	8,000.00	569.06	5,926.15	0.00	2,073.85	23.66%	2,073.85	23.66%	180.94	180.94	0.00
471. 100-0000-26100-5600000-12 CUSTODIAL SUPPLIES - EDDINGT	5,700.00	0.00	4,282.53	0.00	1,417.47	24.86%	1,417.47	24.86%	0.00	0.00	0.00
472. 100-0000-26100-5600000-13 CUSTODIAL SUPPLIES - HOLDEN	5,300.00	201.81	5,105.64	0.00	194.36	3.66%	194.36	3.66%	0.00	0.00	0.00
473. 100-0000-26100-5622000-11 ELECTRICITY - HOLBROOK	48,000.00	0.00	18,929.99	0.00	29,070.01	60.56%	29,070.01	60.56%	0.00	0.00	0.00
474. 100-0000-26100-5622000-12 ELECTRICITY - EDDINGTON	29,500.00	2,164.35	11,719.29	0.00	17,780.71	60.27%	17,780.71	60.27%	0.00	0.00	0.00
475. 100-0000-26100-5622000-13 ELECTRICITY - HOLDEN	28,000.00	2,166.42	13,436.30	0.00	14,563.70	52.01%	14,563.70	52.01%	0.00	0.00	0.00
476. 100-0000-26100-5624024-11 HEATING OIL - HOLBROOK	38,500.00	6,352.60	18,447.87	0.00	20,052.13	22.07%	20,052.13	22.07%	11,552.13	11,552.13	0.00
477. 100-0000-26100-5624024-12 HEATING OIL - EDDINGTON	22,000.00	4,263.01	14,219.11	0.00	7,780.89	0.00%	7,780.89	0.00%	7,780.89	7,780.89	0.00
478. 100-0000-26100-5624024-13 HEATING OIL - HOLDEN	23,900.00	4,705.63	12,836.00	0.00	11,074.00	6.61%	11,074.00	6.61%	9,493.07	9,493.07	0.00
479. 100-0000-26200-5430010-11 SPECIAL BUILDING REPAIRS - HOLB	500.00	0.00	0.00	0.00	500.00	100.00%	500.00	100.00%	0.00	0.00	0.00
480. 100-0000-26200-5430010-12 SPECIAL BUILDING REPAIRS - EDDI	500.00	0.00	47.96	0.00	452.04	90.40%	452.04	90.40%	0.00	0.00	0.00
481. 100-0000-26200-5430010-13 SPECIAL BUILDING REPAIRS - HOLD	3,000.00	0.00	3,800.00	0.00	(800.00)	(26.66)%	(800.00)	(26.66)%	0.00	0.00	0.00
482. 100-0000-26200-5430033-11 MAINTENANCE PROJECTS - HOLBRO	38,000.00	0.00	28,392.00	0.00	9,608.00	25.28%	9,608.00	25.28%	0.00	0.00	0.00
483. 100-0000-26200-5430033-12 MAINTENANCE PROJECTS - EDDING	8,000.00	0.00	2,950.00	0.00	5,050.00	63.12%	5,050.00	63.12%	0.00	0.00	0.00
484. 100-0000-26200-5430033-13 MAINTENANCE PROJECTS - HOLDE	0.00	0.00	9.68	0.00	(9.68)	--	(9.68)	--	0.00	0.00	0.00
485. 100-0000-26200-5600010-11 MAINTENANCE SUPPLIES - HOLBROO	7,900.00	832.71	4,622.38	0.00	3,277.62	38.99%	3,277.62	38.99%	197.13	197.13	0.00
486. 100-0000-26200-5600010-12 MAINTENANCE SUPPLIES - EDDINGT	5,400.00	451.43	3,236.49	0.00	2,173.51	29.51%	2,173.51	29.51%	579.90	579.90	0.00
487. 100-0000-26200-5600010-13 MAINTENANCE SUPPLIES - HOLDE	4,700.00	326.88	2,088.97	0.00	2,611.03	36.17%	2,611.03	36.17%	910.74	910.74	0.00

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Financial Statement

Report # 20660

Account Number / Description	Adopted Budget 7/1/2017 - 6/30/2018	Current Period		Reported Period 7/1/2017 - 1/31/2018	Bal Remg	Percent Remaining 7/1/2017 - 1/31/2018	Encumbrances 7/1/2017 - 1/31/2018
		1/1/2018 - 1/31/2018	0.00				
488. 100-0000-26200-5600012-11 SUPPLIES - ATHLETIC FIELDS - HOL	1,600.00	0.00	0.00	509.64	1,090.36	68.14%	0.00
489. 100-0000-26200-5605000-11 MAINT. EQUIPMENT - HOLBROOK	2,000.00	0.00	0.00	1,723.50	276.50	13.82%	0.00
490. 100-0000-26200-5605000-12 MAINT. EQUIPMENT - EDDINGTON	500.00	0.00	0.00	0.00	500.00	100.00%	0.00
491. 100-0000-26200-5605000-13 MAINT. EQUIPMENT - HOLDEN	500.00	0.00	0.00	0.00	500.00	100.00%	0.00
Subtotal Facilities	\$780,878.00	\$70,471.98		\$438,259.51	\$342,618.49	36.31%	\$59,046.21

MSAD63

Financial Statement

Account Number / Description	Adopted Budget 7/1/2017 - 6/30/2018	Current Period 1/1/2018 - 1/31/2018	Reported Period 7/1/2017 - 1/31/2018	Bal Reing	Percent Remaining 7/1/2017 - 1/31/2018	Encumbrances 7/1/2017 - 1/31/2018
Transportation						
492. 100-0000-26200-5626026-90 MAINTENANCE FUEL	500.00	0.00	212.37	287.63	57.52%	0.00
493. 100-0000-27000-5118040-90 TRANSPORTATION - SALARIES & W	212,221.00	20,792.76	91,733.46	120,487.54	56.77%	0.00
494. 100-0000-27000-5118050-90 TRANSPORTATION - MAINTENANC	45,516.00	4,382.70	25,315.63	20,200.37	44.38%	0.00
495. 100-0000-27000-5202040-90 UNEMPLOYMENT	0.00	0.91	0.91	(0.91)	--	0.00
496. 100-0000-27000-5208010-90 TRANSPORTATION - HEALTH	56,383.00	5,075.04	21,162.74	35,220.26	62.46%	0.00
497. 100-0000-27000-5208015-90 TRANSPORTATION - DENTAL	2,010.00	0.00	5.54	2,004.46	99.72%	0.00
498. 100-0000-27000-5208020-90 TRANSPORTATION - OASDI/MCR	20,392.00	1,798.89	8,584.92	11,807.08	57.90%	0.00
499. 100-0000-27000-5208040-90 TRANSPORTATION - UNEMPLOYMEN	1,560.00	115.34	275.66	1,284.34	82.32%	0.00
500. 100-0000-27000-5208050-90 TRANSPORTATION - WORKERS CO	20,193.00	2,681.00	13,382.00	6,811.00	10.35%	4,721.00
501. 100-0000-27000-5218015-90 Dental	0.00	172.15	700.73	(700.73)	--	0.00
502. 100-0000-27000-5238000-90 TRANSPORTATION - RETIREMENT	7,642.00	0.00	0.00	7,642.00	100.00%	0.00
503. 100-0000-27000-5238040-90 RETIREMENT	0.00	185.14	628.25	(628.25)	--	0.00
504. 100-0000-27000-5238050-90 RETIREMENT	0.00	241.14	1,153.33	(1,153.33)	--	0.00
505. 100-0000-27000-5445000-90 LEASE OF GARAGE	28,936.00	0.00	21,702.00	7,234.00	0.00%	7,234.00
506. 100-0000-27000-5445100-90 Utilities-Bus Garage	8,200.00	636.56	3,107.79	5,092.21	41.37%	1,699.81
507. 100-0000-27000-5445200-90 Trash	0.00	115.36	230.68	(230.68)	--	0.00
508. 100-0000-27000-5500000-90 OTHER PURCHASED TRANS. EXPENS	2,030.00	0.00	1,725.76	324.24	15.81%	0.00
509. 100-0000-27000-5500010-90 PHYSICALS & RANDOM DRUG TES	4,013.50	97.00	1,295.00	2,718.50	46.70%	844.00
510. 100-0000-27000-5520000-90 FLEET INSURANCE	9,000.00	0.00	8,120.00	880.00	9.77%	0.00
511. 100-0000-27000-5532020-90 TELEPHONE - BUS GARAGE	1,600.00	110.98	776.21	823.79	(1.35)%	845.43
512. 100-0000-27000-5626000-90 FLEET FUEL	80,000.00	5,701.16	25,533.91	54,446.09	68.05%	0.00
513. 100-0000-27000-5670000-90 VEHICLE PARTS & SUPPLIES	57,500.00	697.72	27,304.21	30,195.79	35.16%	9,973.73
514. 100-0000-27000-5831000-90 PURCHASE OF VEHICLES - PRINCIP	98,682.00	0.00	95,718.74	2,963.26	3.00%	0.00
515. 100-0000-27000-5832000-90 PURCHASE OF VEHICLES - INTERES	3,000.00	0.00	1,003.60	1,996.40	66.54%	0.00
516. 100-0000-27001-5118000-90 Trans Dir Wages	31,104.00	3,588.87	19,140.64	11,963.36	38.46%	0.00
517. 100-0000-27001-5208000-90 OTHER EE BENEFITS	8,495.00	307.55	1,711.93	6,783.07	79.84%	0.00
518. 100-0000-27001-5208010-90 REGULAR E/E - HEALTH	0.00	323.70	2,265.90	(2,265.90)	--	0.00
519. 100-0000-27001-5218015-90 Dental	0.00	13.96	97.72	(97.72)	--	0.00
520. 100-0000-27001-5238000-90 RETIREMENT CONT./REGULAR E/	0.00	107.67	574.24	(574.24)	--	0.00

MSAD63**Financial Statement**

Account Number / Description	Adopted Budget		Current Period		Reported Period		Bal Remg	Percent Remaining		Encumbrances	
	7/1/2017 - 6/30/2018		1/1/2018 - 1/31/2018		7/1/2017 - 1/31/2018			7/1/2017 - 1/31/2018		7/1/2017 - 1/31/2018	
521. 100-0000-27500-5118000-90 S/E TRANSPORTATION - WAGES	48,000.00		6,951.41		26,535.93		21,464.07	44.71%		0.00	
522. 100-0000-27500-5208000-90 S/E TRANSPORTATION - BENEFITS	4,605.00		533.97		1,898.50		2,706.50	58.77%		0.00	
523. 100-0000-27500-5208010-90 S/E TRANSPORTATION - HEALTH	16,538.00		1,079.00		7,369.05		9,168.95	55.44%		0.00	
524. 100-0000-27500-5218015-90 Dental	670.00		27.92		186.60		483.40	72.14%		0.00	
525. 100-0000-27500-5238000-90 S/E TRANSPORTATION - RETIREMENT	1,150.00		166.70		785.34		364.66	31.70%		0.00	
Subtotal Transportation	\$769,960.50		\$55,924.60		\$410,259.29		\$359,701.21	43.42%		\$25,317.97	

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Financial Statement

Account Number / Description	Adopted Budget		Current Period		Reported Period		Bal Remg	Percent Remaining		Encumbrances	
	7/1/2017 - 6/30/2018		1/1/2018 - 1/31/2018		7/1/2017 - 1/31/2018			7/1/2017 - 1/31/2018		7/1/2017 - 1/31/2018	
<u>All Other</u>											
526 100-0000-00000-5900000-90 CONTINGENCY FUND	10,000.00		0.00		0.00		10,000.00	68.33%		3,166.67	
527 100-0000-31000-5910000-90 SCHOOL LUNCH APPROPRIATION	10,000.00		0.00		0.00		10,000.00	100.00%		0.00	
Subtotal All Other	\$20,000.00		\$0.00		\$0.00		\$20,000.00	84.16%		\$3,166.67	

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Financial Statement

Account Number / Description	Adopted Budget 7/1/2017 - 6/30/2018	Current Period 1/1/2018 - 1/31/2018	Reported Period 7/1/2017 - 1/31/2018	Bal Remg	Percent Remaining 7/1/2017 - 1/31/2018	Encumbrances 7/1/2017 - 1/31/2018
<u>Career & Technical Education</u>						
528 100-3000-10000-5564000-99 UTC- REGIONAL ASSESSMENT FO	163,255.00	13,604.57	95,231.99	68,023.01	0.00%	68,022.87
Subtotal CTE	\$163,255.00	\$13,604.57	\$95,231.99	\$68,023.01	0.00%	\$68,022.87
TOTAL ALL EXPENSES	\$9,818,654.76	\$786,636.08	\$4,732,564.55	\$5,086,090.21	49.83%	\$192,706.61
NET REVENUE OVER EXPENSE	\$1,000.01	\$212,137.50	\$(683,404.44)	\$684,404.45	49,169.29%	\$192,706.61

MSAD63

Financial Statement

Account Number / Description	Adopted Budget 7/1/2017 - 6/30/2018	Current Period 1/1/2018 - 1/31/2018	Reported Period 7/1/2017 - 1/31/2018	Bal Remg	Percent Remaining 7/1/2017 - 1/31/2018	Encumbrances 7/1/2017 - 1/31/2018
Adult Education						
529 150-0000-10000-4111400-91 ADULT EDUCATION - LOCAL ONL	(504.88)	(42.55)	(297.85)	(207.03)	41.00%	0.00
530 150-0000-10000-4111400-92 ADULT EDUCATION - LOCAL ONL	(1,152.08)	(194.18)	(679.63)	(472.45)	41.00%	0.00
531 150-0000-10000-4111400-93 ADULT EDUCATION - LOCAL ONLY	(1,902.75)	(160.35)	(1,122.45)	(780.30)	41.00%	0.00
532 150-6300-10000-5564000-40 UTC - REGIONAL ADULT ASSESSMEN	3,559.71	296.64	2,076.48	1,483.23	0.00%	1,483.23
Subtotal Adult Education	\$0.00	\$(100.44)	\$(23.45)	\$23.45	--	\$1,483.23

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Financial Statement

Account Number / Description	Adopted Budget 7/1/2017 - 6/30/2018	Current Period 1/1/2018 - 1/31/2018	Reported Period 7/1/2017 - 1/31/2018	Bal Remg	Percent Remaining 7/1/2017 - 1/31/2018	Encumbrances 7/1/2017 - 1/31/2018
Transportation for Other Units						
533. 100-0000-27000-5118040-20 DRIVER WAGES-DEHAM	0.00	5,764.12	24,287.96	(24,287.96)	---	0.00
534. 100-0000-27000-5118040-21 DRIVER WAGES	0.00	376.03	1,909.54	(1,909.54)	---	0.00
535. 100-0000-27000-5118040-22 DRIVER WAGES	0.00	0.00	75.90	(75.90)	---	0.00
536. 100-0000-27000-5118040-23 DRIVER WAGES	0.00	139.43	481.36	(481.36)	---	0.00
537. 100-0000-27000-5201050-20 WORKERS'COMP. INSURANCE	0.00	0.00	180.00	(180.00)	---	0.00
538. 100-0000-27000-5202040-20 UNEMPLOYMENT	0.00	104.64	403.47	(403.47)	---	0.00
539. 100-0000-27000-5202040-21 UNEMPLOYMENT	0.00	5.45	27.45	(27.45)	---	0.00
540. 100-0000-27000-5202040-23 UNEMPLOYMENT	0.00	0.70	1.30	(1.30)	---	0.00
541. 100-0000-27000-5208010-20 REGULAR E/E - HEALTH (DEHAM)	0.00	0.00	53.21	(53.21)	---	0.00
542. 100-0000-27000-5208020-20 REGULAR E/E - OASDI/MCR (D)	0.00	328.54	1,473.83	(1,473.83)	---	0.00
543. 100-0000-27000-5208020-21 REGULAR E/E - OASDI/MCR	0.00	25.19	121.42	(121.42)	---	0.00
544. 100-0000-27000-5208020-22 REGULAR E/E - OASDI/MCR (A)	0.00	0.00	4.70	(4.70)	---	0.00
545. 100-0000-27000-5218010-22 FICA/MEDI	0.00	0.00	1.10	(1.10)	---	0.00
546. 100-0000-27000-5218015-20 Dental	0.00	0.00	141.98	(141.98)	---	0.00
547. 100-0000-27000-5218020-23 FICA/MEDI	0.00	10.65	36.52	(36.52)	---	0.00
548. 100-1000-27000-5118040-90 DRIVER WAGES	0.00	0.00	426.31	(426.31)	---	0.00
549. 100-1000-27000-5202040-90 UNEMPLOYMENT	0.00	0.00	0.96	(0.96)	---	0.00
550. 100-1000-27000-5208010-90 REGULAR E/E - HEALTH	0.00	0.00	94.15	(94.15)	---	0.00
551. 100-1000-27000-5218020-90 FICA/MEDI	0.00	0.00	26.85	(26.85)	---	0.00
552. 100-1000-27000-5238040-90 RETIREMENT	0.00	0.00	5.98	(5.98)	---	0.00
Sub Total Trans to Other Units	\$0.00	\$6,754.75	\$29,753.99	\$(29,753.99)	---	\$0.00

MSAD63

Income Statement Hot Lunch

Report # 20664

Statement Code: hot lunch

Account Number / Description	Current Period	Reported Period	Encumbrances
	1/1/2018 - 1/31/2018	7/1/2017 - 1/31/2018	7/1/2017 - 1/31/2018
00000 OVERHEAD			
600-0000-00000-4162100-95 A La Carte Sales	(92.00)	(549.75)	0.00
TOTAL 00000 OVERHEAD	\$ (92.00)	\$ (549.75)	\$0.00
10000 REGULAR INSTRUCTION			
600-0000-10000-4161000-95 SCHOOL LUNCH - DAILY CASH SALES	(9,522.90)	(50,021.34)	0.00
600-0000-10000-4325000-95 HOT LUNCH - STATE SUBSIDY	0.00	(39,432.73)	0.00
600-0000-10000-4455000-95 SCHOOL LUNCH REVENUES	0.00	(40.00)	0.00
TOTAL 10000 REGULAR INSTRUCTION	\$ (9,522.90)	\$ (89,494.07)	\$0.00
31000 FOOD SERVICE OPERATIONS			
600-0000-31000-5118000-95 HOT LUNCH - WAGES	8,799.11	37,087.72	0.00
600-0000-31000-5202040-95 UNEMPLOYMENT	43.46	113.53	0.00
600-0000-31000-5208000-95 HOT LUNCH - BENEFITS	0.00	664.50	0.00
600-0000-31000-5208010-95 REGULAR E/E - HEALTH	828.36	5,249.94	0.00
600-0000-31000-5208020-95 REGULAR E/E - OASDI/MCR	126.07	527.71	0.00
600-0000-31000-5218000-95 FICA/MEDI	534.37	2,223.78	0.00
600-0000-31000-5218015-95 Dental	69.39	371.88	0.00
600-0000-31000-5600020-95 SCHOOL LUNCH EQUIPMENT	0.00	377.55	0.00
600-0000-31000-5630000-95 HOT LUNCH - FOOD PURCHASES	8,599.54	54,547.76	0.00
600-0000-31000-5630030-95 SNACK	55.05	68.03	0.00
600-0000-31000-5631000-95 HOT LUNCH - NON - FOOD PURCHASE	770.63	8,384.12	150.00
600-0000-31000-5890000-95 Repairs	0.00	1,256.08	237.50
TOTAL 31000 FOOD SERVICE OPERATIONS	\$19,825.98	\$110,872.60	\$387.50
31200 A LA CARTE			
600-0000-31200-5630000-95 A LA CARTE FOOD	0.00	174.51	0.00
TOTAL 31200 A LA CARTE	\$0.00	\$174.51	\$0.00
GRAND TOTAL	\$10,211.08	\$21,003.29	\$387.50

Regional School Unit No. 63

DRAFT

RSU 63 engages all students in high quality academic and co-curricular programs in a safe and supportive learning environment so they may succeed in school and reach their fullest potential in life.

TO: RSU 63 BOARD of DIRECTORS

FROM: SUSAN SMITH, SUPERINTENDENT/DIRECTOR of CURRICULUM & INSTR.

RE: MONTHLY REPORT

DATE: FEBRUARY 2018

Reminder: Workshop at 6:00pm on Monday, February 26th

Peter Lowe from Brann and Isaacson will be joining us at the Holden School at 6:00pm for a workshop prior to a 7:00pm start of our regular February Board Meeting. The focus of this workshop will be negotiations, collective bargaining agreements, individual contracts, evaluations, policies, and how those work together. Mr. Lowe is prepared to have two representatives from the Teachers' Association and one representative from the Administrative Collective Bargaining Unit join the Board Members "at the table." I am looking forward to this opportunity.

School Management Leadership Center (SMLC) Part II Application

Following recommendation by members of the Executive Committee (area superintendents), the Southern Penobscot Regional Program for Children with Exceptionalities' Board of Directors (SPRPCE) voted to move forward with Part II of our application to become an SMLC. (The State is now referring to these as RSCs – Regional Service Centers). This application would allow members of SPRPCE and PREP (the Penobscot River Educational Partnership) to join ranks and provide support to individual school districts in the areas of social/emotional learning, administrator and special education training, and regional purchasing. For additional details, please see the "Regional Service Center – Application Part II " included with the Board materials.

If RSU 63 participates in this Regional Service Center, we will receive \$17,796.19 in State funding for the 2018-19 School Year (FY19) and additional funds the following year. SPRPCE would also receive \$97,2000.00 in State funding for administrative, payroll, and software costs.

In order to participate, individual school boards must approve the Part II Application by March 30th. The Application will then be sent to the Commissioner. After the Commissioner's approval and prior to May 15th, all participating school boards must approve the amended interlocal and cooperative agreement for SPRPCE. This document is also included with your Board materials. These actions would allow SPRPCE to formally become a Regional Service Center.

Date for Special Meetings

In order to avoid multiple Executive Sessions during the March Board Meeting, it has been recommended that we hold a Special Board Meeting on Wednesday, March 21st, with Thursday, March 22nd as a back-up date. One Executive Session would be to discuss renewal Mr. Morgan's contract. A second Executive session would be to discuss renewal of Ms. Theriault's contract. The other four administrators are members a Collective Bargaining Unit, with a contract in place through the end of next school year (July 2019).

In regards to the FY19 Budget approval process, we need to schedule a Special Board Meeting to provide information to the Board and the public for either Wednesday, May 9th or Thursday, May 10th. We should schedule our public Budget Meeting for either Wednesday, May 30th or Thursday, May 31st.

Please check your calendars to see which dates will work for you. Thank you.

DRAFT

ADMINISTRATIVE TEAM MEETING AGENDA
HOLBROOK MIDDLE SCHOOL – CONFERENCE ROOM

Don will bring snacks.
Tuesday, February 6, 2018

Jesse will take notes.
9:00 A.M. - 11:00 A.M.

Policy Review

**Recently Approved: Tobacco, Bus Discipline, Facility Use, Mileage
and Conf. Reimbursement**
Coming Up: Exposure Control Plan and Family Medical Leave

Superintendent Items

Evaluations (for all employees)
Special Board Meeting
Final 2018-19 Calendar
Other

Transportation and Facilities

Transportation
Facilities
Other

Technology

New Website
SIS Software Research: Friday, Feb. 9th at 8:00am – Infinite Campus
Other

Business, Budget & Finance

FY18 Expenses
FY19
Revenue Expectations
Budget Schedule
Ordering - Timing and Process
Other

Special Ed

Other

Round Table Discussion, Other Business, Future Agenda Items

Next Admin. Team Meeting: Tuesday, March 6th
Other Dates: Academic Council Wednesday, February 14th

Regional Service Center - Application Part II
(School Management and Leadership Center)

Part II of the Application is due by April 15, 2018.

A school management and leadership center [regional service center] is defined as a multiservice agency, established and operated exclusively for the purposes of developing, managing, and providing services or programs to two or more members, pursuant to section 3802, subsection 2. A regional service center may also include associate members pursuant to section 3802, subsection 3. A regional service center is a political subdivision. (20-A M.R.S.A. § 3801(1)(B))

Regional Service Center Name: SPRPCE

Main Applicant Contact Information:

Organization: Bangor School Department

Address: 73 Harlow Street

City/State/ZIP: Bangor, ME 04401

Proposed Operational Date: July 1, 2018

The commissioner shall establish an application process under this chapter for the formation of a school management and leadership center [regional service center]. The application must be in a form and contain such information as required by the commissioner, including, but not limited to the following.

Application in accordance with 20-A M.R.S.A § 3805:

1.(A) Identify the school administrative units that are applying to form the regional service center.

AOS 47

AOS 81

Bangor School Department

Brewer School Department

CSD 8

Glenburn School Department

Greenbush School Department

Hermon School Department

Maine Indian Education

Milford School Department

RSU 19

RSU 22

RSU 25

RSU 26

RSU 31

RSU 34

RSU 41

RSU 63

RSU 64

RSU 68

RSU 87

Union 76

Veazie School Department

PREP

SPRPCE

University of Maine

EMCC

1.(B) Describe the *specified* purposes, functions, programs and services as well as the structure and governance of the regional service center.

SPRPCE was formed in 1978 to best serve the needs of high need, low incident special needs students in a regional program approach. This year, with the support of the EMBRACE grant funding, SPRPCE added an alternative education program to prepare students to be college, career, and life ready by the time they graduate. SPRPCE would like to expand efforts in order to

become a designated SMLC and to add other school districts through another existing longstanding regional effort of PREP. The overall purpose and function of the SMLC would be to offer high quality programming for students through regional instructional services, educational support services, and central office services. This creates a more efficient manner than addressing these needs by individual school districts.

The programs and services SPRPCE currently offers includes from Category 1: special education programs and administration, alternative education programs and administration, and from Category 2: staff training and professional development through SPRPCE and PREP.

The programs and services SPRPCE plans to begin on July 1, 2018 include:

Category 1 Instructional Services possibilities –

1. Address the social/emotional needs of students through educational programming of social thinking and pro social skill development.

Category 2 Educational Support Services possibilities –

1. Establish a SPRPCE Educational Leadership Academy partnership with the University of Maine in which districts would grow their own leadership to address the critical shortage of administrators as identified by the Maine Legislative Educational Leadership Task Force led by Senator Langley and Representative Kornfield. The academy would focus on three overarching phases: recruitment, training, and retention.
2. Provide regional training for educational technicians, bus drivers, and substitutes.
3. Establish a Special Education Teacher Certification Academy to address the critical shortage of special education teachers. This will require a partnership with the University of Maine and with EMCC. Two tracks will be identified for those educational technicians who need to work towards initial certification and those who are eligible to work towards a transitional certification.
4. Establish regional strategies to address high mobility of students and their needs.

Category 3 – Central Office Services

1. Establish regional food service planning and purchasing to begin July 1, 2018 and future plans to partner with the Good Shepherd Food Bank for regional cold storage, food preparation, and regional contracts with local farmers for fresh foods beginning July 1, 2019. The partnership would address the school units' limitations of cold storage, food preparation, and the difficulty of contracting with individual farmers. Efficiencies would be experienced by using a regional approach in partnership with the Good Shepherd Food Bank.
2. Regional purchasing of school supplies, fuel, textbooks/curriculum resources, technology/software, custodial supplies, athletic supplies and equipment, and any other identified supplies.
3. Regional contracts for employees including, but not limited to, therapists, counseling services, contracted employee/services, social workers, BHPs, psychologists.

The governance and structure includes a lay board comprised of local school board members, known as Board of Directors who approves policies and budgets and is essential in the

monitoring, overseeing, and providing regional support and leadership for the regional center. The Board of Directors have weighted votes based on population.

The superintendents, known as the Executive Officers, provide policy, program, and budget recommendations to the Board of Directors. The superintendents meet regularly to ensure quality of services are provided in the most appropriate setting while making certain the resources are utilized in the most efficient manner.

The Regional Advisory Board (RAB) is comprised of special education directors from each of the Local Education Agencies (LEA). RAB meets regularly to make programming, educational, professional development, and policy recommendations to the Executive Officers. PREP meets regularly to plan professional development.

SPRPCE has a longstanding successful model of reorganization, including inter-local and cooperative agreements as well as leadership and quality programming with efficiency. SPRPCE stands ready to be a model for SMLCs.

The SMLC would hire a Business Manager to oversee and coordinate the identified plans within this application and future projects for the region. A job description and employment contract will be created for a July 1, 2018 start. The Business Manager would report to the SPRPCE Executive Officers.

1.(C) Describe how you plan to use any savings resulting from the formation of the regional service center will be used.

The anticipated savings would go back to the local units with many districts planning to pass those savings onto the taxpayers.

1.(D) Submit the proposed Interlocal Agreement (in PDF format) for the regional service center by email to Jennifer.g.pooler@maine.gov.

PLEASE SEE [INTERLOCAL AGREEMENT CONTENT DOCUMENT](#) FOR RECOMMENDED FORMAT

You have reached the end of the Regional Service Center – Application Part II.

**Amended Inter-local Agreement Concerning the
Southern Penobscot Regional Program for Children with Exceptionalities**

Sec. 1. Program Established.

- (a) The Southern Penobscot Regional Program for Children with Exceptionalities (the "Program") is established through this Amended Inter-local Agreement (the "Amended Agreement") between and among the school administrative units as shown in **Exhibit A**, attached hereto (the "Members"). In the case of a participating AOS, the AOS shall be the Member, but this Amended Agreement shall apply only to those members of the AOS whose governing bodies have voted to ratify this Amended Agreement pursuant to paragraph 1(f) below and as shown on **Exhibit A**.
- (b) The Program is established as a quasi-municipal district within the meaning of 30-A M.R.S. § 2351(4); as a regional special education program under 20-A M.R.S. § 7253 for the purpose of providing special education and related services including Day Treatment Services and alternative and individualized programming with greater efficiency; as a school management and leadership center within the meaning of 20-A M.R.S. § 3801(I)(B); and as a regional education cooperative within the meaning of 20-A M.R.S. § 2512 for the purpose of providing other cooperative educational programs and initiatives, including but not limited to alternative education programming and professional development initiatives, with greater efficiency.
- (c) The following services programs shall be included in the Program subject to modifications approved by the Executive Officer Board:
 - 1. A day treatment program;
 - 2. Programs for students with multiple disabilities in grades K-12;
 - 3. A K-12 program for hearing impaired students;
 - 4. Such other cooperative educational programs and initiatives, including but

not limited to alternative education programs and professional development initiatives, that are recommended by the Executive Officer Board and approved by the Board of Directors.

If a modification to a services program results in additional costs to a Member, the Executive Officer Board shall take appropriate measures to ensure that such additional costs are equitably allocated between the Members.

- (d) The term of this Amended Agreement shall be from **September 1, 2014 to August, 31, 2024.**
- (e) This Amended Agreement is made pursuant to the authority granted to the Members by 20-A M.R.S., Chapter 123, which governs school management and leadership centers; 30-A M.R.S., Chapter 115, which governs agreements for inter-local cooperation; 20-A M.R.S. § 7253, which governs cooperative agreements to provide regional special education programs and support services; and 20-A M.R.S., ~~e~~Chapter 113-1, which governs regional education cooperatives.
- (f) Following the Commissioner of Education's approval of the Program's Part 2 application for recognition as a school management and leadership center, the Program shall be lawfully formed and constituted as a school management and leadership center upon approval of this interlocal agreement by the governing body of two or more of the members listed in Exhibit A. If the governing body of any Member listed in Exhibit A, Section 1, or the governing body of any school unit that is a member of an AOS listed as a Member in Exhibit A, Section 1 (the "member of an AOS") does not ratify this Amended Agreement, that school unit will continue to participate in the Program under the terms of the Amended Interlocal Agreement approved by the SPRPCE Board of Directors on ~~March 31, 2014~~June , 2017, ~~which was subsequently signed by its Members and filed~~

~~with the Secretary of State.~~

Sec. 2. Governing Body. The Program shall be governed by a Board of Directors consisting of one representative from each of the participating Members. Each member of the Board of Directors shall be appointed by the governing body of the Member served by the Program. Each member of the Board of Directors shall serve at the will of the appointing governing body for that Member. The Board of Directors may establish its own rules of procedure and policies to govern its meetings provided such rules and policies are not inconsistent with the policies of the participating school administrative units and not inconsistent with Maine law. The Board of Directors representatives shall have weighted voting based upon the most recent U.S. Census decennial population counts for the municipalities within each Member (exclusive of municipalities of AOS members that have not ratified this Agreement). The weighted voting based on the 2010 U.S. Census data is as set forth in **Exhibit B**, attached hereto.

Sec. 3. The Executive Officer Board. The Executive Officer Board shall be comprised of the school superintendents of each of the Members. The Executive Officer Board shall oversee the work of the Executive Director or Leadership Team who shall report to the Executive Officer Board, and the Executive Officer Board shall advise and make recommendations to the Board of Directors. The Executive Officer Board shall recommend to the Board of Directors any contract to be entered into by the Board of Directors. The Executive Director or a member of the Leadership Team shall serve as the Secretary of the Executive Officer Board.

Sec. 4. Commissioner Approval. This Amended Agreement shall be subject to 20-A M.R.S.A. § 3805; 30-A M.R.S.A. § 2205; 20-A M.R.S. § 7253 and 20-A M.R.S. § 2513 with respect to approval by the Commissioner of Education as the applicable state officer.

Sec. 5. Program Membership and Related Matters

- (a) **Program Membership.** A school administrative unit may petition to join the Program upon a majority vote of the governing body of the petitioning school

unit. Any petition to join must be approved by a majority of the Executive Officer Board and the Board of Directors of the Program. A school administrative unit that joins the Program pursuant to this Section 5(a) must agree to be subject to the terms of this Amended Agreement. If a school administrative unit that withdrew from the Program later petitions to re-join, the petitioning unit may be assessed for any costs and liabilities that were not adequately recovered through a withdrawal agreement.

- (b) **Withdrawal.** Any Member may withdraw from the Program, including for the purposes of transfer to another school management and leadership center, effective at the end of any fiscal year provided that the Member gives written notice of the intent to withdraw to the Executive Officer Board not later than the January 1 preceding the end of a fiscal year. After a Member gives notice of withdrawal in a timely manner, the Executive Officer Board and the withdrawing Member shall make suitable provision for the transition of educational and related services for all affected students. The Executive Officer Board and the withdrawing Member shall in good faith negotiate a withdrawal agreement that provides for an equitable allocation of the Program's assets and liabilities to the withdrawing Member. The withdrawal agreement shall be consistent with the following paragraph and shall be subject to approval by the Board of Directors.

By entering into this Amended Agreement or joining the Program pursuant to Section 5(a), the Members have made a bona fide commitment to the Program for the term of this Amended Agreement. The Members acknowledge that the Board of Directors may execute long-term contracts (i.e., contracts that extend beyond a current fiscal year), including leases and multi-year employment contracts, and that such long-term contracts benefit the Program and the Members. The Members further acknowledge that a withdrawal of a Member would increase the remaining Members' responsibility for contractual obligations and other liabilities incurred by the Program prior to withdrawal of

a Member unless the withdrawing member remains responsible for an equitable share of those obligations and liabilities after withdrawal. In the case of contract obligations that are included in calculation of tuition charges under Section 6(c) and (d), a withdrawal agreement shall provide that, for each year remaining on the contract obligation after withdrawal, the withdrawing Member shall pay to the Program an amount equal to the average amount that the withdrawing Member contributed to the contract obligation in the form of tuition charges during the 3 years preceding withdrawal (or such shorter period as this Amended Agreement has been in effect). In the case of other obligations and liabilities incurred prior to withdrawal, including obligations related to the Executive Director's office under Section 6(e) as well as workers' compensation liabilities, unemployment liabilities and other contingent legal liabilities that may later arise, a withdrawal agreement shall provide for the withdrawing Member to pay a pro rata share of the remaining obligations based on the average resident student enrollment on October 1 and April 1 of the previous calendar year immediately preceding the effective date of withdrawal. However, there may be instances where the withdrawing Member will continue to benefit exclusively from a contractual obligation of the Program, while the Program retains no benefit. In such circumstances and notwithstanding the foregoing, the withdrawal agreement shall provide that, upon withdrawal, the withdrawing Member shall assume such obligation with no further contribution from the Program or its remaining Members. Notwithstanding the foregoing, the Executive Officer Board and a withdrawing Member may agree on an alternate method of retiring outstanding obligations of the Program, subject to approval by the Board of Directors.

- (c) **Acceptance of Tuition Students.** The Executive Officer Board at its sole discretion may accept students for the Program from a school administrative unit that is not a Member of the Program, provided that the sending school administrative unit pays all actual costs for the student plus a Program participation fee consistent with the policies of the Program. Priority for

inclusion in any service offered by the Program shall be given to Members listed in **Exhibit A**.

Sec. 6. Annual Operating Budget.

- (a) The Board of Directors shall approve the annual budget of the Program and shall allocate that budget to the school administrative units within the Program, including school administrative units that are the members of an AOS within the Program. The components of the Program budget related to special education shall be included in the special education appropriations of each Member and each member of an AOS within the Program. The allocation of each school administrative unit, including members of an AOS within the Program, shall be that percentage of the program budget that equals the percentage of Program students from that school administrative unit. The school administrative units shall pay their allocations to the Program in monthly installments, which installments shall be adjusted monthly as Program enrollments change.
- (b) Any funding for the Program must be expended in accordance with applicable state and federal regulations.
- (c) The tuition charges for each program may be adjusted monthly and, following the annual audit, any remaining balances shall, at the discretion of the Board of Directors be:
 - i. Credited or rebated to the respective school administrative units, including members of an AOS within the Program, based upon student enrollment; and/or
 - ii. Used to reduce the operating costs of the Program or a successor regional special education program; and/or
 - iii. Accrued in capital improvement reserve funds, contingency funds (e.g., for workers' compensation, unemployment, and other legal liabilities), and other reserve funds for the Program or a successor regional special education program with annual reports of accumulating funds.

The Board of Directors, at its discretion, may direct the local sponsoring school administrative unit to apply remaining balances of the Program consistent with i, ii, or iii above.

(d) The Program will use the following criteria and formula for assessing costs for Program space.

- i. Determine the total number of rooms in the school being used as classrooms, excluding the library, cafeteria, office and gym space.
- ii. Divide the number of classrooms being used by the Program by the number of classrooms in the building, and apply the resulting percentage amount to building and personnel costs in the following categories of expense. The percentages shall be applied against the budget figures estimated for the upcoming fiscal year for the following items as applicable:
 - a. Principal and secretary salaries and all benefits;
 - b. Custodial salaries and all benefits;
 - c. Water and sewer;
 - d. Electricity, fuel oil and propane gas;
 - e. Telephones;
 - f. Custodial supplies;
 - g. Garbage collection;
 - h. General liability insurance premiums; and
 - i. Capital expenditures required by the Program and approved by the Executive Officer Board.
- iii. Central office costs attributable to the Program are determined by dividing the central office cost of the applicable school unit by the total budget of that school unit to arrive at the percentage of costs to be charged to the Program budget. For example, for the Bangor K-5 programming, Bangor may charge the Program for central office costs a percentage of the budget for the Bangor K-5 programming equal to

- Bangor's central office costs divided by the total Bangor budget. In addition, programs without an assigned, budgeted administrator may charge the proportional amount (Program students divided by total local district special education pupil count) of the salaries and fringe benefits of its special education director and special education secretary/administrative assistant.
- iv. Snowplowing and summer grounds maintenance costs are not to be part of the formula unless unusual circumstances dictate their inclusion as determined by the Executive Officer Board.
 - v. For school units that dedicate an entire building to the Program, the costs for Program space as determined by Section 6(d)(ii) shall be all costs of that building plus the school unit may also charge central office costs as determined by 6(d)(iii).
- (e) The budget of the Executive Director's office, the compensation and benefits of the Executive Director and the Executive Director's staff, overhead and insurance for the Executive Director, stipend compensation for the Regional Advisory Board Chairperson, all other administrative expenses to support grantsmanship, and costs of miscellaneous office supplies shall be assessed to each school unit, including the members of an AOS within the Program, on the basis of average resident student enrollment of each school unit on October 1 of the current year and April 1 of the calendar year preceding the current fiscal year of the Program. In the absence of an Executive Director, the budget for contracted leadership services furnished by the Leadership Team will be assessed to each school unit on the basis described in the preceding sentence. For example, if a school unit's resident student count is 20% of the total resident student count of all school units served by the Program, that school unit shall pay 20% of the costs described in this section (e). These costs shall be billed annually. These costs shall also be included in the special education appropriations of each school unit served by the Program, including the members of an AOS within the Program.

(f) The annual budget for the Program shall be adopted by the Board of Directors by April of each year, in order to meet local school administrative unit budget deadlines. The annual budget shall be in the cost center summary budget format provided in 20-A M.R.S. § 1485.

(g) The Program shall have a balanced budget and shall return excess funds to individual members by crediting the excess against tuition due from individual members in the following fiscal year.

Sec. 7. Officers. The Board of Directors shall elect a chair, a vice-chair, and any other officers it deems necessary. The Executive Director or a member of the Leadership Team shall serve as the Secretary of the Board of Directors.

Sec. 8. Authority and Powers. The authority and powers of the Program shall include:

- (a) Contracts. The Board of Directors is authorized to enter into contracts.
- (b) Sue and be Sued. The Program shall have the power and authority to sue and, subject to any immunity provided by law, to be sued.
- (c) Employment. The Board of Directors shall hire or contract for an Executive Director or Leadership Team ~~is authorized to hire one or more employees including without limitation an Executive Director~~ who shall administer the provisions of this interlocal agreement in compliance with Maine law. The Board of Directors is authorized to employ additional personnel as necessary for operation of the program.
- (d) Expenditures. The Executive Director or Leadership Team, under the direction of the Executive Officer Board, is authorized to expend funds in accordance with the approved Program budget.

- (e) Investment of Funds. The fiscal agent and/or the Board of Directors are authorized to invest Program funds in accordance with 30-A M.R.S. §§ 5706-5719.
- (f) Acceptance of Gifts and Grants. The Board of Directors is authorized to accept conditional and unconditional gifts and grants, outright or in trust. Conditional gifts requiring ongoing commitment of funds must be authorized by the governing bodies of the school administrative units served by the Program, including the members of an AOS within the Program.
- (g) Organizational Powers. The Program will provide special education and related services including day treatment services and alternative and individualized programming, and other cooperative educational programs and initiatives as the Board of Directors may direct. The establishment of the Program shall not limit the authority of Members of the Program to enter into any other agreements pursuant to applicable law to provide joint or educational services.
- (h) Policies. The Board of Directors is authorized to make administrative policies including, without limitation, purchasing and procurement policies and conflict of interest policies provided these policies do not conflict with state law and the policies of participating school units.
- (i) Insurance. Purchase and maintain insurance as the Board of Directors determines to be appropriate.
- (j) Transportation. Transportation costs shall be the responsibility of the sending unit.
- (k) Authority to Lease. The Board of Directors may enter into lease agreements for real or personal property consistent with Maine law as described below. All parties agree that during the term of this Amended Agreement no leases

that extend beyond the term of this Amended Agreement will be entered into for the Program.

- (i) The inter-local agreement law is found in 30-A M.R.S. §§ 2201-2207. Section 2201 of Title 30-A provides that the purpose of this law is as follows:

It is the purpose of this chapter to permit public agencies of the State or any adjoining state [as defined in section 2202], including, but not limited to, municipalities, counties, school administrative units and federal agencies and Indian tribes and their political subdivisions to make the most efficient use of their powers by enabling them to cooperate on a basis of mutual advantage and thereby to provide services and facilities within the State in a manner and pursuant to forms of governmental organization that will accord best with geographic, economic, population and other factors influencing the needs and development of communities.

- (ii) Further, section 2206 expressly provides that a public agency entering into an agreement for inter-local cooperation may lease or otherwise provide its property to the joint entity:

Any public agency entering into an agreement under this chapter may appropriate funds and may sell, lease, give or otherwise supply the administrative joint board or other legal or administrative entity created to operate the joint or cooperative undertaking by providing any personnel or services for that purpose that it may legally furnish.

(l) Authority to Borrow. The Program will borrow funds in anticipation of a member's payment of its share of the school management and leadership

center budget. Such borrowing:

- (i) Must be repaid within one year; and
- (ii) May not at any time exceed ¾ of the Program's annual approved budget.

Sec. 9. Program Termination. Prior to termination of this Amended Agreement, the Executive Officer Board shall make suitable provision for the transition of educational and related services for all affected students consistent with state and federal special education laws and regulations, the transition of governance and other matters related to the Program, and for the equitable division of the assets and liabilities of the Program in accordance with and subject to paragraphs 5(b) above. Upon termination of this Amended Agreement, the Executive Officer Board may allocate cash assets of the Program, net of any outstanding liabilities, to a successor regional special education program that comprises some or all of the Members.

Sec. 10. Dispute Resolution. Any controversy or claim arising out of or relating to this Amended Agreement shall be conclusively settled by arbitration in accordance with rules of the American Arbitration Association, and judgment upon the award obtained in such arbitration may be rendered in any court having jurisdiction thereof. The decision of the arbitrator shall be final. The Parties to such dispute shall endeavor in good faith to select an arbitrator/mediator within twenty (20) business days of the occurrence of any event giving rise to arbitration hereunder (an "Event"). If the Parties to the dispute are unable to so agree, either Party may request the American Arbitration Association to select an arbitrator and such selection shall be final, conclusive, and binding upon the Parties to the dispute. The Parties to the dispute shall share equally the costs and expenses of the arbitrator they select jointly or that may be selected by the American Arbitration Association.

Sec. 11. Submission of Agreement. Notwithstanding any other provision hereof, including the definition of the Effective Date, this Amended Agreement shall not be effective until a copy of the Amended Agreement has been filed with the clerk of each concerned municipality and until a copy has been filed with the Secretary of State for the State of Maine.

Additionally, the Parties shall submit this Amended Agreement to the Commissioner of Education for the State of Maine in accordance with State law at 30-A M.R.S.A. § 2205, which specifically provides that: "The officers or agency shall approve any agreement submitted to the officer or agency under this chapter unless the officer or agency finds that it does not in substance comply with any law regarding matters within that officer's or the agency's jurisdiction. Failure to disapprove an agreement submitted under this chapter within 30 days of its submission constitutes approval of the agreement."

Sec. 12. Policies of the Program or Organizational Plan. If any portion of any policy or organizational plan shall differ from this Amended Agreement, the Amended Agreement shall control.

Sec. 13. This Amended Agreement and its Exhibits constitute the entire agreement between the parties and supersedes all prior agreements, representations and understandings of the parties, whether written or oral. This Amended Agreement may be amended only by a written instrument signed by the then-existing Members, subject to approval in accordance with 30-A M.R.S. chapter 115. This Amended Agreement may be executed in any number of counterparts, each of which shall be an original but all of which taken together shall constitute one and the same agreement.

[signature pages follows]

In witness whereof, the parties have entered into this Amended Agreement as of the dates set forth below.

For Airline CSD

Date: _____ James Stoneton, Superintendent

For Dedham

Date: _____ James Stoneton, Superintendent

For Orrington

Date: _____ James Stoneton, Superintendent

For Bangor School Department

Date: _____ Betsy M. Webb, Superintendent

For Brewer School Department

Date: _____ Cheri Towle, Superintendent

For Greenbush School Department

Date: _____ Gwen Smith, Superintendent

For Glenburn School Department

Date: _____ Christine Boone, Superintendent

For Hermon School Department

Date: _____ Gary Gonyar, Superintendent

For Indian Island School

Date: _____ Linda McLeod, Superintendent

For Milford School Department

Date: _____

James Underwood, Superintendent

For RSU 22

Date: _____

Richard Lyons, Superintendent

For RSU 26

Date: _____

Meredith Higgins, Superintendent

For RSU 63

Date: _____

Susan Smith, Superintendent

For RSU 64

Date: _____

Rhonda Sperrey, Superintendent

For RSU 87

Date: _____

John Backus, Superintendent

For Veazie

Date: _____

Matthew Cyr, Superintendent

**Inter-local Agreement Concerning the Southern Penobscot Regional Program for
Children with Exceptionalities**

EXHIBIT A

List of Members and dates of ratification of this Amended Agreement by governing bodies

Section 1; Members in the 2017-2018 School Year:

Member
A.O.S. No. 47
Dedham
Orrington
Airline CSD 8
R.S.U No. 63Holden
Bangor School Department
Brewer School Department
Glenburn School Department
Greenbush School Department
Hermon School Department
Maine Indian Education (Indian Island)

Milford School Department
R.S.U. No. 22 (Frankfort, Hampden, Newburgh, Winterport)
R.S.U. No. 26 (Orono)
R.S.U. No. 64 (Bradford, Corinth, Hudson, Kenduskeag and Stetson)
R.S.U. No. 87 (Carmel and Levant)
Veazie School Department

Section 2: Members with Membership Pending for the 2018-2019 School Year:

Member
<u>R.S.U. No. 19</u>
<u>R.S.U. No. 25</u>
<u>R.S.U. No. 34</u>
<u>R.S.U. No. 68</u>
<u>MSAD No. 31</u>
<u>MSAD No. 41</u>
<u>School Union No. 76:</u>
<u>Sedgwick</u>
<u>Brooklin</u>

DRAFT
MINUTES

BANGOR SCHOOL COMMITTEE
REGULAR MEETING
6:00 p.m., Wednesday, January 3, 2018

School Committee Members present: Chair Sue Hawes, Vice Chair Doore, Jennifer DeGross, Sue Sorg, Marlene Susi, Tim Surrence, and Carin Sychterz.

By roll call vote 6 (Hawes, Doore, DeGross, Sorg, Susi, Sychterz) – 0 entered Executive Session at 6:00 p.m. for the purpose of negotiations with the Administrators', Teachers', Educational Technicians', and Support Staff Bargaining Units pursuant to 1 M.R.S.A. § 405(6)(D). Member Surrence was unable to attend the Executive Session portion of the meeting.

A. 1. & 2. Entered public session at 6:55 p.m. and recessed until the rest of the meeting was called to order at 7:07 p.m. by Chair Hawes and the pledge of allegiance followed. Member Surrence joined the meeting at this time.

B. Superintendent Webb requested to amend the agenda to add D.2.g. Bangor Day Results and E.I.c. 1 & 2 Revised policies impacted by the change in minimum wage.

VOTED 7-0 to amend the agenda as requested.

D. 2. a. Superintendent Webb informed the Committee the regional superintendents identified four areas for the School Management and Leadership Center (SMLC) application: 1. Regional purchasing, 2. Leadership Academy, 3. Special Education initial certification, and 4. Addressing the social/emotional needs of students.

b. Director Greg Leavitt provided an update on Adult and Community Education. Members expressed appreciation of the variety of programs offered to meet the needs of the community and about scholarship opportunities.

c. Director of Pupil Services Patti Rapaport presented an update on the October 1 Special Education numbers. Members asked questions and expressed appreciation of the depth and quality of programming.

d. Superintendent Webb provided the draft 2018-2019 School Committee Meeting schedule and asked members to share any conflicts they see before finalization.

e. Superintendent Webb and Principals provided an extensive review of the factors impacting the calendar and schedules, the efforts in wellness across the grades, and next steps for continued efforts to meet the needs of students. Members asked questions and thanked the administration for the thorough review and report on efforts across the department.

f. Superintendent Webb reported the following teacher retirement:

Marian Aube	Grade 3 Teacher	Downeast School
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- g. Superintendent Webb reported that 1,890 pounds of food equaling 1,575 meals were collected within the Bangor Schools for families in need over the month of December as well as \$1,464 in heating fuel assistance.

E. 1. a. 1.-2. VOTED 7-0 to approve the Minutes of the December 13, 2017 Workshop Meeting.

VOTED 7-0 to approve the Minutes of the December 13, 2017 Regular School Committee Meeting.

b. Committee Member Carin Sychterz shared the following donation(s):

To the Downeast School, Fairmount School, Fourteenth Street School, and Vine Street School from James and Kelley Strout, a cash donation for snow gear, having a total dollar value of \$400.

To Fourteenth Street School from James and Kelley Strout, a cash donation for books that support the mission and vision of the Bangor School Department, having a total dollar value of \$100.

To Abraham Lincoln School, Downeast School, Fourteenth Street School, Fruit Street School, and Vine Street School from National Education Association and Maine Education Association, a National Geographic book for each first grade student in Bangor, having a total dollar value of \$933.

To Downeast School from the Zonta Club of Bangor, socks, gloves and hats, having a total dollar value of \$160.

To Downeast School from Adam Moskovitz, a cash donation to meet the needs of students, having a total dollar value of \$1,000.

To Vine Street School from Realty of Maine, winter coats, ski pants, hats and mittens, having a total dollar value of \$300.

To Vine Street School from Nancy Robinson, a cash donation to support books for the library, having a total dollar value of \$150.

To Vine Street School from Toys R Us, backpacks and lunchboxes, having a total dollar value of \$350.

To James F. Doughty School from Anonymous, a cash donation to support the JFDS library, having a total dollar value of \$200.

To Downeast School from Glad Tidings Church, hats and scarves, having a total dollar value of \$170.

VOTED 7-0 to approve the donations with great thanks and gratitude.

c. 1.-2. Superintendent Webb recommended waiving the first reading and voting to revise Policies GCEA and GDB-9 in order to reflect the new minimum wage.

VOTED 6 (Hawes, Doore, Sorg, Surrutte, Susi, Sychterz) for 0 against and 1 (DeGroff) abstained to approve the policies as presented.

- F. 2. a. Member Susi reported on the Dropout and Prevention Committee Meeting of December 14th. She thanked the efforts of faculty, staff, and administrators in their efforts to support students at risk of dropping out and to graduate. Further the Committee expressed desire to advocate for students at the State and National levels given the narrow definition of programs meeting graduation standards.

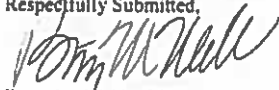
H. Chair Hawes reviewed the important dates.

- I. Member Susi thanked Marion Aube for her years of service to the department and wished her well in her retirement.

Member DeGroff thanked the number of donors for their support of students.

- J. The meeting adjourned at 10:13 p.m.

Respectfully Submitted,



Betsy M. Webb, Ed.D.
Superintendent of Schools

**BREWER SCHOOL COMMITTEE
REGULAR MEETING MINUTES**

Monday, January 8, 2018

6:00 PM

Brewer High School Lecture Hall

Committee members present: Mr. Farley, Chairman; Mr. Forrest, Vice-Chair, Mr. Umel, Ms. Small, Mr. Canders, Mr. Cote and Ms. Cattan, student representatives.

A. The regular meeting was called to order at PM by Chairman Farley.

B. Pledge of Allegiance

C. Public Comment

D. Adjustments to Agenda

Mr. Forrest moved to approve the addition of New Business item J.8 Brewer High School Outdoor Education overnight winter camping trips of February 2-4, 9-11, and 23-25,2018; Mr. Canders seconded -VOTED: 5 in favor, 0 opposed and 0 abstained. (Ms. Catton and Mr. Cote in favor)

E. Presentations/Awards

Dr. Towle and Ms. Kahkonen awarded certificate to students that read 3,000 or more minutes in the 2017 Scholastic Reading Challenge. For the second year in a row Brewer Community School had won the "Best in State" for the challenge. Ms. Kahkonen extended a thank you to Mrs. Holyoke, Librarian at BCS and Ms. Graham, Title I Tutor for all their work in helping this program a success. The students recognized were:

Jayden Jenkins (9th grade) 19,420, Allen Hall (9th grade) 9,965,
Will Grover (5th grade) 7,740 min., Ben Uhlenhake (4th grade) 5,505 min., James Evans (3rd grade) 5,380 min, Ethan Norwood (7th grade) 5,172 min., Lillian Eubanks (5th grade) 4,785 min., Gabrielle Kahkonen (4th grade) 4,655 min., Carmen Bryant (4th grade) 4,080 min., Jocelyn Armstrong (3rd grade) 3,677 min., Reese Smith (5th grade) 3,562 min., Jonathan Gunn (4th grade) 3,230 min., Brendan Moore (2nd grade) 3,164 min., Ava Burke (1st grade) 3,150 min., and Zachary Robinson (5th grade) 3,147 min.

F. Minutes (Action Required)

Mr. Farley, without objection and by unanimous consent, proposed that the minutes of the regular meeting of December 4, 2107 be approved.

G. Personnel (Action Required)

1. Dr. Towle reported the following nominations:

- a. Mr. Umel moved to approve the nomination of Lynn Cyr as Special Education Teacher - FLS at Brewer Community School for 2018; Mr. Forrest seconded - VOTED; 5 in favor, 0 opposed and 0 abstained. (Ms. Cattan and Mr. Cote in favor)
- b. Mr. Umel moved to approve the nomination of Matt Burrill as Custodian 1 at Brewer High School; Mr. Canders seconded - VOTED: 5 in favor, 0 opposed, and 0 abstained. (Ms. Cattan and Mr. Cote in favor)

- c. Mr. Forrest moved to approve the nomination of Shannon LaPointe as Ed Tech I at Brewer Community School for 2018; Mr. Umel seconded - VOTED: 5 in favor, 0 opposed, and 0 abstained. (Ms. Cattan and Mr. Cote in favor)
- d. Mr. Umel moved to approve the nominations for BHS Spring 2018 Head Coach position of Dana Corey-Varsity Baseball, Harry "Skip" Estes - Varsity Softball, Paul Wellman - Boys Tennis, Glendon Rand - Track & Field, and John White - Girls Tennis; Ms. Small seconded - VOTED: 5 in favor, 0 opposed, and 0 abstained. (Ms. Cattan and Mr. Cote in favor)
- e. Ms. Small moved to approve the nomination of Tyler Hersey as BHS Ice Hockey Volunteer; Mr. Canders seconded - VOTED: 5 in favor, 0 opposed, and 0 abstained.

(Ms.

Cattan and Mr. Cote in favor)

3. Searches

- a. Dr. Towle reported open athletic searches to be brought forward at the February meeting.

H. Reports

1. United Technologies Center

Ms. Small reported the meeting of December 7, 2017.

2. Southern Penobscot Regional Program for Children with Exceptionalities

Mr. Umel reported no meeting.

3. Student Representatives

Mr. Cote and Ms. Cattan reported out athletic and academic activities to date.

4. Trustees

Mr. Canders reported the meeting for December was cancelled due to weather conditions.

5. Administration

a. Dr. Towle reported the following:

- 1. BCS Student Council Fundraiser
- 2. Budget Timeline and Process
- 3. Maine Integrated youth Health Survey data will update at Feb. meeting
- 4. CDS issues unresolved
- 5. Accepted to the 2018 MMEA All- State Festival in May:
 - Matt Mousseau - Band, 2nd trombone, 1st chair
 - Hanna Sabbagh - Band, 1st trumpet, 4th chair
 - Cam Billings - Orchestra, bassoon, 2nd chair
 - Peyton Pelletier - Band, 2nd flute, 4th chair
- 6. School and Workplace Violence: Preparation and Response Training to be held April 9-10/2018
- 7. MDOE letter Regional Service Center, Application Part 1 update
- 8. March 9, 2018 - Drive-thru budget meeting in Augusta to review the budget formulas for the ED 279
- 9. Legislative updates
- 10. Enrollment Numbers Updated
- 11. Building Digital Platform in Brewer

b. Business Manager

Ms. Gardner reported FY18 Qtr 2 year-to-date revenues and expenses

c. Director of Pupil Services

Ms. Moore reported positive happenings, Special Education audit in process,

alternate assessment, McKinney-Vento Report and data for Maine, DHHS Data report and presentation to RAB, overview of Special Education Dept needs and status, CDS student needs, and CDS Part B transition bill.

d. Director of Instruction

Ms. Ward-Downer reported ESSA Title I update, IT Dept update, and Professional Development.

e. Principals

Mr. Slowikowski and Ms. Pangburn reported Cell Phone data update.

Mr. Leithiser- N/A

f. Athletic Director

Mr. Utterback reported winter sports participation numbers.

I. Old Business - none

J. New Business

1. Dr. Towle reported the follow donations for acceptance:

a.-m. Mr. Canders moved to accept the following donations of \$64 from an anonymous donor and \$40 from Andrew Hersey to Student Athlete Advisory Council's food drive, \$569 from an anonymous donor to BHS Field Hockey's Mainiacs Charity Fundraiser, 36 pair of handmade knit mittens from Marjorie Holyoke of Brewer to BCS students in need, donation/sponsorship of \$2,000 from Robotics Institute of Maine, Attn: Steve Martin of Portland to Brewer Robotics, \$2,238 from Brewer High School Hockey Boosters, Phil Badger, Treasurer towards Hockey uniform jerseys, \$800 from an anonymous donor towards transportation cost for bus to Aroostook County for the Boys and Girls basketball games December 1-2, 2017, boys and girls outerwear & clothing sticker value of \$3,439.75 from Mr. Gene Riva of Brewer to Brewer School Department for students in need, \$200 from Realty of Maine, Attn: Dani O'Halloran, Community Cares Program to Brewer Community School for purchase of healthy snacks for students, \$200 from an anonymous donor for the BHS National Honor Society Weekend Backpack program, \$50 from an anonymous donor for the BHS Key Club District Project, 10 hand-knit hats from Donna Modery of Greenbush to Brewer Community School for students in need, 4 large bags of new toys from the employees and customers of the Walgreens in Brewer to Brewer Community School for students in need, handmade gift tags, bags & cards, estimated value of \$500 from Angel Cyr, Heirloom Creations in Kenduskeag for the BHS faculty & staff, and \$20 each from Cara Coffey-Roope and Chris Horr to cover cleaning expenses on the weekend of the boys & girls' soccer dinner held at BCS; Ms Small seconded - VOTED: 5 in favor, 0 opposed, and 0 abstained. (Ms. Cattan and Mr. Cote in favor)

2. Mr. Forrest moved to approve the revision of Policy ICA, *School Calendar 2017-2018* to reschedule E-Day to January 10, 2108; Ms. Small seconded - VOTED: 5 in favor, 0 opposed, and 0 abstained. (Ms. Cattan and Mr. Cote in favor)
3. Mr. Umel moved to approve the revision of Policy EEBB, *Use of Private Vehicles for School Business*; Mr. Forrest seconded - VOTED: 5 in favor, 0 opposed, and 0 abstained. (Ms. Cattan and Mr. Cote in favor)
4. Mr. Umel moved to approve the revision of Policy GCOA, *Supervision and evaluation of Professional Staff*; Mr. Canders seconded - VOTED: 5 in favor, 0 opposed, and 0 abstained. (Ms. Cattan and Mr. Cote in favor)
5. Mr. Forrest moved to approve the Brewer School Department Communication Expectations and Plan; Mr. Canders seconded - VOTED: 5 in favor, 0 opposed, and 0 abstained. (Ms. Cattan and

Mr. Cote in favor)

6. Mr. Canders moved to approve an overnight trip to South Portland, ME on January 11-13, 2018 for music students accepted into the 2018 Jazz All-State Festival; Ms. Small seconded - VOTED: 5 In favor, 0 opposed, and 0 abstained. (Ms. Cattam and Mr. Cote in favor)
7. Mr. Forrest moved to approve that the superintendent proceed with the Enrollment proposal for this year; Ms. Small seconded -VOTED: 1 in favor, 4 opposed, and 0 abstained.

K. Future Meetings

Monday, February 5, 2018, Regular Meeting, Brewer High School Lecture Hall at 6:00 PM

L. Public Comment - None

M. Executive Session

Mr. Umel moved to exit public session and enter into executive session; Mr. Canders seconded.

Roll call vote for discussion of information in confidential records in accordance with 1 M.R.S.A. § 405(6)(F).

Ms. Small - Yes
Mr. Canders - Yes
Mr. Farley - Yes
Ms. Forrest - Yes
Mr. Umel - Yes

Entered into executive session at 8:13 PM.

Mr. Umel moved to exit executive session at 9:50 PM; Ms. Small seconded - VOTED: 5 in favor, 0 opposed, and 0 abstained.

N. Action as Result of Non-Public Session

No action required..

O. Public Comment - None

Adjournment

Mr. Canders moved to adjourn; Ms. Small seconded - VOTED: 5 in favor, 0 opposed, and 0 abstained.

Meeting adjourned at 9:51 PM.

Respectfully submitted,

Cheri Towle, Ed.D.
Secretary

Approved: February 5, 2018