

RSU #63 Board Meeting  
Date: February 26, 2024  
Location: Holbrook Middle School  
Minutes

RSU 63 Board Member(s) Present:

*Town of Holden:* Tracy Roberts, Matthew Campbell, Amy Hart and Heather Lander

*Town of Clifton:* Linda Graban

*Town of Eddington:* Tracy Bigney, Rachel Downs, Heather Grass

Tracy Roberts, Board Chair, called the meeting to order at 6:30pm followed by the flag salute and moment of silence.

Motion by Linda Graban with a second by Tracy Bigney to approve the minutes for the January 22, 2024 Board Meeting.

Discussion: None.

**Vote: 7 Approved; 0 Opposed; 1 Abstained**

Motion by Linda Graban with a second by Heather Grass to approve the minutes for the February 5, 2024 Board Meeting and Workshop.

Discussion: None.

**Vote: 7 Approved; 0 Opposed; 1 Abstained**

**Recognition and/or Awards of Students, Staff, and Other:** Superintendent Fulgoni recognized two teachers that were nominated for Penobscot County Teacher of the Year – both Deborah Nadeau, grade 2 teacher, and Desiree McCarthy, grade 8 teacher.

**Acceptance of Gifts and Donations:** Superintendent Fulgoni recognized the Eddington Store for donating snacks, as well as the Brewer Methodist Church for donating socks, both to Eddington Elementary School.

Motion by Rachel Downs with a second by Tracy Bigney to approve the acceptance of donations.

Discussion: None.

**Vote: 8 Approved; 0 Opposed**

**Presentation:** Zach Chenier, Transportation Coordinator, presented the first draft of RSU 63's Transportation Regulations, which outline safety and discipline on buses. In addition, he has been diligently working on recertification of the District's bus drivers. Matthew Campbell inquired about whether the District tracks behavior incidents on the buses. Zach Chenier stated that he does track this data and the District is down approximately 30% from last year. Despite behavior incidents being down, Mr. Chenier has been researching behavior de-escalation programs to educate his drivers on techniques. The idea of volunteer bus monitors was broached by Rachel Downs and Zach Chenier agreed this would be beneficial.

**Questions and Comments from the Public:** Steve Armenia, resident of Clifton, asked a question regarding the chain of command for administrators at Eddington Elementary School. Superintendent Fulgoni, although not required to answer, explained that Holden and Eddington Elementary Schools both have Don Spencer as acting Principal and Tim Baker as Assistant Principal. Mr. Armenia went on to state that there is an LPN as an Ed Tech III at Eddington Elementary School. He also outlined the Superintendent's pay and benefits. Susan Dunham Shane expressed her disappointment in the decision to paint over the silhouettes and yellow paint in the Holbrook Middle School, explaining that it set the school apart from other institutions with its bright color.

**Dates of Next Committee Meetings:**

Budget and Finance Workshop: March 4, 2024 at 5:30pm, Holbrook Middle School Conference Room  
Curriculum Committee Meeting: March 19, 2024 at 5:30pm, Holbrook Middle School Conference Room  
Budget and Finance Workshop: March 20, 2024 at 5:30pm, Holbrook Middle School Conference Room  
Budget and Finance Workshop: March 25, 2024 at 5:30pm, Holden Elementary School Library  
Board Meeting: March 25, 2024 at 6:30pm, Holden Elementary School Gymnasium  
Policy Meeting: April 1, 2024 at 3:00pm, Holbrook Middle School Conference Room

**Budget and Finance:** Nothing to add to the report or Budget and Finance Committee minutes, but Tracy Bigney commended all the work that has been done to project a positive balance.

**Superintendent's Report:** Superintendent Fulgoni discussed that the Penquis Regional Superintendents have proposed contracting with NESDEC to do a regional enrollment study which will be an important factor in determining the feasibility of maintaining three schools' buildings and evaluating the possibility of consolidation.

**Acceptance of Reports:** Motion by Matthew Campbell with a second by Heather Grass to accept the written and verbal Budget and Finance Committee, Policy Committee, and Superintendent's Reports.

**Discussion:** None

**Vote: 8 Approved; 0 Opposed**

**Old Business:**

Bus Garage Bid

**Discussion:** Superintendent Fulgoni discussed that the bid process closed and the District received no bids. Rachel Downs wanted it on record that the Board voted for the original contractors and it sets a negative precedent that a Committee of three individuals can undo the vote of the entire Board.

**New Business:****Policies to Approve, Second Reading:**

A motion to approve the IJND (District Issued Computing Device Usage at Home) Policy with discussed change was made by Tracy Bigney and seconded by Linda Graban.

Discussion: Clarification of the changes recommended by the Policy Committee were discussed, including if the new language is connected to the scholarship. Matthew Campbell explained that the new language will be its own option and not connected to the scholarship opportunity.

**Vote: 8 Approved; 0 Opposed**

A motion to approve the JKAA (Use of Physical Restraint and Seclusion) Policy was made by Tracy Bigney and seconded by Linda Graban.

Discussion: None.

**Vote: 8 Approved; 0 Opposed**

A motion to approve the JKAA-R (Procedures on Physical Restraint and Seclusion) was made by Tracy Bigney and seconded by Linda Graban.

Discussion: None.

**Vote: 8 Approved; 0 Opposed**

**Personnel Actions:**

**Resignations/Retirements:** The District received three notices of retirement: Don Spencer, Elementary School Principal, effective as of June 30, 2024; Deb Nadeau, Grade 2 Teacher, effective as of the last staff day of the 2023-2024 School Year; and Kenneth Robichaud, RSU 63 Custodian, effective as of June 28, 2024.

Elections: None

Appointments: Douglas Conant, Custodian, Holden Elementary School; Jimmy Berube, Custodian, Eddington Elementary School; and Melissa Egolf, Music/Drama Advisor, Holden Elementary School.

Reassignments: None

Searches: Elementary School Principal, Substitute Bus Drivers, Track and Field Coach, A Team Baseball Coach, B Team Baseball Coach, A Team Softball Coach, and B Team Softball Coach.

Adjournment: At 7:19pm, motion by Matthew Campbell with a second by Heather Grass to adjourn the meeting.

Discussion: None

**Vote: 8 Approved; 0 Opposed**

Respectfully submitted by,

A handwritten signature in dark ink, appearing to read 'Jared Fulgoni', is written over a light blue rectangular background.

Jared Fulgoni  
RSU 63 Superintendent of Schools

**Approved:  
March 25, 2024**