

RSU 63
Budget & Finance Committee Meeting Minutes
January 10, 2023
Holbrook School
5:00 p.m.

Members Present in Person: Tracy Bigney, Cherie Faulkner, and Linda Graban

Also Present In-Person: Kelly Theriault, RSU 63 Business Manager, and Jared Fulgoni, RSU 63 Superintendent

Call the meeting to Order: 5:06pm

FY23 Financials

Cost Center Summary and Financial Detail – No new concerns. The facilities cost center has two boiler projects that we did not budget. The mild winter has helped with fuel costs. A large purchase order came through for O’Connors GMC for parts. Kelly Theriault reminded Jake Morgan to monitor parts costs. Tracy Bigney questioned some administration lines. Kelly Theriault explained the cost difference in coverage and plans that is causing the change to the budget. Discussion took place on special education tuition, high school tuition, and high school transportation contracts. The committee recommends to have the Policy Committee review the policy on Secondary Tuition that includes secondary transportation. Superintendent Fulgoni will review with the Policy Committee at their meeting on January 17, 2023. Tracy Bigney noticed the unemployment line was large and questioned if we had an unemployment claim. Kelly Theriault noted it does look high, but will look into it.

School Lunch – Kelly will be posting the December revenue soon. Second round of Supply Chain Grant was recently approved in the amount of \$12,000. This will help off-set the increased cost of food (fresh, locally grown produce, and milk).

Budget Planning

Dates: First few weeks of February, Kelly and Jared will meet with Administrators. Budget Workshops will begin in March with Administrators in attendance to answer any questions or concerns. Ms. Theriault will send out google calendar invites for workshop meetings. Superintendent Fulgoni would like to have level service budgets available to present to towns.

Budget Concerns: Administrators know that the expectation is a flat budget. The Technology Integrator position is being discussed as a classroom teacher position. The student count at the middle school for next year is 20 less. The current teacher/student ratio is 1:15 and will change to 1:13 next year if we do not make any staff changes.

Facilities and Transportation

Holbrook SRRF: Devoe Construction, Inc submitted an itemized bid proposal. Kelly Theriault advised Item 1 will come out of ESSER and we have until June 2024 to complete the project. Item 2, 3, and 4 need to be completed by August 2023. The contract was clearly written with these completion dates.

Other – A brief discussion on Earned Paid Leave (EPL) took place.

Next Meeting Date: Tuesday, February 14, 2023 at 5:00pm

Adjourn: 6:10pm

APPROVED: January 30, 2023