

**RSU 63 Board of Directors
Monday, July 15, 2024
6:30pm
Eddington Elementary School
Agenda**

Call Meeting to Order

Flag Salute/Moment of Silence

Approval of Minutes for June 24, 2024 Meeting

Recognition and/or Awards of Students, Staff, and Others

Acceptance of Gifts/Donations

Presentation

Questions and Comments from the Public

Dates of Next Meetings

- 1. Budget and Finance Committee:** TBD
- 2. Policy Committee Meeting:** TBD
- 3. Curriculum Committee:** TBD
- 4. Board Meeting:** August 26, 2024 at 6:30pm, Holbrook Middle School

Budget and Finance

Superintendent's Report

Acceptance of Committees', Administrators' and Superintendent's Reports

Old Business

New Business

1. Discussion of Holbrook Middle School schedule
2. Discussion of back-to-school plans

Personnel Actions

1. Resignations/Retirements
2. Elections
 - a. Carmen Rioux, Special Education Director
3. Appointments
 - a. Ethan Welch, Girls Soccer Coach
 - b. Jason Smith, Boys Soccer Coach
 - c. Dennis Whitney, Cross Country Coach
4. Reassignments

5. Searches

- a.** Interim Elementary School Principal
- b.** Music Teacher (Grades 5-8)
- c.** Special Education Teacher (Eddington)
- d.** Ed Tech I
- e.** Ed Tech III- Library
- f.** RTI Coordinator (Holbrook Middle School)
- g.** Speech Language Pathologist
- h.** Long Term Occupational Therapist
- i.** Anticipated Special Education Bus Driver
- j.** Bus Drivers
- k.** A Boys Basketball Coach
- l.** B Boys Basketball Coach
- m.** Cheering Coach

Adjournment

In compliance with the Americans with Disabilities Act, if you require any kind of assistance to fully participate in this meeting, please notify the Superintendent's Office at 843-7851 or write to Superintendent of Schools, 202 Kidder Hill Road, Holden, ME 04429.

RSU #63 Board Meeting
Date: June 24, 2024
Location: Holden Elementary School
Minutes

RSU 63 Board Member(s) Present:

Town of Holden: Amy Hart, Heather Lander, Cherie Faulkner, and Derrick Robertson

Town of Clifton: Linda Graban

Town of Eddington: Heather Grass, and Brittany Wood

Excused Absence:

Town of Eddington: Rachel Downs

Superintendent Fulgoni called the meeting to order at 6:33pm followed by the flag salute and moment of silence.

Superintendent Fulgoni welcomed the new board members, Derrick Robertson, Cherie Faulkner, and Brittany Wood.

Superintendent Fulgoni called for nominations for Board Chair.

Cherie Faulkner nominated Linda Graban. Ms. Graban accepted the nomination. Motion by Cherie Faulkner with a second by Heather Grass to elect Linda Graban as Board Chair.

Discussion: None

Roll Call Vote: Heather Lander, Yes; Linda Graban, Yes; Heather Grass, Yes; Amy Hart, Yes; Derrick Robertson, Yes; Cherie Faulkner, Yes; Brittany Wood, Yes.

Vote: 7 Yes; 0 Opposed

Linda Graban is Board Chair

Superintendent Fulgoni congratulated Linda Graban and passed the meeting over to her.

Linda Graban called for nominations for Vice Chair.

Amy Hart nominated Rachel Downs, who was not present. Brittany Wood nominated Cherie Faulkner. Cherie Faulkner accepted the nomination. Motion by Heather Grass with a second by Heather Lander to elect Cherie Faulkner as Vice Chair.

Discussion: None

Roll Call Vote: Heather Lander, Yes; Linda Graban, Yes; Heather Grass, Yes; Amy Hart, Opposed (voted for Rachel Downs); Derrick Robertson, Yes; Cherie Faulkner, Abstained; Brittany Wood, Yes.

Vote: 5 Yes; 1 Opposed; 1 Abstained

Cherie Faulkner is Board Vice Chair

Motion by Cherie Faulkner with a second by Heather Grass to approve the minutes for the May 20, 2024 Board Meeting.

Discussion: None

Vote: 4 Approved; 0 Opposed; 3 Abstained

Motion by Cherie Faulkner with a second by Heather Grass to approve the minutes for the May 22, 2024 Budget Meeting.

Discussion: None

Vote: 4 Approved; 0 Opposed; 3 Abstained

RSU 63 Board Meeting Minutes

June 24, 2024

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Recognition and/or Awards of Students, Staff, and Other:

Linda Graban, Board Chair, congratulated the graduating 8th Grade Class on their hard work through the years attending RSU 63. She wished them well at their chosen high schools. She also acknowledged Don Spencer, Elementary School Principal, for his years of service with the District and wished him a happy retirement.

Acceptance of Gifts and Donations: None

Presentation: None

Questions and Comments from the Public: Sarah Lane, resident of Holden, requested clarification of the public's part of Committee meetings, as well as noted that residents that attended the Curriculum Committee meeting were not noted in the minutes. Susan Shane, resident of Eddington, inquired whether the sports mural will be placed back in the Holbrook Middle School's hallway. Steve Armenia, resident of Clifton, made comments regarding issues with the District's policies, as well as ethics of the District and Board.

Dates of Next Committee Meetings:

1. **Budget and Finance Committee:** TBD
2. **Policy Committee:** TBD
3. **Curriculum Committee:** TBD
4. **Board Meeting:** TBD

Budget and Finance: Kelly Theriault, Business Manager, had nothing to add to the report.

Superintendent's Report: Superintendent Fulgoni extended his gratitude to Tracy Bigney for her time on the board and her hard work on Budget and Finance Committee and Collective Bargaining negotiations. He commended her professionalism and dedication to the District.

Acceptance of Reports: Motion by Cherie Faulkner with a second by Heather Grass to accept the written and verbal Budget and Finance Committee, and Superintendent's Reports.

Discussion: Superintendent Fulgoni explained that the acceptance of these reports does not necessarily mean that everything within the reports is approved. Linda Graban requesting that at the next meeting there is a presentation that explains the social and emotional learning graphic that was included in the Curriculum Committee Minutes from June 10, 2024 meeting.

Vote: 7 Approved; 0 Opposed

Old Business: None.

New Business:

Certification of the Referendum Results: Motion by Linda Graban with a second by Heather Grass that the Computation and Declaration of Votes for the RSU 63 2024-2025 Budget, dated and attached here to and it is hereby approved (Attachment A). Furthermore, that the Computation and Declaration of Votes be entered upon the records of the District. Furthermore, that a certified copy of the Computation and Declaration of Votes be sent to each of the municipal clerks within the District.

Discussion: None

Roll Call Vote: Heather Lander, Yes; Linda Graban, Yes; Heather Grass, Yes; Amy Hart, Yes; Derrick Robertson, Yes; Cherie Faulkner, Yes; Brittany Wood, Yes.

Vote: 7 Yes; 0 Opposed

Declare Bus as Surplus (Disposal)

A motion to declare the bus as surplus was made by Cherie Faulkner with a second by Heather Grass.

Discussion: Megan Harvey, Administrative Assistant, clarified to Board Chair that it is a school bus being disposed.

Vote: 7 Approved; 0 Opposed

Approval of Heating Fuel Bid

A motion to approve the propane heating fuel bid for the 2024-2025 school year was made by Cherie Faulkner with a second by Heather Grass.

Discussion: Kelly Theriault, Business Manager, stated that the District received two bids and Dead River Company had the lowest bid. The Budget and Finance Committee recommends approval.

Vote: 7 Approved; 0 Opposed

2024-2025 RSU 63 Board Meeting Dates and Locations

A motion to approve the 2024-2025 RSU 63 Board Meeting dates and locations (with proposed additional date) was made by Cherie Faulkner with a second by Amy Hart.

Discussion: Linda Graban requested that the meeting be held in July. July 22, 2024 was proposed first, but there were conflicts. The board agreed to schedule for July 15, 2024 at 6:30pm at the Eddington School.

Vote: 6 Approved; 1 Opposed

Review of Board Committees and Committee Member Assignments: Linda Graban called for nominations of Budget and Finance Committee Members. Derrick Robertson, Brittany Wood, and Cherie Faulkner were nominated and each accepted the nomination.

Motion by Heather Grass with a second by Cherie Faulkner to elect Derrick Robertson, Brittany Wood, and Cherie Faulkner as the Budget and Finance Committee Members.

Discussion: None

Roll Call Vote: Linda Graban, Yes; Heather Grass, Yes; Amy Hart, Yes; Derrick Robertson, Yes; Cherie Faulkner, Yes; Heather Lander, Yes; Brittany Wood, Yes.

Vote: 7 Yes; 0 Opposed

Linda Graban called for Budget and Finance Committee Member volunteers for Warrant Officers. Cherie Faulkner and Derrick Robertson volunteered.

Motion to elect Cherie Faulkner and Derrick Robertson as the Budget and Finance Committee Warrant Officers was made by Heather Grass with a second by Brittany Wood.

Discussion: There was a short discussion on adding a third person to the rotation but was decided to only have two Warrant Officers.

Roll Call Vote: Heather Lander, Yes; Linda Graban, Yes; Heather Grass, Yes; Amy Hart, Yes; Derrick Robertson, Yes; Cherie Faulkner, Yes; Brittany Wood, Yes.

Vote: 7 Yes; 0 Opposed

Appointment to Collective Bargaining Committee

A motion to appoint Tracy Bigney to continue her work negotiating on the Collective Bargaining Committee was made by Heather Grass with a second by Brittany Wood.

Discussion: None

Vote: 7 Approved; 0 Opposed

RSU 63 Board of Directors Documents Review

Linda Graban inquired if there were any requested revisions by the Board to the documents. No revisions were discussed; therefore, no motion.

Motion to Authorize the Superintendent to Hire New Teachers During Summer Months: Motion by Cherie Faulkner with a second by Heather Grass to authorize Superintendent Jared Fulgoni to hire new teachers/administrators during summer months.

Discussion: None

Roll Call Vote: Heather Lander, Yes; Linda Graban, Yes; Heather Grass, Yes; Amy Hart, Yes; Derrick Robertson, Yes; Cherie Faulkner, Yes; Brittany Wood, Yes.

Vote: 7 Yes; 0 Opposed

Personnel Actions

Resignations/Retirements: The District received resignations from Carolyn Brown, Director of Special Education; Kimberly Flanagan, Grade 6 Math Teacher, Holbrook; Ashley Merchant, RTI Coordinator, Interventionist, and School Coach, Holbrook; Douglas Conant, Custodian at Holden Elementary

Elections: None

Appointments: None

Reassignments: None

Searches: Elementary School Principal; Director of Special Education; Music Teacher (Grades 5-8); Special Education Teacher (Eddington); Ed Tech I; Ed Tech III- Library; RTI Coordinator (Holbrook Middle School); Speech Language Pathologist; Long Term Occupational Therapist; Anticipated Special Education Bus Driver; Substitute Bus Drivers; A Boys Basketball Coach; B Boys Basketball Coach; Cheering Coach

At 7:17pm a motion to enter executive session for discussion of labor contract negotiations with Education Technicians and Food Service Workers by the Maine Education Association pursuant to 1 M.R.S.A. § 405(6)(D) was made Cherie Faulkner with a second by Heather Lander.

Vote: 7 Yes; 0 Opposed

A motion to enter executive session for discussion of compensation of officials/appointees/employee with RSU 63 Administrators pursuant to 1 M.R.S.A. § 405(6)(A) was made by Cherie Faulkner with a second by Heather Lander.

Vote: 7 Yes; 0 Opposed

A motion to enter executive session for discussion of compensation of officials/appointees/employee with RSU 63 Superintendent pursuant to 1 M.R.S.A. § 405(6)(A) was made by Cherie Faulkner with a second by Heather Lander.

Vote: 7 Yes; 0 Opposed

Public Session resumed at 8:45pm.

Actions Regarding Executive Sessions:

A motion was made to approve the compensation of RSU 63 Administrators as recommended by Superintendent Fulgoni.

Vote: 7 Yes; 0 Opposed

A motion was made to approve the compensation of the Superintendent for the 2023-2024 and 2024-2025 school years, as budgeted.

Vote: 7 Yes; 0 Opposed

Adjournment: At 9:10pm, a motion was made to adjourn the meeting.

Discussion: None

Vote: 7 Approved; 0 Opposed

Respectfully submitted by,

Jared Fulgoni
RSU 63 Superintendent of Schools

Budget and Finance Committee Meeting

June 24, 2024

Holden Elementary School

Called to Order: 5:35pm

In Attendance: Members - Linda Graban, Heather Lander, Jared Fulgoni, and Kelly Theriault. Guests – Cherie Faulkner

FY24 Financials

Nothing to discuss.

Facilities & Transportation

Proposals for the district's heating fuel bid were received. The district received a proposal from Dead River Company and D.A. Pearson Heating Oils LLC, with Dead River having the lowest bid at \$1.36 per gallon. The Committee recommends sending the Dead River Proposal to the Board approval. Regarding transportation, there is one (1) bus at O'Connor's being worked on that is covered under warranty.

Next Meeting:

TBD

Meeting Adjourned: 5:47pm



Regional School Unit 63

Clifton, Eddington, and Holden

RSU 63 is a community of learners dedicated to providing a safe, supportive, and challenging academic environment. Our students are respectful citizens and responsible stewards of our world. They are well prepared for high school with skills and a work ethic that enables them to succeed.

Jared Fulgoni
Superintendent of Schools

Kelly Theriault
Business Manager

TO: RSU 63 BOARD of DIRECTORS
FROM: JARED FULGONI, SUPT OF SCHOOLS
RE: REPORT TO BOARD
DATE: 07/10/24

With the change of board membership and addition of two new members, I am recommending that a date in August be found for a board workshop. I will work with the Chair to identify topics and create an agenda, but at first pass I would recommend:

- Board roles/responsibilities – *brief refresher for some and an intro for new members*
- Board as leaders- *beyond the responsibilities of the board, how does the board help lead the district.*
- Goals /Direction for the District- *where are we going? what are the priorities?*

The administrative team continues to interview and review candidates for open positions.



Holbrook School

202 Kidder Hill Road

Holden, ME 04429

Robert Meyer, Principal, Rmeyer@rsu63.org
Sarah Estes, School Counselor, sestes@rsu63.org
Michele Archambault, Athletic Director, marchambault@rsu63.org

Office of the Principal

Tel: (207) 843-7769 Fax: (207) 843-4328

Dawna Bickford, District Nurse, Dbickford@rsu63.org
Karen Everhart, Administrative Assistant, Keverhart@rsu63.org

Principal's Report July 2024

With summer here, there is not much to report. Student schedules are being firmed up to be ready for the fall return to school, schools are being cleaned and prepped, and staff hiring is taking place.

To reiterate, this year, we will be returning to the team concept used for many years at Holbrook until last year's staffing challenges made that impossible. In addition, the 5th grade will join the team concept. What this means is that 4 teachers constitute a team: one ELA, one Social Studies, one Science, and one Math teacher make up a team. A team will either be the 5th and 6th grade teaching team, or the 7th and 8th grade team. Students will be scheduled to have each of these classes each day, as well as electives with non-team teachers (PE, Art, etc). Electives are not necessarily each day, PE for instance is every other day.

To facilitate this, some teachers have moved classrooms to cluster the grade levels in different areas of the school and hallways.

Feel free to reach out to me directly if you have any questions about this arrangement.

Student Population for NEXT YEAR:

5th Grade - 48	6th Grade - 42	7th Grade - 39	8th Grade - 46
Total - 175 (up from 171)			

Respectfully submitted,
Robert C. Meyer



EDDINGTON ELEMENTARY SCHOOL

Timothy Baker, principal tbaker@rsu63.org
Kelly Smith, secretary kjsmith@rsu63.org
Lauren Moulton, school counselor lmoulton@rsu63.org
Dawna Bickford, school nurse dbickford@rsu63.org

440 Main Road | Eddington, ME 04428 | P: 207-843-6010 | F: 207-843-4317

July 10, 2024

RSU 63 is a community of learners dedicated to providing a safe, supportive, and challenging academic environment. Our students are respectful citizens and responsible stewards of the world. They are well prepared for high school with skills and a work ethic that enables them to succeed.

I am pleased to submit my July board report on behalf of Eddington Elementary School. The school looks great, and the custodians have done an amazing job so far at getting the school ready for another start to an exciting school year.

We continue to look for potential candidates to fill school openings, and I am confident that we will have these filled well before the start of the school year. We continue to make progress in getting the rooms ready for the expansion of our second pre-kindergarten room and our new life skill program.

Summer services have started this week at the Eddington School. This is a great opportunity for students to work on skills that will help them strengthen those areas while having fun.

Respectfully Submitted
Timothy M. Baker
Assistant Principal/ Eddington School Administrator



**Regional School Unit 63
Clifton, Eddington, and Holden**

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July 15, 2024

Dear Members of the Board,

At the June Board meeting, there were concerns/questions brought up about Social Emotional Learning. I had shared that our next steps are establishing set expectations that are the same for all three schools. I understand now that it is the term 'Social Emotional Learning' that is in need of explanation. Our definition is working with students to become responsible and involved citizens. This is one set of knowledge and skills described in the Maine Department of Education Regulation 132 that supports Maine students in achieving the goals established in Maine's Guiding Principles. The Guiding Principles state that each Maine student must leave school as a responsible and involved citizen.

We also have a board policy- ADAA section I, stating: "The RSU 63 School Board (the Board) believes promoting ethical and responsible behavior is an essential part of the district's educational mission. The Board recognizes ethics, constructive attitudes, responsible behavior, and "character" are important if a student is to leave school as a "responsible and involved citizen," as described in the Guiding Principles of the Maine Learning Results. The Board also recognizes Maine law requires the adoption of a district-wide Student Code of Conduct consistent with statewide standards for student behavior developed by the Commissioner of the Maine Dept. of Ed. in compliance with 20-A MRSA §§ 254(11)."

In our review of expectations so they continue through all three schools, based on identified core values, we are following the state regulation and school board policy.

We are aiming to create consistency for students so they feel safe and comfortable in their learning environment. We will review the core values, like responsibility, respect, kindness and trust, that have already been identified (a few years ago) in each school as well as behavior expectations in common areas like the hallways, cafeteria, etc.

We can take away the terminology of 'SEL' and replace it with a different term but we are aiming for 'Standards for Ethical and Responsible Behavior' as stated in the above mentioned Board Policy.

I hope this clears up any concerns.

Sincerely,
Tina Dumond
Director of Curriculum and Instruction

July Board Report
Ryan Porter – Facilities/Maintenance Manager

Holbrook:

Boiler renovation started on June 20th. They have a majority of the demo completed inside the boiler room. Old boiler is out, concrete pad was demolished. Ceiling was redone with sheetrock. 2 smaller pads were poured to fit the 2 new boilers. Metal framing will be constructed soon to support any overhanging pipes. Fuel tank is scheduled to be emptied of its contents soon along with the removal of the structure and the oil tank. As soon as its removed, I will be cutting some trees before they start to pour the new outside slab for the fuel tanks. No digging has been done as of yet to remove the old lines but will be done in the near future.

Generator is still not running. The tech came out and was able to replace the piece that was on back order. It was running while he tested it, but the following day when the generator was scheduled to do it's weekly start up, it did not do so. I called CAT and they can't say if it is a new problem or not. If it is part of the PM plan then they should cover it, but they can't say until they come see what the problem is.

Had a smell in the school building when you walked in the door. I thought it may have been some trash that was left over the weekend. After talking with Eric this afternoon, he said he had noticed it but couldn't figure out where it was coming from. He said it was stronger near the end of the hall. I went over and opened the outside door that goes into the freezer room and all I could smell was rotten food and flies. Needless to say, the freezer was not working. It was running but not cold, temp was near 60 degrees inside. Not sure on how long it was running like this as there was no temp alarm that sounded and no one kept track of the freezer temps. After talking with the business manager, I had to throw away all the contents and will be cleaning & disinfecting. Going forward, it will be necessary for the custodians to check the temps during the summer break and school vacations at their schools when the day person gets there and before the night person leaves to help avoid something like this from happening again. I will need to call and set something up with someone to come take a look at what the problem might be. Fortunately, we are able to claim the food we lost and depending on the situation, maybe have the cost to fix it covered as well.

Eddington:

Custodians and myself were able to complete the school in time for summer school. They busted their humps in order to make sure it was completed before then. All of the furniture was removed and put back, rugs washed, cleaned top to bottom and all floors waxed in about 10 work days, some of which the days were not fully staffed.

Holden:

July 1st, we started emptying out classrooms and cleaning them. Being a short week because of the 4th, most everyone was on vacation. With most everyone here now, clearing and cleaning out the rooms should go a lot faster and consistent.