

RSU 63
Budget & Finance Committee Meeting
Wednesday, March 11, 2020
Holbrook School

Present: Kelly Theriault, Susan Smith, Gavin Robinson, Charles Baker, Steven Carr (5:00pm), Holly Whitmore (5:00pm)

1. Call the meeting to Order: 4:14pm
2. FY20 Financials (Feb)
 - a. Summary
 - b. General Fund
Discussed facilities and Interest Income.
Charles asked about funding for backup, new pumps to replace those we used for the emergency well repair. Susan advised the install was less than expected so we may have room in the budget to purchase new backup pumps. Brief discussion on well sharing with the Town of Holden.
 - c. Hot Lunch
Student balances are rising, likely as a result of the recent food shaming law. We have spoken with the families with highest balances and some of it was oversight. Other schools are turning to small claims court rather than collection agencies. Charles asked if it was possible to attach a balance to the Towns tax bill and we were unsure if that was possible.
3. Audit RFP
Only 2 of 11 responded. RHR is the lowest initially with a flat line of the expense for the next two years. Both have strong peer reviews. RHR has had the school audit since 2015. They did a good job with the timeframes for the last audit. It was the opinion of the Committee that RHR has corrected previous deficiencies and has the best pricing and as such we should proceed with them.
4. FY21 RFPs
 - a. Trash
 - b. Fuel
 - c. Plowing/Sanding
Discussed the bids to go out. Gavin asked about the policy around when/if a company associated with Board member bids. In that event we would need to note the association as a footnote in the audit but it is possible. Susan will review policy to ensure we follow closely.
5. Transportation
 - a. FY21 Transportation Contracts
 - b. Van?
State Auction coming up soon and there is a van. Committee agreed that Jake should attend to see if we could get the van for ~2,000 plus some likely cost to fix up. Charles asked if UMO still had auctions on used equipment.
6. Other
 - a. Looking at Efficiency Maine lighting grant. Jake is working on a cost quote. It is \$100,000 per school but we need to understand what the District's investment might need to be in order to access the funds. Charles asked what the energy savings would be on the conversion to LED and Susan said she would look into.
 - b. Susan will be meeting with Lt. Benjamin of Holden PD to explore a COPS Grant. These grants are for up to \$500,000 for security and technology enhancements for schools. We have met a requirement that allows us to apply and now we need to go through what appears to be a fairly intensive process to see if we can put together the next step in the application process.
 - c. RFQ review for firms that can help with the SRRF requirements. Carpenter Associates has responded and we expect a few more responses. Susan will meet at 12:00pm on March 17th to review RFQ's and make decision. Charles will attend.
 - d. Gavin asked if kiln had been installed and it has been installed and fired.
7. Next meeting date: Tuesday, April 11th, 5:00pm at Holbrook School
8. Adjourn: 5:01pm