

Budget and Finance Committee Meeting

03/22/2022

Members Present In Person: Tracy Bigney and Cherie Faulkner

Member Present Remotely: Linda Graban

Also Present In Person: Susan Smith, Kelly Theriault, Jake Morgan, and Katherine Morelli

Also Present Remotely: Tracy Roberts and Randy Bragg

Called to Order: 5:37pm

Holbrook Indoor Air Quality Bid: Randy Bragg was concerned that, unless we extend the bid deadline for the Holbrook IAQ project, we would not have any bidders. Randy recommended to Susan Smith to extend the bid deadline to April 7, 2022. All agreed and Mr. Bragg sent out an addendum to all bidders. Supt. Smith advised the bids can be reviewed at the next Budget and Finance Committee meeting on Tuesday, April 12th. A recommendation can then go to the Board at the end of April. Tracy Bigney asked how the extension effects our timeline. Supt. Smith advised she has been keeping the state informed and they have responded, "Thank you for the update." Randy Bragg added the state has been pretty good on all other school projects to date as long as they are kept informed of the difficulty of obtaining bidders and timing of equipment. Kelly Theriault advised that we should not sign a contract for the Holbrook IAQ project until we have the okay from the state.

Holden Indoor Air Quality/Main Distribution Panel Proposed Change Order: Superintendent Smith asked Randy Bragg how the main distribution panel problem was missed. Mr. Bragg advised this is part of the original generator project. The former generator was put in around 2008 or 2009. This year, the state electrical inspector discovered the ground was not put in at that time. It is now a code violation that needs to be taken care of. Superintendent Smith advised this needs to be part of the generator project and not the Holden IAQ. It only needs to be replaced due to the generator installation. The generator is set to ship in July of 2022, which pushes this project completion into the next fiscal year. Kelly Theriault will talk with William Hall. Mr. Bragg will work with Carmel Electric (generator contractor) for pricing on installation of the main distribution panel. Cherie Faulkner asked about the fund balance. This expense will need to come from FY23 local budget.

Other: None

Next Meetings

- Budget Workshop: Tuesday, April 5, 2022 at 5:30pm (Technology, System Administration, Special Education, and High School (including CTE))
- Budget and Finance Meeting: Tuesday, April 12, 2022 at 5:00pm
- Budget Workshop: Tuesday, April 12, 2022 at 5:30pm (Overview/Review of Draft)

Adjourned: 5:59pm

APPROVED: April 25, 2022