

POLICY COMMITTEE MINUTES

Meeting: March 6, 2018

Members Present: John Hutchins and Gavin Robinson

Samantha Berube was unable to attend.

Also Present: Susan Smith, Superintendent and Peter Walsh, Teachers' Association President

I. Call to Order: The meeting began at 4:35 PM.

II. Policy Review and Discussion:

Policy GBGAA – Exposure Control Plan was reviewed. A few editing changes were recommended. It is ready to go to the full board.

Policy GBO – Family Care Leave was discussed. This is our original policy regarding the Maine Family Medical Leave Act (FMLA). GBN is new and includes both the Maine and Federal FMLA. The recommendation is to rescind GBO because it is covered through GBA and GBN – R.

GBN – Family and Medical Leave was briefly discussed. No changes were suggested. It is ready to go to the full board.

GBN-R Family Medical Leave-Administrative Procedures now includes procedures for both Maine and Federal FMLA. Wording regarding employment policies and collective bargaining agreements will be added to the first paragraph. The formatting of numbers [for example, twelve (12)] will be edited to be consistent throughout. Once these changes are made, this policy will be ready for the full board.

III. Discussion regarding Annual Evaluation of the Superintendent (GCBI): The evaluation process for the Superintendent evaluation was discussed. Recommendations include

- using the same 4-point scale as that used for teachers and other administrators,
- surveying others (beyond Board members) on a cyclical basis,
- incorporating the outcomes of the RSU 63 District-Wide Student Learning Objectives (set by the Steering Committee and included in evaluations of principals, special education director, and all teachers), and
- starting by entering the model from New York into Google Docs so it can be reviewed and modified by committee members.

The timing of the evaluation and goal setting process was also discussed.

Recommendations include

- feedback and data collected and collated by the Board Chair,
- shared with Superintendent and Board members prior to...
- an Executive Session to review and discuss feedback, data and goals together,
- a second Executive Session (at a later date) to finalize evaluation and goals.

IV. Policies to Review in April:

Continue work on Annual Evaluation of the Superintendent (GCBI).
Additional policies for review may come forward from the Technology Committee.

V. Next Meeting: Tuesday, April 3, 2018 – 4:30 PM – Holbrook Conference Room

VI. Adjournment: The meeting adjourned at 5:40 PM.