

RSU #63 Board Meeting
Date: May 21, 2018
Location: Holden Elementary School
Minutes

Members Present:

Town of Eddington: Rusty Gagnon and David McCluskey

Town of Holden: Jennifer Newcomb, John Hutchins, Gavin Robinson, and Suzanne Wieland

Town of Clifton: Linda Graban

Superintendent of Schools: Susan M. Smith

Board Chair, Rusty Gagnon called the meeting to order at 6:30pm. A flag salute was conducted and a moment of silence was observed.

Approval of Minutes:

Motion by Jenn Newcomb with a second by Gavin Robinson to approve the minutes from the April 23, 2018 Board Meeting.

Vote: 8 Approved; 0 Opposed

Motion by Suzanne Wieland with a second by John Hutchins to approve the minutes from the May 9, 2018 Special Board Meeting.

Vote: 7 Approved; 0 Opposed; 1 Abstention-David McCluskey

Recognition and/or Awards of Students, Staff and Others: Wednesday, June 13, 2018 is the Grade 8 Promotion at the Holbrook Middle School at 7:00pm. Holbrook Civil Rights Team did a great job presenting at the Civil Rights Conference on Friday.

Acceptance of Gifts/Donations:

Ken Smith donated a Bunn Coffee Maker to the Central Office. A \$1,000 donation from Circle K was received.

Questions and Comments from the Public: None

Dates of Next Committee Meeting:

Budget & Finance Committee: Tuesday, June 5, 2018, at 7:00pm, at Holbrook

New School Community Committee: TBD

Policy Committee: TBD

Board Meeting: Monday, June 18, 2018, at 5:30pm, at Eddington Elementary School

District Budget Meeting: Wednesday, May 30, 2018, at 7:00pm, at Holbrook

Discussion and Motions Regarding Reports

Motion to approve written and verbal Committee and Administrative Reports by David McCluskey with a second by Jenn Newcomb.

Vote: 8 Approved; 0 Opposed

Budget and Finance:

No change to Business Manager Report.

Superintendent's Report:

Superintendent Smith stated she enjoyed attending the Holden Council and Clifton Selectboard meetings. Holden would like the cost sharing formula reviewed. There was discussion on ways to compare the cost sharing formula using valuation and student population.

RSU #63 Chair's Report:

Ms. Gagnon discussed the importance of the upcoming vote. Our district has many write in candidates this year and we need to spread the word to the voters.

Acceptance of Reports:

Motion to approve written and verbal Budget & Finance, Superintendent, and Board Chair Reports by Gavin Robinson with a second by David McCluskey.

Vote: 8 Approved; 0 Opposed

Old Business:

Little Explorers Childcare Lease and Agreement: Kelly Davis advised the Board of Directors she currently has seven Pre-Kindergarten applicants and four Kindergarten/First grade applicants for after school care.

Motion to enter into the Little Explorers Childcare Lease and Agreement by Steven Carr with a second by Jenn Newcomb.

Vote: 8 Approved; 0 Opposed

New Business:

Proposed FY19 Budget:

Motion by Jenn Newcomb with a second by Linda Graban to approve the proposed 2018-2019 RSU 63 budget.

Vote: 8 Approved; 0 Opposed

Motion by Gavin Robinson with a second by Jenn Newcomb the vote entitled, "Vote to Call and Approve the Warrants for the Budget meeting and the Validation Referendum and to Authorize the Notice of Amounts Adopted," be approved in the form presented to this meeting and that a copy of said Vote to be included with the minutes of this meeting as Attachment A.

Vote: 8 Approved; 0 Opposed

Policies Recommended for Approval:

Motion by Gavin Robinson with a second by David McCluskey to approve policy EBABA-Chemical Hygiene Plan with amendments.

Vote: 8 Approved; 0 Opposed

Motion by Gavin Robinson with a second by David McCluskey to approve policy ECAC-Damage to School Unit Equipment.

Vote: 8 Approved; 0 Opposed

Policy GCBI-Annual Evaluation of the Superintendent was discussed. Information from staff and community members will be included on a rotating basis. This policy will go back to the Policy Committee for review of changes suggested by the Board. Recommended

changes are 1) to reorganize the steps to make the timeline clearer; and 2) reword the last sentence of the introduction to indicate whether or not to enter into a new contract (rather than extend an existing contract).

Personnel Actions:

Appointments: Ann Carter has been appointed as Long Term Substitute Cook at the Holbrook Middle School. Summer School Staff appointments are as follows: Michele Archambault, Summer School Coordinator; Alexandria Cerkovitz, Special Education Extended School Year Teacher; Erin McDonald, Special Education Extended School Year Teacher; Jessica Russell, Special Education Extended School Year Educational Technician; Melissa Egolf, Summer School Educational Technician; Nikki Goss, Summer School Teacher; Krista-Rae Helms, Summer School Teacher; Kelsey Linscott, Summer School Teacher; Danielle Nason, Summer School Teacher; Tara Ring, Summer School Educational Technician; Debra Walsh, Summer School Educational Technician; and Peter Walsh, Summer School Teacher.

Resignations: Carolann McClellan submitted her letter of resignation as Occupational Therapist and Andrew Kirby submitted his letter of resignation as Grade 8 Science Teacher.

Searches: Searches continue for Substitutes, Occupational Therapist, Kindergarten Educational Technician II or III, Grade 2-4 Educational Technician II or III, Grade 5-8 Resource Room Teacher, and an American Sign Language Interpreter.

Questions and Comments from the Public: None

Adjournment:

At 7:56pm a motion was made by Steven Carr with a second by Linda Graban to adjourn the meeting.

Vote: 8 Approved; 0 Opposed

Respectfully submitted by,



Susan M. Smith

RSU #63 Superintendent/Director of Curriculum and Instruction

Approved: June 18, 2018

ATTACHMENT A.

**VOTE TO CALL AND APPROVE THE WARRANTS FOR THE BUDGET MEETING AND THE
VALIDATION REFERENDUM AND TO AUTHORIZE THE NOTICE OF AMOUNTS
ADOPTED**

VOTED:

That the warrant for the District Budget Meeting presented to the meeting be and is hereby approved and that the District Budget Meeting be and is hereby called for May 30, 2018 for the purpose of voting on the annual budget for the District for the 2018-2019 fiscal year;

That the Warrant and Notice of Election for the District Budget Validation Referendum presented to the meeting be and is hereby approved, and that the District Budget Validation Referendum be and is hereby called for June 12, 2018 for the purpose of approving the budget adopted at the District budget meeting for the 2018-2019 fiscal year; and

That the form of Notice of Amounts Adopted at Budget Meeting presented to this meeting be and is hereby approved, and that the Superintendent of Schools of the District is hereby authorized and directed to complete said Notice by adding the amounts approved by the voters for each expenditure category and the total school budget summary expenditure amount, all in accordance with the District Budget Meeting on May 30, 2018 and to cause copies of said notice, as completed, to be delivered to the municipal clerks of each municipality of the District for posting at the polling places for the June 12, 2018 District Budget Validation Referendum.