

RSU 63
Budget & Finance Committee Meeting Minutes
November 15, 2022
Holbrook School
5:00 p.m.

Members Present in Person: Tracy Bigney, Cherie Faulkner, and Linda Graban

Also Present In-Person: Kelly Theriault, RSU 63 Business Manager, Jake Morgan, RSU 63 Facilities and Transportation Director, and Jared Fulgoni, RSU 63 Superintendent

Call the meeting to Order: 5:12pm

FY23 Financials

Cost Center Summary and Financial Detail – Facilities (38%), System Admin, and Staff and Student Support (had some technology upfront costs) are still areas of concern. Heating fuel is encumbered. Carmel Electric refunded us the cost of propane lost in the Holden gas leak. We should see some savings with propane this year with the propane line leak repaired.

School Lunch - Free and reduced numbers are very low. We did not have success collecting applications (this could impact our Title I Funding). We will send out the Socio-economic Status Form (Title I) again in January as a way to collect more information to help off-set the low response to the Free and Reduced Lunch Application. Breakfast counts are a little low (typical for this type of year) and lunch counts are consistent.

Budget Planning

Budget workshops will start in early March. All Admin have been asked to turn in their documents in January for meetings with Kelly Theriault and Superintendent Fulgoni. Salary lines will see a large increase. Administrators have been asked to try to come in with a flat budget. Budget needs to be ready for the Board by May for review and approval. A timeline will be ready for the next meeting.

Facilities and Transportation

There have been boiler issues with Eddington and Holden. The Eddington IAQ is almost complete. They are working on balancing the heat through the building. The controls company will be training Jake as the final piece soon. The Holden IAQ is complete. They are working on fixing any little issues as they arise. Holbrook IAQ is back to bid as smaller pieces rather than one large project so we can use some of the grant funds. ESSER Funds could be used, however there is not enough funding available for the full project another option would be to try and change the ESSER grant to cover the boiler upgrades. Doing so would require language changes to the grant application and no guarantee of approval.

Mr. Morgan gave an update on each building and their priority items with a handout.

The Holbrook boilers need to be replaced. Mr. Morgan prefers to convert to propane. This will be a very expensive upgrade, but is top priority. The floor in some classrooms and bathrooms need to be replaced.

Holden needs some floors replaced as they have been patched multiple times. The Holden freezer condensation is causing water damage underneath. The freezer needs to be lifted and suspended. The bell clock has not been working for a number of years and should be updated. The boilers need to be replaced.

Eddington still needs the front parking lot paved. Some areas of the building need siding replaced. The boiler room still needs to be updated and boilers replaced.

Other - None

Next Meeting Date:

Monday, December 19, 2022 at 5:30pm, Holden Elementary School

Adjourn: 6:26pm

APPROVED: January 30, 2023