

RSU #63 Board Meeting  
Date: November 26, 2018  
Location: Holbrook Middle School  
Minutes

**Members Present:**

*Town of Eddington:* Rusty Gagnon and Steven Carr  
*Town of Holden:* Gavin Robinson, John Hutchins, and Jennifer Newcomb  
*Town of Clifton:* Linda Graban  
*Superintendent of Schools:* Susan M. Smith

**Members Absent:**

*Town of Eddington:* Christina McLeod

**Members Arriving Late:**

*Town of Holden:* Heather Charity, arrived at 5:55pm

Board Chair, Rusty Gagnon called the meeting to order at 5:50pm.

At 5:51pm John Hutchins made the motion with a second by Jenn Newcomb to enter into Executive Session to discuss the Evaluation of the Superintendent pursuant to 1 M.R.S.A §405(6)(A).

**Roll call Vote: 6 Yes; 0 No; 1 Absent**

At 6:54pm Steve Carr made the motion with a second by Jenn Newcomb to exit Executive Session.

**Vote: 7 Approved; 0 Opposed**

Board Chair, Rusty Gagnon called the meeting to order at 7:04pm. A flag salute was conducted and a moment of silence was observed.

**Approval of Minutes:**

Motion by Steve Carr with a second by Gavin Robinson to approve the minutes from the October 22, 2018 Board Meeting.

**Vote: 7 Approved; 0 Opposed**

**Recognition and/or Awards of Students, Staff and Others:** Superintendent Smith thanked Warrant Officer Moncrieffe, Chief Greeley, and Deputy Watson for leading the RSU #63 "Working Together to Keep Students Safe" evening held at Holbrook Middle School on November 8, 2018. Rusty Gagnon thanked Richard Modery, Jeff and Cindy Smith, John Clark, Jan Logan, Jake Morgan, and Susan and Brian Smith for their efforts in cleaning up the damage from the water pipe break on Friday and making sure the school was ready for students returning from Thanksgiving break on Monday.

**Acceptance of Gifts/Donations:** Heather Charity won a Robotics Kit for the Holbrook Middle School from Project Lead the Way, Inc. at the Maine School Management Fall Conference. Maine Paper and Janitorial Supply donated a Professional Cordless Electrostatic Sanitizer Sprayer.

**Presentation:** Jake Morgan provided handouts detailing the year, make, mileage, and model of each RSU 63 vehicle. A break-down of student pick-up and drop-off times was also provided for each run. Gavin Robinson asked what percentage of families use the bus for transportation to and from school. Mr. Morgan advised approximately 65% of our students use the bus. Superintendent Smith provided a packet of information on the Transfinder Consolidation Study. This consolidation study was approved by the Board approximately one year ago to determine if consolidating student transportation with Orrington, Brewer, and Dedham would be a cost savings for the District. She discussed the pros and cons outlined in the packet. Based on the consolidation study, the Board agreed RSU #63 is doing a very good job of transporting students. Superintendent Smith recommended and the Board agreed, RSU #63 should continue with the way transportation is being handled and not enter into a consolidation plan at this time.

**Questions and Comments from the Public:**

None

**Dates of Next Committee Meeting:**

Board Workshop: ESG and Oak Point Presentation and Discussion, Monday, December 10, 2018, 5:30-8:30pm, at Holbrook

Budget & Finance Committee: Monday, December 17, 2018 at 5:00pm, at Holden

Board Meeting: Monday, December 17, 2018 at 6:30pm, at Holden

Curriculum Committee: Monday, January 7, 2019 at 3:30pm, at Holbrook

Policy Committee: Monday, January 7, 2019 at 5:30pm, at Holbrook Middle School

**Budget and Finance:**

Nothing to add to Business Manager Report or Budget and Finance Committee Report.

**Superintendent's Report:**

Nothing to add to Superintendent's Report.

**RSU #63 Chair's Report:**

No Report from the Board Chair.

**Acceptance of Reports:**

Motion to approve written and verbal reports from Administrators, Committees, and Superintendent, by Jenn Newcomb with a second by John Hutchins.

**Vote: 7 Approved; 0 Opposed**

**New Business:**

**Consideration of moving \$219,348.76 from FY18 Additional State Subsidy to Capital**

**Reserve Fund:** Susan Smith advised this is a recommendation from the auditor and Budget and Finance Committee.

Motion by John Hutchins with a second by Heather Charity to approve the movement of \$219,348.76 from FY18 Additional State Subsidy to the Capital Reserve Fund.

**Vote: 7 Approved; 0 Opposed**

Consideration of increasing the rate of pay for substitutes to \$90.00 per day beginning January 1, 2019: Gavin Robinson advised the increase was discussed and recommended by the Budget and Finance Committee. Kelly Theriault advised this increase was built into the FY19 budget in preparation for the minimum wage increase effective January 1, 2019.

Motion by Steve Carr with a second by Jenn Newcomb to approve increasing the rate of pay for substitutes to \$90.00 per day beginning January 1, 2019.

**Vote: 6 Approved; 0 Opposed, 1 Abstention (Linda Graban)**

Sharing of Information from the Maine School Management Association's Fall Conference: Superintendent Smith reviewed and discussed the Maine School Board Association and Maine School Superintendent Association Educational Platform that was presented at the Fall Conference. Heather Charity advised she found most of the workshops to be very informative.

**Personnel Actions:**

Resignations

None

Reassignments

None

Elections

None

Appointments

Winter Coaches: Ryan Gideon, Boys "B" Basketball and Melissa Neptune, Cheering

Searches

Searches continue for Substitutes

**Questions and Comments from the Public: None**

**Adjournment:**

At 7:58pm a motion was made by John Hutchins with a second by Jenn Newcomb to adjourn the meeting.

**Vote: 7 Approved; 0 Opposed**

Respectfully submitted by,



Susan M. Smith

RSU #63 Superintendent/Director of Curriculum and Instruction

Approved: January 28, 2019