

RSU #63 Board Meeting
Date: November 27, 2017
Location: Holden Elementary School

Minutes

Members Present:

Town of Eddington: David McCluskey, Samantha Berube and Rusty Gagnon

Town of Holden: Jennifer Newcomb, Gavin Robinson, and Suzanne Wieland

Town of Clifton: Buzz Moore

Superintendent of Schools: Susan M. Smith

Board Chair, Rusty Gagnon called the meeting to order at 6:31pm. A flag salute was conducted and a moment of silence was observed.

Motion by Jenn Newcomb, 2nd by Suzanne Wieland to approve the minutes from the October 23, 2017 Board Meeting, with the correction of David McCluskey being a representative of the Town of Eddington under Members Absent.

Vote: 6 Approved; 1 Abstention by David McCluskey

Recognition and/or Awards of Students, Staff and Others: Community members Heather Grass, Ben Goodwin, Tracey Gideon, Kevin O'Connell, Craig Russell, and Ralph Kent were recognized for their help during the October 30, 2017 windstorm. Melissa Neptune, Bus Driver, was recognized for her quick and calm action during a medical incident on the bus. Andrea Reed, Bus Driver, was recognized for keeping the kids calm while the bus was stranded during the October 30, 2017 windstorm. Donna Oliver, Ruth Perry, and Agnes Robinson were recognized as volunteers for the After-School Program this fall. Grade Two students and teachers were recognized for sending letters of thanks to Veterans. Rusty Gagnon recognized Katherine Jellison for her card of appreciation in receipt of the sympathy flowers she received from the Board of Directors.

Acceptance of Gifts/Donations:

Tom Smith and Dave Lakeman, representatives of the Holbrook Basketball Club, asked the Board of Directors to accept the donation of two new scoreboards for the Holbrook gym. The Holbrook Basketball Club, Holbrook Recreation, and Holbrook HEAT are each contributing to purchase of the scoreboards.

Motion by Buzz Moore; 2nd by Samantha Berube to accept the donation of two installed scoreboards in the Holbrook Middle School gym.

Vote: 7 Approved; 0 Opposed

Presentations:

George Cummings, Director of Technology, presented information regarding the Maine Learning Technology Framework and the draft RSU #63 Technology Vision. He discussed the status of technology in regards to the age, replacement time frame, and leased or owned equipment and servers. Ashley Perry, Grade One Teacher, presented information regarding the Draft Technology Standards for Kindergarten through Eighth Grade in the areas of Digital Citizenship, Creative Communicator, Empowered Learners, and Computational Thinker. Peter Walsh, STEM Teacher, presented information outlining classroom technology instruction for Grade Five, Seven, and Eight.

Questions and Comments from the Board: Ms. Gagnon asked if the future upgrades would be transferable in the event of consolidation or a new school is built. Mr. Cummings advised, depending upon the age of the equipment and servers, items should be transferrable.

Dates of Next Committee Meeting:

Budget & Finance Committee: Wednesday, December 13, 2017, at 5:00pm, at Holbrook

Policy Committee: Tuesday, January 2, 2018, at 4:30pm, at Holbrook

New School Community Committee: Possibilities include Wednesday, January 17, 2018 or Thursday, January 18, 2018.

Technology Committee: Tuesday, January 23, 2018, at 3:30pm, at Holbrook

Curriculum Committee: TBD

Southern Penobscot Regional Program for Children with Exceptionalities Board Meeting:

Thursday, February 8, 2018, at the Bangor Regional Program Building

Suzanne Wieland gave an update from the SPRPCE Board. The SPRPCE Board of Directors voted unanimously to submit a placeholder application to the State of Maine by November 30th, to ensure potential funding for future years. The Bangor Region Program had an increase of 7 students.

Gavin Robinson attended the MSMA Fall Conference Delegate Forum. He found it to be very informative. There was discussion around the need for educating students for careers rather than just college.

Discussion and Motions Regarding Reports

None.

Motion to accept the Committee and Administration reports by David McCluskey; 2nd by Gavin Robinson.

Vote: 7 Approved, 0 Opposed

Budget and Finance:

Nothing to add from Business Manager, Kelly Theriault. Jenn Newcomb advised the last meeting focused on reviewing the current financials including budgeting salary and benefits versus actuals. Detailed minutes will be done soon.

Superintendent's Report:

Superintendent Smith offered three options of board development opportunities for the Board of Directors.

1. American School Board Journal Subscription (\$31.00 per Board Member)
2. Collective Bargaining Training, December 8th, offered by Drummond and Woodsum (\$200 per member)
3. Maine School Management come to us and offer meeting (\$300 for 45 minute session)

Jenn Newcomb recommended the Collective Bargaining Training. She felt it was worth the time, especially going into contract negotiations in the fall of 2019. She also recommended having some policies regarding Collective Bargaining in place prior to the negotiation process. Superintendent Smith suggested contacting Maine School Management for some

sample policies. Superintendent Smith will also research potential Collective Bargaining training coming to RSU #63.

RSU #63 Chair's Report:

Rusty Gagnon discussed an article in the Bangor Daily News surrounding the State of Maine's efforts on consistency for developing assessment tools. She found it to be very interesting and not very supportive of the Maine Department of Education. Ms. Gagnon is going to share the article with the Board Members.

Acceptance of Reports:

Motion by David McCluskey; 2nd by Jenn Newcomb

Vote: 7 Approved; 0 Opposed

Old Business:

Policies:

DIF-Investment

EBAA-Chemical Hazards

JJIF-Management of Concussions & Other Head Injuries

Motion to approve policies by David McCluskey; 2nd by Gavin Robinson.

Vote: 7 Approved; 0 Opposed

Request for Proposals:

Discussion about the draft "Request for Proposals for Cost Benefit Analysis Services" from the New School Community Committee.

Motion to accept the draft Request for Proposals for Cost Benefit Analysis Services with the addition of the May 15, 2018 Proposal completion date and inclusion of parking by David McCluskey; 2nd by Gavin Robinson.

Vote: 7 Approved; 0 Opposed

New Business:

Policies for Approval:

IHBAC-Child Find

JKF-Disciplinary Removal of Students with Disabilities

Motion to approve policies IHBAC with formatting changes and JKF by David McCluskey; 2nd by Suzanne Wieland with minor changes submitted by Buzz Moore.

Vote: 7 Approved; 0 Opposed

Policies for Review:

JKF-R-Disciplinary Removal of Students with Disabilities-Administrative Procedure

KDB-Public Right to Know

Discussion regarding needed clarity of "removal" in Policy JKF-R and cost of copying in KDB.

Motion for policies JKF-R and KDB to go back to the Policy Committee for review of wording by David McCluskey; 2nd by Samantha Berube.

Vote: 7 Approved; 0 Opposed

Policies for Rescinding:

Motion to rescind policy ACE-Program Accessibility by David McCluskey; 2nd by Jenn Newcomb.

Vote: 7 Approved; 0 Opposed

Technology Vision and Standards:

Motion to approve the Technology Vision and Standards per grade implementation by Jenn Newcomb; 2nd by Gavin Robinson.

Vote: 7 Approved; 0 Opposed

Personnel Actions:

Judy Cluff submitted her letter of resignation effective November 20, 2017 as Educational Technician III at the Holden School. Michael Shepherd resigned as Chess Coach, effective November 20, 2017.

No Reassignments.

Jessie Gauthier, Director of Special Services and Ashley Perry, Grade One Teacher, will be on Family Medical Leave starting in November and December respectively.

Two new substitute teachers, Stephanie Cossette and Nancy Coulter, have been appointed. Stephen Wong has been appointed as Chess Coach. Jessica Gray has been appointed as Lead Cook at Holden Elementary School.

Searches continue for Substitutes and Educational Technician III.

Questions and Comments from the Public: None

Executive Session:

At 8:22pm Jenn Newcomb made a motion with a second by David McCluskey to go into an executive session to discuss the annual review of Superintendent Susan M. Smith pursuant to 1 M.R.S.A. section 405 (6) (A).

Roll call was taken with all members replying "Yes".

Vote: 7 Approved; 0 Opposed

At 9:17pm, Rusty Gagnon declared the Board out of Executive Session.

Motion by Buzz Moore; 2nd by David McCluskey to cancel the December Board Meeting and resume meetings in January 2018.

Vote: 7 Approved; 0 Opposed

Adjournment:

At 9:19pm a motion was made by Jenn Newcomb to adjourn the meeting.

Vote: 7 Approved; 0 Opposed

Respectfully submitted by,



Susan M. Smith

RSU #63 Superintendent/Director of Curriculum and Instruction

Approved: January 22, 2018