

**RSU #63 Board Meeting**  
**Date: November 28, 2022**  
**Location: Holbrook Middle School**  
**Minutes**

RSU #63 Board Member(s) Present:

*Town of Holden:* Cherie Faulkner, Tracy Roberts, and Heather Lander

*Town of Eddington:* Heather Grass, Karen Quimby, and Tracy Bigney

RSU #63 Board Member(s) Present Remotely:

*Town of Holden:* Matthew Campbell

*Town of Clifton:* Linda Graban

Board Chair, Tracy Roberts called the meeting to order at 6:32pm. The pledge of allegiance and a moment of silence followed.

Tracy Roberts welcomed Karen Quimby to the Board. She was appointed and elected by the Town of Eddington Selectboard to fill the vacant seat for the Town of Eddington for the remainder of the one-year term.

Motion by Cherie Faulkner with a second by Heather Grass to approve the October 17, 2022 RSU #63 Board Meeting Minutes.

Discussion: Tracy Roberts asked for the last names of the students volunteering their time to help the Holbrook Recreation Youth Soccer Program be added to the minutes. Heather Lander announced the full names of those students and also thanked their parents to be recorded in the October meeting minutes.

**Roll Call Vote:** Tracy Bigney: Yes; Heather Lander: Yes; Heather Grass: Yes; Cherie Faulkner: Yes; Matthew Campbell: Yes; Linda Graban: Yes; Karen Quimby: Abstained; Tracy Roberts: Yes

**7 Approved; 0 Opposed; 1 Abstention (Karen Quimby) with amendment from Heather Lander**

**Recognition and/or Awards of Students, Staff, and Others:** Superintendent Jared Fulgoni recognized the Holbrook Boys Soccer Team on their Sportsmanship Award and Penobscot Valley Middle School League (PVML) Championship award. Superintendent Fulgoni also recognized the Holbrook Middle School Girls Soccer team on their undefeated regular season and their PVML Championship Runners-up award.

**Acceptance of Gifts/Donations:** Motion by Cherie Faulkner with a second by Tracy Bigney to accept \$15,000 Mobile Computer Science Lab Grant from the Maine Department of Education; Musical instrument donation from the Maine Public for Holbrook Middle School; Lunch donation from Miguel's Mexican Restaurant, Amato's (Holden), and Eddington Store for Professional Development Days in November.

Discussion: Matthew Campbell asked who applied for the grant from the Department of Education. Superintendent Fulgoni responded that Sharon Haskell and Kelly Theriault worked collaboratively on securing the grant.

**Roll Call Vote:** Tracy Bigney: Yes; Heather Lander: Yes; Heather Grass: Yes; Cherie Faulkner: Yes; Matthew Campbell: Yes; Linda Graban: Yes; Karen Quimby: Yes; Tracy Roberts: Yes

**8 Approved; 0 Opposed**

**Presentation:** RSU 63 Curriculum and Instruction Vision and Update by Jared Fulgoni, RSU 63 Superintendent and Sharon Haskell, RSU 63 Director of Curriculum and Instruction: Superintendent Fulgoni began the presentation by sharing an example of curriculum mapping, curriculum review cycle, and a clearly articulated curriculum overview. The goal for RSU 63 is to have a clearly articulated curriculum so teachers can focus on how to teach the content, rather than what to teach. Sharon Haskell reviewed the NWEA performance scores for RSU 63 students, including high schools and answered multiple questions regarding student performance, how we are addressing the gaps, and how we compare to area schools. Tracy Roberts noted that the Board does not want our District to be average, we want to set the bar higher. Ms. Roberts would like to see a working document, more like the example Superintendent Fulgoni shared of Triton Regional School District with a timeline of how the District will get there. The Board agreed a timeline was needed.

At 8:30pm, motion by Cherie Faulkner with a second by Heather Grass to continue the meeting past 8:30pm.

Discussion: None

**Roll Call Vote:** Tracy Bigney: Yes; Heather Lander: Yes; Heather Grass: Yes; Cherie Faulkner: Yes; Matthew Campbell: Yes; Linda Graban: Yes; Karen Quimby: Yes; Tracy Roberts: Yes

**8 Approved; 0 Opposed**

**Questions from the Public:** None

**Dates of Next Meetings:**

Budget and Finance Committee Meeting: Monday, December 19, 2022 at 5:30pm, Holden Elementary School

Policy Committee Meeting: Monday, December 5, 2022 at 6:00pm, Holbrook Middle School

Strategic Planning Committee Meeting with Judy Sanders: TBD

Board Meeting: Monday, December 19, 2022 at 6:30pm, Holden Elementary School

**Budget and Finance:** Nothing to add to the Business Manager Report. Budget and Finance Committee did not meet in November.

**Superintendent's Report:** Superintendent Jared Fulgoni gave an update on the Strategic Planning Committee. The November Community Event was cancelled due to low participation. The next steps will include surveys and smaller community visioning events.

Tracy Roberts announced Jaime Pangburn has resigned as Chair of the Strategic Planning Committee. The committee will elect a new chair at their next meeting.

**RSU #63 Chair's Report:** None

Tracy Roberts reminded the Board that the Athletic Director's report was included with the Administrator reports, as the Board had requested at the October Board meeting, and acknowledged Michele Archambault, RSU 63 Athletic Director was also in attendance tonight. Ms. Archambault answered questions from the Board regarding the hiring of coaches and the posting timeline for spring sports coaching needs. Superintendent Fulgoni reminded the Board Policy JJIBA – Hiring and Evaluation of Coaches was reviewed by the Policy Committee at the beginning of the month and has recommended changes to emphasize hiring the most qualified coach for the Board to approve later in the agenda tonight.

**Acceptance of Reports:**

Motion by Cherie Faulkner with a second by Heather Grass to accept all written and verbal reports from the Policy Committee, Administrators, Superintendent, and Board Chair.

**Discussion:** None

**Roll Call Vote:** Tracy Bigney: Yes; Heather Lander: Yes; Heather Grass: Yes; Cherie Faulkner: Yes; Matthew Campbell: Yes; Linda Graban: Yes; Karen Quimby: Yes; Tracy Roberts: Yes

**8 Approved; 0 Opposed**

**Old Business:** None

**New Business:**

**Administrators Contract Negotiations:** Tracy Roberts advised contract negotiations with Administrators will begin in January and asked for volunteers from the Board. Tracy Bigney and Matthew Campbell both volunteered. Tracy Bigney gave a brief overview of the contract negotiations process and time commitment.

**Bus Lease Agreement with Carmel School District:** The Carmel School Department has asked to borrow an RSU 63 handicapped equipped bus for a spare until the one they ordered arrives. Carmel will provide insurance coverage on the bus while it is in their possession and the lease will be at the rate of \$1.50 per mile. Superintendent Fulgoni announced, for full disclosure, that Jake Morgan, RSU 63 Facilities and Transportation Director serves as Vice-Chair of the Carmel School Board.

Motion by Cherie Faulkner with a second by Heather Grass to approve the lease agreement with the Carmel School District for use of a handicapped bus at the rate of \$1.50 per mile.

**Discussion:** Mr. Morgan was asked if this lease would leave the District short. Mr. Morgan advised the District has a few spare buses and this one is not being used.

**Roll Call Vote:** Tracy Bigney: Yes; Heather Lander: Yes; Heather Grass: Yes; Cherie Faulkner: Yes; Matthew Campbell: Yes; Linda Graban: Yes; Karen Quimby: Yes; Tracy Roberts: Yes

**8 Approved; 0 Opposed**

**Policies to Approve:**

Motion by Cherie Faulkner with a second by Heather Grass to approve policy JJIBA – Hiring and Evaluation of Coaches.

**Discussion:** None

**Roll Call Vote: Tracy Bigney: Yes; Heather Lander: Yes; Heather Grass: Yes; Cherie Faulkner: Yes; Matthew Campbell: Yes; Linda Graban: Yes; Karen Quimby: Yes; Tracy Roberts: Yes**  
**8 Approved; 0 Opposed**

Motion by Cherie Faulkner with a second by Tracy Bigney to approve policy JK – Student Discipline.

Discussion: None

**Roll Call Vote: Tracy Bigney: Yes; Heather Lander: Yes; Heather Grass: Yes; Cherie Faulkner: Yes; Matthew Campbell: Yes; Linda Graban: Yes; Karen Quimby: Yes; Tracy Roberts: Yes**  
**8 Approved; 0 Opposed**

Motion by Cherie Faulkner with a second by Heather Lander to approve policy BEDB-R – Agenda Format.

Discussion: Tracy Roberts expressed concern for eliminating the second Public Comment at the end of the agenda.

Matthew Campbell explained the Policy Committee felt Public Comment should be earlier in the agenda.

Cherie Faulkner withdrew her motion to approve.

Motion by Matthew Campbell with a second by Cherie Faulkner to approve policy BEDB-R – Agenda Format with amendment of Roman Numeral II to III.

Discussion: Tracy Roberts would like to see the Public Comment moved to after the Presentation. Linda Graban would like to have Public Comment prior to items that require a Board vote. Matthew Campbell called for the vote.

**Roll Call Vote: Tracy Bigney: No; Heather Lander: No; Heather Grass: No; Cherie Faulkner: No; Matthew Campbell: Yes; Linda Graban: No; Karen Quimby: No; Tracy Roberts: No**  
**1 Approved; 7 Opposed**

Motion by Cherie Faulkner with a second by Karen Quimby to approve policy BEDB-R – Agenda Format with amendment of Roman Numeral II to III and E. (Public Comment) to after H (Presentation).

Discussion: None

**Roll Call Vote: Tracy Bigney: Yes; Heather Lander: Yes; Heather Grass: Yes; Cherie Faulkner: Yes; Matthew Campbell: No; Linda Graban: Yes; Karen Quimby: Yes; Tracy Roberts: Yes**  
**7 Approved; 1 Opposed**

Motion by Cherie Faulkner with a second by Heather Grass to approve policy EBCC – Bomb Threats/Threats of Violence.

Discussion: None

**Roll Call Vote: Tracy Bigney: Yes; Heather Lander: Yes; Heather Grass: Yes; Cherie Faulkner: Yes; Matthew Campbell: Yes; Linda Graban: Yes; Karen Quimby: Yes; Tracy Roberts: Yes**  
**8 Approved; 0 Opposed**

Motion by Cherie Faulkner with a second by Heather Grass to approve policy EBCA – Comprehensive Emergency Management Plan.

Discussion: None

**Roll Call Vote: Tracy Bigney: Yes; Heather Lander: Yes; Heather Grass: Yes; Cherie Faulkner: Yes; Matthew Campbell: Yes; Linda Graban: Yes; Karen Quimby: Yes; Tracy Roberts: Yes**  
**8 Approved; 0 Opposed**

Motion by Cherie Faulkner with a second by Heather Grass to approve policy EBABA – Chemical Hygiene Plan.

Discussion: Tracy Bigney noted page 10 removes a trained custodian and asked who will replace. It was advised that after a custodian is hired and trained, the new custodian will be added to this area of the policy.

**Roll Call Vote: Tracy Bigney: Yes; Heather Lander: Yes; Heather Grass: Yes; Cherie Faulkner: Yes; Matthew Campbell: Yes; Linda Graban: Yes; Karen Quimby: Yes; Tracy Roberts: Yes**  
**8 Approved; 0 Opposed**

Motion by Cherie Faulkner with a second by Matthew Campbell to approve policy IGA – Curriculum Development and Adoption.

Discussion: Tracy Bigney asked why so much of the policy was being omitted. It was advised that the changes minimize the micro management of the curriculum. The curriculum has to follow the state standard.

**Roll Call Vote: Tracy Bigney: Yes; Heather Lander: Yes; Heather Grass: Yes; Cherie Faulkner: Yes; Matthew Campbell: Yes; Linda Graban: Yes; Karen Quimby: Yes; Tracy Roberts: Yes**  
**8 Approved; 0 Opposed**

Tracy Roberts, Board Chair recommended the remaining policies be tabled as there are multiple staff present and it is approaching 10:00pm.

Motion by Matthew Campbell with a second by Cherie Faulkner to table the remaining listed policies until the next Board meeting.

Discussion: None

**Roll Call Vote:** Tracy Bigney: Yes; Heather Lander: Yes; Heather Grass: Yes; Cherie Faulkner: Yes; Matthew Campbell: Yes; Linda Graban: Yes; Karen Quimby: Yes; Tracy Roberts: Yes

**8 Approved; 0 Opposed**

**Personnel Actions:**

Appointments: Dennis Whitney, Girls A Basketball Coach; Robert Merritt, Boys A Basketball Coach; James Spencer, Boys B Basketball Coach; John Walsh, Chess Coach; Esther Yoder, Licensed Practical Nurse (LPN); Stephen Neill, Holbrook Custodian; Michele Maybury, B Team Cheer Coach; Amber Clement, A Team Cheer Coach.

Resignations: Stephen Spann, Holbrook Custodian

Retirements: None

Reassignment: None

Election: None

Searches: Holbrook Resource Room Special Education Teacher, Ed Tech III at Holbrook, Bus Drivers, Holden Speech Language Pathologist, and Substitutes.

**Questions and Comments from the Public:** None

**Adjournment:**

At 9:44pm, motion by Tracy Roberts with a second by Heather Grass to adjourn the meeting.

Discussion: None

**Roll Call Vote:** Tracy Bigney: Yes; Heather Lander: Yes; Heather Grass: Yes; Cherie Faulkner: Yes; Matthew Campbell: Yes; Linda Graban: Yes; Karen Quimby: Yes; Tracy Roberts: Yes

**8 Approved; 0 Opposed**

Respectfully submitted by,



Jared Fulgoni  
RSU #63 Superintendent

**Approved: January 30, 2023**