

**RSU #63 Board of Directors  
Monday, November 27, 2017  
6:30 p.m. at Holden Elementary School  
Agenda**

**Call Meeting to Order**

**Flag Salute/Moment of Silence**

**Approval of Minutes for October 23, 2017 Board Meeting**

**Recognition and/or Awards of Students, Staff and Others**

1. In addition to staff members who helped during the October 30, 2017 wind storm, we would also like to thank the following community members for their help:
  - a. Heather Grass
  - b. Ben Goodwin
  - c. Tracey Gideon
  - d. Kevin O'Connell
  - e. Craig Russell
  - f. Ralph Kent
2. Recognition of Bus Drivers Melissa Neptune and Andrea Reed

**Acceptance of Gifts/Donations**

1. Basketball Scoreboard for Holbrook Gym

**Presentation**

1. Technology - George Cummings, Director of Technology and Ashley Perry, Grade One Teacher

**Board Discussion Regarding Presentation**

**Questions and Comments from the Public**

**Dates of Next Committee Meetings**

1. Budget & Finance Committee: Wednesday, December 13, 2017, 5:00pm, at Holbrook School
2. Policy Committee: Tuesday, January 2, 2018, 4:30pm, at Holbrook School
3. New School Community Committee: Possibilities include: Wednesday, January 17, 2017 or Thursday, January 18, 2017, at Holbrook School
4. Technology Committee: Tuesday, January 23, 2018, 3:30pm, at Holbrook School
5. Curriculum Committee: TBD

**Discussion and Motions Regarding Reports**

**Budget and Finance**

1. Business Manager Report
2. Budget and Finance Committee Report

**Superintendent's Report**

**RSU #63 Chair's Report**

## **Acceptance of Reports**

### **Old Business**

1. Policies Second Read:
  - a. DIF - Investments
  - b. EBAA - Chemical Hazards
  - c. JJIF - Management of Concussions & Other Head Injuries
2. Request for Proposals for Cost Benefit Analysis Services

### **New Business**

1. Policies Recommended for Approval:
  - a. IHBAC - Child Find
  - b. JKF - Disciplinary Removal of Students with Disabilities
  - c. JKF-R - Disciplinary Removal of Students with Disabilities-Administrative Procedure
  - d. KDB - Public Right to Know
2. Policy Recommended to Rescind:
  - a. ACE - Program Accessibility
3. Technology Vision and Standards

### **Personnel Actions**

1. Resignations
  - a. Judy Cluff - Ed Tech III at Holden Elementary
  - b. Michael Shepherd-Chess Coach
2. Reassignments - None
3. Leaves
  - a. Ashley Perry - FMLA
  - b. Jesse Gauthier - FMLA
4. Appointments
  - Coach
    - a. Stephen Wong-Chess Coach
  - Substitute Teachers
    - a. Stephanie Cossette
    - b. Nancy Coulter
  - Holden Cook
    - a. Jessica Gray
5. Searches
  - a. Substitutes (Teachers, Drivers, Custodians)
  - b. Ed Tech III – Holden

**Executive Session: To discuss Superintendent Susan M. Smith's annual review pursuant to 1 M.R.S.A. § 405(6)(A).**

### **Questions and Comments from the Public**

### **Adjournment**

In compliance with the Americans with Disabilities Act, if you require any kind of assistance to fully participate in this meeting, please notify the Superintendent's Office at 843-7851 or write to Superintendent of Schools, 202 Kidder Hill Road, Holden, ME 04429.

RSU #63 Board Meeting  
Date: October 23, 2017  
Location: Holbrook Middle School

Minutes

**Members Present:**

*Town of Eddington:* Samantha Berube and Rusty Gagnon

*Town of Holden:* Jennifer Newcomb, Gavin Robinson, and Suzanne Wieland

*Superintendent of Schools:* Susan M. Smith

**Members Absent (Excused):**

*Town of Holden:* David McCluskey

*Town of Clifton:* Buzz Moore

**Members Absent (Unexcused):**

*Town of Holden:* Daniel Allen

Board Chair, Rusty Gagnon called the meeting to order at 6:33pm. A flag salute was conducted and a moment of silence was observed.

Motion by Jenn Newcomb, 2<sup>nd</sup> by Gavin Robinson to approve the minutes from the September 25, 2017 Board Meeting, with one grammatical error corrected on page 3.

**Vote: 5 Approved; 0 Opposed**

**Recognition and/or Awards of Students, Staff and Others:** Michelle Hardy has put in countless hours as a volunteer at the Holden Elementary Library. Elena Perrello was asked to speak at the Virginia School Counselors Association. The Bus Drivers asked Superintendent Smith to recognize Aiden Unobskey for being very welcoming to a new student and modeling good behavior on the bus. Richard Modery recognized the Holbrook Fall Scholar Athletes. Thirty-two girls and 30 boys participated in the school soccer programs; 30 students participated in the cross-country program; and 17 students participated in the Brewer Football program. The Girls "A" Soccer team and the Boys "A" Soccer team both won the Penobscot Valley Middle League (PVML) Soccer Championships. Cross Country Girls came in second place and Boys came in third place in the PVML Championship meet.

**Acceptance of Gifts/Donations:**

Ralph Russell, former Principal of Holbrook Middle School, has donated memorabilia and school supplies to the Holbrook School and Superintendent's Office.

**Presentations:**

Jake Morgan, Director of Transportation and Facilities, presented information regarding the status of the buses and vans in the District. Mr. Morgan advised Bus #33 met the State requirements for replacement, however the District was not awarded any funding to replace the bus. The District continues to apply every year for State Funding to replace the older, high mileage buses.

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Student pick-up and drop-off time schedules were presented. Last year, we had nine runs that included students in wheel chairs. This year, we have eight runs with no students in wheel chairs. Next year, we anticipate the need for an extra run for high school students in the Clifton area. The number of students needing special transportation has increased this year. Until recently, one of the three vans was used as a spare. It is now providing regular transportation for students in alternative education programs or classes.

Extracurricular transportation has increased for sports and after school transportation over the past few years. Sports trips have increased with the addition of Track. The after school trips increased because of the addition of two days per week to the program. Due to out of service issues, the District only has two spare buses, rather than four, to help cover these runs.

Student discipline has become more of a problem this year. We have issued as many "Bus Slips" for behavior through September as we did all of last year. The Principals, Director of Transportation, and Superintendent have all ridden the buses to see where the problems are arising. Behavior, overall, is not good (on the bus, or in school). Administrators are working with the students displaying the bad behavior. We are also working on getting those students, who have lost bus-riding privileges, safely back on the bus, so they can attend school. Cameras on the buses have been helpful with the investigation of problems, but not all buses have them.

All drivers are required to pass a physical and participate in at least 16 hours of professional development/training each year. They also have to pass pre-employment drug testing and submit to random drug testing.

**Questions and Comments from the Board:** How does the transportation information fit in with Transfinder study? Susan Smith advised this information, compiled with similar information from Brewer, Dedham, and Orrington will be used to figure out the logistics of a combined operation (e.g., bus run consolidation, number of buses needed, number of drivers, number of mechanics, total operation hours, garage building size, etc.).

**Dates of Next Committee Meeting:**

New School Community Committee: Wednesday, November 1, 2017, 5:30pm, at Holbrook

Curriculum Committee: Thursday, November 2, 2017 at 3:30pm, at Holbrook

Policy Committee: Tuesday, November 14, 2017 at 4:30pm, at Holbrook

Budget & Finance Committee: Thursday, November 16, 2017 at 5:00pm, at Holbrook

Technology Committee: Tuesday, January 23, 2018, at 3:30pm, at Holbrook

United Technology Center Board Meeting: Thursday, November 2, 2017, at United Technology Center

Southern Penobscot Regional Program for Children with Exceptionalities Board Meeting: Thursday, November 8, 2017, at the Bangor Regional Program Building

SPRPCE is in the process of hiring two Ed Techs, as there are five students on a waiting list for participation in the Bangor Regional Program. One of those five students is from our District. The Bangor Regional Program has found they have more students this year with mental health needs. They are going from the equivalent of one full time social worker to a person five days a week plus a person two days per week. They have also found they need to install sound barriers to limit classroom disruptions. These changes will create an increase for SPRPCE's budget, which will in turn cause an increase in tuition.

#### **Discussion and Motions Regarding Reports**

Ms. Gagnon recognized Jesse Gauthier, Director of Special Services, for his multi-tasking abilities to start the school year. He has had his hands full with student placements as well as the continued work on resolving the multiple issues brought forward from the State Audit.

Motion to accept the Committee and Administration reports by Gavin Robinson; 2<sup>nd</sup> by Jenn Newcomb.

**Vote: 5 Approved, 0 Opposed**

#### **Budget and Finance:**

Nothing to add from Business Manager, Kelly Theriault.

Motion to approve a two-year lease (\$40,897.00) for a used 2013 International School Bus by Jenn Newcomb; 2<sup>nd</sup> by Suzanne Wieland.

**Vote: 5 Approved, 0 Opposed**

#### **Superintendent's Report:**

School Management Leadership Centers (SMLC)-SPRPCE's Executive Committee discussed and voted to submit a placeholder application to the State of Maine by November 30<sup>th</sup>. The placeholder application lets the State know that SPRPCE is exploring options for expanding to two different cost centers, aside from special education. If the application is not submitted, we will lose funding next year and potentially more funding the year after. LR2558, a bill being sent to legislature this week, is in favor of striking the financial penalties for school systems that do not join an SMLC. Superintendent Smith sent emails to Senator Rosen, Representative Lyford, and Brian Langley, Chair of the Education Committee.

Area superintendents are putting together an email to State Legislators and the Maine Department of Education regarding the frustrations and concerns with the data management. Some deadlines to certify State reports have been extended as a result of these data management issues.

#### **RSU #63 Chair's Report:**

None

**Acceptance of Reports:**

Motion by Samantha Berube; 2<sup>nd</sup> by Jenn Newcomb

**Vote: 5 Approved; 0 Opposed**

**Old Business:**

An RSU #63 Facebook page was discussed at the Technology Committee meeting. Mr. Cummings has started setting up the Facebook page and will be meeting with Superintendent Smith on October 31, 2017 to discuss the use and lay out of the page. The page should be ready for public viewing by the November meeting.

A Communication session at the Maine School Management workshop for new Superintendents will take place on Nov 17<sup>th</sup>. Superintendent Smith is hopeful to learn a few new tips for increasing communication within the District and Community.

Superintendent Smith reached out to Heather McGee at EMCC (Eastern Maine Community College) regarding the District's interest in having an intern work with RSU #63. Ms. McGee responded that she has a student intern that is interested and available to start in January. The intern will be working with administration to modernize the RSU #63 Logo.

The Regional Transportation Feasibility Study will cost \$3,166.67, should the Board move forward with the study. The process will take approximately four months to complete. The money to cover the cost would come from a contingency line.

Motion to move forward with the Regional Transportation Feasibility Study by Jenn Newcomb; 2<sup>nd</sup> by Gavin Robinson

**Vote: 5 Approved; 0 Opposed**

Superintendent Smith reviewed the Freedom of Access Law and entered into discussion with Dan Stockford at Brann & Isaacson Law Firm regarding the Public Access to Board Materials. Mr. Stockford advised State Law says documents, unless covered by FERPA, are required for public access upon request. One end of the continuum is to not post any documents unless asked. The other end is to continue to post all documents prior to Board meetings.

Ms. Gagnon advised the practice of the Board in the past, was to not make the reports or minutes available until approved by the Board.

Ms. Newcomb advised that she believes posting the minutes and reports prior to the meeting is the right thing to do. She felt the documents should be marked "DRAFT" when posting prior to the meetings. This will let the public know these are not approved documents, but are available for review. Ms. Newcomb, Superintendent Smith, and Ms. Wieland felt that continued transparency is the way to go for the continued trust of the public.

Ms. Gagnon felt that posting the agenda in advance provided enough transparency to the public. Her position is, until the Board approves the reports, they should not be available to the public.

Ms. Wieland felt the reports need to be available for review prior to the meeting in order to allow discussion at the Board meetings. There is not enough time to review the reports minutes before the meeting.

Motion to post Board Reports and Meeting Minutes marked as "DRAFT" on RSU #63 website one week prior to the Meetings by Gavin Robinson; 2<sup>nd</sup> by Jenn Newcomb  
**Vote: 4 Approved; 1 Opposed (Rusty Gagnon)**

**New Business:**

**Policies Submitted for Review:**

DIF- Investment

EBAA-Chemical Hazards

JJIF-Management of Concussions & Other Head Injuries

These policies will go back to the Policy Committee for review of the recommended changes made by Buzz Moore.

**Policies Submitted for Approval:**

BBCB-Use of Social Media/Networking by School Board Members

EBCA-Comprehensive Emergency Management Plan

EBCB-Emergency/Lockdown/Fire Drills

EBCC-Bomb Threats

EBCF-Automated External Defibrillators (AEDs) & CPR Instruction for Students

EEAEEA-Accident and Vehicle Failure Procedures-Vehicle Drivers

JFC-Dropout Prevention

Motion to approve policies by Suzanne Wieland; 2<sup>nd</sup> by Jenn Newcomb with minor changes submitted by Buzz Moore to EBCC, EEAEEA, and JFC.

**Vote: 5 Approved; 0 Opposed**

**Personnel Actions:**

Jeanne Hamm submitted her letter of resignation effective November 3, 2017 as Lead Cook at the Holden School.

Leianna Spratt was reassigned from Substitute Van Driver to Van #26 Driver.

Andrea Reed returned to driving Bus H run after being on medical leave. Terry Leavitt will be leaving for Florida on November 6, 2017 and will not return until April 2018.

Three new substitute teachers, Audra Whitney, Emily Mills, and Erica Clark, have been appointed. Maureen Farren has been appointed as Substitute Custodian/Cook. Karen Tate has been appointed as Substitute Bus Driver. Sandy Adams was hired as Bus Driver for Run L.

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Bob Merritt is the Boys "A" Basketball Coach; Chris Nile is the Girls "A" Basketball Coach. Andrew Kirby is the Boys "B" Basketball Coach; Amanda McDonald is the Girls "B" Basketball Coach. Abby Gibbs is the "A" Cheering Coach; and Michael Shepherd is the Chess Coach.

Searches continue for Substitute Teachers, Drivers, Custodians, Lead Cook and Tutor. If participation requires, a "B" Cheering Coach will be needed.

**Questions and Comments from the Public:** None

**Executive Session:**

At 8:04pm Suzanne Wieland made a motion with a second by Jenn Newcomb to go into an executive session to discuss the employment of official pursuant to 1 M.R.S.A. section 405 (6) (A).

**Roll call was taken with all members replying "Yes".**

**Vote: 5 Approved; 0 Opposed**

At 8:26pm, Rusty Gagnon declared the Board out of Executive Session.

Motion to not search for a new Superintendent and to enter in discussions with the current Superintendent/Director of Curriculum & Instruction for a new contract by Jenn Newcomb; 2<sup>nd</sup> by Suzanne Wieland.

**Vote: 5 Approved; 0 Opposed**

It was agreed that Board Members are to have the completed Superintendent Evaluation Forms to the Board Chair via email or a hard copy in an envelope at the Central Office by Monday November 20, 2017. Superintendent Smith's evaluation will be conducted at the November Board Meeting.

**Adjournment:**

At 8:30pm a motion was made by Jenn Newcomb to adjourn the meeting.

**Vote: 5 Approved; 0 Opposed**

Respectfully submitted by,

Susan M. Smith  
RSU #63 Superintendent  
Director of Curriculum and Instruction

Approved:



**Donation Acceptance Request  
RSU 63 School Board Meeting  
11/27/17:**

**The basketball scoreboard currently in use at the Holbrook School was installed when the gymnasium was built in 1996. It still functions, but occasionally is 'glitchy' & needs delicate 'finagling' to keep it operational. This can be a problem, particularly in the high-tension atmosphere of a close game. With this in mind, the Holbrook Basketball Club (HBC, the same group who donated our game day cushion chairs) has spearheaded a drive to replace the scoreboard with two new synchronized models (one at each end of the facility). Hearing of this scoreboard proposal, other groups who use our gym stepped forward to donate, including the Holbrook Recreation Committee, Holbrook H.E.A.T. (the Holbrook Extracurricular Activities Taskforce) and a private family.**

**Pending the board's approval, the money raised would cover the costs to remove the old scoreboards, install the new (under the guidance of licensed electrician, Ryan Dempsey), and making the new boards fully functional. It is the group's hope that the installation process would take place during the 2017 winter holiday break.**

**Secured donations:**

**Holbrook Basketball Club: \$4,000**

**Holbrook Recreation: \$2,000**

**Holbrook H.E.A.T.: \$1,000**

**Private donation: \$500**

**Thank you for your consideration.**

**Respectfully submitted,  
Robert B. Merritt  
Holbrook Teacher  
Holbrook Boys' 'A' Team Coach  
Holbrook Recreation Secretary  
Holbrook Basketball Club Board Member**

## **RSU 63 Technology Vision**

RSU 63 uses technology to enhance high quality academic programs, instruction, and learning in a safe and supportive environment so students succeed in school and reach their fullest potential in life.

- The RSU 63 community recognizes the rights, responsibilities, and opportunities of living, learning, and working in an interconnected digital world, and they act in ways that are safe, legal, and ethical.
- RSU 63 will use technology to empower our learners by giving them choices and the ability to work at their own pace. We will do this by meeting learners where they are and providing a rigorous learning path for all students. Providing choices will help our students be connected learners who know that learning doesn't only happen in the classroom.
- RSU 63 provides ongoing professional development that supports highly qualified, skillful teachers in technology use and integration using technology to help teachers plan, coach, guide, and facilitate learning in new ways.
- RSU 63 will use technology to help facilitate effective communication. Students will learn to communicate clearly and express themselves creatively for a variety of purposes using the platforms, tools, styles, formats, and digital media appropriate to their goals. Teachers will also use technology to collaborate and communicate with parents, students, and colleagues.
- RSU 63 students will actively explore real world problems, developing ideas and employing strategies for solving problems in ways that leverage technology.

## **Kindergarten Technology Agreement**

### **Digital Citizenship**

- Students practice responsible uses of technology through teacher guided online activities and interactions to understand how it impacts their life.

### **Creative Communicator**

- With guidance from an educator, students create original works.

### **Empowered Learners**

- With guidance from an educator, students explore a variety of technologies that will help them in their learning and begin to demonstrate an understanding of how knowledge can be transferred between multiple devices both at school and home.

### **Computational Thinker**

- With guidance from an educator, students identify real-world examples of how technology makes tasks easier.

## Digital Citizenship

**K:**

- Students practice responsible uses of technology through teacher guided online activities and interactions to understand how it impacts their life.

**1:**

- With guidance from an educator, students develop an understanding of the importance of keeping information private.

**2:**

- Students practice safe, legal, and ethical behavior when using technology.

**3:**

- Students practice and encourage others in safe, legal, and ethical behavior when using technology.

**4:**

- Students practice and encourage others in safe, legal, and ethical behavior when using technology and interacting online.

**5:**

- Students are introduced to the idea that digital interactions have permanent consequences.

**6:**

- Students recognize and describe the potential risks, dangers, and permanent consequences of digital actions.

**7:**

- Students review and reinforce understanding of digital actions and their permanent consequences.

**8:**

- Students demonstrate understanding of what personal data is and how to keep it private and secure, reinforcing risks and permanent consequences of digital actions.

Creative Communicator

K:

- With guidance from an educator, students create original works.

1:

- With guidance from an educator, students create original works and share them multiple ways.

2:

- Students create original work, with a targeted audience, using a variety of tools and program features.

3:

- Students work together to communicate ideas visually and graphically.

4:

- Students work together to communicate ideas visually and graphically, while using a variety of features.

5:

- Students are introduced to a variety of tools to create, publish and present projects related to content areas (such as charts or graphics representing data).

6:

- With guidance from an educator, students create, publish and present projects related to content areas using a variety of tools (such as charts or graphics representing data).

7:

- Students create, publish and present projects related to content areas using a variety of tools (such as charts or graphics representing data).

8:

- Students create, publish and present projects related to content areas using a variety of tools (such as charts or graphics representing data).

## Empowered Learner

DRAFT

K:

- With guidance from an educator, students explore a variety of technologies that will help them in their learning and begin to demonstrate an understanding of how knowledge can be transferred between multiple devices both at school and home.

1:

- With guidance from an educator, students work toward and track personal learning goals and reflect on their progress.

2:

- Students work toward and track personal learning goals and reflect on their progress.

3:

- With help from an educator, students seek feedback from both people and features embedded in digital tools, and use age-appropriate technology to share learning.

4:

- Students seek feedback from both people and features embedded in digital tools, and use age-appropriate technology to share learning.

5:

- Students set, manage, reflect upon and revise personal learning goals using age appropriate technology; celebrate progress towards learning goals.

6:

- Students set, manage, reflect upon and revise personal learning goals using age appropriate technology; celebrate progress towards learning goals.

7:

- Students set, manage, reflect upon and revise personal learning goals using age appropriate technology; celebrate progress towards learning goals.

8:

- Students set, manage, reflect upon and revise personal learning goals using age appropriate technology; celebrate progress towards learning goals.

## Knowledge Constructor/ Computational Thinker

K:

- With guidance from an educator, students identify real-world examples of how technology makes tasks easier.

1:

- With guidance from an educator, students identify real-world examples of how technology makes tasks easier and apply them.

2:

- With guidance from an educator, students become familiar with appropriate research techniques.

3:

- With guidance from an educator, students identify credible sources.

4:

- Students use credible sources to organize information and make connections between resources.

5:

- Research and evaluate sources effectively; learn and practice basic source citation guidelines.

6:

- Research and evaluate sources effectively; introduce strategies for citing sources using proper MLA bibliography format.

7:

- Research and evaluate sources effectively; cite sources using proper MLA bibliography format.

8:

- Research and evaluate sources effectively; cite sources using proper MLA bibliography format, and demonstrate understanding of plagiarism consequences.

# SPRPCE

Southern Penobscot  
Regional Program for  
Children with Exceptionalities

Bangor School Department Leadership Team  
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Patti Rapaport, Director of Pupil Services  
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*Bangor*

*Brewer*

*Glenburn*

*Greenbush*

*Hermon*

*Indian Island  
(MIE)*

*Milford*

*AOS 47*

- Dedham
- Orrington

*CSD 8*

- Amherst
- Aurora
- Great Pond
- Osborn

*RSU 22*

- Frankfort
- Hampden
- Newburgh
- Winterport

*Veazie*

*RSU 26*

- Orono

*RSU 63*

- Clifton
- Eddington
- Holden

*RSU 64*

- Bradford
- Corinth
- Hudson
- Kenduskeag
- Stetson

*RSU 87*

- Carmel
- Levant

SPRPCE Board of Director's Meeting  
Wednesday, November 8, 2017  
Bangor Regional Program  
208 Maine Avenue Bangor, Maine  
6:00 p.m.

- I. Call to Order - Ted Harris, Chair
- II. Adjustments to the Agenda
- III. Leadership Team Action Items
  1. SPRPCE Policy Manual  
Recommendation to receive policies as a first reading.
  2. Regional Center Application/Procedures  
Recommendation to submit application as a place holder.
- IV. Leadership Team Informational Items
  1. Donation to the SPRPCE Multiple Handicapped Program
  2. Leadership Team Updates
    - a. Innovative School Update
    - b. Inter-local and Cooperative Agreement.  
Signatures collected and copies provided to Superintendents.
- V. Committee Business Action Items
  1. Amended Bangor Regional Program Budget  
Recommend approval.
  2. Minutes of the August 24, 2017 meeting
- VI. Committee Introductions Items
- VII. Comments and Questions from the Committee
- VIII. Important Dates  
Next Meeting: Set date.

# SPRPCE

Southern Penobscot  
Regional Program for  
Children with Exceptionalities

*Bangor*

*Brewer*

*Glenburn*

*Greenbush*

*Hermion*

*Indian Island  
(MIE)*

*Milford*

*AOS 47*

- Dedham
- Orrington

*CSD 8*

- Amherst
- Aurora
- Great Pond
- Osborn

*RSU 22*

- Frankfort
- Hampden
- Newburgh
- Winterport

*Veazie*

*RSU 26*

- Orono

*RSU 63*

- Clifton
- Eddington
- Holden

*RSU 64*

- Bradford
- Corinth
- Hudson
- Kenduskeag
- Stetson

*RSU 87*

- Carmel
- Levant

Bangor School Department Leadership Team  
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## DRAFT

SPRPCE Board of Directors

Regular Meeting

Thursday, August 24, 2017

6:00p.m.

Innovation School

Penobscot Hall, Room 217

Eastern Maine Community College  
Bangor, Maine

## MINUTES

Members in attendance:	Ted Harris Chair, Ben Umel, Marlene Susi, Suzy Wieland, Marja Grange, Amanda Siedel, Jeanne McAlpine, Rick, Herb Taggart
Executive Board Members or Representatives:	Betsy Webb, Richard Glencross, James Stoneton, Cheri Towle
Leadership Team Members:	Patti Rapaport, Christy Babin
Guests:	Greg Leavitt Nate Cutting, Maynard Walton

- I. Meeting called to order at 6:01 p.m. by Ted Harris, Board Chair.
- II. Adjustments to the agenda  
None
- III. Leadership Team action items  
None
- IV. Leadership Information Items
  - a) Innovation School Update  
Dr. Webb provided information on the grant for the program, partnership with EMCC, and open house dates
  - b) Inter-Local and Cooperative Agreements  
Dr. Webb provided an updated on the Inter-Local and Cooperative Agreement and the language change to support projects that superintendents and boards approve.



- c) Enrollment  
Reviewed the projected enrollment for school year 2017-2018.  
Bangor Regional Program - 41 students  
Multiple-Handicapped Programs - 12 students

- V. Action Items  
Voted 7-0 to approve the Minutes of June 20, 2017 meeting.
- VI. Committee introduction items  
None
- VII. Comments or questions.  
Members were introduced to the Innovation Program teachers followed by a building tour of the school.
- VIII. Important Dates  
Next Board meeting is tentatively scheduled for November 2, 2017 at 6p.m.

Meeting adjourned at 6:51 p.m.

Respectfully Submitted by

Christina Babin  
Leadership Team Representative

Regional Service Center - Application Part I  
(School Management and Leadership Center)

Part I of the Application is due by November 30, 2017. Part II of the Application is due by April 15, 2018.

*A school management and leadership center [regional service center] is defined as a multiservice agency, established and operated exclusively for the purposes of developing, managing, and providing services or programs to two or more members, pursuant to section 3802, subsection 2. A regional service center may also include associate members pursuant to section 3802, subsection 3. A regional service center is a political subdivision. (20-A M.R.S.A. § 3801(1)(B))*

Regional Service Center Name (proposed) : SPRPCE

Main Application Contact Information:

Organization Name: Bangor School Department

Address: 73 Harlow Street

City/State/ZIP: Bangor, ME 04401

Contact Person Name: Betsy M. Webb, Ed.D.

Telephone: 207-992-4153

Email: bwebb@bangorschools.net

Proposed Operational Date: July 1, 2018 \_\_\_\_\_ July 1, 2019 \_\_\_\_\_

*The commissioner shall establish an application process under this chapter for the formation of a school management and leadership center [regional service center]. The application must be in a form and contain such information as required by the commissioner, including, but not limited to the following.*

*Application in accordance with 20-A M.R.S.A § 3805:*

Please note, your answers to 1.(B) and (C) of the Part I Application should be conceptual. You will be asked for more specifics in Part II.

**1.(A) Identify the school administrative units that are applying to form the regional service center.**

AOS 47

AOS 81

Bangor School Department

Brewer School Department

CSD 8

Glenburn School Department

Greenbush School Department

Hermon School Department

Maine Indian Education

Milford School Department

RSU 19

RSU 22

RSU 24

RSU 25

RSU 26

RSU 31

RSU 34

RSU 41

RSU 63

RSU 64

RSU 67

RSU 68

RSU 87

Union 76

Veazie School Department

PREP

SPRPCE

University of Maine through PREP

EMCC through SPRPCE Innovation School

**1.(B) Describe in concept the purposes, functions, programs and services as well as the structure and governance of the regional service center.**

SPRPCE was formed in 1978 to best serve the needs of high need, low incident special needs students in a regional program approach. This year, with the support of the EMBRACE grant funding, SPRPCE added an alternative education program to prepare students to be college, career, and life ready by the time they graduate. SPRPCE would like to expand efforts in order to become a designated SMLC and to add other school districts including Bucksport, RSU 19, RSU 34, PREP. The overall purpose and function of the SMLC would be to offer high quality programming for students and staff in a more efficient manner than addressing these needs by individual school districts.

The programs and services SPRPCE currently offers includes from Category 1: special education programs and administration, alternative education programs and administration, and from Category 2: staff training and professional development through SPRPCE and PREP.

The programs and services SPRPCE plans to research and determine priorities for the Part I Application timeline of April 15 include:

**Category 1 Instructional Services possibilities – final decision would require a vote by superintendents as well as individual school boards and the SPRPCE Board of Directors:**

1. A satellite day treatment program located in Hancock county to serve districts in that area more efficiently. This program would align and replicate the Bangor Regional Day Treatment Program.
2. Gifted and Talented programs and administration – Investigate shared faculty and staff to go to the districts
3. Shared educational programs or staff – Investigate possibility of speech language, psychologists, social workers, etc. shared among districts.
4. Educational programs such as summer school, extended school year, tutoring, advanced placement and other programs that serve students and improve student achievement.

**Category 2 Educational Support Services possibilities - final decision would require a vote by superintendents as well as individual school boards and the SPRPCE Board of Directors:**

1. Regional school leadership academies – Investigate possibilities of a regional and satellite Maine Educational Leadership Academy partnership with the University of Maine in which these districts would grow their own leadership to address the critical shortage of administrators.

**Category 3 – Central Office Services – final decision would require a vote by superintendents as well as individual school boards and the SPRPCE Board of Directors:**

1. Investigate regional food service planning and purchasing
2. Investigate regional transportation
3. Investigate regional purchasing

The governance and structure includes a lay board comprised of local school board members, known as Board of Directors who approves policies and budgets and is essential in the

Maine Department of Education

11/16/2017

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monitoring, overseeing, and providing regional support and leadership for the regional center. The Board of Directors have weighted votes based on population.

The superintendents, known as the Executive Officers, provide policy, program and budget recommendations to the Board of Directors. The superintendents meet regularly to ensure quality of services are provided in the most appropriate setting while making certain the resources are utilized in the most efficient manner.

The Regional Advisory Board (RAB) is comprised of special education directors from each of the Local Education Agencies (LEA). RAB meets regularly to make programming, educational, professional development, and policy recommendations to the Executive Officers. PREP meets regularly to plan professional development.

SPRPCE has a longstanding successful model of reorganization, including inter-local and cooperative agreements as well as leadership and quality programming with efficiency. SPRPCE stands ready to be a model for SMLCs.

**1.(C) Describe how you plan to use any *anticipated* savings resulting from the formation of the regional service center.**

The anticipated savings would go back to the local units with many districts planning to pass those savings onto the taxpayers.

Request: SPRPCE is requesting \$2,500 for legal fee reimbursement and potentially up to \$7,500 for facilitation during the planning stage. However, we wish to use our own facilitator from the University of Maine. By using a facilitator from the University of Maine, we plan to build in an evaluation from baseline throughout the years of effectiveness and efficiency.

POLICY COMMITTEE MINUTES  
Meeting: November 14, 2017

DRAFT

Members Present: Samantha Berube and Gavin Robinson

Also Present: Susan Smith (Supt.) and Peter Walsh (RSU 63 Teachers' Association President)

- I. **Call to Order:** The meeting began at 4:30 PM. Samantha Berube was Acting Chair.
- II. **Policies from October:** The following policies were reviewed, discussed, and edited based on feedback provide during the First Read at the October meeting of the RSU #63 Board of Directors.
  - a. DIF – Investment
  - b. EBAA – Chemical Hazards
  - c. JJIF – Management of Concussions and Other Head Injuries
- III. **Policies for November:**
  - a. ACE – Program Accessibility: Recommended to rescind. This is covered under the required Policy AC - Nondiscrimination/Equal Opportunity of Affirmative Action.
  - b. ADC – Tobacco Use and Possession
  - c. ADC-R - Tobacco Use and Possession Administrative Procedure  
We will use the “Best” language suggested by Roxane Dubay of the Maine CDC and Maine Prevention Services (with a few revisions) to develop new version of ADC and ADC-R. These will be brought back to the Policy Committee at the next meeting.

The following policies were reviewed, discussed, and edited in preparation for full Board review and discussion at the next Board meeting.

  - d. IHBAC – Child Find
  - e. JKF – Disciplinary Removal of Students with Disabilities
  - f. JKF-R - Disciplinary Removal of Students with Disabilities Administrative Procedure
  - g. KDB – Public Right to Know
- IV. **Recommendation of Policies for Next Policy Committee Meeting:** It was recommended the following policies be on the agenda for the next Policy Committee Meeting: ADC, ADC-R, DKC, EEAEAC, GBED and KF.
- V. **Next Meeting: Tuesday, January 2, 2018 – 4:30 PM – Holbrook Conference Room**

The meeting adjourned at approximately 5:15 PM.



EDDINGTON ELEMENTARY SCHOOL

HOLDEN ELEMENTARY SCHOOL

440 Main Road | Eddington, ME 04428 | P: 207-843-6010 | F: 207-843-4317

Don Spencer, principal dspencer@rsu63.org  
Mindy Perry, secretary mperry@rsu63.org  
Elena Perretto, school counselor eperretto@rsu63.org  
Dawna Bickford, school nurse dbickford@rsu63.org

590 Main Road | Holden, ME 04429 | P: 207-843-7828 | F: 207-843-4329

Don Spencer, principal dspencer@rsu63.org  
Heather Kiley, secretary hkiley@rsu63.org  
Elena Perretto, school counselor eperretto@rsu63.org  
Dawna Bickford, school nurse dbickford@rsu63.org

DRAFT

**"RSU 63 engages all students in high quality academic and co-curricular programs in a safe and supportive learning environment so they may succeed in school and reach their fullest potential in life"**

I submit my November board report on behalf of the students and staff at the Eddington & Holden schools. As of early November, we have 33 (PK), 47 (K), 43 (1st), 48 (2nd), 55 (3rd) & 53 (4th) for a total of 279 students in our elementary schools. The fall weather has been "odd" to say the least; I do believe the colder weather is here to stay ☺

Most teachers had 95 -100% parent attendance during conferences and are reaching out to any they may have concerns with as the end of the first trimester is quickly closing in on us. It was nice to chat with many parents during this time and happy to see them take an interest in their child's education. The teachers continue to be busy teaching and assessing our children and take data to inform their instruction. Susan Smith, with input from the administration and faculty, is busy planning our workshops days together on Nov.20 & 21.

My thanks again to the PTG and the Eddington School for hosting the Halloween "trunk or treat" with over 25 vehicles decorated. All enjoyed plenty of candy, drinks and goodies. The PTG are now busy getting ready for their craft fair to be held on Nov. 18 at the Holden School from 10-4pm.

Our fall fundraiser came to an end and our thanks to all the students, parents, family and friends who support this yearly event. Final numbers and the profit we made will be shared in a future report. All profits go back to supporting our students and staff through out the years.

We had successful evacuation drills in early November and both fire departments said things went like "clockwork." We shall practice our "Lockdown Drills" this winter, practicing inside drills is a lot warmer for sure.

I continue to keep busy with classroom observations, reading to all my classes, committee meetings, and well you get the picture.

I wish everyone a restful and Happy Thanksgiving!!!



Respectfully submitted,

Don Spencer

Principal Holden & Eddington Elementary

# Holbrook School

202 Kidder Hill Road

Holden, Me 04429

# Office of the Principal

Tel: (207) 843-7769 Fax: (207) 843-4328

Richard Modery, Principal [rmodery@rsu63.org](mailto:rmodery@rsu63.org)

Michele Archambault, Assistant Principal [marchambault@rsu63.org](mailto:marchambault@rsu63.org)

Joy Walters, Guidance [jwalters@rsu63.org](mailto:jwalters@rsu63.org)

Dawna Bickford, School Nurse [dbickford@rsu63.org](mailto:dbickford@rsu63.org)

## Holbrook School Principal's Report 11-15-17

DRAFT

### Enrollment:

Grade 5	59
Grade 6	53
Grade 7	67
Grade 8	76
Total	255

### Focus on instruction:

Trimester I will be ending Friday, December 1<sup>st</sup> and report cards will be going home Monday, December 11<sup>th</sup>. I'm hopeful that students who were struggling at progress report time will have made the needed improvements to be passing all their classes at report card time. Over the last six weeks we've been holding after school support study sessions with strong student involvement. Mrs. Walters and I have been meeting with students who were failing multiple subjects at progress report time and making weekly academic improvement plans with them. This has garnered positive results with several students but some continue to struggle with work completion. We will continue this process and keep records on this efforts' effectiveness.

I've been in every Holbrook classroom at least once this fall and look forward to second, third, and sometimes fourth classroom visits through the winter and spring. We should be proud of the quality teaching that takes place in our school. The SLO progress monitoring strategies will be documented and measured in the coming months. This is an effort to ensure student academic growth that will be measured with the spring NWEA scores.

We have increased our efforts with attendance tracking and follow up this fall. In addition to the automated calls that go out daily I'm making personal calls to parents of students who are in danger of missing ten percent or more of school days based on their current patterns. Attendance concern letters were sent to families at the midpoint of trimester I with additional letters going home at the trimester's end.

### Climate and Culture:

The CHEFS food pantry continues to support families in our community that struggle with food insecurity. This fall we've expanded the pantry efforts by sending backpacks filled with food home with students on Friday afternoons. Students return the backpacks to Mrs. Walters the following Monday to be refilled by a CHEFS volunteer. Plans are in the works



to expand this offering to children in need at the Holden Elementary School once logistics get worked out.

The Holbrook staff and several business partners make the annual Sponsor-a-Child program possible. Mrs. Roberts and Mrs. Lovejoy head up the effort with lots of staff and parent helpers. This year the program will support 20 families with Christmas gifts, 8 families with Thanksgiving baskets and 12 families with Christmas dinners. Countless donations were accepted from community and staff members with the Holbrook Student Council and several local church organizations providing support as well. Emerson's in Brewer helped with 36 winter coats and 39 pairs of boots at a drastically reduced rate. The generosity of the staff, community organizations, and businesses is a blessing.

Winter Co-Curricular activities are well underway this fall. Feel free to stop by any Holbrook event this winter. A complete schedule of events can be found on the Holbrook School website calendar.

<u>Teams</u>	<u>Coach</u>	<u># Students</u>
"A" Boys	Bob Merritt	14
"B" Boys	Andrew Kirby	12
"A" Girls	Chris Nile	12
"B" Girls	Amanda Curry	10
Chess	Stephen Wong	14
"A" Cheering	Abby Gibbs	16

Sincerely,



Richard Modery  
Principal  
Holbrook Middle School

DRAFT

### **Director of Special Services Report – November 2017**

I received confirmation from the Maine Department of Education that the first phase (Prong I) of the 2017-2018 Corrective Action Plan has been accepted and closed out. My next task will be to show the work we have done this school year has put those corrections into practice. My next step will be to provide the DOE with 2 pieces of evidence for each of the 18 areas of noncompliance to demonstrate that RSU 63 is in compliance for the areas of concern from our audit last year.

I had the opportunity to attend the MADSEC Fall Conference at the beginning of the month. I attended sessions about the best practices for working with students exposed to trauma. I attended an informative session about the importance of attendance and how to support children who are having difficulties at school. The Maine Association of School Psychologists (MASP) explained the new Specific Learning Disability Identification regulations. The determination documentation is more specific now and requires districts to document consistent strengths and weaknesses in interventions, classroom performance, achievement, AND psychological processing. Previous practices looked less at classroom interventions and performance and put more emphasis solely on psychological processing. MASP also explained the difference between a Specific Learning Disability where a student struggles in one area but is at or above grade level in another area and General Learning Difficulty where a student struggles in all academic areas, which is not a disability, therefore the student does not qualify for services.

We have seen consistent enrollment as a district but we are seeing an increase in special needs. The state average has been 16%. RSU 63 was at 15.5% last year and is up to 18% this year. We also have more students with speech deficits. The state allows a Speech and Language Pathologist (SLP) to service up to 50 students and our current full-time SLP is at capacity with several students in the referral process that were discovered during the kindergarten screening process. I am working on a solution to keep caseloads within the state limits. One possibility will be to contract with a person for one day each week and another possibility is to contract with a person remotely to work with our students over video chat on the computer.

On a personal note, our third child is due to be delivered on Monday 11/20. I will be on leave to help my wife recover and get our new little one settled into the family. Don, Richard, and the case managers will keep our timelines in line during my leave and I will be available should the need arise.

Respectfully Submitted,  
Jesse Gauthier,  
Director of Special Services



RSU 63  
Department of Transportation  
202 Kidder Hill Road  
Holden, ME 04429  
(207) 561-9238

*Jake Morgan, Transportation & Facilities Director*  
*[jmorgan@rsu63.org](mailto:jmorgan@rsu63.org)*



DRAFT

Clifton

Dedham

Eddington

Holden

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## Transportation/Facilities Board Report November 2017

### Transportation:

We put our newest bus into service on Wednesday November 8<sup>th</sup>. The driver and students seem very happy. The bus is on Run L and the driver is Sandy Adams. All our runs are covered with full-time drivers at this time. We are between sport seasons, so Keith and I have not been driving much. November is the month to request bus replacements from the State for the 2018/19 school year. I have requested the replacement of one bus and one van. This request has no commitment on our part. It basically tells the State we would like to participate in receiving any funds they have for bus replacements.

At this time we have three buses out of service. Two of them we will not be fixing. We will be putting one out for sale soon. We have taken a lot of parts off it and are using them on other buses.

### Facilities:

The windstorm on October 30, 2017 did not do any damage to our buildings and little damage to our school grounds. Holbrook had one tree down next to the playground. Eddington had a few trees down in various area with one falling on a section of the playground fence that needs to be replaced. All downed trees have been cleaned up and hauled off.

I have been investigating school speed zone signs with flashing lights for Holbrook School. I have found some new D.O.T. approved signs for \$6,300.00 plus installation. The Superintendent and I will be working with the Budget and Finance Committee on this.

We had a couple of problems with the heat controls at Holden and Holbrook that are repaired now. The company thought the power surges may have impacted the programming.

**Regional School Unit #63**  
202 KIDDER HILL ROAD  
HOLDEN, ME 04429

**Susan Smith**  
SUPERINTENDENT OF SCHOOLS

TELEPHONE 843-7851  
FAX 843-7295

**Date:** November 16, 2017  
**From:** Kelly Theriault  
**RE:** November Board Report

DRAFT

- 
- Budget & Finance committee met on November 16, 2017. We reviewed the financials for the month of October for the General Fund and Food Service. Updates were given on transportation and facilities, and budget effect of the salary changes for this year.
  - Reports completed in the business office this month were MePERS, F/R verification reporting (EFN90), and Hot lunch monthly details and claims report.
  - I attended a free training at UTC put on by MSMA on Target Solutions. Target Solutions is training software provided free to MSMA members as part of membership. We have been using it for staff annual required training(s). The training was interactive on a live demo site learning everything from setting up new users to writing training models and reports. I think we can expand our current use and get even more benefit from this product.
  - We've once again been selected by Circle K as a "Fueling Our Schools" site. This application site is Holden School, with Co/Extra Curricular and Academic Enrichment opportunities for the award focus. I've been working with Mr. Spencer on ideas; we'll be sharing specifics soon!
  - We hope to have a new Holden cook in place after Thanksgiving break. Marie Baillargeon will train with them in Holden for a few days. We'll get a sub at Holbrook to help Laurie while Marie is training at Holden.
  - Draft audit reports are here! I haven't had a chance to review them yet but hope to have them signed off on before Thanksgiving. This should put us right on target to have final reports before year end.

# MSAD63

## Income Statement Hot Lunch

Report # 20223

Statement Code: hot lunch

Account Number / Description	Current Period	Reported Period	Encumbrances		
	10/1/2017 - 10/31/2017	7/1/2017 - 10/31/2017	7/1/2017 - 10/31/2017		
<b>00000 OVERHEAD</b>					
600-0000-00000-4162100-95 A La Carte Sales	(168.00)	(210.75)	0.00		
<b>TOTAL 00000 OVERHEAD</b>	<b>\$(168.00)</b>	<b>\$(210.75)</b>	<b>\$0.00</b>		
<b>10000 REGULAR INSTRUCTION</b>					
600-0000-10000-4161000-95 SCHOOL LUNCH - DAILY CASH SALES	(3,425.94)	(18,070.59)	0.00		
600-0000-10000-4455000-95 SCHOOL LUNCH REVENUES	0.00	(40.00)	0.00		
<b>TOTAL 10000 REGULAR INSTRUCTION</b>	<b>\$(3,425.94)</b>	<b>\$(18,110.59)</b>	<b>\$0.00</b>		
<b>31000 FOOD SERVICE OPERATIONS</b>					
600-0000-31000-5118000-95 HOT LUNCH - WAGES	7,386.42	15,568.02	0.00		
600-0000-31000-5202040-95 UNEMPLOYMENT	16.94	60.47	0.00		
600-0000-31000-5208000-95 HOT LUNCH - BENEFITS	650.00	650.00	0.00		
600-0000-31000-5208010-95 REGULAR E/E - HEALTH	816.56	1,728.98	0.00		
600-0000-31000-5208020-95 REGULAR E/E - OASDI/MCR	104.63	220.36	0.00		
600-0000-31000-5218000-95 FICA/MEDI	447.43	937.55	0.00		
600-0000-31000-5218015-95 Dental	68.72	165.16	0.00		
600-0000-31000-5600020-95 SCHOOL LUNCH EQUIPMENT	0.00	377.55	0.00		
600-0000-31000-5630000-95 HOT LUNCH - FOOD PURCHASES	10,684.82	26,146.24	0.00		
600-0000-31000-5630030-95 SNACK	0.00	12.98	0.00		
600-0000-31000-5631000-95 HOT LUNCH - NON - FOOD PURCHASE	3,188.53	5,289.38	156.04		
600-0000-31000-5890000-95 Repairs	0.00	0.00	500.00		
<b>TOTAL 31000 FOOD SERVICE OPERATIONS</b>	<b>\$23,364.05</b>	<b>\$51,156.69</b>	<b>\$656.04</b>		
<b>31200 A LA CARTE</b>					
600-0000-31200-5630000-95 A LA CARTE FOOD	0.00	132.51	0.00		
<b>TOTAL 31200 A LA CARTE</b>	<b>\$0.00</b>	<b>\$132.51</b>	<b>\$0.00</b>		
<b>GRAND TOTAL</b>	<b>\$19,770.11</b>	<b>\$32,967.86</b>	<b>\$656.04</b>		

# MSAD63

## Financial Statement

Account Number / Description	Adopted Budget 7/1/2017 - 6/30/2018	Current Period 10/1/2017 - 10/31/2017	Reported Period 7/1/2017 - 10/31/2017	Bal Remg	Percent Remaining 7/1/2017 - 10/31/2017	Encumbrances 7/1/2017 - 10/31/2017
<b>Local Revenue</b>						
1. 100-0000-00000-4142100-20 Transportation for other Units-Deedham	(76,500.00)	(830.00)	(3,107.50)	(73,392.50)	95.93%	0.00
2. 100-0000-00000-4142100-21 Transportation for other Units-Hampden	(9,725.00)	0.00	0.00	(9,725.00)	100.00%	0.00
3. 100-0000-00000-4142100-22 Transportation for other Units-airline	0.00	(125.00)	(482.46)	482.46	---	0.00
4. 100-0000-00000-4142100-23 Transportation for other Units-Bgr	(2,000.00)	0.00	0.00	(2,000.00)	100.00%	0.00
5. 100-0000-00000-4142100-90 Transportation for other Units	(5,000.00)	0.00	0.00	(5,000.00)	100.00%	0.00
6. 100-0000-10000-4111100-91 REQUIRED LOCAL TAXES - CLIFTO	(603,373.83)	(50,281.15)	(213,091.80)	(390,282.03)	64.68%	0.00
7. 100-0000-10000-4111100-92 REQUIRED LOCAL TAXES - EDDINGTO	(1,376,830.83)	(114,735.90)	(344,207.70)	(1,032,623.13)	75.00%	0.00
8. 100-0000-10000-4111100-93 REQUIRED LOCAL TAXES - HOLDE	(2,273,947.00)	(189,495.58)	(757,983.32)	(1,515,964.68)	66.66%	0.00
9. 100-0000-10000-4111300-91 ADDITIONAL LOCAL TAXES - CLIFTO	(143,606.37)	(11,967.20)	(35,901.60)	(107,704.77)	74.99%	0.00
10. 100-0000-10000-4111300-92 ADDITIONAL LOCAL TAXES - EDDING	(327,693.50)	(27,307.79)	(81,923.37)	(245,770.13)	75.00%	0.00
11. 100-0000-10000-4111300-93 ADDITIONAL LOCAL TAXES - HOLDE	(541,212.21)	(45,101.02)	(180,404.08)	(360,808.13)	66.66%	0.00
12. 100-0000-10000-4151000-90 INTEREST INCOME	0.00	0.00	(2,913.68)	2,913.68	---	0.00
13. 100-0000-10000-4199000-90 MISCELLANEOUS REVENUES	(21,000.00)	(20.07)	(1,290.07)	(19,709.93)	93.85%	0.00
14. 100-0000-10000-4329700-90 Sinc-Misc Receipts	0.00	(240.00)	(524.00)	524.00	---	0.00
15. 100-0000-10000-4500001-90 UNDESIGNATED SURPLUS	(728,500.00)	0.00	0.00	(728,500.00)	100.00%	0.00
16. 100-0000-10000-4500001-95 UNDESIGNATED SURPLUS-Spec ED	(120,000.00)	0.00	0.00	(120,000.00)	100.00%	0.00
<b>Subtotal Local Revenue</b>	<b>\$6,229,388.74</b>	<b>\$440,103.71</b>	<b>\$1,621,828.58</b>	<b>\$4,607,560.16</b>	<b>73.96%</b>	<b>\$0.00</b>
<b>State Revenues</b>						
17. 100-0000-10000-4311100-90 STATE FOUNDATION ALLOCATION	(3,558,266.01)	(313,327.98)	(1,255,956.32)	(2,302,309.69)	64.70%	0.00
18. 100-0000-20000-4312100-90 STATE AGENCY CLIENT TUITION	(30,000.00)	(3,223.80)	(5,304.21)	(24,695.79)	82.31%	0.00
<b>Subtotal State Revenues</b>	<b>\$3,588,266.01</b>	<b>\$316,551.78</b>	<b>\$1,261,260.53</b>	<b>\$2,327,005.48</b>	<b>64.85%</b>	<b>\$0.00</b>
<b>Total Revenues</b>	<b>\$9,817,654.75</b>	<b>\$756,655.49</b>	<b>\$2,883,089.11</b>	<b>\$6,934,565.64</b>	<b>70.63%</b>	<b>\$0.00</b>

# MSAD63

## Financial Statement

Account Number / Description	Adopted Budget 7/1/2017 - 6/30/2018	Current Period 10/1/2017 - 10/31/2017	Reported Period 7/1/2017 - 10/31/2017	Bal Remg	Percent Remaining 7/1/2017 - 10/31/2017	Encumbrances 7/1/2017 - 10/31/2017
<b>System Administration</b>						
19 100-0000-23100-5150000-90 BOD - STIPENDS	550.00	0.00	0.00	550.00	100.00%	0.00
20 100-0000-23100-5250020-90 FICA/MEDI	43.00	0.00	0.00	43.00	100.00%	0.00
21 100-0000-23100-5345000-90 BOD - LEGAL FEES	12,500.00	650.12	1,250.12	11,249.88	81.99%	1,000.00
22 100-0000-23100-5346000-90 BOD - AUDIT	10,000.00	0.00	8,500.00	1,500.00	0.00%	1,500.00
23 100-0000-23100-5520000-90 BOD - DISTRICT BOND INSURANCE	4,500.00	0.00	3,751.00	749.00	16.64%	0.00
24 100-0000-23100-5520010-90 BOD - PURCH.SERV. OTHER - LIAB.	440.00	0.00	333.00	107.00	24.31%	0.00
25 100-0000-23100-5550000-90 BOD - PRINTING & OTHER	1,750.00	0.00	1,540.63	209.37	(16.60)%	500.00
26 100-0000-23100-5810000-90 BOD - MEMBERSHIP IN MSBA	2,450.00	0.00	2,306.00	144.00	5.87%	0.00
27 100-0000-23100-5814000-90 BOD - CONFERENCES	750.00	0.00	0.00	750.00	100.00%	0.00
28 100-0000-23140-5310000-90 BOD - REFERENDUM COSTS	3,000.00	0.00	0.00	3,000.00	100.00%	0.00
29 100-0000-23200-5104000-90 SUPT. OFFICE (SUPT) - SALARY	68,100.00	5,260.82	23,662.52	44,437.48	65.25%	0.00
30 100-0000-23200-5118000-90 Admin Asst Salary	41,397.00	2,658.98	13,531.33	27,865.67	67.31%	0.00
31 100-0000-23200-5204000-90 SUPT. OFFICE (SUPT) - BENEFITS	1,071.00	8.88	35.52	1,035.48	96.68%	0.00
32 100-0000-23200-5204010-90 SUPT. OFFICE (SUPT) - HEALTH	9,922.00	933.92	1,867.84	8,054.16	81.17%	0.00
33 100-0000-23200-5204015-90 SUPT. OFFICE (SUPT) - DENTAL	201.00	18.92	75.68	125.32	62.34%	0.00
34 100-0000-23200-5204020-90 SUPT. OFFICE (SUPT) - MCR	987.00	73.58	332.31	654.69	66.33%	0.00
35 100-0000-23200-5208000-90 SUPT. OFFICE (A/A) - BENEFITS	6,152.00	12.55	78.27	6,073.73	98.72%	0.00
36 100-0000-23200-5208020-90 SUPT. OFFICE (A/A) - OASDI/MCR	3,167.00	203.41	1,035.14	2,131.86	67.31%	0.00
37 100-0000-23200-5218015-90 Dental	335.00	0.00	0.00	335.00	100.00%	0.00
38 100-0000-23200-5234000-90 SUPT. OFFICE (SUPT) - RETIREMEN	2,704.00	208.00	936.00	1,768.00	65.38%	0.00
39 100-0000-23200-5238000-90 RETIREMENT CONT./REGULAR E/E	1,242.00	0.00	44.53	1,197.47	96.41%	0.00
40 100-0000-23200-5312000-90 SUPT. OFFICE SERVICES-CONTRACTE	15,000.00	0.00	13,769.91	1,230.09	8.20%	0.00
41 100-0000-23200-5330000-90 SUPT. OFFICE - EE TRAINING & DEVE	1,500.00	324.00	324.00	1,176.00	64.46%	209.00
42 100-0000-23200-5444500-90 SUPT. OFFICE - COPIER LEASE	4,500.00	0.00	3,539.18	960.82	21.35%	0.00
43 100-0000-23200-5520000-90 SUPT. OFFICE - LIABILITY INSURANC	1,550.00	0.00	0.00	1,550.00	100.00%	0.00
44 100-0000-23200-5532000-90 SUPT. OFFICE - TELEPHONES	3,500.00	223.74	886.94	2,613.06	74.65%	0.00
45 100-0000-23200-5580000-90 SUPT. OFFICE - STAFF TRAVEL	3,500.00	363.63	684.04	2,815.96	80.45%	0.00
46 100-0000-23200-5600000-90 SUPT. OFFICE - OFFICE SUPPLIES	4,000.00	262.78	2,196.86	1,803.14	44.82%	10.00
47 100-0000-23200-5600030-90 SUPT. OFFICE - POSTAGE	3,200.00	240.82	1,336.20	1,863.80	30.20%	897.35

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48. 100-0000-23200-5605000-90 SUPT. OFFICE - REPLACEMENT OF E	700.00	0.00	0.00	700.00	100.00%	0.00
49. 100-0000-23200-5810000-90 MEMBERSHIPS & DUES - SUPT. OFFI	2,500.00	0.00	729.80	1,770.20	70.80%	0.00
50. 100-0000-25000-5118000-90 Business Office WAGES	97,408.00	7,402.87	33,626.07	63,781.93	65.47%	0.00
51. 100-0000-25000-5208000-90 Business office BENEFITS	700.00	13.10	57.37	642.63	91.80%	0.00
52. 100-0000-25000-5208010-90 C/S - HEALTH INSURANCE	26,979.00	2,448.06	9,792.24	17,186.76	63.70%	0.00
53. 100-0000-25000-5208020-90 C/S - OASDI/MCR	7,622.00	520.52	2,389.22	5,232.78	68.65%	0.00
54. 100-0000-25000-5218015-90 Dental	670.00	55.84	228.76	441.24	65.85%	0.00
55. 100-0000-25000-5238000-90 C/S - RETIREMENT CONTRIBUTION	2,989.00	221.42	1,006.10	1,982.90	66.33%	0.00
Subtotal System Administration	\$347,579.00	\$22,105.96	\$129,846.58	\$217,732.42	61.45%	\$4,116.35



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<u>School Administration</u>						
56. 100-0000-24000-5104000-11 PRINCIPAL SALARY - HOLBROOK	85,631.00	6,616.16	29,758.14	55,872.86	65.24%	0.00
57. 100-0000-24000-5104000-12 PRINCIPAL SALARY - EDDINGTON	44,204.00	3,400.28	15,301.26	28,902.74	65.38%	0.00
58. 100-0000-24000-5104000-13 PRINCIPAL SALARY - HOLDEN	44,204.00	3,400.28	15,301.26	28,902.74	65.38%	0.00
59. 100-0000-24000-5118010-11 SECRETARIAL WAGES - HOLBROOK	31,997.00	2,908.80	10,448.97	21,548.03	67.34%	0.00
60. 100-0000-24000-5118010-12 SECRETARIAL WAGES - EDDINGTON	21,930.00	2,040.00	5,650.80	16,279.20	74.23%	0.00
61. 100-0000-24000-5118010-13 SECRETARIAL WAGES - HOLDEN	24,833.00	2,310.00	6,656.65	18,176.35	73.19%	0.00
62. 100-0000-24000-5204000-11 PRINCIPAL BENEFITS - HOLBROOK	700.00	15.46	61.84	638.16	91.16%	0.00
63. 100-0000-24000-5204000-12 PRINCIPAL BENEFITS - EDDINGTON	350.00	30.92	123.68	226.32	64.66%	0.00
64. 100-0000-24000-5204000-13 PRINCIPAL BENEFITS - HOLDEN	350.00	30.95	123.80	226.20	64.62%	0.00
65. 100-0000-24000-5204010-11 PRINCIPAL HEALTH - HOLBROOK	2,500.00	0.00	0.00	2,500.00	100.00%	0.00
66. 100-0000-24000-5204010-12 PRINCIPAL HEALTH - EDDINGTON	6,697.00	558.10	2,332.40	4,464.60	66.66%	0.00
67. 100-0000-24000-5204010-13 PRINCIPAL HEALTH - HOLDEN	6,697.00	558.08	2,332.32	4,464.68	66.66%	0.00
68. 100-0000-24000-5204015-12 PRINCIPAL DENTAL - EDDINGTON	167.50	13.96	55.84	111.66	66.66%	0.00
69. 100-0000-24000-5204015-13 PRINCIPAL DENTAL - HOLDEN	167.50	13.96	55.84	111.66	66.66%	0.00
70. 100-0000-24000-5204020-11 PRINCIPAL MCR - HOLBROOK	1,242.00	95.52	429.84	812.16	65.39%	0.00
71. 100-0000-24000-5204020-12 PRINCIPAL MCR - EDDINGTON	641.00	48.18	217.37	423.63	66.08%	0.00
72. 100-0000-24000-5204020-13 PRINCIPAL MCR - HOLDEN	641.00	48.16	217.29	423.71	66.10%	0.00
73. 100-0000-24000-5204040-11 PRINCIPAL UNEMPLOYMENT - HOLBROOK	120.00	0.00	0.00	120.00	100.00%	0.00
74. 100-0000-24000-5204040-12 PRINCIPAL UNEMPLOYMENT - EDDIN	60.00	0.00	0.00	60.00	100.00%	0.00
75. 100-0000-24000-5204040-13 PRINCIPAL UNEMPLOYMENT - HOLDE	60.00	0.00	0.00	60.00	100.00%	0.00
76. 100-0000-24000-5204050-11 PRINCIPAL WORKERS COMP - HOLBR	383.00	0.00	200.00	183.00	47.78%	0.00
77. 100-0000-24000-5204050-12 PRINCIPAL WORKERS COMP - EDDIN	200.00	0.00	125.00	75.00	37.50%	0.00
78. 100-0000-24000-5204050-13 PRINCIPAL WORKERS COMP - HOLDE	200.00	0.00	125.00	75.00	37.50%	0.00
79. 100-0000-24000-5208010-11 SECRETARIAL HEALTH - HOLBROOK	1,000.00	0.00	0.00	1,000.00	100.00%	0.00
80. 100-0000-24000-5208010-12 SECRETARIAL HEALTH - EDDINGTON	1,000.00	0.00	0.00	1,000.00	100.00%	0.00
81. 100-0000-24000-5208010-13 SECRETARIAL HEALTH - HOLDEN	7,659.00	776.88	1,655.16	6,003.84	78.38%	0.00
82. 100-0000-24000-5208015-12 SECRETARIAL DENTAL - EDDINGTON	335.00	0.00	0.00	335.00	100.00%	0.00
83. 100-0000-24000-5208020-11 SECRETARIAL OASD/MCR - HOLBROOK	2,448.00	222.52	799.34	1,648.66	67.34%	0.00
84. 100-0000-24000-5208020-12 SECRETARIAL OASD/MCR - EDDINGTO	1,678.00	156.06	432.28	1,245.72	74.23%	0.00

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85 100-0000-24000-5208020-13 SECRETARIAL OASDI/MCR - HOLDE	1,900.00	64.06	270.57	1,629.43	85.75%	0.00
86 100-0000-24000-5208040-11 SECRETARIAL UNEMPLOYMENT - H	120.00	0.00	0.00	120.00	100.00%	0.00
87 100-0000-24000-5208040-12 SECRETARIAL UNEMPLOYMENT - E	120.00	0.00	4.49	115.51	96.25%	0.00
88 100-0000-24000-5208040-13 SECRETARIAL UNEMPLOYMENT - H	120.00	4.10	22.87	97.13	80.94%	0.00
89 100-0000-24000-5208050-11 SECRETARIAL WORKERS COMP - H	143.00	0.00	100.00	43.00	30.06%	0.00
90 100-0000-24000-5208050-12 SECRETARIAL WORKERS COMP - E	98.00	0.00	100.00	(2.00)	(2.04)%	0.00
91 100-0000-24000-5208050-13 SECRETARIAL WORKERS COMP - H	111.00	0.00	100.00	11.00	9.90%	0.00
92 100-0000-24000-5218015-12 Denial	0.00	33.50	80.96	(80.96)	—	0.00
93 100-0000-24000-5234000-11 RETIREMENT CONTRIBUTIONS/ADMINIS	3,400.00	261.50	1,176.75	2,223.25	65.38%	0.00
94 100-0000-24000-5234000-12 RETIREMENT CONTRIBUTIONS/ADMINIS	1,755.00	135.00	607.49	1,147.51	65.38%	0.00
95 100-0000-24000-5234000-13 RETIREMENT CONTRIBUTIONS/ADMINIS	1,755.00	134.98	607.42	1,147.58	65.38%	0.00
96 100-0000-24000-5238000-11 SECRETARIAL RETIREMENT - HOLBRO	960.00	0.00	0.00	960.00	100.00%	0.00
97 100-0000-24000-5238000-12 SECRETARIAL RETIREMENT - EDDING	658.00	0.00	0.00	658.00	100.00%	0.00
98 100-0000-24000-5238000-13 SECRETARIAL RETIREMENT - HOLDE	745.00	0.00	0.00	745.00	100.00%	0.00
99 100-0000-24000-5238010-11 RETIREMENT	0.00	87.26	313.47	(313.47)	—	0.00
100 100-0000-24000-5254000-11 PRINCIPAL TUITION REIMB - HOLBR	2,400.00	0.00	0.00	2,400.00	100.00%	0.00
101 100-0000-24000-5330080-11 PRIN. TRAINING & DEVELOPMENT	400.00	0.00	50.00	350.00	87.50%	0.00
102 100-0000-24000-5330080-12 PRIN. TRAINING & DEVELOPMENT	600.00	0.00	25.00	575.00	95.83%	0.00
103 100-0000-24000-5330080-13 PRIN. TRAINING & DEVELOPMENT	600.00	0.00	25.00	575.00	95.83%	0.00
104 100-0000-24000-5444500-11 COPIER LEASE - HOLBROOK	8,500.00	0.00	8,465.00	35.00	0.41%	0.00
105 100-0000-24000-5444500-12 COPIER LEASE - EDDINGTON	9,500.00	0.00	4,973.45	4,526.55	47.64%	0.00
106 100-0000-24000-5444500-13 COPIER LEASE - HOLDEN	7,500.00	0.00	5,397.17	2,102.83	28.03%	0.00
107 100-0000-24000-5532000-11 TELEPHONE - HOLBROOK	4,400.00	328.46	1,298.28	3,101.72	70.49%	0.00
108 100-0000-24000-5532000-12 TELEPHONE - EDDINGTON	2,200.00	248.79	736.83	1,463.17	66.50%	0.00
109 100-0000-24000-5532000-13 TELEPHONE - HOLDEN	2,400.00	298.21	1,188.27	1,211.73	50.48%	0.00
110 100-0000-24000-5580000-11 PRINCIPAL OFFICE TRAVEL - HOLBR	500.00	0.00	0.00	500.00	100.00%	0.00
111 100-0000-24000-5580000-12 PRINCIPAL OFFICE TRAVEL - EDDIN	300.00	0.00	0.00	300.00	100.00%	0.00
112 100-0000-24000-5580000-13 PRINCIPAL OFFICE TRAVEL - HOLDE	300.00	0.00	0.00	300.00	100.00%	0.00
113 100-0000-24000-5600010-11 OFFICE SUPPLIES - HOLBROOK	1,200.00	34.51	674.07	525.93	43.82%	0.00
114 100-0000-24000-5600010-12 OFFICE SUPPLIES - EDDINGTON	1,150.00	0.00	0.00	1,150.00	100.00%	0.00

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115 100-0000-24000-5600010-13 OFFICE SUPPLIES - HOLDEN	1,300.00	0.00	175.00	1,125.00	86.53%	0.00
116 100-0000-24000-5600030-11 POSTAGE - HOLBROOK	1,200.00	187.15	573.55	626.45	21.96%	362.85
117 100-0000-24000-5600030-12 POSTAGE - EDDINGTON	1,150.00	178.48	510.95	639.05	31.61%	275.46
118 100-0000-24000-5600030-13 POSTAGE - HOLDEN	1,250.00	203.50	535.97	714.03	31.08%	325.44
119 100-0000-24000-5810000-11 MEMBERSHIPS & DUES - HOLBROOK	705.00	0.00	0.00	705.00	100.00%	0.00
<b>Subtotal School Administration</b>	<b>\$347,535.00</b>	<b>\$25,443.77</b>	<b>\$120,216.64</b>	<b>\$227,318.56</b>	<b>65.13%</b>	<b>\$963.75</b>

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Regular Instruction						
120. 100-1000-21900-5340000-95 PURCHASED PROF. SERVICES	2,200.00	0.00	0.00	2,200.00	100.00%	0.00
121. 100-1100-10000-5101010-11 TEACHER SALARIES - HOLBROOK	971,591.00	72,862.38	255,078.14	716,512.86	73.74%	0.00
122. 100-1100-10000-5101010-13 TEACHERS SALARIES - HOLDEN	325,219.00	24,194.73	91,940.18	233,278.82	71.72%	0.00
123. 100-1100-10000-5102000-13 ED TECH - WAGES	20,181.00	5,018.81	5,018.81	15,162.19	75.13%	0.00
124. 100-1100-10000-5123000-11 SUBSTITUTE WAGES - HOLBROOK	29,700.00	3,550.73	6,574.00	23,126.00	77.86%	0.00
125. 100-1100-10000-5123000-13 SUBSTITUTE WAGES - HOLDEN	2,250.00	659.25	712.50	1,537.50	68.33%	0.00
126. 100-1100-10000-5156000-11 TEACHER LEADER STIPENDS - HOL	1,500.00	0.00	0.00	1,500.00	100.00%	0.00
127. 100-1100-10000-5156000-12 TEACHER LEADER STIPENDS - EDD	2,500.00	0.00	0.00	2,500.00	100.00%	0.00
128. 100-1100-10000-5156000-13 TEACHER LEADER STIPEND - HOLDE	2,500.00	0.00	0.00	2,500.00	100.00%	0.00
129. 100-1100-10000-5201010-11 TEACHER - HEALTH INSURANCE -	218,090.00	17,465.09	69,273.07	148,816.93	68.23%	0.00
130. 100-1100-10000-5201010-13 TEACHER - HEALTH INSURANCE -	94,780.00	6,647.48	24,131.68	70,648.32	74.53%	0.00
131. 100-1100-10000-5201015-11 TEACHER - DENTAL INSURANCE -	6,700.00	502.56	2,010.24	4,689.76	69.99%	0.00
132. 100-1100-10000-5201015-13 TEACHER - DENTAL INSURANCE -	3,015.00	239.50	893.76	2,121.24	70.35%	0.00
133. 100-1100-10000-5201020-11 TEACHER - MCR - HOLBROOK	14,088.00	872.01	3,450.39	10,637.61	75.50%	0.00
134. 100-1100-10000-5201020-13 TEACHER - MCR - HOLDEN	5,006.00	387.61	1,516.64	3,489.36	69.70%	0.00
135. 100-1100-10000-5201040-11 TEACHER - UNEMPLOYMENT - HO	2,800.00	15.82	44.37	2,755.63	98.41%	0.00
136. 100-1100-10000-5201040-13 TEACHER - UNEMPLOYMENT - HO	960.00	22.36	66.37	893.63	93.08%	0.00
137. 100-1100-10000-5201050-11 TEACHER - WORKERS COMP - HOL	4,489.00	1,194.00	2,744.00	1,745.00	6.57%	1,450.00
138. 100-1100-10000-5201050-13 TEACHER - WORKERS COMP - HOL	1,595.00	0.00	750.00	845.00	18.49%	550.00
139. 100-1100-10000-5202010-13 ED TECH - HEALTH	1,000.00	369.95	369.95	630.05	63.00%	0.00
140. 100-1100-10000-5202015-13 ED TECH - DENTAL	0.00	15.96	15.96	(15.96)	—	0.00
141. 100-1100-10000-5202020-13 ED TECH - OASDI/MCR	293.00	17.42	17.42	275.58	94.05%	0.00
142. 100-1100-10000-5202040-13 UNEMPLOYMENT	120.00	6.01	6.01	113.99	94.99%	0.00
143. 100-1100-10000-5202050-13 ED TECH - W/C	133.00	0.00	0.00	133.00	100.00%	0.00
144. 100-1100-10000-5203000-11 SUBSTITUTE BENEFITS - HOLBROO	2,272.00	163.75	285.16	1,986.84	87.44%	0.00
145. 100-1100-10000-5203000-13 SUBSTITUTE BENEFITS - HOLDEN	200.00	48.64	49.78	150.22	75.11%	0.00
146. 100-1100-10000-5231010-11 RETIREMENT	32,646.00	2,892.69	11,399.23	21,246.77	65.08%	0.00
147. 100-1100-10000-5231010-13 RETIREMENT	11,600.00	1,108.30	4,282.12	7,317.88	63.08%	0.00
148. 100-1100-10000-5232000-13 ED TECH - RETIREMENT	801.00	49.33	49.33	751.67	93.84%	0.00

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149. 100-1100-10000-5233000-11 RETIREMENT	0.00	68.03	133.39	(133.39)	--	0.00
150. 100-1100-10000-5233000-13 RETIREMENT	0.00	0.00	2.11	(2.11)	--	0.00
151. 100-1100-10000-5251000-11 TEACHER TUITION - HOLBROOK	8,000.00	1,554.00	1,554.00	6,446.00	26.49%	4,326.75
152. 100-1100-10000-5251000-11 TEACHER TRAINING & DEV. - HOLBR	10,725.00	0.00	2,168.60	8,556.40	78.05%	185.22
153. 100-1100-10000-5330000-13 TEACHER TRAINING & DEV. - HOLDE	4,313.00	95.13	1,416.27	2,896.73	67.04%	4.87
154. 100-1100-10000-5500000-13 OTHER PURCHASES SERVICES	1,800.00	0.00	0.00	1,800.00	6.66%	1,680.00
155. 100-1100-10000-5610000-11 TEACHING SUPPLIES - HOLBROOK	18,260.00	175.13	7,118.27	11,141.73	59.68%	243.19
156. 100-1100-10000-5610000-13 TEACHING SUPPLIES - HOLDEN	10,550.00	0.00	7,539.21	3,010.79	28.23%	32.24
157. 100-1100-10000-5610510-11 SPECIALISTS SUPPLIES-HOLBROO	10,369.00	1,615.24	7,515.73	2,853.27	20.74%	701.87
158. 100-1100-10000-5610510-12 SPECIALISTS SUPPLIES - EDD	4,000.00	0.00	1,566.84	2,433.16	48.14%	507.50
159. 100-1100-10000-5610510-13 SPECIALISTS SUPPLIES- HLDN	4,000.00	12.90	2,194.39	1,805.61	31.42%	548.79
160. 100-1100-10000-5611010-11 NEW INSTRUCTIONAL EQUIP - HO	878.00	0.00	649.08	228.92	26.07%	0.00
161. 100-1100-10000-5611010-13 NEW INSTRUCTIONAL EQUIP - HOL	1,800.00	0.00	0.00	1,800.00	100.00%	0.00
162. 100-1100-10000-5611020-12 REPLACE INST. EQUIP - EDDINGTO	0.00	0.00	39.69	(39.69)	--	0.00
163. 100-1100-10000-5611020-13 REPLACE INST. EQUIP - HOLDEN	1,350.00	0.00	323.91	1,026.09	76.00%	0.00
164. 100-1100-10000-5640000-11 TEXTBOOKS - HOLBROOK	6,644.00	0.00	5,933.37	710.63	10.69%	0.00
165. 100-1100-10000-5640000-13 TEXTBOOKS - HOLDEN	3,465.00	0.00	2,565.02	899.98	24.41%	54.00
166. 100-1100-10000-5890000-11 OTHER INSTRUCTIONAL EXP -HOLBR	700.00	0.00	709.50	(9.50)	(1.35)%	0.00
167. 100-1120-10000-5101010-12 K-2 TEACHER SALARIES- EDDINGTO	440,553.00	29,178.92	103,407.24	337,145.76	76.52%	0.00
168. 100-1120-10000-5101010-13 K-2 TEACHING SALARIES - HOLDE	137,250.00	9,442.31	32,159.71	105,090.29	76.56%	0.00
169. 100-1120-10000-5102000-12 K-2 ED. TECH. WAGES - EDDINGTO	48,068.00	4,629.50	9,740.00	38,328.00	79.73%	0.00
170. 100-1120-10000-5123000-12 K-2 SUBSTITUTE WAGES - EDDINGT	8,812.00	712.50	862.50	7,949.50	90.21%	0.00
171. 100-1120-10000-5123000-13 K-2 SUBSTITUTE WAGES - HOLDE	6,700.00	187.50	187.50	6,512.50	97.20%	0.00
172. 100-1120-10000-5201010-12 K-2 TEACHER HEALTH - EDDINGTO	106,497.00	6,753.85	30,107.25	76,389.75	71.72%	0.00
173. 100-1120-10000-5201010-13 K-2 TEACHER HEALTH - HOLDEN	25,013.00	1,294.80	8,053.16	16,959.84	67.80%	0.00
174. 100-1120-10000-5201015-12 K-2 TEACHER DENTAL - EDDINGTO	4,020.00	206.35	840.52	3,179.48	79.09%	0.00
175. 100-1120-10000-5201015-13 TEACHER DENTAL - HOLDEN	1,005.00	55.84	279.20	725.80	72.21%	0.00
176. 100-1120-10000-5201020-12 K-2 TEACHER MCR - EDDINGTON	6,388.00	406.70	1,640.12	4,747.88	74.32%	0.00
177. 100-1120-10000-5201020-13 TEACHER MEDICARE - HOLDEN	2,049.00	134.00	522.76	1,526.24	74.48%	0.00
178. 100-1120-10000-5201040-12 K-2 TEACHER UNEMPLOYMENT - E	1,320.00	9.23	30.48	1,289.52	97.69%	0.00

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Account Number / Description	Adopted Budget 7/1/2017 - 6/30/2018	Current Period 10/1/2017 - 10/31/2017	Reported Period 7/1/2017 - 10/31/2017	Bal Remg	Percent Remaining 7/1/2017 - 10/31/2017	Encumbrances 7/1/2017 - 10/31/2017
179. 100-1120-10000-5201040-13 TEACHER UNEMPLOYMENT - HOLDE	480.00	15.23	41.87	438.13	91.27%	0.00
180. 100-1120-10000-5201050-12 K-2 TEACHER WORKERS COMP - E	2,036.00	330.00	1,080.00	956.00	10.11%	750.00
181. 100-1120-10000-5201050-13 TEACHER WORKERS COMPENSATIO	653.00	0.00	450.00	203.00	31.08%	0.00
182. 100-1120-10000-5202000-12 K-2 ED. TECH. BENEFITS- EDDINGTO	1,049.00	82.25	177.38	871.62	83.09%	0.00
183. 100-1120-10000-5202010-12 ED TECH - HEALTH	8,769.00	776.88	1,655.16	7,113.84	81.12%	0.00
184. 100-1120-10000-5202015-12 ED TECH - DENTAL	670.00	33.50	94.92	575.08	85.83%	0.00
185. 100-1120-10000-5203000-12 K-2 SUBSTITUTE BENEFITS - EDDING	675.00	45.37	52.73	622.27	92.18%	0.00
186. 100-1120-10000-5203000-13 K-2 SUBSTITUTE BENEFITS - HOLDE	520.00	15.60	15.60	504.40	97.00%	0.00
187. 100-1120-10000-5231010-12 Retirement	14,803.00	1,158.39	4,668.90	10,134.10	68.45%	0.00
188. 100-1120-10000-5231010-13 RETIREMENT	4,747.00	374.86	1,487.57	3,259.43	68.66%	0.00
189. 100-1120-10000-5232000-12 ED TECH - RETIREMENT	1,908.00	183.79	386.68	1,521.32	79.73%	0.00
190. 100-1120-10000-5251000-12 K-2 TEACHER TUITION - EDDINGTO	2,000.00	0.00	1,454.00	546.00	(47.70)%	1,500.00
191. 100-1120-10000-5330000-12 K-2 EE TRAINING & DEV. - EDDINGTO	4,313.00	0.00	1,320.14	2,992.86	67.07%	100.00
192. 100-1120-10000-5610000-12 K-2 INSTRUCTIONAL SUPPLIES - E	17,755.00	0.00	5,928.46	11,826.54	65.45%	205.06
193. 100-1120-10000-5610000-13 K-2 INSTRUCTIONAL SUPPLIES - H	5,750.00	0.00	2,562.17	3,187.83	49.91%	317.50
194. 100-1120-10000-5611010-12 NEW INSTRUCTIONAL EQUIPMEN	0.01	0.00	0.00	0.01	100.00%	0.00
195. 100-1120-10000-5611020-12 REPLACE INST. EQUIP.	1,350.00	0.00	0.00	1,350.00	100.00%	0.00
196. 100-1120-10000-5640000-12 K-2 TEXTBOOKS - EDDINGTON	5,455.00	105.93	3,303.54	2,151.46	39.22%	11.85
197. 100-1120-10000-5640000-13 K-2 TEXTBOOKS - HOLDEN	930.00	0.00	783.87	146.13	15.71%	0.00
198. 100-2900-10000-5101010-95 SALARIES	24,500.00	1,807.70	4,519.25	19,980.75	81.55%	0.00
199. 100-2900-10000-5123000-95 GIFTED & TALENTED - SUBSTITUTE	900.00	0.00	0.00	900.00	100.00%	0.00
200. 100-2900-10000-5201000-95 PROFESSIONAL BENEFITS	8,742.00	21.52	56.15	8,685.85	99.35%	0.00
201. 100-2900-10000-5223000-95 GIFTED & TALENTED - SUBSTITUT	70.00	0.00	0.00	70.00	100.00%	0.00
202. 100-2900-10000-5330000-95 GIFTED & TALENTED - EMPLOYEE	2,500.00	0.00	0.00	2,500.00	68.40%	790.00
203. 100-2900-10000-5600000-95 GIFTED & TALENTED - OTHER SUPP	3,425.00	0.00	0.00	3,425.00	100.00%	0.00
204. 101-1120-10000-5330000-12 PROFESSIONAL EE TRAINING	2,000.00	0.00	0.00	2,000.00	100.00%	0.00
<b>Subtotal Regular Instruction</b>	<b>\$2,748,758.01</b>	<b>\$199,787.33</b>	<b>\$739,977.32</b>	<b>\$2,008,780.69</b>	<b>72.57%</b>	<b>\$13,958.84</b>
<b>Regular Instruction 9-12</b>						
205. 100-1200-10000-5561000-99 9-12 TUITION PAID TO OTHER RSU	1,866,966.00	15,820.76	21,325.59	1,845,640.41	98.85%	0.00

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Account Number / Description	Adopted Budget	Current Period		Reported Period		Bal Remg	Percent Remaining		Encumbrances	
		7/1/2017 - 6/30/2018	10/1/2017 - 10/31/2017	7/1/2017 - 10/31/2017	10/31/2017		7/1/2017 - 10/31/2017	10/31/2017	7/1/2017 - 10/31/2017	10/31/2017
206 100-1200-10000-5563000-99 9-12 PRIVATE SCHOOL TUITION	1,008,716.00	114,570.49	245,508.19	245,508.19	763,207.81		75.66%		0.00	
207 100-1200-10000-5568000-99 INSURED VALUE FACTOR	60,523.00	7,312.99	15,670.70	15,670.70	44,852.30		74.10%		0.00	
<b>Subtotal Reg 9-12</b>	<b>\$2,936,205.00</b>	<b>\$137,704.24</b>	<b>\$282,504.48</b>	<b>\$282,504.48</b>	<b>\$2,653,700.52</b>		<b>90.37%</b>		<b>\$0.00</b>	

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## Financial Statement

Account Number / Description	Adopted Budget 7/1/2017 - 6/30/2018	Current Period 10/1/2017 - 10/31/2017	Reported Period 7/1/2017 - 10/31/2017	Bal Remg	Percent Remaining 7/1/2017 - 10/31/2017	Encumbrances 7/1/2017 - 10/31/2017
Social Education						
208. 100-2200-10000-5101010-11 RR SALARIES	57,330.00	4,576.92	15,764.74	41,565.26	72.50%	0.00
209. 100-2200-10000-5101010-12 RR SALARIES	60,988.00	2,769.23	14,249.08	46,738.92	76.63%	0.00
210. 100-2200-10000-5101010-13 RR SALARIES	36,000.00	4,691.38	11,651.54	24,348.46	67.63%	0.00
211. 100-2200-10000-5102000-11 RR ED TECH - WAGES	40,687.00	5,958.14	12,526.52	28,160.48	69.21%	0.00
212. 100-2200-10000-5103000-12 RR ED TECH - WAGES	21,809.00	1,961.75	4,161.75	17,647.25	80.91%	0.00
213. 100-2200-10000-5102000-13 RR ED TECH - WAGES	0.00	2,227.75	4,681.25	(4,681.25)	--	0.00
214. 100-2200-10000-5123000-95 SPECIAL ED. (RR) SUBSTITUTE - WA	5,250.00	150.00	375.00	4,875.00	92.85%	0.00
215. 100-2200-10000-5201010-11 TCHR HEALTH INSURANCE	26,986.00	1,214.84	4,830.54	22,155.46	82.09%	0.00
216. 100-2200-10000-5201010-12 TCHR HEALTH INSURANCE	2,500.00	0.00	0.00	2,500.00	100.00%	0.00
217. 100-2200-10000-5201010-13 TCHR HEALTH INSURANCE	2,500.00	0.00	0.00	2,500.00	100.00%	0.00
218. 100-2200-10000-5201015-11 TCHR DENTAL INSURANCE	670.00	27.92	111.68	558.32	83.33%	0.00
219. 100-2200-10000-5201015-12 TCHR DENTAL INSURANCE	335.00	27.92	111.68	223.32	66.66%	0.00
220. 100-2200-10000-5201015-13 TCHR DENTAL INSURANCE	335.00	27.92	97.72	237.28	70.82%	0.00
221. 100-2200-10000-5201020-11 FICAMEDICARE	1,147.00	64.41	252.60	894.40	77.97%	0.00
222. 100-2200-10000-5201020-12 FICAMEDICARE	884.00	40.16	157.70	726.30	82.16%	0.00
223. 100-2200-10000-5201020-13 FICAMEDICARE	522.00	68.02	202.41	319.59	61.22%	0.00
224. 100-2200-10000-5201040-11 UNEMPLOYMENT COMP. INSURANC	240.00	0.00	0.00	240.00	100.00%	0.00
225. 100-2200-10000-5201040-12 UNEMPLOYMENT COMP. INSURANC	120.00	0.00	0.00	120.00	100.00%	0.00
226. 100-2200-10000-5201040-13 UNEMPLOYMENT COMP. INSURANC	120.00	0.00	3.82	116.18	96.81%	0.00
227. 100-2200-10000-5201050-11 WORKERS'COMP. INSURANCE	375.00	75.00	375.00	0.00	0.00%	0.00
228. 100-2200-10000-5201050-12 WORKERS'COMP. INSURANCE	281.00	56.00	281.00	0.00	0.00%	0.00
229. 100-2200-10000-5201050-13 WORKERS'COMP. INSURANCE	167.00	0.00	150.00	17.00	10.17%	0.00
230. 100-2200-10000-5202000-95 SPECIAL ED. (RR) ED. TECH. - BENE	0.00	776.88	1,553.76	(1,553.76)	--	0.00
231. 100-2200-10000-5203010-11 ED TECH - HEALTH	8,769.00	0.00	0.00	8,769.00	100.00%	0.00
232. 100-2200-10000-5203010-12 ED TECH - HEALTH	7,769.00	776.88	1,616.44	6,152.56	79.19%	0.00
233. 100-2200-10000-5203010-13 ED TECH - HEALTH	0.00	776.88	1,616.44	(1,616.44)	--	0.00
234. 100-2200-10000-5203015-11 ED TECH - DENTAL	335.00	64.45	129.87	205.13	61.23%	0.00
235. 100-2200-10000-5203015-12 ED TECH - DENTAL	335.00	0.00	0.00	335.00	100.00%	0.00
236. 100-2200-10000-5203015-13 ED TECH - DENTAL	0.00	33.50	94.92	(94.92)	--	0.00



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237 100-2200-10000-5202020-11 ED TECH - OASDI/MCR	569.00	201.91	418.20	150.80	26.50%	0.00
238 100-2200-10000-5202020-12 ED TECH - OASDI/MCR	292.00	27.20	57.51	234.49	80.30%	0.00
239 100-2200-10000-5202020-13 ED TECH - OASDI/MCR	316.00	31.06	133.07	182.93	57.88%	0.00
240 100-2200-10000-5202040-11 ED TECH - UNEMPLOYMENT	240.00	24.56	69.54	170.46	71.02%	0.00
241 100-2200-10000-5202040-12 ED TECH - UNEMPLOYMENT	120.00	1.56	16.20	103.80	86.50%	0.00
242 100-2200-10000-5202050-11 ED TECH - WORKERS COMP	193.00	0.00	165.00	28.00	14.50%	0.00
243 100-2200-10000-5202050-12 ED TECH - WORKERS COMP	99.00	0.00	150.00	(51.00)	(51.51)%	0.00
244 100-2200-10000-5202050-13 ED TECH - WORKERS COMP	107.00	0.00	125.00	(18.00)	(16.82)%	0.00
245 100-2200-10000-5203000-95 SPECIAL ED (RR) SUBSTITUTE - BE	405.00	7.71	21.05	383.95	94.80%	0.00
246 100-2200-10000-5231010-11 TCHR RETIREMENT	2,422.00	181.71	711.70	1,710.30	70.61%	0.00
247 100-2200-10000-5231010-12 TCHR RETIREMENT	0.00	109.94	431.75	(431.75)	--	0.00
248 100-2200-10000-5232000-11 ED TECH - RETIREMENT	1,319.00	73.78	155.03	1,163.97	88.24%	0.00
249 100-2200-10000-5232000-12 ED TECH - RETIREMENT	0.00	77.88	165.22	(165.22)	--	0.00
250 100-2200-10000-5232000-13 ED TECH - RETIREMENT	0.00	88.44	185.85	(185.85)	--	0.00
251 100-2200-10000-5232000-95 SPECIAL ED - (RR) ED. TECH. RETIR	678.00	0.00	0.00	678.00	100.00%	0.00
252 100-2200-10000-5233000-95 RETIREMENT	733.00	0.00	16.00	717.00	97.81%	0.00
253 100-2200-10000-5330000-95 SPECIAL ED (RR) TEACHER - TRAIN	2,000.00	0.00	1,050.00	950.00	47.50%	0.00
254 100-2200-10000-5344000-95 SPECIAL ED (RR) PURCH. PROF. S	1,000.00	3,760.00	7,919.50	(6,919.50)	(2,900.00)%	22,080.50
255 100-2200-10000-5600010-95 SPECIAL ED (RR) TEACHING SUPPL	1,800.00	0.00	1,387.01	412.99	12.37%	190.23
256 100-2200-10000-5640000-95 SPECIAL ED (RR) TEXTBOOKS	0.00	0.00	594.00	(594.00)	--	0.00
257 100-2200-10000-5690000-95 SPECIAL ED (RR) OTHER SUPPLIE	2,982.25	200.84	1,555.29	1,426.96	47.84%	0.00
258 100-2300-10000-5101010-11 SC SALARIES	54,450.00	4,188.46	14,582.68	39,867.32	73.21%	0.00
259 100-2300-10000-5101010-13 SC SALARIES	39,250.00	3,019.23	10,302.70	28,947.30	73.75%	0.00
260 100-2300-10000-5102000-11 SC ED TECH - WAGES	43,617.00	4,427.94	9,336.69	34,280.31	78.59%	0.00
261 100-2300-10000-5102000-13 SC ED TECH - WAGES	42,315.00	2,343.01	5,021.64	37,293.36	88.13%	0.00
262 100-2300-10000-5123000-95 SPECIAL ED (SCC) SUBSTITUTE - W	3,750.00	525.00	600.00	3,150.00	84.00%	0.00
263 100-2300-10000-5201010-11 TCHR HEALTH INSURANCE	17,538.00	1,436.98	5,747.92	11,790.08	67.22%	0.00
264 100-2300-10000-5201010-13 TCHR HEALTH INSURANCE	7,769.00	690.14	2,755.48	5,013.52	64.53%	0.00
265 100-2300-10000-5201010-95 SPECIAL ED (SCC) TEACHER - HEAL	0.00	297.00	297.00	(297.00)	--	0.00
266 100-2300-10000-5201015-11 TCHR DENTAL INSURANCE	335.00	27.92	111.68	223.32	66.66%	0.00

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267. 100-2300-10000-5201015-13 TCHR DENTAL INSURANCE	335.00	27.92	111.68	223.32	66.66%	0.00
268. 100-2300-10000-5201020-11 FICA/MEDICARE	790.00	54.38	219.05	570.95	72.27%	0.00
269. 100-2300-10000-5201020-13 FICA/MEDICARE	614.00	0.00	0.00	614.00	100.00%	0.00
270. 100-2300-10000-5201040-13 UNEMPLOYMENT COMP. INSURANC	120.00	0.00	0.00	120.00	100.00%	0.00
271. 100-2300-10000-5201050-11 WORKERS'COMP. INSURANCE	251.00	0.00	250.00	1.00	0.39%	0.00
272. 100-2300-10000-5201050-13 WORKERS'COMP. INSURANCE	181.00	0.00	215.00	(34.00)	(18.78)%	0.00
273. 100-2300-10000-5202010-11 ED TECH - HEALTH	2,000.00	0.00	0.00	2,000.00	100.00%	0.00
274. 100-2300-10000-5202010-13 ED TECH - HEALTH	15,538.00	776.88	1,619.04	13,918.96	89.58%	0.00
275. 100-2300-10000-5202015-11 ED TECH - DENTAL	335.00	0.00	0.00	335.00	100.00%	0.00
276. 100-2300-10000-5202015-13 ED TECH - DENTAL	670.00	31.90	77.76	592.24	88.39%	0.00
277. 100-2300-10000-5202020-11 ED TECH - OASDI/MCR	235.00	64.21	135.40	99.60	42.38%	0.00
278. 100-2300-10000-5202020-13 ED TECH - OASDI/MCR	1,821.00	31.72	66.35	1,754.65	96.35%	0.00
279. 100-2300-10000-5202040-11 ED TECH - UNEMPLOYMENT	120.00	0.00	2.52	117.48	97.90%	0.00
280. 100-2300-10000-5202050-11 ED TECH - WORKERS COMP	202.00	0.00	100.00	102.00	50.49%	0.00
281. 100-2300-10000-5202050-13 ED TECH - WORKERS COMP	241.00	0.00	225.00	16.00	6.63%	0.00
282. 100-2300-10000-5203000-95 SPECIAL ED (SCC) SUBSTITUTE - B	290.00	38.43	44.69	245.31	84.58%	0.00
283. 100-2300-10000-5231010-11 TCHR RETIREMENT	2,161.00	166.28	660.53	1,500.47	69.43%	0.00
284. 100-2300-10000-5231010-13 TCHR RETIREMENT	1,538.00	119.86	463.70	1,094.30	70.23%	0.00
285. 100-2300-10000-5232000-11 ED TECH - RETIREMENT	1,731.00	175.79	370.67	1,360.33	78.58%	0.00
286. 100-2300-10000-5232000-13 ED TECH - RETIREMENT	1,680.00	93.02	199.36	1,480.64	88.13%	0.00
287. 100-2300-10000-5330000-95 SPECIAL ED (SCC) TEACHER - TRAI	1,000.00	110.00	110.00	890.00	89.00%	0.00
288. 100-2300-10000-5610010-95 SPECIAL ED (SCC) - INST. SUPPLIE	600.00	0.00	136.33	463.67	(140.16)%	1,304.67
289. 100-2400-10000-5123000-95 SPECIAL ED. HOME INST. TUTOR - W	9,600.00	67.08	292.08	9,307.92	96.95%	0.00
290. 100-2400-10000-5203000-95 SPECIAL ED. HOME INST. TUTOR - B	139.00	0.82	4.08	134.92	97.06%	0.00
291. 100-2400-10000-5233000-95 RETIREMENT	381.00	1.67	10.60	370.40	97.21%	0.00
292. 100-2500-23300-5104000-90 SPECIAL ED. - DIRECTOR SALARY	70,000.00	5,384.62	24,230.79	45,769.21	65.38%	0.00
293. 100-2500-23300-5118000-90 SPECIAL ED. - SECRETARY WAGE	29,747.00	1,951.75	9,199.56	20,547.44	69.07%	0.00
294. 100-2500-23300-5204000-90 SPECIAL ED. - DIRECTOR BENEFIT	23,108.00	70.64	521.60	22,586.40	97.74%	0.00
295. 100-2500-23300-5204010-90 ADMINISTRATION - HEALTH	0.00	1,459.90	5,839.60	(5,839.60)	--	0.00
296. 100-2500-23300-5204015-90 ADMINISTRATION - DENTAL	0.00	27.92	111.68	(111.68)	--	0.00

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Account Number / Description	Adopted Budget 7/1/2017 - 6/30/2018	Current Period 10/1/2017 - 10/31/2017	Reported Period 7/1/2017 - 10/31/2017	Bal Remg	Percent Remaining 7/1/2017 - 10/31/2017	Encumbrances 7/1/2017 - 10/31/2017
297 100-2500-23300-5208000-90 SPECIAL ED. - SECRETARY BENEFIT	15,952.00	143.21	779.27	15,172.73	95.11%	0.00
298 100-2500-23300-5208010-90 REGULAR E/E - HEALTH	0.00	959.33	7,468.51	(7,468.51)	--	0.00
299 100-2500-23300-5218015-90 Dental	0.00	20.25	144.18	(144.18)	--	0.00
300 100-2500-23300-5234000-90 RETIREMENT CONTRIBUTIONS/ADMINI	0.00	213.76	961.92	(961.92)	--	0.00
301 100-2500-23300-5330000-90 SPECIAL ED. - EE TRAINING & DE	1,500.00	0.00	0.00	1,500.00	100.00%	0.00
302 100-2500-23300-5444000-90 SPECIAL ED. - PURCHASED PROF. S	2,100.00	0.00	2,047.00	53.00	2.52%	0.00
303 100-2500-23300-5444500-90 SPECIAL ED. - OFFICE COPIER LEAS	4,500.00	0.00	3,729.44	770.56	17.12%	0.00
304 100-2500-23300-5532000-90 SPECIAL ED. - OFFICE TELEPHONE	1,500.00	127.89	508.15	991.85	66.12%	0.00
305 100-2500-23300-5561000-90 SPECIAL ED. - TUITION/OUTSIDE P	327,250.00	42,615.52	55,941.33	271,308.77	82.90%	0.00
306 100-2500-23300-5580000-90 SPECIAL ED. - OFFICE TRAVEL	2,500.00	0.00	302.28	2,197.72	87.90%	0.00
307 100-2500-23300-5600000-90 SPECIAL ED. - OFFICE SUPPLIES	1,500.00	75.27	444.23	1,055.77	51.35%	285.39
308 100-2500-23300-5611020-95 REPLACE INST. EQUIP	500.00	0.00	0.00	500.00	100.00%	0.00
309 100-2500-23300-5810000-90 DUES & FEES - SPED OFFICE	2,500.00	0.00	465.00	2,035.00	81.40%	0.00
310 100-2500-23300-5900000-90 CONTINGENCY SPEC ED	100,000.00	0.00	0.00	100,000.00	100.00%	0.00
311 100-2800-21500-5101010-95 SPECIAL ED. SPEECH TEACHER - S	36,000.00	5,220.00	10,054.62	25,945.38	72.07%	0.00
312 100-2800-21500-5201000-95 SPECIAL ED. SPEECH TEACHER - B	238.00	75.69	145.80	92.20	38.73%	0.00
313 100-2800-21500-5201010-95 GROUP HEALTH INSURANCE	7,769.00	0.00	0.00	7,769.00	100.00%	0.00
314 100-2800-21500-5201015-95 GROUP DENTAL INSURANCE	335.00	0.00	0.00	335.00	100.00%	0.00
315 100-2800-21500-5201020-95 FICA/MEDICARE	522.00	0.00	0.00	522.00	100.00%	0.00
316 100-2800-21500-5203040-95 UNEMPLOYMENT	120.00	0.00	0.00	120.00	100.00%	0.00
317 100-2800-21500-5231010-95 RETIREMENT	1,210.00	207.24	399.17	810.83	67.01%	0.00
318 100-2800-21500-5610010-95 INSTRUCTIONAL SUPPLIES	600.00	0.00	0.00	600.00	100.00%	0.00
319 100-4100-10000-5340000-95 PURCHASED PROF. SERVICES	1,000.00	0.00	0.00	1,000.00	100.00%	0.00
320 100-4300-10000-5121000-95 SUMMER PROGRAMMING - TUTO	3,000.00	0.00	3,630.00	(630.00)	(21.00)%	0.00
321 100-4300-10000-5200000-95 SUMMER TUTOR - BENEFITS	230.00	0.00	52.11	177.89	77.34%	0.00
<b>Subtotal Special Education</b>	<b>\$1,177,027.25</b>	<b>\$108,421.17</b>	<b>\$271,368.15</b>	<b>\$905,659.10</b>	<b>74.91%</b>	<b>\$23,860.79</b>

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<b>Staff &amp; Student Support</b>						
322 100-0000-21200-5101010-11 GUIDANCE SALARIES - HOLBROOK	44,500.00	3,423.08	11,788.47	32,711.53	73.50%	0.00
323 100-0000-21200-5101010-12 GUIDANCE SALARIES - EDDINGTO	33,689.00	2,591.46	9,031.65	24,657.35	73.19%	0.00
324 100-0000-21200-5101010-13 GUIDANCE SALARIES - HOLDEN	33,689.00	2,591.46	9,031.65	24,657.35	73.19%	0.00
325 100-0000-21200-5201000-11 GUIDANCE BENEFITS - HOLBROOK	2,500.00	0.00	0.00	2,500.00	100.00%	0.00
326 100-0000-21200-5201010-12 GUIDANCE - HEALTH BENEFITS - E	3,884.00	323.70	1,294.80	2,589.20	66.66%	0.00
327 100-0000-21200-5201010-13 GUIDANCE - HEALTH BENEFITS - H	3,884.00	323.70	1,294.80	2,589.20	66.66%	0.00
328 100-0000-21200-5201015-11 GUIDANCE - DENTAL BENEFITS - H	335.00	26.30	110.06	224.94	67.14%	0.00
329 100-0000-21200-5201015-12 GUIDANCE - DENTAL BENEFITS - E	168.00	13.96	55.84	112.16	66.76%	0.00
330 100-0000-21200-5201015-13 GUIDANCE - DENTAL BENEFITS - H	168.00	13.96	55.84	112.16	66.76%	0.00
331 100-0000-21200-5201020-11 GUIDANCE - MCR - HOLBROOK	645.00	49.64	194.36	450.64	69.86%	0.00
332 100-0000-21200-5201020-12 GUIDANCE - MCR - EDDINGTON	488.00	37.08	147.68	340.32	69.73%	0.00
333 100-0000-21200-5201020-13 GUIDANCE - MCR - HOLDEN	488.00	37.07	147.65	340.35	69.74%	0.00
334 100-0000-21200-5201040-11 GUIDANCE - UNEMPLOYMENT - HO	120.00	0.00	0.00	120.00	100.00%	0.00
335 100-0000-21200-5201040-12 GUIDANCE - UNEMPLOYMENT - E	60.00	0.00	0.00	60.00	100.00%	0.00
336 100-0000-21200-5201040-13 GUIDANCE - UNEMPLOYMENT - H	60.00	0.00	0.00	60.00	100.00%	0.00
337 100-0000-21200-5201030-11 GUIDANCE - WORKERS COMP - HO	206.00	0.00	150.00	56.00	27.18%	0.00
338 100-0000-21200-5201030-12 GUIDANCE - WORKERS COMP - ED	155.00	0.00	115.00	40.00	25.80%	0.00
339 100-0000-21200-5201030-13 GUIDANCE - WORKERS COMP - HO	155.00	0.00	115.00	40.00	25.80%	0.00
340 100-0000-21200-5231010-11 RETIREMENT	1,495.00	135.90	532.14	962.86	64.40%	0.00
341 100-0000-21200-5231010-12 RETIREMENT	893.00	102.88	409.24	483.76	54.17%	0.00
342 100-0000-21200-5231010-13 RETIREMENT	893.00	102.88	409.21	483.79	54.17%	0.00
343 100-0000-21200-5610010-11 GUIDANCE SUPPLIES - HOLBROOK	336.00	0.00	0.00	336.00	100.00%	0.00
344 100-0000-21200-5610010-12 GUIDANCE SUPPLIES - EDDINGTO	350.00	0.00	172.83	177.17	50.62%	0.00
345 100-0000-21200-5610010-13 GUIDANCE SUPPLIES - HOLDEN	350.00	0.00	278.05	71.95	20.55%	0.00
346 100-0000-21300-5101010-90 NURSING SALARIES	55,663.00	4,281.77	14,909.27	40,753.73	73.21%	0.00
347 100-0000-21300-5201010-90 NURSING - HEALTH BENEFITS - HO	7,769.00	647.40	2,589.60	5,179.40	66.66%	0.00
348 100-0000-21300-5201015-90 NURSING - DENTAL BENEFITS	335.00	27.92	111.68	223.32	66.66%	0.00
349 100-0000-21300-5201020-90 NURSING - MCR	807.00	61.04	243.00	564.00	69.88%	0.00
350 100-0000-21300-5201040-90 NURSING - UNEMPLOYMENT	120.00	0.00	0.00	120.00	100.00%	0.00

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351. 100-0000-21300-5201050-90 NURSING - WORKERS COMP.	257.00	0.00	175.00	82.00	31.90%	0.00
352. 100-0000-21300-5231010-90 RETIREMENT	1,870.00	169.98	675.36	1,194.64	63.88%	0.00
353. 100-0000-21300-5300053-90 HEALTH - OTHER PURCHASES	5,000.00	0.00	131.00	4,869.00	97.38%	0.00
354. 100-0000-21300-5430010-90 NURSING EQUIPMENT REPAIR	100.00	0.00	100.00	0.00	0.00%	0.00
355. 100-0000-21300-5600000-90 NURSING SUPPLIES	3,800.00	0.00	638.68	3,171.32	79.50%	150.00
356. 100-0000-22100-5101000-90 CURRICULUM COORDINATOR SAL.	40,425.00	2,502.94	11,832.92	28,592.08	70.72%	0.00
357. 100-0000-22100-5201020-90 FICA/MEDICARE	905.00	35.00	166.00	739.00	81.65%	0.00
358. 100-0000-22100-5201040-90 UC & WC	580.00	0.00	0.00	580.00	100.00%	0.00
359. 100-0000-22100-5204000-90 CURRICULUM COORDINATOR BEN	280.00	4.22	16.88	263.12	93.97%	0.00
360. 100-0000-22100-5204010-90 ADMINISTRATION - HEALTH	6,615.00	444.16	3,644.47	2,970.53	44.90%	0.00
361. 100-0000-22100-5204015-90 ADMINISTRATION - DENTAL	134.00	9.00	36.00	98.00	73.13%	0.00
362. 100-0000-22100-5234000-90 RETIREMENT CONTRIBUTIONS/ADMINI	1,359.00	98.92	467.96	891.04	65.56%	0.00
363. 100-0000-22100-5330000-90 PROFESSIONAL EE TRAINING	350.00	0.00	0.00	350.00	100.00%	0.00
364. 100-0000-22100-5380000-90 STAFF TRAVEL	1,800.00	0.00	0.00	1,800.00	100.00%	0.00
365. 100-0000-22100-5600010-90 OFFICE SUPPLIES - CURR.	500.00	0.00	0.00	500.00	100.00%	0.00
366. 100-0000-22100-5810000-90 DUES & FEES	250.00	0.00	150.00	100.00	40.00%	0.00
367. 100-0000-22200-5102000-11 LIBRARY AIDE WAGES	17,168.00	848.26	2,078.40	15,089.60	87.89%	0.00
368. 100-0000-22200-5202010-11 LIBRARY AIDE HEALTH	7,659.00	776.88	1,616.44	6,042.56	78.89%	0.00
369. 100-0000-22200-5202020-11 LIBRARY AIDE - FICA/MEDICARE	335.00	11.89	28.87	306.13	91.38%	0.00
370. 100-0000-22200-5202040-11 LIBRARY AIDE - UNEMPLOYMENT	120.00	0.48	8.69	111.31	92.75%	0.00
371. 100-0000-22200-5202050-11 LIBRARY AIDE - WORKERS COMP.	77.00	0.00	100.00	(23.00)	(29.87)%	0.00
372. 100-0000-22200-5232000-11 ED TECH - RETIREMENT	0.00	33.67	82.50	(82.50)	—	0.00
373. 100-0000-22200-5640000-11 LIBRARY BOOKS - HOLBROOK	6,290.00	0.00	174.65	6,115.35	97.22%	0.00
374. 100-0000-22200-5735000-11 TECHNOLOGY SOFTWARE	1,150.00	0.00	0.00	1,150.00	100.00%	0.00
375. 100-0000-22300-5101000-90 TECHNOLOGY COORDINATOR SAL.	69,426.00	5,363.42	24,123.92	45,302.08	65.25%	0.00
376. 100-0000-22300-5204000-90 TECHNOLOGY COOR. - BENEFITS	700.00	115.87	144.43	555.57	79.36%	0.00
377. 100-0000-22300-5204010-90 TECHNOLOGY COOR. - HEALTH	13,394.00	1,116.18	4,464.72	8,929.28	66.66%	0.00
378. 100-0000-22300-5204015-90 TECHNOLOGY COOR. - DENTAL	335.00	27.92	111.68	223.32	66.66%	0.00
379. 100-0000-22300-5204020-90 TECHNOLOGY COOR. - OASD/MC	5,311.00	396.54	1,790.44	3,520.56	66.28%	0.00
380. 100-0000-22300-5204040-90 TECHNOLOGY COOR. - UNEMPLOYMEN	120.00	0.00	0.00	120.00	100.00%	0.00

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381. 100-0000-22300-5204050-90 TECHNOLOGY COOR. - WORKERS C	310.00	0.00	225.00	85.00	27.41%	0.00
382. 100-0000-22300-5234000-90 TECHNOLOGY COOR. - RETIREMEN	2,083.00	160.22	720.99	1,362.01	65.38%	0.00
383. 100-0000-22300-5330000-90 TECHNOLOGY COOR. - EE TRAININ	2,500.00	0.00	0.00	2,500.00	100.00%	0.00
384. 100-0000-22300-5610000-11 TECHNOLOGY SUPPLIES - HOLBROO	4,030.00	158.08	502.08	3,527.92	59.66%	1,123.60
385. 100-0000-22300-5610000-12 TECHNOLOGY SUPPLIES - EDDINGTO	2,535.00	158.08	448.98	2,086.02	37.04%	1,146.88
386. 100-0000-22300-5610000-13 TECHNOLOGY SUPPLIES - HOLDE	2,490.00	171.78	486.73	2,003.27	35.91%	1,109.10
387. 100-0000-22300-5650000-11 TECHNOLOGY TEACHING SOFTWARE	5,980.00	0.00	4,526.50	1,453.50	24.30%	0.00
388. 100-0000-22300-5650000-12 TECHNOLOGY TEACHING SOFTWARE	2,020.00	219.90	959.40	1,060.60	41.61%	219.90
389. 100-0000-22300-5650000-13 TECHNOLOGY TEACHING SOFTWARE	2,520.00	0.00	1,414.45	1,105.55	30.78%	329.85
390. 100-0000-22300-5650000-90 TECHNOLOGY OTHER - DISTRICT	22,360.00	0.00	14,401.16	7,958.84	35.59%	0.00
391. 100-0000-22300-5734000-11 TECHNOLOGY HARDWARE - HOLBR	11,101.00	0.00	10,996.73	104.27	0.93%	0.00
392. 100-0000-22300-5734000-12 TECHNOLOGY TEACHING HARDWAR	10,822.00	0.00	8,869.66	1,952.34	18.04%	0.00
393. 100-0000-22300-5734000-13 TECHNOLOGY TEACHING HARDWAR	13,011.00	0.00	14,194.94	(1,183.94)	(9.09)%	0.00
394. 100-0000-22400-5600000-90 ACADEMIC ASSESSMENT SUPPLIE	6,970.00	0.00	5,415.00	1,555.00	14.27%	560.28
<b>Subtotal Staff &amp; Student Sgpt</b>	<b>\$469,247.00</b>	<b>\$27,614.59</b>	<b>\$169,098.45</b>	<b>\$300,148.55</b>	<b>62.97%</b>	<b>\$4,639.61</b>

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<b>Subtotal Other Instruction</b>						
395 100-9100-10000-5150000-11 CO-CURRICULAR STIPENDS - HOLBR	15,430.00	0.00	0.00	15,430.00	100.00%	0.00
396 100-9100-10000-5200000-11 CO-CURRICULAR STIPEND BENEFIT	912.00	0.00	0.00	912.00	100.00%	0.00
397 100-9200-10000-5154000-11 ATHLETIC DIRECTOR STIPEND	3,500.00	0.00	0.00	3,500.00	100.00%	0.00
398 100-9200-10000-5154010-11 COACHING STIPEND - HOLBROOK	23,925.00	6,600.00	6,600.00	17,325.00	72.41%	0.00
399 100-9200-10000-5200000-11 COACHING STIPENDS - BENEFITS	1,830.00	141.17	141.17	1,688.83	92.28%	0.00
400 100-9200-10000-5204010-11 ADMINISTRATION - HEALTH	0.00	598.00	598.00	(598.00)	---	0.00
401 100-9200-10000-5234010-11 Retirement	0.00	235.84	235.84	(235.84)	---	0.00
402 100-9200-10000-5254010-11 BENEFITS	0.00	9.26	9.26	(9.26)	---	0.00
403 100-9200-10000-5254015-11 DENTAL	0.00	6.10	6.10	(6.10)	---	0.00
404 100-9200-10000-5500000-11 DUES & FEES	9,363.00	350.00	1,494.00	7,869.00	80.60%	322.00
405 100-9200-10000-5600000-11 ATHLETIC SUPPLIES	2,250.00	344.00	521.55	1,728.45	47.66%	656.00
<b>Subtotal Other Instrn</b>	<b>\$57,210.00</b>	<b>\$8,284.37</b>	<b>\$9,605.92</b>	<b>\$47,604.08</b>	<b>81.49%</b>	<b>\$978.00</b>

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Facilities						
406. 100-0000-26000-5430010-11 CONTRACTED SERVICES & REPAIR	40,000.00	1,860.27	14,318.87	25,681.13	47.80%	6,560.00
407. 100-0000-26000-5430010-12 CONTRACTED SERVICES & REPAIR	35,000.00	92.16	8,655.47	26,344.53	62.48%	4,473.88
408. 100-0000-26000-5430010-13 CONTRACTED SERVICES & REPAIR	32,000.00	4,306.91	14,365.99	17,634.01	43.87%	3,595.00
409. 100-0000-26000-5431020-11 SNOW REMOVAL - HOLBROOK	4,300.00	0.00	0.00	4,300.00	(18.13)%	5,080.00
410. 100-0000-26000-5431020-12 SNOW REMOVAL - EDDINGTON	4,300.00	0.00	0.00	4,300.00	(18.13)%	5,080.00
411. 100-0000-26000-5431020-13 SNOW REMOVAL - HOLDEN	4,300.00	0.00	0.00	4,300.00	(0.69)%	4,330.00
412. 100-0000-26000-5431025-11 TRASH REMOVAL - HOLBROOK	4,185.00	0.00	2,122.50	2,062.50	(1.43)%	2,122.50
413. 100-0000-26000-5431025-12 TRASH REMOVAL - EDDINGTON	2,750.00	0.00	1,375.00	1,375.00	0.00%	1,375.00
414. 100-0000-26000-5431025-13 TRASH REMOVAL - HOLDEN	2,750.00	0.00	1,375.00	1,375.00	0.00%	1,375.00
415. 100-0000-26001-5118000-90 Maint Dir Wages	31,104.00	2,392.58	10,766.61	20,337.39	65.38%	0.00
416. 100-0000-26001-5208000-90 OTHER EE BENEFITS	8,495.00	198.17	958.88	7,536.12	88.71%	0.00
417. 100-0000-26001-5208010-90 REGULAR E/E - HEALTH	0.00	323.70	1,294.80	(1,294.80)	---	0.00
418. 100-0000-26001-5218015-90 Dental	0.00	13.96	55.84	(55.84)	---	0.00
419. 100-0000-26001-5238000-90 RETIREMENT CONT./REGULAR E/	0.00	71.78	323.01	(323.01)	---	0.00
420. 100-0000-26100-5118020-11 CUSTODIAL WAGES - HOLBROOK	100,092.00	6,377.05	33,782.75	66,309.25	66.24%	0.00
421. 100-0000-26100-5118020-12 CUSTODIAL WAGES - EDDINGTON	59,720.00	4,188.00	19,503.90	40,216.10	67.34%	0.00
422. 100-0000-26100-5118020-13 CUSTODIAL WAGES - HOLDEN	66,410.00	3,912.35	19,681.07	46,728.93	70.36%	0.00
423. 100-0000-26100-5208010-11 CUSTODIAL HEALTH - HOLBROOK	16,538.00	1,294.80	5,384.30	11,153.70	67.44%	0.00
424. 100-0000-26100-5208010-12 CUSTODIAL HEALTH - EDDINGTO	15,538.00	1,255.12	5,104.27	10,433.73	67.14%	0.00
425. 100-0000-26100-5208010-13 CUSTODIAL HEALTH - HOLDEN	15,538.00	1,294.80	5,179.20	10,358.80	66.66%	0.00
426. 100-0000-26100-5208015-11 CUSTODIAL DENTAL - HOLBROOK	1,005.00	0.00	0.00	1,005.00	100.00%	0.00
427. 100-0000-26100-5208015-12 CUSTODIAL DENTAL - EDDINGTO	670.00	0.00	0.00	670.00	100.00%	0.00
428. 100-0000-26100-5208015-13 CUSTODIAL DENTAL - HOLDEN	670.00	0.00	0.00	670.00	100.00%	0.00
429. 100-0000-26100-5208020-11 CUSTODIAL OASDI/MCR - HOLBROO	7,657.00	476.41	2,537.94	5,119.06	66.85%	0.00
430. 100-0000-26100-5208020-12 CUSTODIAL OASDI/MCR - EDDINGTO	4,569.00	312.30	1,459.33	3,109.67	68.06%	0.00
431. 100-0000-26100-5208020-13 CUSTODIAL OASDI/MCR - HOLDE	5,080.00	293.59	1,456.08	3,623.92	71.33%	0.00
432. 100-0000-26100-5208040-11 CUSTODIAL UNEMPLOYMENT - HO	420.00	8.80	23.28	396.72	94.45%	0.00
433. 100-0000-26100-5208040-12 CUSTODIAL UNEMPLOYMENT - ED	240.00	0.00	8.14	231.86	96.60%	0.00
434. 100-0000-26100-5208040-13 CUSTODIAL UNEMPLOYMENT - HO	240.00	11.27	14.42	225.58	93.99%	0.00



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435 100-0000-26100-5208050-11 CUSTODIAL WORKERS COMP - HO	5,501.00	2,332.00	3,132.00	2,369.00	0.00%	2,369.00
436 100-0000-26100-5208050-12 CUSTODIAL WORKERS COMP - ED	3,658.00	2,008.00	3,658.00	0.00	0.00%	0.00
437 100-0000-26100-5208050-13 CUSTODIAL WORKERS COMP - HO	3,862.00	862.00	2,349.00	1,513.00	0.00%	1,513.00
438 100-0000-26100-5218015-11 Denial	0.00	55.84	302.00	(302.00)	---	0.00
439 100-0000-26100-5218015-12 Denial	0.00	54.12	220.12	(220.12)	---	0.00
440 100-0000-26100-5218015-13 Denial	0.00	55.84	223.36	(223.36)	---	0.00
441 100-0000-26100-5238000-11 CUSTODIAL RETIREMENT - HOLBROO	3,002.00	0.00	0.00	3,002.00	100.00%	0.00
442 100-0000-26100-5238000-12 CUSTODIAL RETIREMENT - EDDINGT	1,792.00	0.00	0.00	1,792.00	100.00%	0.00
443 100-0000-26100-5238000-13 CUSTODIAL RETIREMENT - HOLDE	1,992.00	0.00	0.00	1,992.00	100.00%	0.00
444 100-0000-26100-5238020-11 retirement	0.00	144.30	917.98	(917.98)	---	0.00
445 100-0000-26100-5238020-13 retirement	0.00	123.82	607.78	(607.78)	---	0.00
446 100-0000-26100-5521000-11 BUILDING INSURANCE	16,000.00	0.00	17,593.00	(1,593.00)	(9.95)%	0.00
447 100-0000-26100-5600000-11 CUSTODIAL SUPPLIES - HOLBROO	8,000.00	87.18	4,642.57	3,357.43	40.00%	157.38
448 100-0000-26100-5600000-12 CUSTODIAL SUPPLIES - EDDIGNTO	5,700.00	0.00	3,063.79	2,636.21	40.98%	300.00
449 100-0000-26100-5600000-13 CUSTODIAL SUPPLIES - HOLDEN	5,300.00	0.00	4,513.77	786.23	9.17%	300.00
450 100-0000-26100-5622000-11 ELECTRICITY - HOLBROOK	48,000.00	3,190.32	11,260.61	36,739.39	76.54%	0.00
451 100-0000-26100-5622000-12 ELECTRICITY - EDDINGTON	29,500.00	1,566.26	5,933.45	23,566.55	79.88%	0.00
452 100-0000-26100-5622000-13 ELECTRICITY - HOLDEN	28,000.00	1,937.01	7,051.28	20,948.72	74.81%	0.00
453 100-0000-26100-5624024-11 HEATING OIL - HOLBROOK	38,500.00	524.24	5,411.17	33,088.83	22.07%	24,588.83
454 100-0000-26100-5624024-12 HEATING OIL - EDDINGTON	22,000.00	418.55	5,213.98	16,786.02	0.00%	16,786.02
455 100-0000-26100-5624024-13 HEATING OIL - HOLDEN	23,900.00	1,779.37	2,254.90	21,645.10	7.94%	19,745.10
456 100-0000-26200-5430010-11 SPECIAL BUILDING REPAIRS - HOLB	500.00	0.00	0.00	500.00	100.00%	0.00
457 100-0000-26200-5430010-12 SPECIAL BUILDING REPAIRS - EDDI	500.00	0.00	47.96	452.04	90.40%	0.00
458 100-0000-26200-5430010-13 SPECIAL BUILDING REPAIRS - HOL	3,000.00	0.00	3,800.00	(800.00)	(26.66)%	0.00
459 100-0000-26200-5430033-11 MAINTENANCE PROJECTS - HOLBRO	38,000.00	0.00	28,392.00	9,608.00	25.28%	0.00
460 100-0000-26200-5430033-12 MAINTENANCE PROJECTS - EDDING	8,000.00	0.00	2,950.00	5,050.00	63.12%	0.00
461 100-0000-26200-5430033-13 MAINTENANCE PROJECTS - HOLDE	0.00	0.00	9.68	(9.68)	---	0.00
462 100-0000-26200-5600010-11 MAINTENANCE SUPPLIES - HOLBROO	7,900.00	260.14	3,120.65	4,779.35	50.16%	816.12
463 100-0000-26200-5600010-12 MAINTENANCE SUPPLIES - EDDINGT	5,400.00	0.00	2,189.66	3,210.34	34.18%	1,364.45
464 100-0000-26200-5600010-13 MAINTENANCE SUPPLIES - HOLDE	4,700.00	154.49	641.27	4,058.73	70.49%	745.27

# MSAD63

## Financial Statement

Account Number / Description	Adopted Budget 7/1/2017 - 6/30/2018	Current Period		Reported Period		Bal Remg	Percent Remaining		Encumbrances	
		10/1/2017 - 10/31/2017	0.00	7/1/2017 - 10/31/2017	509.64		7/1/2017 - 10/31/2017	68.14%	7/1/2017 - 10/31/2017	0.00
465. 100-0000-26200-5600012-11 SUPPLIES - ATHLETIC FIELDS - HOL	1,600.00	0.00	0.00	509.64	1,090.36				0.00	
466. 100-0000-26200-5605000-11 MAINT EQUIPMENT - HOLBROOK	2,000.00	0.00	0.00	1,723.50	276.50			13.82%	0.00	
467. 100-0000-26200-5605000-12 MAINT EQUIPMENT - EDDINGTON	500.00	0.00	0.00	0.00	500.00			100.00%	0.00	
468. 100-0000-26200-5605000-13 MAINT EQUIPMENT - HOLDEN	500.00	0.00	0.00	0.00	500.00			100.00%	0.00	
<b>Subtotal Facilities</b>	<b>\$780,878.00</b>	<b>\$44,237.50</b>		<b>\$271,479.77</b>	<b>\$509,398.23</b>			<b>52.08%</b>	<b>\$102,676.55</b>	

# MSAD63

## Financial Statement

Account Number / Description	Adopted Budget 7/1/2017 - 6/30/2018	Current Period 10/1/2017 - 10/31/2017	Reported Period 7/1/2017 - 10/31/2017	Bal Remg	Percent Remaining 7/1/2017 - 10/31/2017	Encumbrances 7/1/2017 - 10/31/2017
<b>Transportation</b>						
469 100-0000-26200-5626026-90 MAINTENANCE FUEL	500.00	0.00	174.06	325.94	65.18%	0.00
470 100-0000-27000-5118040-90 TRANSPORTATION - SALARIES & W	212,221.00	17,889.47	38,759.45	173,461.55	81.73%	0.00
471 100-0000-27000-5118050-90 TRANSPORTATION - MAINTENANC	45,516.00	2,723.37	14,528.11	30,987.89	68.08%	0.00
472 100-0000-27000-5208010-90 TRANSPORTATION - HEALTH	56,383.00	2,266.81	6,427.56	49,955.44	88.60%	0.00
473 100-0000-27000-5208015-90 TRANSPORTATION - DENTAL	2,010.00	0.00	0.00	2,010.00	100.00%	0.00
474 100-0000-27000-5208020-90 TRANSPORTATION - OASDI/MCR	20,392.00	1,547.69	3,995.18	16,396.82	80.40%	0.00
475 100-0000-27000-5208040-90 TRANSPORTATION - UNEMPLOYEMEN	1,560.00	45.17	114.01	1,445.99	92.69%	0.00
476 100-0000-27000-5208050-90 TRANSPORTATION - WORKERS CO	20,193.00	6,575.00	8,650.00	11,543.00	10.35%	9,453.00
477 100-0000-27000-5218015-90 Dental	0.00	61.42	220.64	(220.64)	--	0.00
478 100-0000-27000-5238000-90 TRANSPORTATION - RETIREMENT	7,642.00	0.00	0.00	7,642.00	100.00%	0.00
479 100-0000-27000-5238040-90 RETIREMENT	0.00	75.85	229.51	(229.51)	--	0.00
480 100-0000-27000-5238050-90 RETIREMENT	0.00	158.26	595.58	(595.58)	--	0.00
481 100-0000-27000-5445000-90 LEASE OF GARAGE	28,936.00	7,234.00	14,468.00	14,468.00	0.00%	14,468.00
482 100-0000-27000-5445100-90 Utilities-Bus Garage	8,200.00	148.03	524.92	7,675.08	81.40%	1,000.00
483 100-0000-27000-5445200-90 Trash	0.00	0.00	115.32	(115.32)	--	114.68
484 100-0000-27000-5500000-90 OTHER PURCHASED TRANS. EXPENS	2,050.00	250.00	1,574.34	475.66	23.20%	0.00
485 100-0000-27000-5500010-90 PHYSICALS & RANDOM DRUG TES	4,013.50	0.00	864.00	3,149.50	34.65%	1,758.50
486 100-0000-27000-5520000-90 FLEET INSURANCE	9,000.00	0.00	8,120.00	880.00	9.77%	0.00
487 100-0000-27000-5532020-90 TELEPHONE - BUS GARAGE	1,600.00	110.98	443.27	1,156.73	(1.35)%	1,178.37
488 100-0000-27000-5626000-90 FLEET FUEL	80,000.00	6,525.81	14,193.51	65,806.49	82.25%	0.00
489 100-0000-27000-5670000-90 VEHICLE PARTS & SUPPLIES	57,500.00	2,398.37	19,857.34	37,642.66	37.48%	16,090.91
490 100-0000-27000-5831000-90 PURCHASE OF VEHICLES - PRINCP	98,682.00	0.00	30,354.17	68,327.83	3.00%	65,364.57
491 100-0000-27000-5832000-90 PURCHASE OF VEHICLES - INTERES	3,000.00	0.00	910.61	2,089.39	65.83%	114.29
492 100-0000-27001-5118000-90 Trans Dir Wages	31,104.00	2,392.58	10,766.61	20,337.39	65.38%	0.00
493 100-0000-27001-5208000-90 OTHER EE BENEFITS	8,495.00	198.21	959.02	7,535.98	88.71%	0.00
494 100-0000-27001-5208010-90 REGULAR E/E - HEALTH	0.00	323.70	1,294.80	(1,294.80)	--	0.00
495 100-0000-27001-5218015-90 Dental	0.00	13.96	55.84	(55.84)	--	0.00
496 100-0000-27001-5238000-90 RETIREMENT CONT/REGULAR E/	0.00	71.78	323.01	(323.01)	--	0.00
497 100-0000-27500-5118000-90 S/E TRANSPORTATION - WAGES	48,000.00	4,564.76	10,967.49	37,032.51	77.15%	0.00

# MSAD63

## Financial Statement

Account Number / Description	Adopted Budget 7/1/2017 - 6/30/2018	Current Period 10/1/2017 - 10/31/2017	Reported Period 7/1/2017 - 10/31/2017	Bal Remg	Percent Remaining 7/1/2017 - 10/31/2017	Encumbrances 7/1/2017 - 10/31/2017
498 100-0000-27500-5208000-90 S/E TRANSPORTATION - BENEFITS	4,605.00	330.53	762.76	3,842.24	83.43%	0.00
499 100-0000-27500-5208010-90 S/E TRANSPORTATION - HEALTH	16,538.00	1,079.00	4,132.05	12,405.95	75.01%	0.00
500 100-0000-27500-5218015-90 Denial	670.00	27.92	102.84	567.16	84.65%	0.00
501 100-0000-27500-5238000-90 S/E TRANSPORTATION - RETIREMEN	1,150.00	127.21	378.54	771.46	67.08%	0.00
<b>Subtotal Transportation</b>	<b>\$769,960.50</b>	<b>\$57,139.88</b>	<b>\$194,862.54</b>	<b>\$575,097.96</b>	<b>60.46%</b>	<b>\$109,542.32</b>

# MSAD63

## Financial Statement

Account Number / Description	Adopted Budget 7/1/2017 - 6/30/2018	Current Period 10/1/2017 - 10/31/2017	Reported Period 7/1/2017 - 10/31/2017	Bal Remg	Percent Remaining 7/1/2017 - 10/31/2017	Encumbrances 7/1/2017 - 10/31/2017
<b>All Other:</b>						
502. 100-0000-00000-5900000-90 CONTINGENCY FUND	10,000.00	0.00	0.00	10,000.00	68.33%	3,166.67
503. 100-0000-31000-5910000-90 SCHOOL LUNCH APPROPRIATION	10,000.00	0.00	0.00	10,000.00	100.00%	0.00
<b>Subtotal All Other</b>	<b>\$20,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$20,000.00</b>	<b>84.16%</b>	<b>\$3,166.67</b>

# MSAD63

## Financial Statement

Account Number / Description	Adopted Budget	Current Period	Reported Period	Bal Remg	Percent Remaining	Encumbrances
	7/1/2017 - 6/30/2018	10/1/2017 - 10/31/2017	7/1/2017 - 10/31/2017		7/1/2017 - 10/31/2017	7/1/2017 - 10/31/2017
<u>Career &amp; Technical Education</u>						
504 100-3000-10000-5564000-99 UTC- REGIONAL ASSESSMENT FO	163,255.00	13,604.57	54,418.28	108,836.72	0.00%	108,836.58
Subtotal CTE	\$163,255.00	\$13,604.57	\$54,418.28	\$108,836.72	0.00%	\$108,836.58
TOTAL ALL EXPENSES	\$9,817,654.76	\$644,343.38	\$2,243,378.13	\$7,574,276.63	73.35%	\$372,739.46
NET REVENUE OVER EXPENSE	\$0.01	\$(112,312.11)	\$(639,710.98)	\$639,710.99	2,669,715,308.00%	\$372,739.46

# MSAD63

## Financial Statement

Account Number / Description	Adopted Budget 7/1/2017 - 6/30/2018	Current Period 10/1/2017 - 10/31/2017	Reported Period 7/1/2017 - 10/31/2017	Bal Reng	Percent Remaining 7/1/2017 - 10/31/2017	Encumbrances 7/1/2017 - 10/31/2017
<u>Adult Education</u>						
505 150-0000-10000-1111-400-91 ADULT EDUCATION - LOCAL ONL	(504.88)	(42.55)	(170.20)	(334.68)	66.28%	0.00
506 150-0000-10000-1111-400-92 ADULT EDUCATION - LOCAL ONL	(1,152.08)	(97.09)	(291.27)	(860.81)	74.71%	0.00
507 150-0000-10000-1111-400-93 ADULT EDUCATION - LOCAL ONLY	(1,902.75)	(160.35)	(641.40)	(1,261.35)	66.29%	0.00
508 150-6300-10000-5564000-40 UTC - REGIONAL ADULT ASSESSMEN	3,559.71	296.64	1,186.56	2,373.15	0.00%	2,373.15
Subtotal Adult Education	\$0.00	\$ (3.35)	\$83.69	\$ (83.69)	--	\$2,373.15

# MSAD63

## Financial Statement

Account Number / Description	Adopted Budget 7/1/2017 - 6/30/2018	Current Period 10/1/2017 - 10/31/2017	Reported Period 7/1/2017 - 10/31/2017	Bal Remg	Percent Remaining 7/1/2017 - 10/31/2017	Encumbrances 7/1/2017 - 10/31/2017
<u>Transportation for Other Units</u>						
509 100-0000-27000-5118040-20 DRIVER WAGES-DEHAM	0.00	4,409.46	11,133.61	(11,133.61)	---	0.00
510 100-0000-27000-5118040-21 DRIVER WAGES	0.00	338.01	903.12	(903.12)	---	0.00
511 100-0000-27000-5118040-23 DRIVER WAGES	0.00	84.50	169.00	(169.00)	---	0.00
512 100-0000-27000-5201050-20 WORKERS'COMP INSURANCE	0.00	180.00	180.00	(180.00)	---	0.00
513 100-0000-27000-5202040-20 UNEMPLOYMENT	0.00	67.05	190.68	(190.68)	---	0.00
514 100-0000-27000-5202040-21 UNEMPLOYMENT	0.00	4.90	12.89	(12.89)	---	0.00
515 100-0000-27000-5202040-23 UNEMPLOYMENT	0.00	0.00	0.53	(0.53)	---	0.00
516 100-0000-27000-5208010-20 REGULAR E/E - IHEALTH (DEHAM)	0.00	0.00	12.19	(12.19)	---	0.00
517 100-0000-27000-5208020-20 REGULAR E/E - OASDI/MCR (D)	0.00	273.12	688.07	(688.07)	---	0.00
518 100-0000-27000-5208020-21 REGULAR E/E - OASDI/MCR	0.00	20.95	57.24	(57.24)	---	0.00
519 100-0000-27000-5218015-20 Dental	0.00	33.50	80.18	(80.18)	---	0.00
520 100-0000-27000-5218020-23 FICA/MEDI	0.00	6.45	12.90	(12.90)	---	0.00
521 100-1000-27000-5118040-90 DRIVER WAGES	0.00	0.00	426.31	(426.31)	---	0.00
522 100-1000-27000-5202040-90 UNEMPLOYMENT	0.00	0.00	0.96	(0.96)	---	0.00
523 100-1000-27000-5208010-90 REGULAR E/E - IHEALTH	0.00	0.00	94.15	(94.15)	---	0.00
524 100-1000-27000-5218020-90 FICA/MEDI	0.00	0.00	26.85	(26.85)	---	0.00
525 100-1000-27000-5238040-90 RETIREMENT	0.00	0.00	5.98	(5.98)	---	0.00
Sub Total Trans to Other Units	\$0.00	\$5,417.94	\$13,994.66	\$13,994.66	---	\$0.00



## Regional School Unit No. 63

DRAFT

*RSU 63 engages all students in high quality academic and co-curricular programs in a safe and supportive learning environment so they may succeed in school and reach their fullest potential in life.*

TO: RSU 63 BOARD of DIRECTORS

FROM: SUSAN SMITH, SUPERINTENDENT/DIRECTOR of CURRICULUM & INSTR.

RE: MONTHLY REPORT

DATE: NOVEMBER 2017

The following items correspond to the agenda for our meeting on Monday, November 27, 2017 at the Holden School:

### **Acceptance of Gifts/Donations**

A description of the gift of a basketball scoreboard for the Holbrook School Gym is included in your packet. Because this is a rather expensive gift that involves removal and installation, I recommend the Board of Directors vote to accept this item. A representative from the Holbrook Basketball Club plans on attending the meeting to answer any questions you may have.

### **Old Business**

Item #2: A draft "Request for Proposals for Cost Benefit Analysis Services" is included in your Board materials. This draft was developed by our New School Community Committee and includes some recent feedback from WBRC and Ken Smith. I would like to point out:

- It is recommended by the Committee that the study cover anticipated costs over 20 years. This decision was made based on a typical bond timeframe.
- The Committee felt it is important to look at all five school building and land options listed.
- The scope of this project is very broad. I have been cautioned that some of the Cost/Benefits and Assets/Deficits we are interested in investigating are well beyond what is typical. Therefore, I have identified some aspects RSU 63 could assist with (transportation and staffing) and worded the Assets/Deficits section as items RSU 63 will consider when making a final recommendation.

Rusty Gagnon and I discussed a draft timeline for this project. If the RSU 63 Board of Directors votes to issue this RFP soon, we could get it out by December 1, 2017 with proposals due by January 16, 2018. It has also been suggested that the New School Community Committee meet on Jan. 17<sup>th</sup> or 18<sup>th</sup> to review the proposals and make a recommendation to the RSU 63 Board of Directors for discussion and consideration at the Board meeting on January 22, 2018. I anticipate funding for this project would need to be studied by the Budget and Finance Committee. We would hope for a final Cost Benefit Analysis report and presentation to the Board during the August 2018 meeting.

A regional manager for Integrated Marketing Systems (IMS) emailed Kelly Theriault. IMS is a company that tracks RFPs for publicly funded projects with consultant opportunities for engineers and architects. I recommend we send our RFP to IMS as well as the other entities recommended by the New School Community Committee.

### **New Business**

Item #2 a: The Policy Committee is recommending Policy ACE – Program Accessibility be rescinded. This is covered under the required Policy AC - Nondiscrimination/Equal Opportunity of Affirmative Action. We have been advised by MSMA (Maine School Management Association) to delete Policy ACE.

## Regional School Unit No. 63

DRAFT

*RSU 63 engages all students in high quality academic and co-curricular programs in a safe and supportive learning environment so they may succeed in school and reach their fullest potential in life.*

Item 3: The draft "Technology Vision and Standards" are also included in your Board materials. The Technology Committee and our teachers developed these, relying heavily on International Society for Technology in Education (ISTE) standards. An overview of these documents will be included in the Presentation on the 27<sup>th</sup>. Upon final Board approval, these will be incorporated into our "Grade Level Brochures."

While not on the agenda, there are some other items I would like to bring to your attention.

### **Special Education**

I recently received notice from the Maine Department of Special Services that RSU 63 met all the requirements for implementing the Individuals with Disabilities Education Act (IDEA) during the 2016-17 school year. While Mr. Gauthier and the special education staff continue to address some issues that arose during the special education review last year, I commend them for ensuring the major elements and important factors of IDEA are in place.

### **High School Students**

We have recently spent many hours of Central Office and Special Services time making sure students we are being billed tuition for are residents of RSU 63 and that these students are entered correctly into the state data base. This takes a lot of coordination with the high schools. Our special education enrollment has increased at the high school level, with several students moving into our district. I think the amount of time spent on our 280 high school students would surprise many people.

### **Professional Development**

Our teachers and administrators facilitated much of our district-wide training on November 20<sup>th</sup> and 21<sup>st</sup>. (Please see the attached agendas for more details.) This is a nice opportunity to share some of our "in-house" expertise. The work focused on the use of technology, "Closing the Gap" between student achievement and student goals, and supporting student success and attendance.

### **Board Development**

Please take a look at the handouts in your packet regarding the American School Board Journal (ASBJ) and Collective Bargaining for School Board Members provided by DrummondWoodsum. Workshops and training sessions are also available for Board members through the Maine School Management Association (MSMA) and the Maine School Board Association (MSBA), including the "Roles, Functions, and Duties of School Boards and School Board Members." The RSU 63 budget includes \$750.00 in Board training funds for these or other activities.



STATE OF MAINE  
DEPARTMENT OF EDUCATION  
23 STATE HOUSE STATION  
AUGUSTA, ME 04333-0023

PAUL R. LEPAGE  
GOVERNOR

ROBERT G. HASSON, JR., Esq.  
COMMISSIONER

October 27, 2017

Sent via email

RE: RSU 63/MSAD 63

Dear Superintendent Smith,

The Maine Department of Education (Maine DOE), Office of Special Services would like to commend you and your staff for the high level of performance demonstrated in your data and records. Based upon a review of data from the 2016-2017 school year, Maine DOE has determined that your local educational agency (LEA) has received the designation of Meets Requirements in implementing the requirements of the Individuals with Disabilities Education Act (IDEA).

IDEA, Section 616, requires all states to make determinations on the performance of each LEA with regard to various indicators. Attached is a performance report developed by Maine DOE to assess the factors used in the determination of LEA compliance. Four sets of factors were considered: (1) performance on compliance indicators in the State Performance Plan, (2) compliance on required data-reporting timelines, (3) results of a fiscal audit (if applicable), and (4) adherence to regulatory requirements. Data for the measures were compiled from EF-S-05 (child count and personnel) data, local entitlement application records, and program review files.

Please review the performance report for your LEA as these elements will continue to be important factors in monitoring LEA performance. No further action is required at this time. If you have questions about the data presented in the attached report, please contact Shawn Collier (shawn.collier@maine.gov) to discuss the details of your performance data.

Sincerely,

Janice E. Breton  
Director, Special Services

c: Jesse Gauthier, Special Education Consultant

Enclosures (2)

SC:sb

Local Educational Agency (LEA) Name:

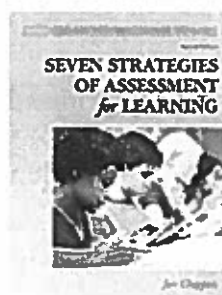
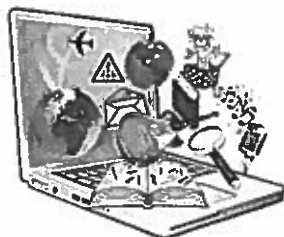
RSU 63/MSAD 63

This report displays the performance of the Local Education Agency toward to the compliance requirements of the Individuals with Disabilities Act (IDEA) of 2004 as amended. The report is provided in four sections to address key aspects of the requirement: State Performance Plan (SPP) Compliance Indicators, Timely and Accurate Data Reporting, Adherence to IDEA Regulatory Provisions, and Fiscal Monitoring. Values of NA indicate that the indicator was not applicable to the LEA during the reporting period.

SPP COMPLIANCE INDICATOR PERFORMANCE	Target	LEA performance	Is the LEA in substantial compliance?
Indicator 4b: Percent of disproportionate representation of racial and ethnic groups in suspensions and expulsions greater than 10 days, and policies procedures, and practices that contribute to the discrepancy	0%	0.0%	yes
Indicator 9: Percent of disproportionate representation of racial and ethnic groups in special education and related services that is the result of inappropriate identification	0%	0.0%	yes
Indicator 10: Percent of disproportionate representation of racial and ethnic groups in specific disability categories that is the result of inappropriate identification	0%	0.0%	yes
Indicator 11: Percent of children who were evaluated within 45 days of receiving parental consent for initial evaluation	100%	100.0%	yes
Indicator 13: Percent of youth in 9th grade or above or age 16 or above with an IEP that includes appropriate measurable postsecondary goals	100%	100.0%	yes
Correction of Previous Noncompliance: Noncompliance for indicators 4b, 9, 10, 11, or 13 is corrected as soon as possible but in no case later than one year from identification	100%	NA	NA
TIMELY AND ACCURATE DATA PROVIDED	Target	LEA performance	Is the LEA in substantial compliance?
Local Entitlement Application completed on time without significant error.	100%	100.0%	yes
Child Count Data provided on time and validated accurate, complete, and representative.	100%	100.0%	yes
ADHERENCE TO IDEA REGULATORY REQUIREMENTS AND PROVISIONS	Target	LEA performance	Is the LEA in substantial compliance?
Isolated Deficiencies regarding Chapter 101 and federal IDEA regulations are corrected within one year after identification or as required by agreement with Maine Department of Education.	100%	NA	NA
FISCAL AUDIT	Target	LEA performance	Is the LEA in substantial compliance?
Noncompliant audit findings are corrected within one year after identification	100%	NA	NA

OVERALL DETERMINATION

MEETS REQUIREMENTS



**RSU 63 Workshop at the Holbrook Middle School**

**8:00 – 3:00**

**Monday, November 20, 2017**

**Please bring your laptop**

**Goals:**

- Provide professional development in technology, based on teacher interest and needs
- Provide teachers with assessment for learning strategies to “Close the Gap”

**7:30 – 8:00**

**Coffee and Conversation**

**8:00 – 8:15**

**Welcome and Agenda Overview (Holbrook Cafeteria)**

**8:25 – 10:30**

**Technology Topics (in-depth learning) Please Choose One**

- **NWEA – Looking at our data, the learning continuum, and student profiles** (in Rm. #113, facilitated by Richard Modery)
- **Lexia – Data coaching and using Lexia Core5** (in Rm. #112, facilitated by Don Spencer)
- **Technology time with colleagues to share resources, create, and plan** (in Rm. #103, facilitated by Ashley Perry)

**10:45 – 11:15**

**Technology Menu (some quick learning) Please Choose One**

- **Promethean Boards** (in Rm. #128, facilitated by Julia Alley and Brenda DeRoche)
- **Quizlet and Kahoot** (in Rm. #120, facilitated by Bob Merritt)
- **Google Classroom – The Basics** (In Rm. #103, facilitated by George Cummings)
- **IXL** (in Rm. #117, facilitated by Nikki Goss)
- **Digging into your NWEA Data and Resources** (in Rm. #113, facilitated by Richard Modery)

**11:30 – 12:00      Technology Menu Continued (some quick learning)**

**Please Choose One**

- **Navigating iObservation and Using the Resource Library** (in Rm. #112, facilitated by Don Spencer)
- **Class DoJo and Remind** (in Rm. #128, facilitated by Krista-Rae Helms and Kristen Russell)
- **Intermediate Google Docs/Google Apps** (in Rm. #103, facilitated by Peter Walsh)
- **STEMscopes** (in Rm. #113, facilitated by Daniel Nason)
- **Learning Ally** (in Rm. #108, Erin McDonald)

**12:00 - 12:45      Lunch** (Soup and sandwiches will be provided.)

**12:45– 3:00      Session #2 of Assessment for Learning-Year 2: Closing the Gap**  
Facilitated by Melissa Egolf, Danielle Nason, and Michele Archambault  
in the Holbrook Cafeteria

**Brief Break**

**Session #3 of Assessment for Learning-Year 2: Closing the Gap**  
Facilitated by Melissa Egolf, Danielle Nason, and Michele Archambault  
in the Holbrook Cafeteria

**Tuesday, November 21, 2017**  
**8:00 – 3:00**  
**Holbrook Middle School Cafeteria**

**Goals:**

- Participants will know the definitions of bullying and harassing and what actions to take when bullying or harassing is suspected.
- Participants will be provided with an overview of our students and their social skills, problem behaviors, and academic performance. They will plan and begin to implement strategies to decrease problematic behaviors and increase attendance and academic performance.
- Teachers will be provided with time to discuss progress monitoring and update their professional growth plans.

<b>7:30 – 8:00</b>	<b>Coffee and Conversation</b>
<b>8:00 – 8:30</b>	<b>Bullying, Harassment, Teasing, etc: What is the difference and what do we do? (Facilitated by Joy Walters)</b>
<b>8:30 – 8:45</b>	<b>SSIS: Our data and what it shows (Facilitated by Susan Smith)</b>
<b>9:00 – 11:30</b>	<b>PreK through Grade 4: Building Resilience and Student Success (in the Cafeteria)</b>
	<b>Grades 5 through 8: Reaching Teens (in Rm. #103)</b>
<b>11:30 – 12:15</b>	<b>Lunch (Pizza and salad will be provided.)</b>
<b>12:15 - 2:15</b>	<b>District-Wide SLOs: Our Data Over Time Progress Monitoring Professional Growth Goals</b>
<b>2:15</b>	<b>Teachers' Association Meeting (in Rm. #103)</b>

**Enjoy Thanksgiving with Your Family and Friends!**







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## Collective Bargaining for School Board Members

**Friday, December 8, 2017**

Augusta Civic Center | Augusta, ME

8:00 AM - 2:30 PM (breakfast and lunch included)

(Registration is from 8:00-8:20 AM)

*\$208 for first person  
\$189 for add'l. people*

**Presented by Drummond Woodsum's experienced labor negotiators:**

S. Campbell Badger and Tom Trenholm

---

**DON'T MISS THIS UNIQUE, ONE-DAY WORKSHOP** to prepare superintendents, business managers and school board negotiators for the challenges of collective bargaining. Your bargaining team will come away with practical guidance you can take to the bargaining table!

---

### TOPICS WILL INCLUDE:

- Legal framework of collective bargaining in schools
- How to prepare for negotiations
- How to draft proposals and counter-proposals and assess their impact
- Costing out economic proposals
- Identifying good and bad contract language
- Understanding the subjects of bargaining – what you can and cannot legally bargain over
- Traditional and problem solving approaches to negotiations and an explanation of which might be right for you
- Hot topics, including alternative compensation systems, the new world of health insurance under the ACA, and legal updates, together with an open question time for attendees to ask their own bargaining questions



### HIGHLIGHTS FOR PARTICIPANTS

- Learn strategies for success at the bargaining table and tips on how to discourage bad behavior from the unions
- Gain knowledge of legal bargaining requirements
- Receive practical training in the bargaining process
- Attendees will participate in and learn from actual bargaining exercises
- Get answers to your questions!

**ADMINISTRATIVE TEAM MEETING AGENDA**  
**HOLBROOK MIDDLE SCHOOL – CONFERENCE ROOM**

**Jake will bring snacks.**

**Susan will take notes.**

***Tuesday, November 7, 2017***

***9:00 A.M. - 11:00 A.M.***

**Policy Review**

**Recently Approved**

**Coming Up**

**Revisions Needed?**

**Bus Discipline, Facility Use, Mileage/Conf. Reimbursement**

**Transportation and Facilities**

**Transportation**

**Student Behavior**

**Buildings**

**Inspection Results and Next Steps**

**Projects and Needs**

**Other**

**Technology**

**State Systems – Synergy, NEO**

**Facebook Page**

**Other**

**Human Resources and Professional Development**

**Personnel**

**Ed Tech III**

**Cook**

**Training Needs**

**ADS**

**HazCom**

**Workers Comp Procedures – Draft**

**Other**

**Business, Budget & Finance**

**FY18 Expenses**

**FY19**

**Other**

**Special Ed**

**Coverage while Jesse is out**

**Other**

**Round Table Discussion, Other Business, Future Agenda Items**

**10:30 Long Range Planning**

**Enrollment Projections and Staffing**

**Next Admin. Team Meeting: Tuesday, December 12<sup>th</sup>**

**Other Dates: Academic Council Wednesday, Wednesday, Nov. 15<sup>th</sup>**

RSU #63

DRAFT

- a. NEPN/NSBA Code: DIF  
b. Title: Investment  
c. Author: Budget & Finance Committee  
d. Replaces Policy: NEW  
e. Date Approved: \_\_\_\_\_ RSU #63  
f. Date Previously Approved:  
g. Policy Expiration: Review As Needed  
h. Responsible for Review: Budget & Finance Committee  
i. Date Reviewed: 10/03/2017 Superintendent  
09/20/2017 Budget & Finance Committee  
11/14/2017 10/03/2017 Policy Committee

- j. References: 20-A MRSA Section 1491; 20-A, Maine  
Education & School Statutes §1706  
Cross References: Policy – DI-Fiscal Accounting &  
Recording  
Policy – DIE-Fund Balance

k. Narrative:

I. PURPOSE:

The purpose of this policy is to establish guidelines and provide a clear understanding of the investment objectives of invested funds. It is also intended to state the expectations and parameters that will guide the Superintendent and Board of Directors (the Board) actions while providing flexibility to accommodate changing economic conditions and investment markets.

II. OBJECTIVE:

The investment objective is to generate funds to serve the mission and goals of RSU #63 District (the District), and to enhance the principal value of the Total Fund. ~~The objective is to be accomplished within the stated guidelines and without incurring excess financial, or market risk, for all District Funds, except long term reserve funds, safety of principal and maintenance of sufficient liquidity. for all District funds is safety of principle and maintenance of sufficient liquidity, which is to be accomplished within the stated guidelines and without incurring excess financial or market risk.~~ The pursuit of this objective should maintain sufficient liquidity to meet the RSU's immediate financial obligations while minimizing the risk of the investment principle.

The Board recognizes that long-term reserve funds may be invested in securities that are subject to loss and whose return is not guaranteed. The Superintendent will take into consideration, the time frame in which the District will need the funds. The investment of long-term reserve funds is otherwise subject to all other investment objectives and requirements of this policy.

**A. SAFETY:**

The Superintendent will seek to avoid realized or unrealized capital losses on all investments and deposits of District funds, except to the extent expressly permitted by this policy in the case of long-term reserve funds. The Superintendent will manage risk through diversification, structuring maturities to meet anticipated cash needs, collateralization, and selection of investment grade securities. The Superintendent will deposit District funds only in, and enter into repurchase agreements only with FDIC-insured financial institutions that are adequately capitalized and are otherwise in compliance with the requirements of the federal agency responsible for the safety and soundness of that institution.

**B. LIQUIDITY:**

The Superintendent will structure investments so that an adequate amount is maintained in short-term securities or deposits that can be converted to cash without loss to meet all reasonably anticipated needs.

**C. RETURN:**

The Superintendent will structure investments to seek a market-average rate of return throughout budgetary and economic cycles. Return on investment is of secondary importance to the safety and liquidity objectives described above. This does not prohibit the Superintendent from investing long-term reserve funds to achieve a market rate of return in excess of inflation as indicated previously.

**D. ROLE OF TREASURER:**

The Superintendent, who acts as the Treasurer of the District, is responsible for investing District funds. The Superintendent will invest District funds in a manner designed to achieve the objectives of safety, liquidity, and return on investment as described in this policy, while ensuring the stability of the District's cash management system.

**E. ROLE OF FINANCE COMMITTEE:**

The Superintendent will report to the Budget & Finance Committee any significant investment loss and any other significant adverse change affecting the safety, liquidity, or return on investment of the District's funds, and any action taken or proposed to address such loss or adverse change. The Superintendent will report to the Finance Committee periodically on the investment or deposit of District funds.

**F. STATUTORY CONSIDERATIONS:**

The District's funds will be invested or deposited in compliance with applicable laws, including section 1491 of Title 20-A.

RSU #63

- a. NEPN/NSBA Code: EBAA
- b. Title: Chemical Hazards
- c. Author: Director of Transportation & Facilities
- d. Replaces Policy:
- e. Date Approved:            RSU #63
- f. Previously Approved: ~~02/29/2016~~ ~~03/27/2006~~
- g. Policy Expiration: Annual Review **as Needed**
- h. Responsible for Review: Director of Transportation & Facilities, Policy Committee
- i. Date Reviewed: ~~09/25/2017~~ Director of Transportation & Facilities  
~~11/14/2017~~ ~~10/03/2017~~ Policy Committee
- j. References:

Legal Reference: 29 CFR §§ 1910. 1200, 1910. 1450  
26 M.R.S.A. § 565  
Me. Dept. of Prof. Regs. Rule Ch. § 179  
Me. Dept. of Ed. Rule Ch. 161  
Commissioner's Administrative Letter No. 33, June 9, 2005 (Chemicals in Schools)

Cross Referenced Policy: EBABA-Chemical Hygiene Plan  
EBCA-Comprehensive Emergency Management Plan

k. Narrative:

- I. The RSU #63 Board (the Board) is committed to providing a safe environment for students and employees. It is the policy of the Board to follow safe practices regarding the storage and handling of hazardous chemicals in its schools. The school unit will comply with all applicable Maine and federal laws and regulations concerning hazardous chemicals.
- II. The Director of Transportation & Facilities is the Chemical Hygiene Officer (CHO) for RSU #63.
- III. The Superintendent and Chemical Hygiene Officer are responsible for developing a Chemical Hygiene Plan that includes procedures relevant to the identification, purchase, storage, inventory, handling, and disposal of hazardous chemicals, maintenance of material safety data sheets (SDS – formerly known as MSDS), and for ensuring employees are provided required training and information concerning hazardous chemicals used in the schools.
- IV. RSU #63 will comply with OSHA's Hazard Communication standard 29 CFR 1910.1200, as adopted and enforced by the Maine Department of Labor. This requires a written hazard communication (HazCom) plan, including a listing of chemicals being

used in the schools; ~~and~~ training of employees that handle these chemicals; ~~and for~~ **In addition**, all employees, **will be informed of** where safety data sheets (SDS) are located and how to read them. This standard applies to **information regarding hazard communications** for hazardous chemicals such as those used in cleaning and disinfection, which may be found in custodial and food service areas, among other locations.

- V. RSU #63 will comply with OSHA standard 29 CFR 1910.1450, as adopted and enforced by the Maine Department of Labor, which addresses laboratory chemicals. This standard applies to science laboratory chemicals commonly found in chemistry and biology laboratories in schools.
- VI. The CHO will achieve/maintain such certification and/or attend such training as may be mandated by the Maine Department of Education or other State agencies.
- VII. The CHO is responsible for implementing the school unit's Chemical Hygiene Plan, and its annual review.
- VIII. The CHO will be responsible for providing training for all new custodial, maintenance, and mechanical personnel within the first three months of hire and annual refresher training for all personnel who handle hazardous chemicals in the school district.
- IX. The CHO will ensure employees with science/laboratory responsibilities are provided adequate training on the specific hazards associated with the chemicals being used in school laboratories and how to read the SDS for those chemicals.

- a. NEPN/NSBA Code: JJIF
- b. Title: Management of Concussions & Other Head Injuries
- c. Author: Superintendent/Board of Directors
- d. Replaces Policy:
- e. Date Approved:            RSU #63
- f. Previously Approved: ~~01/26/2016~~ 11/28/2016
- g. Policy Expiration: Annual Review as Needed
- h. Responsible for Review: Concussion Policy Management Team/  
Policy Committee
- i. Date Reviewed: 09/25/2017 Concussion Policy Management  
Team
- i. References: 11/14/2017 ~~10/03/2017~~ Policy Committee
- j. Narrative:

The RSU #63 School Board (**the Board**) recognizes that concussion and other head injuries are serious and can result in significant short-term and long-term brain damage or death. Therefore, it is important for concussions to be recognized and properly managed. The Board adopts this policy to promote the safety of students participating in school activities, including, but not limited to, extracurricular athletic activities and interscholastic sports.

#### I. Training:

- A. Prior to the beginning of each sports season, school personnel (including volunteers) identified at the RSU #63 Concussion Policy Management Team must:
  - 1. Be made aware of this policy and the protocols related to the management of concussion injuries, and
  - 2. Participate in ~~concussive~~ **concussion** awareness training that includes recognizing signs and symptoms that may suggest a ~~concussive~~ **concussion** or other head injury. (The "Concussion Sign & Symptoms Checklist" from the U.S. Department of Health & Human Services – Center for Disease & Prevention, which is used, can be found in the Principal's office in each school and in Central Office.)
- B. Training must be consistent with protocols as identified or developed by the Maine Department of Education (DOE) and include instruction in the use of reporting forms as required by DOE.
- C. Coaches are required to undergo refresher training every two years based on the recommendations of the DOE and/or when protocols and forms have been revised.



## II. Students and Parents/Guardians

Annually, at the beginning of each school year, students and parents/guardians will be provided information in the parent handbook [Refer to Attachment "A" at the end of this policy] and on the RSU #63 website that will include:

- A. **Warnings regarding** the risk of concussion and other head injuries and the dangers of continuing participation when a concussion or other head injury is suspected;
- B. **Descriptions of** the signs and symptoms associated with concussions and other head injuries; and
- C. **Reviews of** RSU #63 protocols which include:
  - 1. Removal of the student from the activity when the student is suspected of having sustained a concussion or other head injury;
  - 2. Evaluation by medical personnel; and
  - 3. Return to full participation in school activities when medically ~~certified fit~~ **cleared**.
- D. **Required releases for** ~~Both the students participating in sports and his/her parent(s)/guardian(s) must sign a statement acknowledging that they received and read this information before the student may participate in any school-sponsored athletic activity. [Refer to Attachment "B" of this policy.]~~

## III. Management of ~~Concussive~~ **Concussion** and Other Head Injuries

- A. It is the responsibility of all staff members involved in school activities to be trained in the signs and symptoms related to concussion or other head injury, and to act in accordance with this policy when any staff member recognizes a student may be exhibiting such signs and symptoms of a concussion.
- B. Any student suspected of having sustained a concussion or other head injury during a school activity, including but not limited to participation in interscholastic sports,
  - 1. Must be removed from the activity immediately.
  - 2. Must be evaluated using the Concussion Signs and Symptoms Checklist.
  - 3. Even if there are no signs or symptoms, the student may not participate in any additional physical activities that day (including, but not limited to, physical education class, outdoor recess, sports practice, games, etc.)
  - 4. ~~When any signs or symptoms are noted, the parents will be notified. If there are no symptoms, or they are slight, the district's school nurse and contracted physician will be notified, also. In cases of serious injury or~~



DRAFT

~~symptoms, (i.e., a period of unconsciousness), 911 will be called.~~ In cases of serious injury or symptoms (ie. a period of unconsciousness), call 911. When any signs or symptoms are noted, the parents and school nurse will be notified. If there are no symptoms, the school nurse will be notified.

5. In all cases, the student and his/her parent(s)/guardian(s) will be informed of the need to contact their health care provider for an evaluation for brain injury.
- C. Any student exhibiting signs and/or symptoms of a head injury is prohibited from further participation in any school activity until he/she is evaluated for concussion or other head injury.
- D. If a concussion is confirmed, the student is not permitted to return to full participation in any school activity until medically cleared to do so by a licensed health care provider. More than one evaluation by the student's health care provider may be necessary before the student is cleared for full participation.
- E. Coaches and other personnel will comply with the student's treating health care provider's recommendations regarding gradual return to participation. If, at any time during the return to full participation in school activities, the student exhibits signs and/or symptoms of concussion, the student must be removed from the activity and re-evaluated by the treating licensed health care provider.

#### IV. Cognitive Considerations

- A. School personnel should be alert to cognitive and academic issues that may be experienced by a student who has suffered a concussion or other head injury, including but not limited to:
  1. Difficulty with concentration, organization, long- and short-term memory, and
  2. Sensitivity to bright lights and sounds.
- B. School personnel will accommodate a gradual return to full participation in activities as appropriate, based on the recommendation of the student's health care provider and appropriate designated school personnel (e.g. 504 Coordinator).

#### V. Concussion Policy Management Team

- A. The Superintendent will **annually** appoint a Concussion Policy Management Team including a school administrator to be responsible, under the administrative supervision of the Superintendent, to make recommendations related to the implementation of this policy. The Concussion Policy Management Team will include:
  1. The School Nurse,

2. The School Principals,
  3. The Activities Coordinator,
  4. Physical Education Teachers, and
  5. May include other school personnel or consultants, as the Superintendent deems appropriate.
- B.** The team will oversee and implement this policy and related protocols for ~~eoneussive~~ **concussion** head injuries based on the generally accepted protocols.
- C.** The team will identify the school personnel who will be trained in ~~eoneussive~~ **concussion** signs and symptoms. ~~and the school activities by the policy.~~
- D.** The team will review this policy annually before the beginning of each school year and make recommendations to the Superintendent and Policy Committee when generally accepted protocols change.

## 20\_\_-20\_\_ PARENTAL CONSENT FOR SPORTS PARTICIPATION

DRAFT

I hereby give my son/daughter, \_\_\_\_\_

Student's name

permission to participate in all school sports that he/she decides to try out for at the Holbrook Middle School. \*

I am aware that in order for my child to try out for a sport and to participate in sports programs he/she must have a physical and an annual *Holbrook School Annual Student Health Report* form completed and on file. \*\*

I am aware that playing or practicing to play/participate in any sport can be a dangerous activity involving many risks or injury. I understand that the dangers and risks of playing or practicing to play/participate in any sport include, but are not limited to, death, serious neck and spinal injuries which may result in complete or partial paralysis, brain damage, serious injury to virtually all bones, joints, ligaments, muscles, tendons, and other aspects of the muscular skeletal system, and serious injury or impairment to other aspects of my body, general health and well-being. I understand that the dangers and risks of playing or practicing to play/participate in any sport may result not only in serious injury, but also in a serious impairment of my future abilities to earn a living and to engage in other business, social, and recreational activities.

Because of the dangers of participating in any sport, I recognize the importance of following coaches' instructions regarding playing and training technique, team rules, etc., and agree to obey such instructions.

In consideration of the Holbrook Middle School Department's permitting me to play sports and engage in all activities related to the team, including, but not limited to, practicing or playing any sport, I hereby assume all the risks associated with such participation. I agree to report all of my injuries to my coach within 24 hours of their occurrence.

Signature of student \_\_\_\_\_ Date \_\_\_\_\_

Signature of parent/guardian \_\_\_\_\_ Date \_\_\_\_\_

Signature of parent/guardian \_\_\_\_\_ Date \_\_\_\_\_

**\*Currently sports offered at Holbrook are: baseball, basketball, cheerleading, soccer, cross-country, softball, and track.**

**\*\* Students are required to have a physical in the 5<sup>th</sup> grade and a Holbrook Middle School Annual Student Health Report annually [*Refer to Attachment "B"*]. Students who have not had a physical in 5<sup>th</sup> grade are required to have a physical prior to tryouts and participation in any sport.**

## HOLBROOK SCHOOL ANNUAL STUDENT HEALTH REPORT

20\_\_ - 20\_\_

DRAFT

NAME \_\_\_\_\_ DATE OF BIRTH \_\_\_\_\_

GRADE \_\_\_\_\_ DATE \_\_\_\_\_

ADDRESS \_\_\_\_\_ PHONE \_\_\_\_\_

TEACHER \_\_\_\_\_

Date of most recent physical \_\_\_\_\_ Name of Doctor \_\_\_\_\_

Phone \_\_\_\_\_

Has your child had any immunizations recently? ☐ Yes ☐ No

(If yes, please send in a copy of the immunization record.)

Has your child been hospitalized or had surgery in this past year? ☐ Yes ☐ No

If yes, please indicate:

a. Reason for hospitalization \_\_\_\_\_

b. Type of surgery \_\_\_\_\_

Has your child had any recent accidents, illness, or injury? ☐ Yes ☐ No

If yes, please explain \_\_\_\_\_

Has your child had a seizure, concussion, or been unconscious for any reason in the last year? ☐ Yes ☐ No

Has your child EVER had a seizure, concussion, or been unconscious for any reason?

☐ Yes ☐ No

If yes, please explain \_\_\_\_\_

List medications taken on a daily basis and what condition the medication is for

List medications taken on an "as needed" basis and what condition the medication is for

***Please check the following conditions that apply to your child. Please include a brief explanation in the space provided below:***

☐ Allergies: ☐ Bee stings ☐ Foods (please list below) ☐ Medications (please list below)

Other (please list below)

Please describe what the allergic reaction is like

**Does your child carry an Epi pen?** ☐ Yes ☐ No

Where is it?

**Does your child have a food allergy action plan?** ☐ Yes ☐ No If yes, please send a copy.

**Is there a history of heart disease or sudden death in your family?** ☐ Yes ☐ No

If yes, please explain

**Please complete if your child has asthma:**

**Does your child have an asthma plan?** ☐ Yes ☐ No

**How often does your child have an acute episode?**

**What triggers your child's asthma?** (please explain)

**Does your child carry his/her own inhaler?** ☐ Yes ☐ No **Where?**

If yes, please list name(s) of medication(s)

**Are you or your child worried about any medical problem or condition at this time?**

☐ Yes ☐ No

If yes, please explain:

If you think your child will need to use medications during school hours, please ask for a medication permission form in the office or print one from the RSU #63 web site. You and your child's physician will need to complete the form per the district's medication policy.

All middle school students participating in sports must have a physical on file as well as a yearly health update. Students will not be able to participate until these are on file in the office.

*Any student suspected of having sustained a concussion or other head injury during a school activity, including but not limited to participation in interscholastic sports, must be removed from the activity immediately. A student and his/her parent(s)/guardian(s) will be informed of the need for an evaluation for brain injury before the student is allowed to return to full participation in school activities including learning. For the complete concussion policy, please see the student handbook.*

*No student is permitted to return to the activity or to participate in other school activities on the day of the suspected concussion.*

I have read and understand the Concussion Policy, **JJIF Management of Concussions and Other Head Injuries**, as described in pages \_\_\_ - \_\_\_ in the student handbook. I agree to adhere to the policy as it relates to keeping my child out of play and seeking medical advice before returning to play.

Signature of parent/guardian \_\_\_\_\_ Date \_\_\_\_\_

Signature of student \_\_\_\_\_ Date \_\_\_\_\_

**REQUEST FOR PROPOSALS  
FOR COST BENEFIT ANALYSIS SERVICES**

**A. General Information**

Regional School Unit #63 (RSU #63) is soliciting proposals for a Long-Term School Building Comparison. A general description of the project is included in Section B and specific scope of work is included in Section C.

Those replying to this Request for Proposal must submit their responses as specified in Section C.

RSU #63 reserves the right, at its sole discretion, to accept or reject any proposal or any portion thereof.

**Proposals in clearly marked, sealed envelopes must be received by:  
Tuesday, January 16, 2018 @ 1:00 p.m.**

Proposals and questions concerning this Request for Proposals should be addressed to:

**RSU #63  
Susan M. Smith, Superintendent  
202 Kidder Hill Road  
Holden, ME 04429  
[ssmith@rsu63.org](mailto:ssmith@rsu63.org) (207) 843-7851**

## **B. Project Definition**

**Project Name:** RSU 63 Long-Term School Building Comparison

**Project Description:** The study should cover anticipated costs over 20 years.

**School Building and Land Options to include:**

- 3 Current Schools
- 1 New School
- Add on to Holbrook (1 building)
- Holbrook and Eddington (2 buildings)
- Holbrook and Holden (2 buildings)

**Financial Cost/Benefits should include:**

- Buildings
- Maintenance
- Utilities
- Technology Infrastructure

**Assistance with Financial Cost/Benefits for:**

- Staff (hourly, salaried, and administrative)
- Transportation

**Other Assets/Deficits RSU 63 will consider include:**

- Student time on buses
- Security and Safety Issues (including sprinkler systems and traffic)
- Extra- and Co-Curricular Opportunities
- Gym and Ball Field Space
- Community Use Opportunities
- Positions that Cover the Whole District (ie Nurse, Occupational Therapist)

## **C. Submittal Requirements**

The proposal should be submitted in a sealed envelope.

**1. Provide the following basic information:**

- Name
- Address
- Telephone number and fax number
- Email address
- Name and title of contact person
- Names of personnel who could be working on this project
- Certificate of Liability Insurance

**2. Please provide a brief overview of your experience, including the number of years you have provided similar services.**

**3. Provide a description of the methodology that will be used to substantiate and document your findings.**



4. Please provide a list of similar projects your have completed. Provide the following information for each project:

- Name and location of project
- Name, title, and telephone number of school district contact
- Brief project description

5. Scope of Work

- a) Data Gathering
- b) Comparison of Options
- c) Report and Review of Findings
- d) Schedule/Time Table
- e) Pricing

The final product will be in Word format. The study and all related information and material will be the property of RSU #63.

#### **D. Resources**

RSU #63 will provide:

1. Building Evaluations for Holden, Holbrook, and Eddington Schools completed by Oak Point Associates, December 29, 2015
2. Enrollment Projections completed by Planning Decisions Inc., February 2016
3. New School Construction Schematic Floor Plan and Cost Estimate for a new school completed by Oak Point Associates, May 5, 2016
4. Expenditures from Fiscal Year 17 (2016-17 School Year)
5. Information regarding current bus routes (October 2017)

**AOS #81**  
**Comprised of CSD 8 and RSU 63**

DRAFT

- a. NEPN/NSBA Code: IHBAC
- b. Title: Child Find
- c. Author: Director of Special Services
- d. Replaces Policy: IHBAC
- e. Date Approved: ~~08/21/2013 CSD 8, RSU 63~~
- f. Previously Approved: ~~03/27/2006~~ 08/26/2013
- g. Policy Expiration: Review as Needed
- h. Responsible for Review: Director of Special Services/Superintendent/  
Policy Committee
- i. Date Reviewed: 11/07/2017 Director of Special Services  
11/07/2017 Superintendent  
11/14/2017 Policy Committee
- j. References: 34 CFR § 300.111 (2006)  
Maine DOE Rule Ch. 101 §IV (2)  
(May 2012)
- k. Narrative:

**CHILD FIND**

~~AOS #81~~ The RSU #63 School District (the District) seeks to ensure that all children within its jurisdiction are identified, located and evaluated who are school-age 5 through the school year in which they turn 20 and who are in need of special education and supportive assistance-including homeless children, state wards, state agency clients, students who have been suspended or expelled, children attending private schools or receiving home instruction, children incarcerated in county jails, children who have the equivalent of 10 full days of unexcused absences or 7 consecutive schools days of unexcused absences during a school year, highly mobile children (including migrant or homeless), and children who are suspected of being disabled and in need of special education and supportive assistance even though they are advancing from grade to grade.

~~AOS #81~~ The District is responsible for child find for resident students attending private or public schools though public tuition payments or public contract and ~~shall~~ will meet this duty either through appropriate arrangements with the receiving unit or school or through direct child find services by unit personnel or contracted personnel.

The ~~school-unit's~~ District child find responsibility ~~shall~~ will be accomplished through a district unit-wide process which, while not a definitive or final judgment of a student's capabilities or disability, is a possible indicator of special education needs. Final identification of students with disabilities and programming for such students occurs only after an appropriate evaluation and a determination by the Individualized Educational Plan (IEP) Team.

This child find process ~~shall~~ will include obtaining data on each child through multiple measures, direct assessment, and parent information regarding the child's academic and functional performance, gross and fine motor skills, receptive and expressive language skills, vision, hearing and cognitive skills. ~~AOS #81~~ RSU #63 may schedule child find activities

—Policy IHBAC-Child Find

during its annual ~~pre-kindergarten and~~ kindergarten enrollment to assist in planning for necessary special education and related service at the start of the school year. If screening occurs in the spring prior to school entry, ~~AOS #81~~ **RSU #63** will refer the child to the regional CDS site within 10 school days.

If the child find process indicates that a student may require special education and supportive services in order to benefit from regular education, the student ~~shall~~ **will** be referred to the IEP Team to determine the student's eligibility for special education services.

School staff, parents or agency representatives, or other individuals with knowledge of the child may refer children to the IEP Team if they believe that the student, because of a disability, may be in need of special education and supportive services in order to benefit from regular education. Such a referral should follow the school unit's pre-referral and referral policy.

~~AOS-81~~  
~~Comprised of CSD-8 and RSU 63~~

DRAFT

- a. NEPN/NSBA Code: JKF
- b. Title: Disciplinary Removal of Students with Disabilities
- c. Author: Director of Special Services
- d. Replaces Policy:
- e. Date Approved: ~~08/21/2013 CSD #8, RSU 63~~
- f. Previously Approved: ~~04/25/2005 8/26/2013~~
- g. Policy Expiration: Review as Needed
- h. Responsible for Review: Director of Special Services/Superintendent/  
Policy Committee
- i. Date Reviewed: ~~11/07/2017 Director of Special Services~~  
~~11/07/2017 Superintendent~~  
~~11/14/2017 Policy Committee~~
- j. References: Ch. 101 § XVII (Me. Dept. of Educ. Rules)  
(2007) 34 C.F.R. §300.101, .530-.536 (2006)  
Cross Reference- Policy JKE-Expulsion of Students  
Policy JKF-R-Disciplinary Removals of Students  
with Disabilities-Administrative Procedures

**k. Narrative:**

When removing students with disabilities from their regular school programs, whether as a result of suspension, an expulsion, or any other removal covered by state and federal special education laws, it ~~shall~~ **will** be the policy of ~~AOS #81~~ **RSU #63** to comply fully with all applicable state and federal special education laws that govern such removal.

The Superintendent of Schools, in consultation with the Director of Special Education ~~Services~~ and other school administrators, may develop and promulgate for implementing this policy, and may, from time to time, amend those procedures, as necessary.

**AOS-81**  
**Comprised of CSD-8 and RSU #63**

- a. NEPN/NSBA Code: JKF-R
- b. Title: Disciplinary Removal of Students with Disabilities - Administrative Procedure  
Director of Special Services
- c. Author:
- d. Replaces Policy:
- e. Date Approved: ~~08/21/2013 CSD #8~~, RSU #63
- f. Previously Approved: ~~04/25/2005~~ 8/26/2013
- g. Policy Expiration: Review as Needed
- h. Responsible for Review: Director of Special Services/Superintendent/  
Policy Committee
- i. Date Reviewed: 11/07/2017 Director of Special Services  
11/07/2017 Superintendent  
11/14/2017 Policy Committee
- j. References: 34 C.F.R. §300.121, .519-.529  
(March 1999, as amended)  
Me. Spec. Ed. Reg. Ch. 101 § 14  
(Nov. 1999, as amended)  
**Cross Reference - JKF-Disciplinary Removal of Students with Disabilities**
- k. Narrative:

These procedures ~~shall~~ **will** govern disciplinary removals of students with disabilities from their regular school program. These procedures ~~shall~~ **will** be interpreted in a manner consistent with state and federal special education laws and regulations.

I. School administrators may suspend students with disabilities for up to 10 cumulative school days in the school year under the same terms and conditions as students without disabilities are suspended, subject to the limitations set forth below.

- A. In the event that a disabled student's **Individualized Educational Plan (IEP)** specifically lists a school response other than a suspension that must be followed for a particular type of misconduct, the school administrator ~~shall~~ **will** follow the requirements of the IEP in responding to that misbehavior.
- B. When calculating the 10 cumulative school day total, school administrators ~~shall~~ **will** include schools days spent in an in-school suspension or removal, unless during that removal the child continued to have access to the general curriculum, to the special education services in his or her IEP, and to participation with non-disabled children to the extent he or she would have in the student's regular program.

- II. After a student with a disability has been removed from his/her current placement for 10 cumulative school days in the same school year, during any subsequent days of removal the school administrator ~~shall~~ **will** consult with at least one of the student's teachers and then ~~shall~~ **will** arrange for the student to receive a level of educational services during the removal sufficient to enable the student to continue to participate in the general curriculum, although in another setting, and to progress toward meeting the goals listed in the student's IEP.
- III. Within 10 school days of any decision to "change the placement" of a student with a disability because of a violation of a code of student conduct, school officials ~~shall~~ **will** hold an IEP team meeting to undertake the following:
- A. The Team ~~shall~~ **will** review all relevant information in the student's file including the IEP, any teacher observations, and recent evaluations.
  - B. The Team ~~shall~~ **will** undertake a manifestation determination to decide whether the student's misconduct was a manifestation of his/her disability.
  - C. If the Team determines that the misbehavior is a manifestation of the disability, the Team must either:
    - 1. Conduct a functional behavior assessment, unless one had been conducted before the behavior incident, and ~~shall~~ **will** implement a behavior intervention plan for the child; or
    - 2. If a behavior plan has already been developed, review the plan and modify it as necessary to address the behavior.
  - D. If the Team determines that the misbehavior is not a manifestation of the disability, school personnel may apply the relevant disciplinary procedures in the same manner and for the same duration as the procedures would be applied to students without disabilities, except that services must be provided to the student during the disciplinary removal consistent with E. (3.) below.
- Except as provided in IV. Below, the Team must also return the student to the placement from which he/she was removed, unless the school and parent agree to a change of placement as part of the revision of the behavior plan.
- E. When a student with a disability has a disciplinary removal that would be a "change of placement," the IEP Team ~~shall~~ **will** order services for the student that will enable the student to:
- 1. Continue to participate in the general curriculum although in another setting;

2. Progress toward meeting the goals in the IEP; and
  3. Receive, as appropriate, a functional behavior assessment and behavior intervention services and modifications that are designed to address the behavior violation so that it does not recur.
- F. For purposes of this section, a “change of placement” occurs if:
1. The removal is for more than 10 consecutive school days; or
  2. The child has been subjected to a series of removals that constitute a pattern and:
    - a. Because the series of removals totals more than 10 cumulative days in the school year;
    - b. Because the child’s behavior is substantially similar to the behavior in previous incidents resulting in the series of removals; and
    - c. Because of additional factors such as the length of each removal, the total length, and the proximity of the removals to each other.
- G. In those circumstances where a student brings a weapon to school, to a school function, or on school premises (including transportation); where a student knowingly possesses, uses, sells, or attempts to sell illegal drugs at school, a school function, or on school premises (including transportation); or when the student inflicts serious bodily injury upon another person while at school, a school function, or on school premises (including transportation) school officials may place that student in an alternative educational setting for up to 45 school days, ~~shall~~ **will** provide educational services for the student consistent with E. (3.) above, and ~~shall~~ **will** schedule an IEP Team meeting to occur within 10 school days of commencing that removal. At that meeting, the Team ~~shall~~ **will** undertake all necessary actions discussed in these procedures for responding to removals that constitute a change of placement for the student. Any further removals in response to the incident ~~shall~~ **will** be made consistent with these procedures and state and federal special education rules.

DRAFT

**AOS-81**  
**Comprised of CSD-8 and RSU #63**

- a. NEPN/NSBA Code: KDB
- b. Title: Public's Right to Know (FOAA)
- c. Author: Superintendent
- d. Replace Policy:
- e. Date Approved: 08-21-2013-CSD-8, RSU #63
- f. Previously Approved: 07-23-2007-08-26-2013
- g. Policy Expiration: Review as Needed
- h. Responsible for Review: Superintendent/Board Chair/Policy Committee
- i. Date Reviewed: 11/07/2017 Superintendent  
 Board Chair  
 11/14/2014 Policy Committee
- j. References: 20-A MRSA 1256 (5); 1252 (2)  
 1 M.R.S.A § 401  
 Policy BEC-Executive Sessions  
 Policy JRA-Student Educational Records
- k. Narrative:

**PUBLIC'S RIGHT TO KNOW (FOAA)**

It is the intent of the districts<sup>2</sup> ~~RSU #63 School District (the District)~~ to comply with the Maine Freedom of Access Act. The ~~Boards-District~~ recognizes the benefits of an informed, knowledgeable public and its awareness and understanding of school district operations. Except as otherwise provided by statute, Board proceedings ~~shall~~ **will** be open to members of the public. All records, including those defined as Public Documents under the law, and minutes of such proceedings required by law ~~shall~~ **will** be provided and open to public inspection.

- I. Board agendas, minutes, and submitted or proposed reports, that are approved by the respective Board of Directors, as well as district policies, annual budget and audit reports, and student handbooks ~~shall~~ **will** be available for inspection and/or copying in the Superintendent's Office. Requests ~~shall~~ **must** be submitted in writing to the Superintendent, specifying the records desired for inspection/copying and the name, address, telephone number, and email address (if available) of the requestor.
- II. The Superintendent/designee ~~shall~~ **will** acknowledge receipt of a request for inspection and/or copying within five (5) working days of receipt of the request. In the interest of available resources (paper, copier ink, and staff time), any requested documents available online will be conveyed electronically. If email transmission is not available, inspection and/or copying will be scheduled to occur within a reasonable period of time following receipt of the request. To avoid overtime costs for assigned staff, inspection and/or copying must be scheduled during regular business hours but not at a time that will



impede the regular activities of the Superintendent's Office. If the request is denied, the denial ~~shall~~ **will** be made in writing and the reason so stated.

### III. Fees:

- A. ~~Districts within AOS #81~~ **The District** may charge copying fees up to the limit of the current law.
- B. No charges ~~shall~~ **will** be made for documents that can be transmitted electronically.
- C. It ~~shall~~ **will** be the practice of ~~RSU #63~~ **the District** to charge fees for copies made in person in accordance with the following schedule.
  1. Within the same three month period:
    - a. 0-50 pages, no charge
    - b. 51-75 pages, \$.25 per page
    - c. Over 75 pages, \$.50 per page
    - d. Postage ~~shall~~ **will** be charged for any documents that are mailed.
  2. The **District** may charge the amount permitted by law if it determines, at the discretion of the Superintendent, that an effort is being made to circumvent the imposition of copying fees described in IV, C.1.
  3. Members of the Board of Directors ~~shall~~ **will** not be charged for requested copies. Electronic transmittal of requested documents ~~shall~~ **will** be the preferred manner.

### IV. Records and Documents at Board of Director Public Meetings:

- A. It ~~shall~~ **will** be the ~~RSU #63 School District's (the District's)~~ ordinary practice to make at least ~~five (5)~~ **two (2)** copies of documents to be reviewed by the presiding Board members at any public meeting. These copies ~~shall~~ **will** be available to the public on a "first come, first served" basis. Document copies ~~shall~~ **will** be limited to those that come under the Maine Freedom of Access Act. ~~and of a reasonable size. Reasonable size shall will be defined as those numbering ten (10) pages or less.~~
- B. It **will** also be the District's ordinary practice to post Board Reports and Meeting Minutes marked as "DRAFT" on the RSU #63 website one week prior to the meeting.

### V. Public Documents Available on the ~~AOS #81~~ **RSU #63** Website:

- A. It ~~shall~~ **will** be the ordinary practice to make agendas, minutes, finance reports, and approved annual budgets available on the ~~AOS #81~~ **RSU #63** Website.
- B. It ~~shall~~ **will** be the ordinary practice to make the District's **pending and** approved policies available on the ~~AOS #81~~ **RSU #63** Website.

RSU #63

DRAFT

- a. NEPN/NSBA CODE: ACE
- b. Title: Program Accessibility
- c. Author:
- d. Replaces Policy:
- e. Date Approved: RSU #63
- f. Date Previously Approved: 12/16/2013
- g. Policy Expiration: Review as Needed
- h. Responsible for Review: Superintendent/Board of Directors
- i. Date Reviewed: 12/2/2013
- j. References: 20-A MRSA, Chapter 303
- k. Narrative:

**PROGRAM ACCESSIBILITY**

- I. **RSU #63 School District** (The Districts<sup>2</sup>) ~~schools~~ provides services to ensure students, parents, and others ~~persons~~<sup>2</sup> access to programs, services, and activities. The Districts will ensure accessibility to individuals with disabilities.
- II. To make arrangements, or to obtain additional information about this policy, individuals should contact:  
  
Director of ~~Pupil~~ **Special** Services  
202 Kidder Hill Road  
Holden, ME 04429  
  
Telephone: (207) 843-0702
- III. Notification of this policy will be disseminated by:
  - A. Posting it on school bulletin boards,
  - B. Including it in school publications and advertisements, such as student and staff handbooks, orientation materials, informational brochures, and posting it on the District's website.

**BREWER SCHOOL COMMITTEE  
REGULAR MEETING MINUTES  
Monday, October 2, 2017  
6:00 PM  
Brewer High School Lecture Hall**

Committee members present: Mr. Forrest, Chairman; Mr. Farley, and Jacob Cote, student representative  
Committee member excused absence: Mr. Umel

A. The regular meeting was called to order at 6:00 PM by Chairman Forrest.

B. Pledge of Allegiance

C. Public Comment

Kim Khoury-Kelley extended an invitation to the Meet the Candidates event on Tuesday, October 24, 2017 in the Brewer High School Lecture Hall, 6-6:15 pm - Meet and Greet, 6:20 - 7:30 pm - Forum

D. Adjustments to Agenda

Mr. Forrest moved that all motions would be made by Mr. Farley and seconded by Mr. Forrest throughout the agenda; Mr. Forrest seconded - approved without objection.

E. Presentations/Awards None

F. Minutes (Action Required)

1. Mr. Forrest, without objection and by unanimous consent, proposed that the minutes of the regular meeting of September 11, 2017 be approved.

G. Personnel (Action Required)

1. Dr. Towle reported the following nominations:
  - a. Mr. Farley moved to approve the nominations of Nola Perry, Cindy Johnson, and Lynne Nelson as Food Service Assistants effective Sept. 12, 2017; Mr. Forrest seconded - VOTED: 2 in favor, 0 opposed and 0 abstained. (Mr. Cote in favor)
  - b. Mr. Farley moved to approve the BCS Co-Curriculars 2017-2018 nominations of Brian White & Bernie Rudnicki as .5 each Special Olympic Advisors; Mr. Forrest seconded - VOTED: 2 in favor, 0 opposed and 0 abstained. (Mr. Cote in favor)
  - c. Mr. Farley moved to approve the BHS Co-curricular 2017-2018 nomination of Andrea Jordan as Senior Class Advisor 2017-2018; Mr. Forrest seconded - VOTED: 2 in favor, 0 opposed and 0 abstained. (Mr. Cote in favor)
  - d. Mr. Farley moved to approve the BHS Winter Athletic nomination of Swimming & Diving Head Coach- Kathleen Cahill, Indoor Track Head Coach- Dan Juilli, Girls Basketball 1st Team- Kori Dionne, Boys JV Basketball- Scott Flagg & Phil Pushard .5 each, Boys Basketball 1st Team- Mark Savage, Indoor Track Assistant Coach (1 of 2)- Glen Holyoke, Swimming & Diving Assistant Coach (2 of 2)- Martina Bosse & Brent Williams, and Ice Hockey Volunteer- Chris McGrath; Mr. Forrest seconded - VOTED; 2 in favor, 0 opposed and 0 abstained. (Mr. Cote in favor)
  - e. Mr. Farley moved to approve the nomination of BHS Fall Volunteer Field

Hockey-Michelle Maybury; Mr. Forrest seconded -VOTED: 2 in favor, 0 opposed and 0 abstained. (Mr. Cote in favor)

- f. Mr. Farley moved to approve the nomination of Colleen Courbron - Secretary to Pupil Services effective October 16, 2017; Mr. Forrest seconded - VOTED; 2 in favor, 0 opposed and 0 abstained. (MR. Cote in favor)

2. Searches

- a. Dr. Towle reported open search for BHS & BCS Noon Time Aides.

H. Reports

1. United Technologies Center

Mr. Farley reported the next meeting will be held on November 2.

2. Southern Penobscot Regional Program for Children with Exceptionalities- no report

3. Student Representatives

Mr. Cote reported Junior will take PSATs next week, working to fill other school positions

4. Trustees

Dr. Towle reported they took a tour of the newly renovated TAP rooms at BHS, discussed building updates, held an executive session to discuss legal rights, and they all wished Lester Young a speedy recovery.

5. Administration

- a. Dr. Towle reported the following:

- 1. Hall of Fame Banquet
- 2. SMLC Update
- 3. 2018-19 New School Funding Laws
- 4. Commissioner's Message
- 5. MDOE Updates
- 6. October 6 Workshop Day
- 7. Proficiency-based Learning Resources on Web Page  
<http://www.breweredu.org/our-proficiency-based-learning-system/>
- 8. Proficiency-based Learning Pamphlet
- 9. Presenting Dissertation to Penquis Region October 19
- 10. Candidates for School Committee  
One Year Position (one opening): Mark Farley and Zachariah Arey  
Three Year Positions (two openings): John Canders, Kathleen Cooney, Trudy Scee, Cynthia Small
- 11. Meet the Candidates Night October 24 6 PM BHS Lecture Hall
- 12. Enrollment Numbers Updated
- 13. School Based Health Center Proposed Legislation

- b. Business Manager - Ms. Gardner reported:

- 1. FY18-Quarter 1 year-to-date revenues
- 2. FY18-Quarter 1 year-to-date expenses

- c. Director of Pupil Services - Ms. Moore -none

- d. Director of Instruction - Ms. Ward-Downer reported:

- 1. Performance Results

- e. Principals

- 1. Mr. Leithiser, BCS reported:

8th grader NWEA's done, 7th Grader next week, and all 5 fire drills have been completed.

- 2. Mr. Slowikowski, BHS reported:

National Merit Scholarship Semi-Finalists, Key Club Blood Drive, Homecoming Week, BHS Students Visit College Fair at UMaine, Early Release Day, and Financial Aid Night on Wednesday.

f. Athletic Director - no report covering events

I. Old Business - none

J. New Business

1. Dr. Towle reported the follow donations for acceptance:

a.-g Mr. Farley moved to accept the following donations of backpacks and supplies, estimated value \$75.00, for students in need at BCS from Top Hat II Dance Team in Holden, ME., \$215 in memory of Shirley Tracy, retired long time elementary secretary from the BSD current and retired secretaries, Attn: Sandra Currier to be designated for Athletic Student Activities, \$50.00 from Penobscot Cleaning Services to BCS Robotics, school supplies estimated value of \$250 from The Courageous Steps Project to BCS for students in need, \$250 from Bangor Savings Bank to Brewer Robotics, \$100 from the Town of Holden in appreciation of the cadets' support to their Memorial Day program on May 29, 2017. (Attn: Thomas Copeland, Chairman of the Holden Veterans Memorial Committee.), and \$500 from Shaw's to BCS Athletic Activity Fund; Mr. Forrest seconded - VOTED: 4 in favor, 0 opposed, and 0 abstained. (Mr. Cote in favor)

2. Mr. Farley moved to approve the amended 403(b) Retirement Plan; Mr. Forrest seconded - VOTED; 2 in favor, 0 opposed and 0 abstained. (Mr. Cote in favor)

3. Mr. Farley moved to approve the revision of Policy IJOA, *Field Trips and Excursions*; Mr. Forrest seconded - VOTED; 2 in favor, 0 opposed and 0 abstained. (Mr. Cote in favor)

4. Mr. Farley moved to approve the of out of state trip for the Robotic Team competition to Prospect Mountain High School in Alton, NH on November 10 & 11, 2017; Mr. Forrest seconded - VOTED: 2 in favor 0 opposed, and 0 abstained. (Mr. Cote in favor)

5. Mr. Farley moved to approve the overnight trip for AFJROTC to Great Pond, ME, October 13, 14, 2017 for community service outing and team building; Mr. Forrest seconded - VOTED: 2 in favor, 0 opposed and 0 abstained. (Mr. Cote in favor)

K. Future Meetings

Monday, November 13, 2017, Regular Meeting, Brewer High School Lecture Hall at 6:00 PM

Tuesday, November 21, 2017, Annual Meeting with City, TBA at 6:00pm tentative Brewer Aud.

L. Public Comment

None

Adjournment

Mr. Farley moved to adjourn; Mr. Forrest seconded - VOTED: 2 in favor, 0 opposed, and 0 abstained. (Mr. Cote in favor)

Meeting adjourned at 6:29 PM.

Respectfully submitted,

Cheri Towle, Ed.D.  
Secretary

Approved: November 13, 2017

**BREWER SCHOOL COMMITTEE  
REGULAR MEETING MINUTES  
Friday, October 13, 2017  
9:00 AM  
Center Street Conference Room**

Committee members present: Mr. Forrest, Chairman and Mr. Farley  
Committee member excused absence: Mr. Umel and Mr. Cote, student representative

A. The special meeting was called to order at 9:00 AM by Chairman Forrest.

B. Pledge of Allegiance

C. Public Comment

None

D. Adjustments to Agenda

None

E. Personnel

1. Dr. Towle reported the following nominations:

a. Mr. Farley moved to approve the nominations of Sally Fick, transfer to BHS Noon Time Aide 3 hr day from BCS Noon Time Aide effective October 16, 2017; Mr. Forrest seconded - VOTED: 2 in favor, 0 opposed and 0 abstained.

b. Mr. Farley moved to approve the nomination of Vicky Bennett, BCS Noon Time Aide 2.5 hr day, effective October 16, 2017; Mr. Forrest seconded - VOTED: 2 in favor, 0 opposed, and 0 abstained.

F. New Business

1. Mr. Farley moved to approve the overnight trips for Brewer Community School JMG officers to The Pine Tree Camp in Rome, ME on October 16 & 17, 2017 and the Brewer High School JMG officers to Pine Tree Camp in Rome, ME on October 17 & 18, 2017 for Leadership Development.

2. Mr. Forrest moved to approve the Brewer High School Outdoor Education overnight trips to Katahdin IronWorks on October 13-15, 2017 and October 20-22, 2017; Mr. Farley seconded - VOTED: 2 in favor, 0 opposed, and 0 abstained.

G. Future Meetings

Monday, November 13, 2017, Regular Meeting, Brewer High School Lecture Hall at 6:00 PM

Tuesday, November 21, 2017, Annual Meeting with City, TBA( tentative Brewer Aud.)at 6:00pm.

L. Public Comment

None

Adjournment

Mr. Farley moved to adjourn; Mr. Forrest seconded - VOTED: 2 in favor, 0 opposed, and 0 abstained.

Meeting adjourned at 9:04AM.

Respectfully submitted,

Cheri Towle, Ed.D.  
Secretary

Approved: November 13, 2017

DRAFT  
MINUTES

BANGOR SCHOOL COMMITTEE  
REGULAR MEETING  
7:00 p.m., Wednesday, October 12, 2017

School Committee Members present: Chair Warren Caruso, Vice Chair Sue Hawes, Sue Sorg, Brian Doore, Jennifer DeGroff, and Carin Sychterz. Member Marlene Susi was unable to attend.

A. 1. & 2. The meeting was called to order by Chairman Caruso at 7:00 p.m. and the Pledge of Allegiance followed.

B. Superintendent Webb requested to add E.2.a. 7-10 Revised Policies GCAB-1, GCAC-1, GCAA-1, and GDB-9.

VOTED 6-0 to amend the agenda as requested.

D. 2. a. Assistant Superintendent Harris-Smedberg updated the Committee on the Maine Educational Assessment English Language Arts and Mathematics results for grades 3-8.

Committee Members asked questions and complimented the administration and staff on the achievement of Bangor students.

b. Superintendent Webb reported the following resignation(s):

Gordon Bowden	Dramatics Advisor	JFDS
---------------	-------------------	------

E. 1. a. 1-2. VOTED 6-0 to approve the Minutes of the September 27, 2017 School Committee Workshop Meeting and the September 27, 2017 Regular School Committee Meeting.

b. Superintendent Webb recommended committee approval of the following Extra-Duty Assignment(s) for school year 2017-2018:

Girls A Basketball Coach	James F. Doughty School	Michael Corneil
Boys B Basketball Coach	James F. Doughty School	Robert Powell
Dramatics Advisor	James F. Doughty School	Judith Michalik
Dramatics Advisor	William S. Cohen School	Terence Tibbetts

VOTED 6-0 to approve the nominations as presented.

c. Committee Member Jennifer DeGroff shared the following donation(s):

To Fruit Street School from Shaw's Supermarket, hats and mittens, having a total dollar value of \$430.

VOTED 6-0 to approve the donation with great appreciation.

d. 1-10. Superintendent Webb recommended approval of the second reading of revised policies.

Revised Policy BCC-Bangor School Department Nepotism

Revised Policy BCE-Subcommittees  
Revised Policy BD-Committee Meeting Schedule  
Revised Policy BDB-Committee Officers  
Revised Policy BF-Policy Development  
Revised Policy DJA-Purchasing Authority  
Revised Policy DJF-Contracts and Agreements  
Revised Policy DN-School Properties Disposal Procedure  
Revised Policy EFAB-Food and Beverage Offerings  
Revised Policy GCN-Evaluation of Teachers

VOTED 6-0 to approve the policies as presented.

2. a. 1-10. Superintendent Webb recommended receipt of the First Reading of the following revised policies:

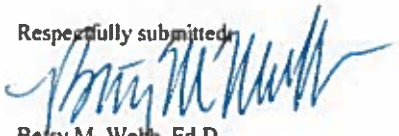
Revised Policy GBEA-Bloodborne Pathogens  
Revised Policy BDDC-Agenda Preparation  
Revised Policy GCA-4-Director of Adult, Alternative and Community Education  
Revised Policy GCA-13-Assistant Director of Pupil Services  
Revised Policy GCA-31-Technology Director  
Revised Policy GCA-35-Director of Bangor Regional Therapeutic Day Treatment Program  
Revised Policy GCAB-1-Middle School Principal  
Revised Policy GCAC-1-Elementary School Principal  
Revised Policy GCAA-1-High School Principal  
Revised Policy GDB-9-Supplemental Compensation Guide

VOTED 6-0 to receive the first readings of the revised policies as presented.

H. Chair Caruso reviewed the important dates.

J. Meeting adjourned at 7:40 p.m.

Respectfully submitted,



Betsy M. Webb, Ed.D.  
Superintendent of Schools