

**RSU 63 Board of Directors
Monday, October 22, 2018
5:45pm at Eddington Elementary School
Agenda**

Call Meeting to Order

Flag Salute/Moment of Silence

Executive Session: Review of Superintendent Evaluation Data (Board Members & District Personnel) pursuant to 1 M.R.S.A. § 405(6)(A)

Public Session will resume at 7:00pm

Approval of Minutes for September 24, 2018 Board Meeting

Recognition and/or Awards of Students, Staff and Others

Acceptance of Gifts/Donations

1. Approximately \$400 from Donors Choose for Indoor Recess Games (Grade 1, Mrs. Helms)
2. Approximately \$300 from Friends of Acadia for Grade 5 Field Trip
3. Approximately \$140 from Donors Choose for Dynamath (Grade 5, Ms. Lovejoy)

Presentation

1. Academic Achievement & Goals - Superintendent

Board Discussion Regarding Presentation

Questions and Comments from the Public

Dates of Next Committee Meetings

1. Policy Committee: Monday, November 5, 2018 at 6:00pm, at Holbrook
2. Curriculum Committee: Monday, November 5, 2018 at 6:00pm, at Holbrook
3. Budget & Finance Committee: TBD

Budget and Finance

1. Business Manager Report
2. Budget and Finance Committee

Superintendent's Report

RSU 63 Chair's Report

Acceptance of Reports

(written and verbal Committee, Administrative, Budget and Finance, Superintendent, and Board Chair's Reports)

Old Business

New Business

1. Appointment of Negotiation Committee Members
2. Policies to Approve
 - a. CB-R – Superintendent of Schools Job Description
 - b. EBCA – Comprehensive Emergency Management Plan
 - c. EBCC - Bomb Threats

Personnel Actions

RSU 63 Board Meeting Agenda

October 22, 2018

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1. Resignations - None
2. Reassignments - None
3. Elections - None
4. Appointments (for Board Information)
 - Staff
 - a. Scott Sanborn – Bus Driver
 - Winter Coaches
 - a. Boys “A” Basketball – Bob Merritt
 - b. Girls “A” Basketball – Chris Nile
 - c. Girls “B” Basketball – Amanda McDonald
 - d. Chess – Stephen Wong
 - After School Staff
 - a. Coordinator
 - i. Steve Goulette
 - b. Instructors
 - i. Erin McDonald
 - ii. Sandy Rowe
 - iii. Nikki Goss
 - iv. Sam Bedore
 - v. Brenda DeRoche
 - vi. Peter Walsh
5. Searches
 - a. Substitutes
 - b. Boys “B” Basketball Coach
 - c. Cheering Coach

Questions and Comments from the Public

Adjournment

In compliance with the Americans with Disabilities Act, if you require any kind of assistance to fully participate in this meeting, please notify the Superintendent's Office at 843-7851 or write to Superintendent of Schools, 202 Kidder Hill Road, Holden, ME 04429.

RSU #63 Board Meeting
Date: September 24, 2018
Location: Holden Elementary School
Minutes

Members Present:

Town of Eddington: Rusty Gagnon and Steven Carr
Town of Holden: Gavin Robinson and John Hutchins
Town of Clifton: Linda Graban
Superintendent of Schools: Susan M. Smith

Members Arriving Late:

Town of Holden: Heather Charity, arrived at 6:35pm
Town of Eddington: Christina McLeod, arrived at 6:55pm

Members Excused Absent:

Town of Holden: Jennifer Newcomb

Board Chair, Rusty Gagnon called the meeting to order at 6:30pm. A flag salute was conducted and a moment of silence was observed.

Approval of Minutes:

Motion by Steve Carr with a second by John Hutchins to approve the minutes from the August 26, 2018 Board Meeting.

Vote: 5 Approved; 0 Opposed

Motion by John Hutchins with a second by Steven Carr to move Personnel Actions to the beginning of the agenda.

Vote: 5 Approved; 0 Opposed

Personnel Actions:

Elections:

Motion by Steve Carr with a second by Linda Graban to approve the election of Brandy Walsh, Grade 5-8 Art/Health Teacher.

Vote: 6 Approved; 0 Opposed

Resignations:

Amy Shepherd, Special Education Educational Technician III

Reassignments:

Daniel Duran, Girls "A" Soccer Coach and Jennifer Hancock, Special Education Educational Technician III at Holbrook Middle School

Appointments

Staff:

Rachel Downs, Special Education Educational Technician III at Eddington Elementary School; Katherine Campbell, Long Term Substitute Teacher at Holbrook; Ethel Hill, Long Term Substitute at Holbrook; and Linda Kerecman, Special Education Educational Technician III at Eddington Elementary School

Fall Coaches:

John Marchelletta, Assistant Cross-Country Coach

Searches:

Searches continue for Substitutes, Bus Driver, and After School Program Instructors

Recognition and/or Awards of Students, Staff and Others: Superintendent Smith advised Kristen Russell and Dawna Bickford have been busy planning the Health Fair that is being held Friday, September 28th. A parent called regarding Terry Leavitt, Bus Driver, commending Mr. Leavitt on his efforts with the kids on safe practices when crossing the road in front of the bus and being safe on the bus.

Ms. Gagnon received a compliment from a parent about Kristen Russell. The parent was very appreciative of Ms. Russell and Mr. Spencer for their efforts in helping her student overcome a learning obstacle.

Acceptance of Gifts/Donations:

None

Presentation:

Superintendent Smith thanked Richard Modery for putting together the data for the presentation and introduced Joy Walters, Holbrook School Counselor. Ms. Walters discussed her efforts to track how well students do in their first year of high school. She met with the students at each high school (Bangor, Brewer, Hampden Academy, and John Bapst), talked with them on how they transitioned, and asked them to complete a short survey. From that survey, we are able to gather data to assess areas of strengths and needs.

Ms. Walters met with 38 high school students between the four schools. 97.4% said they were doing well in English. 86.8% said they were doing well in Math, Science, and Social Studies. 94.6% said they are doing well in other subjects. 81.6% participate in Extra-Curricular activities. Overall, students felt well prepared for high school.

Superintendent Smith discussed the Maine College and Career Ready Framework handout. This has been adopted by the Maine School Superintendent Association as a tool to gauge if students are college or career ready at the completion of high school. Attendance data is one of the major areas of focus on gauging college or career readiness.

Mr. Modery discussed RSU #63's attendance data from last year. Chronically absent means a student has missed 10% or more days of school. 88.6% of RSU #63 students attend school 90% of the time or more. The district goal is 90% of our students attending school 90% of the time or more. One tool the district has implemented this year is personal phone calls from teachers to parents/guardians of students who are at risk of becoming chronically absent. This call is more of a caring, concerned phone call than a punitive, inquisitive call. Another change implemented this year is smaller homerooms at the Holbrook School. Instead of three homerooms per grade level, there are six. This allows for more personalized attention to students, welcoming them to school each day.

Mr. Modery discussed the positive student recognition the district has implemented to encourage more positive behavior. The Student Success Committee is working on more ways to continue positive intervention.

Gavin Robinson asked what the primary drive was for truancy. Superintendent Smith explained the difference between Truancy and Chronically Absent.

Questions and Comments from the Public: None

Dates of Next Committee Meeting:

Policy Committee: Monday, October 1, 2018, at 6:00pm, at Holbrook Middle School

Budget & Finance Committee: Tuesday, October 16, 2018, at 5:15pm, at Holbrook Middle School. The auditor and a representative from ESG will be in attendance.

Curriculum Committee: Monday, October 15, 2018, at 3:30pm, at Holbrook Middle School

Budget and Finance:

The audit is done and went very well.

Superintendent's Report:

Superintendent Smith advised we received one bid for the plow truck in the amount of \$615.05.

Motion by John Hutchins with a second by Steven Carr to accept the bid of \$615.05 for the plow truck.

Vote: 7 Approved; 0 Opposed

RSU #63 Chair's Report:

Ms. Gagnon presented copies of her report regarding Superintendent Evaluation Forms and Process to the Board. All took a moment to read the report. Discussion took place regarding the categorization of staff and teachers. It was determined that Ed Techs fall under the staff category regardless of their certification level. Discussion took place on determining the weight of input according to the category. It was determined the input will not be weighed, rather it will be scored as presented. Discussion took place regarding the title of the employee survey. It was determined the title would read "Annual Evaluation of the Superintendent" and remove "Director of Curriculum and Instruction" from the survey. Discussion took place on making three or four surveys, separating each category of employees. It was determined the survey will remain as is. Discussion took place on the way the data will be collected and who will have access to the data. It was determined that George Cummings will send out the survey to all employees. He will then assign ownership of the survey to Ms. Gagnon and Mr. Hutchins. They will be the only ones to receive the results of the anonymous survey. Steve Carr advised he would be willing to help transfer the data from a spreadsheet to a graph to make the interpretation of the data easy for all. The Board agreed the Employee Survey will be sent out on October 1st and due October 5th. Ms. Gagnon, Mr. Hutchins, and Mr. Cummings will meet on October 12th at 9am to review the Employee Survey. The Board agreed they wanted the hard copy of the Superintendent Evaluation Form for Board members in an electronic format. Mr. Cummings will have this

sent to Board Members October 9th. Ownership will then be given to Ms. Gagnon and Mr. Hutchins. Feedback from Board members is due October 11th.

Acceptance of Reports:

Motion to approve written and verbal reports from Administrators, Committees, Superintendent, and Board Chair by John Hutchins with a second by Steve Carr.

Vote: 7 Approved; 0 Opposed

New Business:

Grade Level Agreements & Instructional Materials for Health: Hillari Morgan discussed the instructional materials for the Health curriculum being introduced this year at all grade levels. The goal of the Health Curriculum Committee was to find a curriculum that combined skills based and content knowledge. There are no Health curriculums that are fully skills based. The Committee found the Great Body Shop curriculum to be the best way to combine the two types of standards. The Committee created a Health curriculum map and used language from the National Health Standards and Great Body Shop. From that information, wording for the grade level brochures was created and reviewed.

Superintendent Smith referenced the Heath curriculum materials identified in the board packet. Parents will be notified in advance of the topics being discussed. Ms. Walters advised that all content is framed around healthy decision making.

Motion by John Hutchins with a second by Heather Charity to approve the grade level agreements and instructional materials for Health.

Vote: 7 Approved; 0 Opposed

Revisions to Peer Component of the Professional Growth & Evaluation System:

Superintendent Smith discussed the law changes around teacher evaluation. Mentors are now mandated by the state for all teachers new to a district. RSU #63 implemented this process last year. The law now requires three peer observations in the first year for new teachers. Revisions have been made to pages 15 and 16 of the Professional Growth & Evaluation System to reflect this change.

Motion by Steve Carr with a second by Christina McLeod to approve the changes to pages 15 and 16 of the Professional Growth & Evaluation System.

Vote: 7 Approved; 0 Opposed

Policies to Approve:

Motion by John Hutchins with a second by Linda Graban to approve policy BBB – Board Membership/Elections and Appointments; policy BDE – Committee Structure, Assignment, and Reporting; policy BEA – School Board Meetings, Procedures, and By-Laws; policy BEDB-R – Agenda Format.

Vote: 7 Approved; 0 Opposed

Policies to Rescind:

Motion by John Hutchins with a second by Linda Graban to rescind policy BE – Types of School Board Meetings.

Vote: 7 Approved; 0 Opposed

Elections of Delegate to the Maine School Board Association Assembly:

Ms. Gagnon discussed the purpose of the Maine School Board Association Assembly. The meeting is being held in Augusta on October 25th and 26th. Heather Charity advised she was interested in attending. John Hutchins and Christina McLeod advised they were interested and would check their schedules.

Motion by Gavin Robinson with a second by Linda Graban to approve Heather Charity as the RSU #63 Delegate to the Maine School Board Association Assembly. Alternate pending notification of availability.

Vote: 7 Approved; 0 Opposed

Questions and Comments from the Public: None

Adjournment:

At 8:26pm a motion was made by John Hutchins with a second by Heather Charity to adjourn the meeting.

Vote: 7 Approved; 0 Opposed

Respectfully submitted by,

Susan M. Smith

RSU #63 Superintendent/Director of Curriculum and Instruction

Approved:

POLICY COMMITTEE MINUTES
Meeting: October 1, 2018

DRAFT

Members Present: Heather Charity, John Hutchins (Committee Chair)

Also Present: Rusty Gagnon (Board Chair), Susan Smith (Supt.)

Unable to Attend: Christina Harmon McLeod

- I. Call to Order:** The meeting began at 6:00 PM.
- II. CB-R: Superintendent of Schools Job Description:** This policy was reviewed for the second time. A few changes and revisions were made. It is now ready to go to the full Board.
- III. EBCA - Comprehensive Emergency Management Plan:** The policy was reviewed and a few minor changes were recommended. Board members also reviewed the Emergency Binders. Contact information for the Vice-Chair will be added. Other Board members will be invited to come to the Central Office to review the Emergency Binder prior to the Board Meeting.
- IV. EBCC - Bomb Threats:** This policy was reviewed and minor edits suggested. It is also ready to go to the full Board.
- V. Recommendation of Policies for Next Meeting:**

AC	Nondiscrimination/Equal Opportunity and Affirmative Action
ACA	Gender Neutral Language
ACAA	Harassment and Sexual Harassment of Students
ACAA-R	Student Discrimination and Harassment Complaint, Administrative Procedure
ACAB	Harassment and Sexual Harassment of School Employees
ACAB-R	Employee Discrimination and Harassment Complaint, Administrative Procedure
GBGE	Return to Work and Light Duty Assignments

We will also begin working on a policy related to food allergies. The Budget and Finance Committee will be developing guidelines and a policy for Fixed Assets (Policy DIDA).
- VI. Other:** It was suggested Board members tour each building. Some Board members have not been through the facilities. Tours will offered as we rotate the Board meetings through each of the three schools.
- VII. Next Meeting:** Monday, November 5, 2018 at 6:00 PM in the Holbrook Conf. Room

The meeting adjourned at approximately 6:50 PM.

DRAFT

Office of the Principal



EDDINGTON ELEMENTARY SCHOOL

440 Main Road | Eddington, ME 04428 | P: 207-843-6010 | F: 207-843-4317

Don Spencer, principal dspencer@rsu63.org
 Mindy Perry, secretary mperry@rsu63.org
 Janet Nichols, school counselor jnichols@rsu63.org
 Dawna Bickford, school nurse dbickford@rsu63.org



HOLDEN ELEMENTARY SCHOOL

590 Main Road | Holden, ME 04429 | P: 207-843-7828 | F: 207-843-4329

Don Spencer, principal dspencer@rsu63.org
 Heather Kiley, secretary hkiley@rsu63.org
 Janet Nichols, school counselor jnichols@rsu63.org
 Dawna Bickford, school nurse dbickford@rsu63.org



I submit my October board report on behalf of the students and staff at the Eddington & Holden Elementary Schools. It was nice to have the temperature reach the high 60's in early October, but the weather is changing rapidly with colder and darker mornings and evenings. Fall is in the air. I am sure the **138** students at Holden (**40** in 2nd, **47** in 3rd & **51** in 4th) and **119** at Eddington (**32** in PK, **42** in K & **45** in 1st) can't wait for the white stuff to come. Routines are down and students and staff are very busy in preparation for the up-coming parent teacher conferences at the end of the month. This is a perfect time for the teachers to connect with parents and talk about their child's progress to date. I hope to see many folks attend these very informative sessions.

My thanks again to the Eddington & Holden Fire Departments for visiting all our classrooms during Fire Prevention Week. The students learned a lot and especially enjoyed touring the fire truck. The departments have also been helpful in scheduling our fire drills. Evacuation drills will be held in late October. Safety is #1 and we are fortunate to have these two resources in our communities.

The fall fund-raiser at both elementary schools finished in early October. Early results are looking quite profitable. Fall pictures are arriving and parents will have the chance for re-takes if some students forgot that magical smile.

The staff continues to develop SLOs (Student Learning Outcomes) & Professional Growth Goals under the direction of Susan Smith and the RSU #63 Steering Committee. The workshop on October 5th was quite beneficial to the staff. Folks were given some time to work in grade levels on entering RTI (Response to Intervention) information into our new Tyler Student Information System (SIS), rating students using Social Skills Improvement Scale and working on their individual SLOs.

The month shall end with parent teacher conferences, a workshop, and the Eddington Fire Department sponsoring a Halloween Party and "Trunk a Treat" at the station.

Respectfully submitted,



Mr. Spencer

Holbrook School
Principal's Report
10-12-18

DRAFT

Current Enrollment:

Grade 5	52
Grade 6	61
Grade 7	53
Grade 8	71
Total	237

Focus on instruction:

I'm looking forward to getting into classrooms for observations in the next few weeks. With a large number of new staff in the building it's nice to have a stable observation system with clear guidelines and expectations. I appreciate our veteran staff assisting new members as they work to navigate the day-to-day working of our school. I'm impressed with the professionalism of our new and veteran staff members.

The NWEA testing window has closed and teachers have access to whole school, grade level and individual student data immediately after the testing window. In comparison we still do not have the MEA results from last May. This data has already been used by the steering committee to write the district student growth goal. The data collected will be used in the coming days to identify targets for the Holbrook School reading and math student growth goals in each grade level. These goals will be shared and discussed with the teaching staff during grade level team meetings. Teachers will identify and implement support and teaching strategies for selected students that will benefit everyone.

It's hard to believe that trimester I progress reports went home Friday, October 12th. Teachers and administration are effectively learning how to utilize the new Tyler SIS program. The Classroom 360 Portal was opened for students and parents during the week of October 1st. It's important for students and families to remember that progress reports are not part of a student's permanent record and are a simple snapshot of a student's performance at that time. Students have ample time to make efforts to improve marks prior to report card distribution in December. Parent Teacher Conferences are scheduled for October 24th through October 26th and parents may access and schedule conferences through the Appointment Plus software. Parents were sent the link to the Appointments Plus system in their child's progress report envelope.

The Holbrook math teachers will be meeting monthly to investigate our math curriculum, instruction and assessment. With several new staff members teaching math our first meeting was spent reviewing our grade level brochures, curriculum block plans and math material pacing guides to ensure alignment. Our next meeting will focus on comparing our materials with learning continuum standards in the NWEA testing reports portal. Getting this skilled group of teachers together and talking about math instruction will certainly benefit our students.

Climate and Culture:

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The Holden Fire Department continues to be a terrific support as we practice fire drills at Holbrook. We've had several fire/evacuation drills already this fall and our building is being completely evacuated in a few seconds on one side or the other of one minute. The Penobscot County Sheriff's Department provided our staff with effective "Alert" training during one of our fall workshop days. This was an effective use of professional development. Lock down drills will be held the week of October 15 and teachers will use some of their new learning in these drill experiences. We will use School Messenger to alert parents of lock down and prior to student dismissal. For safety reasons our drill procedures and practice techniques remain unpublished.

Good luck to our fall athletic teams as they enter into their end of season tournaments. Our "A" Soccer teams and Cross Country team members will be playing/running in tournaments the week of October 15th. I'm happy to report that our programs continue to experience growth in individual development and team concept acquisition over the course of the season. It doesn't seem possible but next month we'll be well into pre-season basketball, cheering and chess.

Our 5th, 7th and 8th grade students have all had an off campus learning experience this fall. Each of these trips were rooted in curriculum and were designed to support their in-class learning with real life experiences. The sixth grade staff is in the planning stages to provide their students with an off campus experiential learning experience. Thank you for supporting this kind of learning in RSU 63.

Sincerely,



Richard Modery
Principal
Holbrook School

Regional School Unit No. 63
Special Services Office
Jesse Gauthier, Director
202 KIDDER HILL ROAD
HOLDEN, ME 04429

DRAFT

RSU 63 engages all students in high quality academic and co-curricular programs in a safe and supportive learning environment so they may succeed in school and reach their fullest potential in life.

Tel: (207) 843-0702

Fax: (207) 843-6403

Director of Special Services Report – October 2018

October has been another busy month for the Office of Special Services. While dozens of meetings were scheduled in April and May to plan for the upcoming school year, several families have moved into the district so we have held meetings to meet those families and ensure the needs of our new students are being met with the current resources available in our district. That has been the case so far and the responses we have received from the families have been positive of RSU 63.

We have been keeping up with the Maine Department of Education deadlines despite online program shutdowns and shifting deadlines due to miscommunications coming from MDOE. They have delayed the new IEP that was first introduced back in March because implementing the changes has raised legal implications for medical services, as I have mentioned in previous reports. We continue to pursue MaineCare as a revenue option to be in compliance with MDOE expectations. We have run into some technical complications due to the reorganization of educational units in the past and not having everything in alignment as a result. Business Manager Kelly Theriault is helping us with a workaround so we should be able to move forward in the near future with billing MaineCare.

We successfully completed the Pre-K screening of our students without the assistance of Child Developmental Services. We are relying on them to complete evaluations and determine eligibility and plan to meet again in April 2019 to plan for incoming Kindergarten students with special needs and services for the 2019-2020 schoolyear.

I also had the opportunity to meet with Chris McLaughlin, Associate VP, Community and Pediatric Services, Acadia Hospital. Acadia Hospital has rebranded because it is no longer associated with EMHS and is now Northern Light/Acadia Hospital. We had an open discussion about the lack of communication about the students who are referred to Acadia, particularly when they get discharged. The billing department does a phenomenal job but the clinical side of the operation has given RSU 63 no warning most of the time when students are transitioning back to public school. We will have a new system in place where the billing department will share contact information with the clinicians so they can let schools know when they have an anticipated discharge date and can get a transition meeting scheduled with me in order to have a plan in place for the student to return to our buildings. Usually, that would be a couple of days the first week, with out-patient support to process the transition back to school, before returning to their original, full schedule as expected after a critical event that required hospitalization. Students begin working on

DRAFT

their reunification plan as soon as they are admitted and all families are offered case management services if nothing is currently in place.

Respectfully Submitted,

Jesse Gauthier,
Director of Special Services



RSU 63
Department of Transportation
205 Main Road, Building 3
Holden, ME 04429
(207) 561-9238

DRAFT



*Jake Morgan, Transportation & Facilities Director
jmorgan@rsu63.org*

Clifton

Dedham

Eddington

Holden

OCTOBER 2018 REPORT

Transportation

As October comes to a close, the sports trips will stop for about a month. Keith Kennedy and I have been driving a fair amount to help cover these events.

Most bus maintenance needs have been “standard” repairs, with the exception of replacing a fuel tank in Bus 32. Bus 32 is from 2006. We are taking the fuel tank from the bus that was taken out of service due to a cracked frame and reusing it in Bus 32.

The “new to us” service truck is set up and in use. We will install the sander and be ready for plowing by November 1st.

We had to replace a water pump on one of the vans. We were able to use a van from Dedham while our van was serviced.

The installation of the flashing school zone lights at Holbrook are in progress. The cement bases the lights are mounted on are being constructed.

Maintenance

Custodians are finishing up the lawn mowing and focusing on leaf removal. We will be bringing mowers and snow blowers to the bus garage for maintenance in preparation for the next season of cold white bliss.



DRAFT

George Cummings
Technology Coordinator

p: 207.843.4316
e: gcummings@rsu63.org
www.rsu63.org

To: RSU 63 Board of Directors
From: George Cummings
Date: October 12, 2018
Re: Monthly Report

I submit this report to the School Board of Directors for October 2018.

MLTI Take-home

The two MLTI Laptop parent meetings held at Holbrook School this Fall were very well attended by parents and their students. The purpose of these meetings is to inform the parents of 7th and 8th grade students about the MLTI program and RSU 63 laptop take policy/procedures. These meetings are mandatory for the parents of students that would like to take their MLTI MacBook home during the 2018-2019 school year. Out of the 124 laptops deployed to 7th and 8th grade students, there are currently 53 students taking their laptops home.

Tyler SIS Student 360

I am pleased to announce that our new student and parent portal is now online. This student and parent portal called Student 360, is part of our new Tyler student information system implementation. Tyler SIS Student 360 offers two ways for student, parents, guardians, and district administrators to access student information: via the web on PCs and tablets, or on a smartphone application. Student 360 provides students, parents, guardians, and district administrators access to the full spectrum of student information including:

- Announcements
- Homework assignments
- Incident reports
- Real-time gradebook and report card grades
- And more

Holbrook Students were provided their login credentials during the week of September 24th and Parents received their login credentials via email on October 5th and October 9th.

To date, 85 Holbrook parents have signed into their Student 360 account. I expect this number to increase as progress reports will be mailed home soon and parent-teacher conferences coming up on October 24th-26th.

Respectfully submitted,

Regional School Unit #63
202 KIDDER HILL ROAD
HOLDEN, ME 04429

DRAFT

Susan Smith
SUPERINTENDENT OF SCHOOLS

TELEPHONE 843-7851
FAX 843-7295

Date: October 12, 2018

From: Kelly Theriault

RE: October Board Report

-
- Budget & Finance committee will meet on October 16, 2018. The September financials will be reviewed by the committee at that time. Mr. Bill Hall (Auditor) from RHR Smith will be there to discuss initial findings from the FY18 audit (he'll return at a later date for a full presentation once the audit is finalized and issued.) ESG will also present their initial discoveries and recommendations.
 - I've been collecting salary and benefit data for support staff positions. Budget and finance is working on the support staff handbook including wages and benefits. Salary schedules and the handbook will come to the board for approval this winter, and used for building the FY20 budget.
 - Reports completed in the business office this month; MePERS, Hot lunch Details and Claims, Quarterly Unemployment, Quarterly State Withholding Tax (940ME), Federal Withholding Tax (941) and FY17 local entitlement year-end and carry over reports.
 - The attached Flyer went in the school newsletters to parents/students from the RSU63 Nutrition program. The Nutrition program will send out flyers periodically throughout the year as a way educate families on nutrition, being active, & other current issues for children & families. Additionally, we hope to draw positive attention to the school lunch program.

Teen Food & Fitness

Healthy Ideas for Middle and High School Students

October 2018

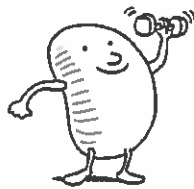
RSU63 Nutrition Program



FAST TAKES

Choose beans

From kidney beans to chickpeas to lentils, beans are a meatless way to get protein, magnesium, and fiber into your family's diet. Replace meat with beans in enchiladas, chili, burgers, or even



"meatloaf." **Tips:** Soak dry beans in water overnight to decrease cooking time. If you buy canned beans, rinse them to remove excess sodium.

Walk to talk

Prompt your teenager to start a movement! If he has a friend who lives nearby, he might walk to his house to chat instead of texting. Have you and your teen fallen into the habit of texting each other even when you're in the same house? Set a family policy to get moving and talk face-to-face.

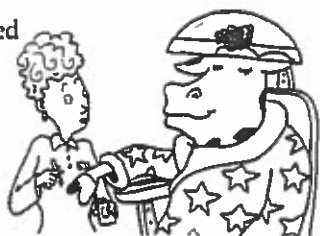
Did You Know?

Nearly one in three teens reports consuming energy drinks, even though experts say this isn't a good idea. Some contain as much caffeine as five cups of coffee and a full day's worth of added sugar! For a healthy energy boost, encourage your child to keep her water bottle and a banana on hand.

Just for fun

Q: What do you get from a pampered cow?

A: Spoiled milk.



Healthy shopping on a budget

Shopping for nutritious foods is an important life skill your teen can develop right now. Share these ideas to help him navigate the grocery store in a healthful and budget-conscious way.

Buy in bulk

Suggest that your teenager look for bulk-food staples like brown rice, oats, and chicken breasts. Point out the unit price sticker on shelves so he can make sure he's getting a better value. For instance, a 1-lb. box of rice might cost \$2 per pound while a 10-lb. bag is only 70 cents a pound.

Shop in season

Fresh seasonal fruits and vegetables usually taste better and cost less than out-of-season fresh produce trucked or flown in. Your teen could also choose frozen fruits and vegetables—they last longer than fresh, and they're just as nutritious.



Consider store brands

Higher-priced name-brand foods are often placed at eye level. But less expensive store-brand versions of dry pasta, chicken and vegetable broth, whole-wheat crackers, and cereal typically taste the same. Encourage your child to compare labels and go with the cheaper version if the nutrition stats are just as good.

Tip: Taking a shopping list—and sticking to it—can help your child buy only what he needs. Just as important, remind him not to shop while he's hungry. 🍌

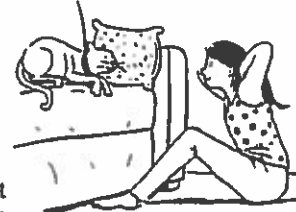
Committed to getting fit

Your teen can reach her fitness goals even if she has a busy schedule or faces other obstacles. Suggest these ways to overcome bumps in the road.

Not enough time. Encourage your child to write out her schedule and cut back where she can to fit in more workouts. For example, she might watch less TV or spend less time playing games on her phone.

Feeling tired. Have her try exercising at different times to see when she has the most energy, perhaps right when she gets home from school or on weekend mornings.

All-or-nothing thinking. If your teenager skips a day of working out, she shouldn't give up. Instead, she might run a little farther or do a few extra sit-ups the next day. 🍌



A healthier pizza night

Is your family trying to eat better? Pizza night doesn't have to be a thing of the past. Just use these easy ideas to make it a little healthier.

● **Choose the right crust.** Pick thin crust instead of pan or stuffed crust to trim calories, fat, and sodium. If the pizza place offers whole-wheat crust, you might order that for extra fiber.



● **Top with care.** Opt for red sauce rather than a cream-based sauce. Try grilled chicken in place of higher-fat meats like pepperoni and sausage. And pile on vegetables, such as spinach, red bell pepper, and onions.

● **X out extras.** You could ask the pizza shop to hold any dipping sauces like garlic butter, ranch, or nacho cheese.

● **Select sensible sides.** Instead of wings, garlic knots, or fried mozzarella sticks, go for a side salad with vinaigrette.

Idea: Rather than ordering pizza, try to make your own healthier versions! Use flatbread or ready-made whole-wheat dough. Brush with a thin layer of sauce, and add veggies and a sprinkling of cheese. Everyone will have fun customizing their pics. ●

PARENT TO PARENT Bullying and food allergies

My daughter Mallory started coming home from school hungrier than usual. When I asked her about it, she admitted that some girls had been teasing her about her peanut allergy. One girl even walked by Mallory's lunch table and smeared peanut butter on her tray, so now she's afraid to eat at school.

I consulted our allergist, who explained that this is a form of bullying, and sadly it's not uncommon. He said I should call the school counselor, who can talk to the girls involved and inform the cafeteria staff.



Also, he suggested ways Mallory can protect herself, like never leaving food unattended and confiding in friends who could help her be aware of potential threats. Finally, he recommended that Mallory and I regularly review what to do if she has an allergic reaction. ●

ACTIVITY CORNER

Exercise at your desk

Your child probably spends a good part of each weekday sitting down to do classwork or homework. Suggest these exercises to keep his muscles moving when he's at a desk.

Leg lifts: Extend one leg parallel to the floor (without locking your knee). Hold 15 seconds, and lower. Do 10 reps with each leg.

Calf raises: With knees bent, lift both heels 4–6 inches off the floor and return to start position. Do 30 reps.

Shoulder shrugs: Raise your shoulders toward your ears. Hold 5 seconds, and lower. Repeat 10 times.

Tip: Encourage your teen to stand at a counter or a high table at homework time. Or look for a standing desk at a yard sale or secondhand store. ●



In the Kitchen Hold the bread!

Here's a secret: You don't need bread to make sandwiches, roll-ups, or wraps. Try these yummy breadless recipes.

Turkey cucumber roll-ups

Slice a cucumber into 8 long, thin strips. Spread each slice with hummus, and top with a thin turkey slice and fresh spinach leaves. Roll up, and secure with toothpicks.

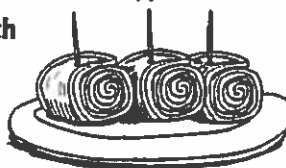
Toasted sweet potato sandwich

Cut a sweet potato lengthwise into $\frac{1}{4}$ -inch slices. Brown in the toaster until tender. For each "sandwich," spread 1 tbsp.

fat-free cream cheese on a sweet potato piece, add 3 thin apple slices, and sprinkle with $\frac{1}{8}$ tsp. cinnamon. Top with another sweet potato slice.

Strawberry chicken lettuce wraps

Whisk together 3 tbsp. no-sugar-added strawberry preserves and 2 tbsp. each of apple cider vinegar, olive oil, and chopped red onion. Toss with 2 cups chopped cooked chicken. Divide the mixture among 4 large lettuce leaves, and fold over. ●



OUR PURPOSE

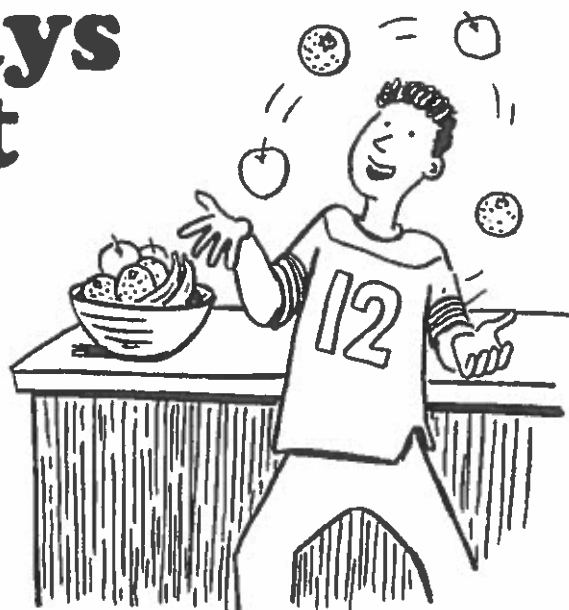
To provide busy parents with practical ways to promote healthy nutrition and physical activity for their children.

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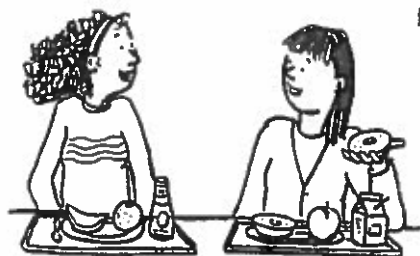
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ISSN 1935-8865

A Dozen Ways to Eat Right

Healthy eating is a choice you can help your kids make every day with these simple tips. From eating a rainbow of fruits and vegetables to avoiding junk food, these 12 suggestions will have your children feeling better inside and out!



1. Start with breakfast



A healthy breakfast helps your teen's body refuel in the morning—the meal literally *breaks her fast* from the night before. Kids often skip this meal because they're short

on time or they want to save calories. But let your child know that can lead to overeating later, and brainstorm ideas for healthy foods she can prepare quickly. The best choices are those that combine protein and complex carbohydrates to keep her feeling full until lunchtime (peanut butter on a whole-wheat English muffin or string cheese and an apple). *Tip:* Suggest that she join friends for breakfast in the school cafeteria. She can find healthy choices there—and she'll get to school on time.

2. Watch portion size

Meal and snack portions have grown through the years. For an easy way to control portions, consider downsizing your dishes. For instance, serve dinner on a salad plate, or use cups rather than soup bowls. Another idea is to "plate" meals rather than putting serving bowls on the dinner table. You could also post a portion-size chart on your refrigerator as an easy reference. Look for one that compares food portions to the sizes of items your tween or teen is familiar with, such as a computer mouse or baseball (try webmd.com/diet/printable/wallet-portion-control-size-guide).

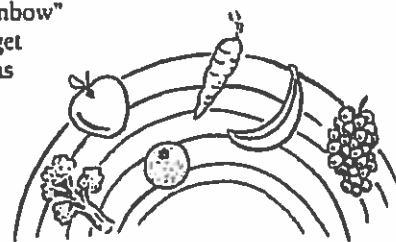
3. Cut the salt

Many kids get much more salt than the recommended 1,500 mg a day. And having too much salt puts them at

greater risk of gaining weight now and developing high blood pressure later. Encourage your child to cut down on salty snacks like chips, beef jerky, some drinks, and even pickles. Also, consider switching some brands of foods that you buy. For instance, the amount of sodium in pasta sauce can vary by as much as 100 mg or more per serving. Compare sodium levels when you're food shopping, and encourage your youngster to do the same.

4. Eat in color

The same pigments that make carrots orange and spinach dark green also contain nutrients. Let your child know that just by "eating a rainbow" each week, he will get many of the vitamins and minerals his body needs. Suggest that he pick three colors of fruits and vegetables to eat each



day. Then, he can look for those colors at the school salad bar or when he's grabbing an after-school snack. Or he might put three bowls out (on the kitchen counter, in the refrigerator) and fill each one with different shades of produce. That will make it easy for him to find a colorful, nutritious snack.

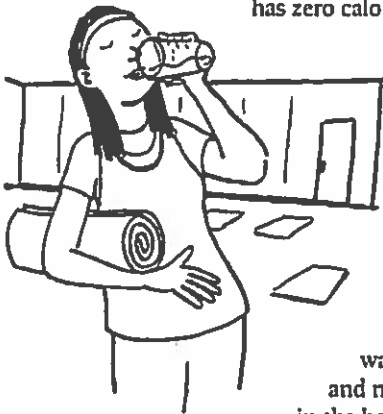
5. Switch to whole grains

The name says it all—whole grains use the entire seed and contain all the nutritional punch that goes with it. Processed grains, like white rice or breads made with white flour, contain just part of the grain seed and not nearly as

many nutrients. Along with essential vitamins and minerals, whole grains also contain fiber, which can help your tween feel full in fewer bites—and for longer. Switch to brown rice for meals and whole-grain bread for sandwiches. *Tip:* To ease the transition, you can mix the old and new (make a sandwich with one piece of whole-wheat and one piece of white bread, for instance).

6. Drink more water

Many teens drink soda every day, and that adds up to lots of extra calories and extra sugar. But even if your child only has soda occasionally, she could be gulping extra calories from sports drinks or juice. Remind her that water is the best way for her body to stay hydrated—and it has zero calories. Suggest that she fill



reusable containers with water and put them in the refrigerator. Then, she can grab one when she's heading to school, sports practices, or other activities. Make it easier for your youngster to "choose" water by serving it at meals and not having other drinks in the house.

7. Have dairy daily

A serving of cottage cheese, yogurt, milk, or cheese makes for a smart snack or meal since milk is full of bone-building nutrients like calcium and vitamin D. For the healthiest dairy choices, opt for fat-free or low-fat. Also, since flavored yogurt often has extra calories from added sugar, consider getting plain yogurt and having your teen blend in a sweetener like fresh fruit or a drizzle of honey. You can increase your child's calcium intake by including it in everyday foods (make oatmeal with milk, blend yogurt into smoothies).

8. Take your time

Did you know it can take 20 minutes to feel full after eating? If your youngster is eating too quickly, he might miss his body's cues that he's full. Encourage him to slow down while he eats and take a break between bites. Extend meals, and keep everyone from eating too fast, by encouraging pleasant conversations. You might ask your child about his day or pose questions about what's going on in the world so he has a chance to put down his fork and talk.

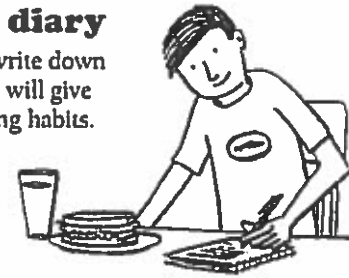


9. Choose lean protein

Your teen's body uses protein for everything from building muscles to fighting infections. By choosing lean proteins like fish, chicken, turkey, or soy, she'll avoid extra fat in meats like sausage or bacon. A hamburger or steak is okay once in a while, but for the most part she should stick with lower-fat options. *Tip:* Fish is one of the best lean proteins around. Canned tuna is a good option, as are salmon, halibut, and trout—all are high in heart-healthy omega-3 fatty acids.

10. Keep a food diary

Having your youngster write down what he's eating, and when, will give him a better idea of his eating habits. You might suggest that he record why he's eating, too. Is he hungry? Is he tired, bored, or stressed? Encourage him to keep track for a week and then talk about what he finds. For instance, if he usually snacks on chips or candy while watching TV, maybe he could switch to fruit or limit his screen time. As he makes changes, encourage him to continue keeping his food diary. Writing down what he eats is a great way to stay accountable to himself.



11. Avoid junk food

Your child has probably heard that junk food is made up of empty calories and fat. But she might still reach for processed foods like fruit snacks or hot dogs because they're quick and they taste good. Together, come up with a list of healthier choices (fresh fruit, turkey sandwich), and post it where your teen will see it when she's looking for food—on the refrigerator or pantry door. Also, ask her to pick a spot in your cupboard for a "snack zone." Then, work with her to fill it with nutritious options that she likes.

12. Read food labels

When you shop together or pull food items out of your pantry, take time to look at nutrition labels. Let your child know that he should be able to pronounce and recognize most ingredients listed. Too many difficult-to-pronounce ingredients usually means the food is less healthy. He should also notice which ingredients come first, since they are listed based on how much of each item is in the food. In other words, if sugar is the first ingredient listed, that food has more sugar than anything else—and he should look for something more nutritious!

Editor's Note: Teen Food & Fitness™ is reviewed by a registered dietitian. Consult a physician before beginning any major change in diet or exercise.

Teen
FOOD & FITNESS

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FF12m364E

MSAD63

FY19 Financial Statement

Statement Code: Financial

Account Number / Description	Adopted Budget 7/1/2018 - 6/30/2019	Current Period 9/1/2018 - 9/30/2018	Reported Period 7/1/2018 - 9/30/2018	Bal Remg	Percent Remaining 7/1/2018 - 9/30/2018	Encumbrances 7/1/2018 - 9/30/2018
Local Revenue						
1. 100-0000-00000-4142100-20 Transportation for other Units-Dedham	(78,500.00)	(1,312.30)	(1,312.30)	(77,187.70)	98.32%	0.00
2. 100-0000-00000-4142100-21 Transportation for other Units-Hampden	(12,000.00)	0.00	0.00	(12,000.00)	100.00%	0.00
3. 100-0000-00000-4142100-22 Transportation for other Units-airline	(5,000.00)	(1,361.22)	(1,361.22)	(3,638.78)	72.77%	0.00
4. 100-0000-00000-4142100-23 Transportation for other Units-Bgr	(3,237.50)	0.00	0.00	(3,237.50)	100.00%	0.00
5. 100-0000-00000-4199140-90 INSURANCE CLAIM	0.00	0.00	(5,578.16)	5,578.16	--	0.00
6. 100-0000-10000-4111100-91 REQUIRED LOCAL TAXES - CLIFTO	(627,399.75)	(52,283.31)	(156,849.93)	(470,549.82)	75.00%	0.00
7. 100-0000-10000-4111100-92 REQUIRED LOCAL TAXES - EDDINGTO	(1,427,978.00)	0.00	(237,996.34)	(1,189,981.66)	83.33%	0.00
8. 100-0000-10000-4111100-93 REQUIRED LOCAL TAXES -HOLDE	(2,387,906.00)	(198,992.17)	(596,976.51)	(1,790,929.49)	74.99%	0.00
9. 100-0000-10000-4111300-91 ADDITIONAL LOCAL TAXES - CLIFTO	(122,325.24)	(10,193.77)	(30,581.31)	(91,743.93)	75.00%	0.00
10. 100-0000-10000-4111300-92 ADDITIONAL LOCAL TAXES - EDDING	(278,415.41)	0.00	(46,402.56)	(232,012.85)	83.33%	0.00
11. 100-0000-10000-4111300-93 ADDITIONAL LOCAL TAXES - HOLDE	(465,574.27)	(38,797.86)	(116,393.58)	(349,180.69)	74.99%	0.00
12. 100-0000-10000-4151000-90 INTEREST INCOME	(8,000.00)	0.00	(2,364.00)	(5,636.00)	70.45%	0.00
13. 100-0000-10000-4199000-90 MISCELLANEOUS REVENUES	(26,360.00)	0.00	(500.00)	(25,860.00)	98.10%	0.00
14. 100-0000-10000-4199020-90 INSURANCE TRUST DIVIDENDS	0.00	0.00	(2,219.96)	2,219.96	---	0.00
15. 100-0000-10000-4500001-90 UNDESIGNATED SURPLUS	(759,703.00)	0.00	0.00	(759,703.00)	100.00%	0.00
16. 100-0000-10000-4500001-95 UNDESIGNATED SURPLUS Spec ED	(78,000.00)	0.00	0.00	(78,000.00)	100.00%	0.00
Subtotal Local Revenue	\$16,280,399.17	\$(302,940.63)	\$(1,198,535.87)	\$(5,081,863.30)	80.91%	\$0.00
State Revenues						
17. 100-0000-10000-4311100-90 STATE FOUNDATION ALLOCATION	(4,061,274.62)	(339,600.35)	(1,018,945.56)	(3,042,329.06)	74.91%	0.00
18. 100-0000-20000-4312100-90 STATE AGENCY CLIENT TUITION	(80,000.00)	0.00	0.00	(80,000.00)	100.00%	0.00
Subtotal State Revenues	\$(4,141,274.62)	\$(339,600.35)	\$(1,018,945.56)	\$(3,122,329.06)	75.39%	\$0.00
Total Revenues	\$(10,421,673.79)	\$(642,540.98)	\$(2,217,481.43)	\$(8,204,192.36)	78.72%	\$0.00

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System Administration						
19. 100-0000-23100-5150000-90 BOD - STIPENDS	1,100.00	0.00	0.00	1,100.00	100.00%	0.00
20. 100-0000-23100-5250020-90 FICA/MEDI	84.50	0.00	0.00	84.50	100.00%	0.00
21. 100-0000-23100-5345000-90 BOD - LEGAL FEES	11,500.00	0.00	0.00	11,500.00	56.52%	5,000.00
22. 100-0000-23100-5346000-90 BOD - AUDIT	10,000.00	6,000.00	6,000.00	4,000.00	0.00%	4,000.00
23. 100-0000-23100-5520000-90 BOD - DISTRICT BOND INSURANCE	5,000.00	0.00	5,803.00	(803.00)	(16.06)%	0.00
24. 100-0000-23100-5520010-90 BOD - PURCH.SERV. OTHER - LIAB.	500.00	0.00	328.00	172.00	34.40%	0.00
25. 100-0000-23100-5550000-90 BOD - PRINTING & OTHER	3,100.00	645.95	2,128.90	971.10	29.58%	53.95
26. 100-0000-23100-5810000-90 BOD - MEMBERSHIP IN MSBA	2,400.00	0.00	2,272.00	128.00	5.33%	0.00
27. 100-0000-23100-5814000-90 BOD - CONFERENCES	573.00	0.00	0.00	573.00	32.28%	388.00
28. 100-0000-23140-5310000-90 BOD - REFERENDUM COSTS	1,625.00	0.00	0.00	1,625.00	100.00%	0.00
29. 100-0000-23200-5104000-90 SUPT. OFFICE (SUPT) - SALARY	61,200.00	4,729.62	16,540.79	44,659.21	72.97%	0.00
30. 100-0000-23200-5118000-90 Admin Asst Salary	37,555.00	2,779.63	9,611.41	27,943.59	74.40%	0.00
31. 100-0000-23200-5204000-90 SUPT. OFFICE (SUPT) - BENEFITS	1,488.00	8.61	1,025.33	462.67	31.09%	0.00
32. 100-0000-23200-5204010-90 SUPT. OFFICE (SUPT) - HEALTH	10,815.00	839.70	2,519.10	8,295.90	76.70%	0.00
33. 100-0000-23200-5204015-90 SUPT. OFFICE (SUPT) - DENTAL	201.00	16.76	50.28	150.72	74.98%	0.00
34. 100-0000-23200-5204020-90 SUPT. OFFICE (SUPT) - MCR	887.00	65.12	229.49	657.51	74.12%	0.00
35. 100-0000-23200-5208000-90 SUPT. OFFICE (A/A) - BENEFITS	4,790.00	0.00	0.00	4,790.00	100.00%	0.00
36. 100-0000-23200-5208010-90 SUPT. OFFICE (A/A) - HEALTH	1,500.00	0.00	0.00	1,500.00	100.00%	0.00
37. 100-0000-23200-5208020-90 SUPT. OFFICE (A/A) - OASDI/MCR	2,873.00	212.63	735.27	2,137.73	74.40%	0.00
38. 100-0000-23200-5234000-90 SUPT. OFFICE (SUPT) - RETIREMEN	2,262.00	186.94	654.29	1,607.71	71.07%	0.00
39. 100-0000-23200-5238000-90 RETIREMENT CONT/REGULAR E/E	1,127.00	0.00	0.00	1,127.00	100.00%	0.00
40. 100-0000-23200-5312000-90 SUPT. OFFICE SERVICES-CONTRACTE	15,000.00	0.00	14,438.43	541.57	0.00%	541.57
41. 100-0000-23200-5330000-90 SUPT. OFFICE - EE TRAINING & DEVE	1,201.00	50.00	50.00	1,151.00	48.95%	563.00
42. 100-0000-23200-5444500-90 SUPT. OFFICE - COPIER LEASE	4,500.00	0.00	3,432.89	1,067.11	19.93%	170.11
43. 100-0000-23200-5520000-90 SUPT. OFFICE - LIABILITY INSURANC	750.00	0.00	0.00	750.00	100.00%	0.00
44. 100-0000-23200-5532000-90 SUPT. OFFICE - TELEPHONES	2,760.00	227.99	680.22	2,079.78	75.35%	0.00
45. 100-0000-23200-5580000-90 SUPT. OFFICE - STAFF TRAVEL	2,750.00	94.07	174.94	2,575.06	84.25%	258.16
46. 100-0000-23200-5600000-90 SUPT. OFFICE - OFFICE SUPPLIES	3,180.00	273.28	922.44	2,257.56	66.31%	148.84
47. 100-0000-23200-5600030-90 SUPT. OFFICE - POSTAGE	3,720.00	327.96	1,405.92	2,314.08	44.35%	664.08

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FY19 Financial Statement

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48. 100-0000-23200-5605000-90 SUPT. OFFICE - REPLACEMENT OF E	600.00	0.00	0.00	600.00	100.00%	0.00
49. 100-0000-23200-5810000-90 MEMBERSHIPS & DUES - SUPT. OFF	1,475.00	35.00	829.60	645.40	43.75%	0.00
50. 100-0000-25000-5118000-90 Business Office WAGES	99,229.00	7,743.05	26,819.92	72,409.08	72.97%	0.00
51. 100-0000-25000-5208000-90 Business office BENEFITS	700.00	21.46	62.82	637.18	91.02%	0.00
52. 100-0000-25000-5208010-90 C/S - HEALTH INSURANCE	28,506.00	2,598.06	7,793.66	20,712.34	72.65%	0.00
53. 100-0000-25000-5208020-90 C/S - OASDI/MCR	8,348.00	537.71	1,888.03	6,459.97	77.38%	0.00
54. 100-0000-25000-5218015-90 Dental	670.00	55.84	167.52	502.48	74.99%	0.00
55. 100-0000-25000-5238000-90 C/S - RETIREMENT CONTRIBUTION	2,922.00	231.56	802.50	2,119.50	72.53%	0.00
Subtotal System Administration	\$336,891.50	\$27,680.94	\$107,386.75	\$229,504.75	64.62%	\$11,787.71

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<u>School Administration</u>						
56. 100-0000-24000-5104000-11 PRINCIPAL SALARY - HOLBROOK	87,344.00	6,750.30	23,606.72	63,737.28	72.97%	0.00
57. 100-0000-24000-5104000-12 PRINCIPAL SALARY - EDDINGTON	45,087.50	3,468.26	12,138.91	32,948.59	73.07%	0.00
58. 100-0000-24000-5104000-13 PRINCIPAL SALARY - HOLDEN	45,087.50	3,468.28	12,138.98	32,948.52	73.07%	0.00
59. 100-0000-24000-5118010-11 SECRETARIAL WAGES - HOLBROOK	33,048.00	2,937.60	7,710.08	25,337.92	76.67%	0.00
60. 100-0000-24000-5118010-12 SECRETARIAL WAGES - EDDINGTO	22,935.00	2,105.85	3,780.75	19,154.25	83.51%	0.00
61. 100-0000-24000-5118010-13 SECRETARIAL WAGES - HOLDEN	25,905.00	2,252.95	4,384.95	21,520.05	83.07%	0.00
62. 100-0000-24000-5204000-11 PRINCIPAL BENEFITS - HOLBROOK	700.00	16.56	48.04	651.96	93.13%	0.00
63. 100-0000-24000-5204000-12 PRINCIPAL BENEFITS - EDDINGTO	350.00	30.93	92.78	257.22	13.72%	209.20
64. 100-0000-24000-5204000-13 PRINCIPAL BENEFITS - HOLDEN	350.00	30.94	92.83	257.17	13.70%	209.21
65. 100-0000-24000-5204010-11 PRINCIPAL HEALTH - HOLBROOK	2,500.00	0.00	0.00	2,500.00	100.00%	0.00
66. 100-0000-24000-5204010-12 PRINCIPAL HEALTH - EDDINGTON	6,990.00	591.68	1,774.78	5,215.22	74.60%	0.00
67. 100-0000-24000-5204010-13 PRINCIPAL HEALTH - HOLDEN	6,990.00	591.92	1,775.50	5,214.50	74.59%	0.00
68. 100-0000-24000-5204015-12 PRINCIPAL DENTAL - EDDINGTON	167.50	13.96	41.88	125.62	74.99%	0.00
69. 100-0000-24000-5204015-13 PRINCIPAL DENTAL - HOLDEN	167.50	13.96	41.88	125.62	74.99%	0.00
70. 100-0000-24000-5204020-11 PRINCIPAL MCR - HOLBROOK	1,266.00	97.42	340.97	925.03	73.06%	0.00
71. 100-0000-24000-5204020-12 PRINCIPAL MCR - EDDINGTON	654.00	48.84	171.65	482.35	73.75%	0.00
72. 100-0000-24000-5204020-13 PRINCIPAL MCR - HOLDEN	654.00	48.84	171.67	482.33	73.75%	0.00
73. 100-0000-24000-5204040-11 PRINCIPAL UNEMPLOYMENT - HOLBR	125.00	0.00	0.00	125.00	100.00%	0.00
74. 100-0000-24000-5204040-12 PRINCIPAL UNEMPLOYMENT - EDDIN	62.50	0.00	0.00	62.50	100.00%	0.00
75. 100-0000-24000-5204040-13 PRINCIPAL UNEMPLOYMENT - HOLDE	62.50	0.00	0.00	62.50	100.00%	0.00
76. 100-0000-24000-5204050-11 PRINCIPAL WORKERS COMP - HOLBR	432.00	0.00	309.82	122.18	28.28%	0.00
77. 100-0000-24000-5204050-12 PRINCIPAL WORKERS COMP - EDDIN	223.00	0.00	164.09	58.91	26.41%	0.00
78. 100-0000-24000-5204050-13 PRINCIPAL WORKERS COMP - HOLDE	223.00	0.00	164.09	58.91	26.41%	0.00
79. 100-0000-24000-5208010-11 SECRETARIAL HEALTH - HOLBROO	1,000.00	0.00	0.00	1,000.00	100.00%	0.00
80. 100-0000-24000-5208010-12 SECRETARIAL HEALTH - EDDINGTO	1,000.00	0.00	0.00	1,000.00	100.00%	0.00
81. 100-0000-24000-5208010-13 SECRETARIAL HEALTH - HOLDEN	8,468.00	844.58	957.40	7,510.60	88.69%	0.00
82. 100-0000-24000-5208015-12 SECRETARIAL DENTAL - EDDINGTO	335.00	0.00	0.00	335.00	100.00%	0.00
83. 100-0000-24000-5208020-11 SECRETARIAL OASDI/MCR - HOLBROO	2,528.00	224.74	589.84	1,938.16	76.66%	0.00
84. 100-0000-24000-5208020-12 SECRETARIAL OASDI/MCR - EDDINGT	1,755.00	161.11	289.25	1,465.75	83.51%	0.00

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85. 100-0000-24000-5208020-13 SECRETARIAL OASD/MCR - HOLDE	1,982.00	49.88	196.62	1,785.38	90.07%	0.00
86. 100-0000-24000-5208040-11 SECRETARIAL UNEMPLOYMENT - II	125.00	0.00	0.00	125.00	100.00%	0.00
87. 100-0000-24000-5208040-12 SECRETARIAL UNEMPLOYMENT - E	125.00	0.00	1.25	123.75	99.00%	0.00
88. 100-0000-24000-5208040-13 SECRETARIAL UNEMPLOYMENT - II	125.00	3.26	12.86	112.14	89.71%	0.00
89. 100-0000-24000-5208050-11 SECRETARIAL WORKERS COMP - II	164.00	0.00	119.01	44.99	27.43%	0.00
90. 100-0000-24000-5208050-12 SECRETARIAL WORKERS COMP - E	114.00	0.00	82.97	31.03	27.21%	0.00
91. 100-0000-24000-5208050-13 SECRETARIAL WORKERS COMP - II	128.00	0.00	92.85	35.15	27.46%	0.00
92. 100-0000-24000-5218015-12 Denial	0.00	33.50	50.25	(50.25)	---	0.00
93. 100-0000-24000-5234000-11 RETIREMENT CONTRIBUTIONS/ADMINIS	3,468.00	266.74	933.59	2,534.41	73.07%	0.00
94. 100-0000-24000-5234000-12 RETIREMENT CONTRIBUTIONS/ADMINIS	1,790.00	137.66	481.81	1,308.19	73.08%	0.00
95. 100-0000-24000-5234000-13 RETIREMENT CONTRIBUTIONS/ADMINIS	1,790.00	137.72	482.02	1,307.98	73.07%	0.00
96. 100-0000-24000-5238000-11 SECRETARIAL RETIREMENT - HOLBRO	991.00	0.00	0.00	991.00	100.00%	0.00
97. 100-0000-24000-5238000-12 SECRETARIAL RETIREMENT - EDDING	688.00	0.00	0.00	688.00	100.00%	0.00
98. 100-0000-24000-5238000-13 SECRETARIAL RETIREMENT - HOLDE	777.00	0.00	0.00	777.00	100.00%	0.00
99. 100-0000-24000-5238010-11 RETIREMENT	0.00	88.12	231.29	(231.29)	---	0.00
100. 100-0000-24000-5330080-11 PRIN. TRAINING & DEVELOPMENT	400.00	0.00	25.00	375.00	93.75%	0.00
101. 100-0000-24000-5330080-12 PRIN. TRAINING & DEVELOPMENT	600.00	0.00	12.50	587.50	97.91%	0.00
102. 100-0000-24000-5330080-13 PRIN. TRAINING & DEVELOPMENT	600.00	0.00	12.50	587.50	97.91%	0.00
103. 100-0000-24000-5441500-11 COPIER LEASE - HOLBROOK	11,500.00	0.00	9,204.00	2,296.00	19.96%	0.00
104. 100-0000-24000-5441500-12 COPIER LEASE - EDDINGTON	6,500.00	0.00	5,103.00	1,397.00	21.49%	0.00
105. 100-0000-24000-5441500-13 COPIER LEASE - HOLDEN	7,500.00	0.00	5,103.00	2,397.00	31.96%	0.00
106. 100-0000-24000-5532000-11 TELEPHONE - HOLBROOK	4,400.00	333.71	998.59	3,401.41	77.30%	0.00
107. 100-0000-24000-5532000-12 TELEPHONE - EDDINGTON	2,200.00	167.85	501.05	1,698.95	77.22%	0.00
108. 100-0000-24000-5532000-13 TELEPHONE - HOLDEN	2,900.00	301.57	901.34	1,998.66	68.91%	0.00
109. 100-0000-24000-5580000-11 PRINCIPAL OFFICE TRAVEL - HOLBR	500.00	0.00	0.00	500.00	100.00%	0.00
110. 100-0000-24000-5580000-12 PRINCIPAL OFFICE TRAVEL - EDDIN	300.00	0.00	0.00	300.00	100.00%	0.00
111. 100-0000-24000-5580000-13 PRINCIPAL OFFICE TRAVEL - HOLDE	300.00	0.00	0.00	300.00	100.00%	0.00
112. 100-0000-24000-5600010-11 OFFICE SUPPLIES - HOLBROOK	1,200.00	0.00	348.15	851.85	68.30%	32.18
113. 100-0000-24000-5600010-12 OFFICE SUPPLIES - EDDINGTON	1,150.00	0.00	0.00	1,150.00	100.00%	0.00
114. 100-0000-24000-5600010-13 OFFICE SUPPLIES - HOLDEN	1,300.00	0.00	0.00	1,300.00	96.39%	46.91

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115. 100-0000-24000-5600030-11 POSTAGE - HOLBROOK	1,200.00	0.00	500.00	700.00	58.33%	0.00
116. 100-0000-24000-5600030-12 POSTAGE - EDDINGTON	1,150.00	0.00	50.48	1,099.52	51.47%	507.52
117. 100-0000-24000-5600030-13 POSTAGE - HOLDEN	1,250.00	0.00	300.48	949.52	35.36%	507.52
118. 100-0000-24000-5810000-11 MEMBERSHIPS & DUES - HOLBROOK	705.00	0.00	160.00	545.00	77.30%	0.00
Subtotal School Administration	\$354,332.00	\$25,218.73	\$96,691.47	\$257,640.53	72.28%	\$1,512.54

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Account Number / Description	Adopted Budget	Current Period	Reported Period	Bal Remg	Percent Remaining	Encumbrances
	7/1/2018 - 6/30/2019	9/1/2018 - 9/30/2018	7/1/2018 - 9/30/2018		7/1/2018 - 9/30/2018	7/1/2018 - 9/30/2018
Regular Instruction						
119 100-1000-21900-5340000-95 PURCHASED PROF. SERVICES	2,200.00	0.00	0.00	2,200.00	100.00%	0.00
120 100-1100-10000-5101010-11 TEACHER SALARIES - HOLBROOK	913,404.00	63,051.87	139,258.51	774,145.49	84.75%	0.00
121 100-1100-10000-5101010-13 TEACHERS SALARIES - HOLDEN	331,844.00	28,257.24	54,420.26	277,423.74	83.60%	0.00
122 100-1100-10000-5102000-13 ED TECH - WAGES	24,412.50	2,625.00	2,749.25	21,663.25	88.73%	0.00
123 100-1100-10000-5123000-11 SUBSTITUTE WAGES - HOLBROOK	29,700.00	2,868.75	2,958.92	26,741.08	90.03%	0.00
124 100-1100-10000-5123000-13 SUBSTITUTE WAGES - HOLDEN	6,700.00	85.00	85.00	6,615.00	98.73%	0.00
125 100-1100-10000-5156000-11 TEACHER LEADER STIPENDS - HOL	1,500.00	0.00	0.00	1,500.00	100.00%	0.00
126 100-1100-10000-5156000-12 TEACHER LEADER STIPENDS - EDD	2,500.00	0.00	0.00	2,500.00	100.00%	0.00
127 100-1100-10000-5156000-13 TEACHER LEADER STIPEND - HOLDE	2,500.00	0.00	0.00	2,500.00	100.00%	0.00
128 100-1100-10000-5201010-11 TEACHER - HEALTH INSURANCE -	219,282.00	14,808.02	51,553.40	167,728.60	76.48%	0.00
129 100-1100-10000-5201010-13 TEACHER - HEALTH INSURANCE -	81,260.00	6,059.62	19,124.54	62,135.46	76.46%	0.00
130 100-1100-10000-5201015-11 TEACHER - DENTAL INSURANCE -	8,606.00	455.02	1,494.42	7,111.58	82.63%	0.00
131 100-1100-10000-5201015-13 TEACHER - DENTAL INSURANCE -	2,847.50	228.20	681.04	2,166.46	76.08%	0.00
132 100-1100-10000-5201020-11 TEACHER - MCR - HOLBROOK	13,774.00	805.17	1,775.03	11,998.97	87.11%	0.00
133 100-1100-10000-5201020-13 TEACHER - MCR - HOLDEN	4,812.00	394.29	764.93	4,047.07	84.10%	0.00
134 100-1100-10000-5201040-11 TEACHER - UNEMPLOYMENT - HO	2,895.00	33.36	53.08	2,841.92	98.16%	0.00
135 100-1100-10000-5201040-13 TEACHER - UNEMPLOYMENT - HO	10,050.00	0.00	0.00	10,050.00	100.00%	0.00
136 100-1100-10000-5201050-11 TEACHER - WORKERS COMP - HOL	4,702.00	0.00	820.83	3,881.17	28.86%	2,523.73
137 100-1100-10000-5201050-13 TEACHER - WORKERS COMP - HOL	1,643.00	0.00	1,215.09	427.91	26.04%	0.00
138 100-1100-10000-5202010-13 ED TECH - HEALTH	8,468.00	844.58	957.40	7,510.60	88.69%	0.00
139 100-1100-10000-5202015-13 ED TECH - DENTAL	335.00	31.92	31.92	303.08	90.47%	0.00
140 100-1100-10000-5202020-13 ED TECH - OASDI/MCR	354.00	36.70	38.32	315.68	89.17%	0.00
141 100-1100-10000-5202040-13 UNEMPLOYMENT	125.00	0.00	0.00	125.00	100.00%	0.00
142 100-1100-10000-5202050-13 ED TECH - W/C	156.00	0.00	89.39	66.61	42.69%	0.00
143 100-1100-10000-5203000-11 SUBSTITUTE BENEFITS - HOLBROO	2,272.00	173.38	175.14	2,096.86	92.29%	0.00
144 100-1100-10000-5203000-13 SUBSTITUTE BENEFITS - HOLDEN	513.00	6.93	6.93	506.07	98.64%	0.00
145 100-1100-10000-5231010-11 RETIREMENT	34,766.00	2,338.28	5,267.39	29,498.61	84.84%	0.00
146 100-1100-10000-5231010-13 RETIREMENT	12,145.00	1,121.83	2,160.49	9,984.51	82.21%	0.00
147 100-1100-10000-5232000-13 ED TECH - RETIREMENT	893.00	104.22	109.15	783.85	87.77%	0.00

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148. 100-1100-10000-5233000-11 RETIREMENT	0.00	0.00	3.58	(3.58)	---	0.00
149. 100-1100-10000-5251000-11 TEACHER TUITION - HOLBROOK	5,000.00	0.00	0.00	5,000.00	57.96%	2,102.00
150. 100-1100-10000-5251000-13 TEACHER TUITION - HOLDEN	2,500.00	0.00	0.00	2,500.00	100.00%	0.00
151. 100-1100-10000-5330000-11 TEACHER TRAINING & DEV. - HOLBR	7,600.00	0.00	96.25	7,503.75	97.36%	103.75
152. 100-1100-10000-5330000-13 TEACHER TRAINING & DEV. - HOLDE	4,000.00	0.00	0.00	4,000.00	97.50%	100.00
153. 100-1100-10000-5433000-11 CONTRACTED SERVICES	25,764.00	0.00	0.00	25,764.00	(0.08)%	25,785.00
154. 100-1100-10000-5500000-13 OTHER PURCHASES SERVICES	1,800.00	0.00	0.00	1,800.00	100.00%	0.00
155. 100-1100-10000-5610000-11 TEACHING SUPPLIES - HOLBROOK	16,620.00	1,897.55	4,872.61	11,747.39	65.36%	883.01
156. 100-1100-10000-5610000-13 TEACHING SUPPLIES - HOLDEN	10,200.00	872.72	4,136.91	6,063.09	53.49%	606.10
157. 100-1100-10000-5610510-11 SPECIALISTS SUPPLIES - HOLBROO	9,669.00	0.00	302.92	9,366.08	90.14%	650.00
158. 100-1100-10000-5610510-12 SPECIALISTS SUPPLIES - EDD	3,500.00	0.00	1,985.03	1,514.97	43.28%	0.00
159. 100-1100-10000-5610510-13 SPECIALISTS SUPPLIES - HILDN	3,500.00	834.74	1,802.04	1,697.96	23.04%	891.37
160. 100-1100-10000-5611010-11 NEW INSTRUCTIONAL EQUIP. - HO	800.00	0.00	0.00	800.00	100.00%	0.00
161. 100-1100-10000-5640000-11 TEXTBOOKS - HOLBROOK	8,285.00	2,198.00	5,856.86	2,428.14	26.89%	200.00
162. 100-1100-10000-5640000-13 TEXTBOOKS - HOLDEN	4,340.00	887.00	3,704.20	635.80	12.60%	88.95
163. 100-1100-10000-5733000-13 FURNITURE & FIXTURES	1,350.00	0.00	0.00	1,350.00	81.77%	246.05
164. 100-1100-10000-5890000-11 OTHER INSTRUCTIONAL EXP.-HOLBR	750.00	0.00	729.00	21.00	2.80%	0.00
165. 100-1120-10000-5101010-12 K-2 TEACHER SALARIES - EDDINGTO	397,140.00	31,885.79	59,974.57	337,165.43	84.89%	0.00
166. 100-1120-10000-5101010-13 K-2 TEACHING SALARIES - HOLDE	164,500.00	10,961.54	22,528.86	141,971.14	86.30%	0.00
167. 100-1120-10000-5102000-12 K-2 ED. TECH. WAGES - EDDINGTO	53,236.00	4,880.71	6,782.50	46,453.50	87.25%	0.00
168. 100-1120-10000-5123000-12 K-2 SUBSTITUTE WAGES - EDDINGT	8,812.00	0.00	0.00	8,812.00	100.00%	0.00
169. 100-1120-10000-5123000-13 K-2 SUBSTITUTE WAGES - HOLDE	2,250.00	0.00	0.00	2,250.00	100.00%	0.00
170. 100-1120-10000-5201010-12 K-2 TEACHER HEALTH - EDDINGTO	91,006.00	8,714.71	22,685.67	68,320.33	75.07%	0.00
171. 100-1120-10000-5201010-13 K-2 TEACHER HEALTH - HOLDEN	16,936.00	1,407.64	4,222.92	12,713.08	75.06%	0.00
172. 100-1120-10000-5201015-12 K-2 TEACHER DENTAL - EDDINGTO	2,512.50	223.02	639.56	1,872.94	74.54%	0.00
173. 100-1120-10000-5201015-13 TEACHER DENTAL - HOLDEN	670.00	55.84	167.52	502.48	74.99%	0.00
174. 100-1120-10000-5201020-12 K-2 TEACHER MCR - EDDINGTON	5,759.00	440.24	838.63	4,920.37	85.43%	0.00
175. 100-1120-10000-5201020-13 TEACHER MEDICARE - HOLDEN	2,385.00	155.76	321.90	2,063.10	86.50%	0.00
176. 100-1120-10000-5201040-12 K-2 TEACHER UNEMPLOYMENT - E	1,375.00	8.02	13.47	1,361.53	99.02%	0.00
177. 100-1120-10000-5201040-13 TEACHER UNEMPLOYMENT - HOLDE	500.00	19.42	29.32	470.68	94.13%	0.00

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178. 100-1120-10000-5201050-12 K-2 TEACHER WORKERS COMP - E	1,966.00	0.00	1,454.18	511.82	26.03%	0.00
179. 100-1120-10000-5201050-13 TEACHER WORKERS COMPENSATIO	814.00	0.00	602.34	211.66	26.00%	0.00
180. 100-1120-10000-5202000-12 K-2 ED. TECH. BENEFITS- EDDINGTO	0.00	87.97	115.64	(115.64)	---	0.00
181. 100-1120-10000-5202010-12 ED TECH - IIEALTH	17,436.00	1,110.73	2,068.13	15,367.87	88.13%	0.00
182. 100-1120-10000-5202015-12 ED TECH - DENTAL	670.00	91.32	124.82	545.18	81.37%	0.00
183. 100-1120-10000-5202020-12 ED TECH - OASDI/MCR	772.00	0.00	0.00	772.00	100.00%	0.00
184. 100-1120-10000-5202040-12 EdTech UNEMPLOYMENT	312.50	0.00	0.00	312.50	100.00%	0.00
185. 100-1120-10000-5203000-12 K-2 SUBSTITUTE BENEFITS - EDDING	675.00	0.00	0.00	675.00	100.00%	0.00
186. 100-1120-10000-5203000-13 K-2 SUBSTITUTE BENEFITS - HOLIDE	172.00	0.00	0.00	172.00	100.00%	0.00
187. 100-1120-10000-5231010-12 Retirement	14,535.00	1,265.85	2,380.97	12,154.03	83.61%	0.00
188. 100-1120-10000-5231010-13 RETIREMENT	6,021.00	435.18	894.41	5,126.59	85.14%	0.00
189. 100-1120-10000-5232000-12 ED TECH - RETIREMENT	2,113.00	193.76	269.27	1,843.73	87.25%	0.00
190. 100-1120-10000-5251000-12 K-2 TEACHER TUITION - EDDINGTO	2,500.00	0.00	1,490.00	1,010.00	(56.91)%	2,432.75
191. 100-1120-10000-5330000-12 K-2 BE TRAINING & DEV - EDDINGTO	4,000.00	0.00	0.00	4,000.00	97.50%	100.00
192. 100-1120-10000-5610000-12 K-2 INSTRUCTIONAL SUPPLIES - E	12,550.00	51.91	6,199.07	6,350.93	48.14%	308.64
193. 100-1120-10000-5610000-13 K-2 INSTRUCTIONAL SUPPLIES - II	4,500.00	485.19	965.05	3,534.95	78.55%	0.00
194. 100-1120-10000-5640000-12 K-2 TEXTBOOKS - EDDINGTON	8,450.00	846.75	2,936.74	5,513.26	58.51%	569.00
195. 100-1120-10000-5640000-13 K-2 TEXTBOOKS - HILDEN	1,750.00	352.25	2,750.01	(1,000.01)	(57.14)%	0.00
196. 100-1120-10000-5723000-12 FURNITURE & FIXTURES	1,350.00	0.00	0.00	1,350.00	100.00%	0.00
197. 100-2900-10000-5101010-95 SALARIES	40,250.00	2,872.80	2,872.80	37,377.20	92.86%	0.00
198. 100-2900-10000-5123000-95 GIFTED & TALENTED - SUBSTITUTE	900.00	0.00	0.00	900.00	100.00%	0.00
199. 100-2900-10000-5201000-95 PROFESSIONAL BENEFITS	9,315.00	38.79	38.79	9,276.21	99.58%	0.00
200. 100-2900-10000-5223000-95 GIFTED & TALENTED - SUBSTITUT	70.00	0.00	0.00	70.00	100.00%	0.00
201. 100-2900-10000-5330000-95 GIFTED & TALENTED - EMPLOYEE	4,800.00	0.00	0.00	4,800.00	100.00%	0.00
202. 100-2900-10000-5600000-95 GIFTED & TALENTED - OTHER SUPP	3,575.00	0.00	0.00	3,575.00	100.00%	0.00
203. 100-2900-10000-5640000-95 GIFTED & TALENTED - TEXTBOOK	0.00	0.00	0.00	0.00	---	127.80
Subtotal Regular Instruction	\$2,716,915.00	\$197,604.58	\$452,646.97	\$2,264,268.03	81.95%	\$37,718.15
Regular Instruction 9-12						
204. 100-1200-10000-5561000-99 9-12 TUITION PAID TO OTHER RSU	1,997,439.17	1,100.00	1,100.00	1,996,339.17	99.94%	0.00

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205. 100-1200-10000-5563000-99 9-12 PRIVATE SCHOOL TUITION	986,753.27	127,969.42	127,969.42	858,783.85	87.03%	0.00
206. 100-1200-10000-5568000-99 INSURED VALUE FACTOR	59,205.20	8,168.28	8,168.28	51,036.92	86.20%	0.00
207. 100-1200-10000-5900000-30 OTHER - CONTINGENCY	25,000.00	0.00	0.00	25,000.00	100.00%	0.00
Subtotal REG 9-12	\$3,068,397.64	\$137,237.70	\$137,237.70	\$2,931,159.94	95.52%	\$0.00

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Special Education						
208. 100-2200-10000-5101010-11 RR SALARIES	62,250.00	5,788.46	8,076.93	54,173.07	87.02%	0.00
209. 100-2200-10000-5101010-12 RR SALARIES	37,750.00	2,903.84	4,288.46	33,461.54	88.63%	0.00
210. 100-2200-10000-5101010-13 RR SALARIES	61,988.00	7,152.45	9,498.15	52,489.85	84.67%	0.00
211. 100-2200-10000-5102000-11 RR ED TECH - WAGES	45,245.00	6,336.13	9,466.74	35,778.26	79.07%	0.00
212. 100-2200-10000-5102000-12 RR ED TECH - WAGES	20,832.00	173.25	1,676.80	19,155.20	91.95%	0.00
213. 100-2200-10000-5102000-13 RR ED TECH - WAGES	0.00	172.10	2,673.50	(2,673.50)	---	0.00
214. 100-2200-10000-5123000-95 SPECIAL ED. (RR) SUBSTITUTE - W.A	5,250.00	750.00	750.00	4,500.00	85.71%	0.00
215. 100-2200-10000-5201000-95 SPECIAL ED. (RR) TEACHER BENEFIT	0.00	19.80	19.80	(19.80)	---	0.00
216. 100-2200-10000-5201010-11 TCHIR HEALTH INSURANCE	22,404.00	1,089.46	3,665.28	18,738.72	83.64%	0.00
217. 100-2200-10000-5201010-12 TCHIR HEALTH INSURANCE	2,500.00	0.00	0.00	2,500.00	100.00%	0.00
218. 100-2200-10000-5201010-13 TCHIR HEALTH INSURANCE	2,500.00	0.00	0.00	2,500.00	100.00%	0.00
219. 100-2200-10000-5201015-11 TCHIR DENTAL INSURANCE	670.00	27.92	83.76	586.24	87.49%	0.00
220. 100-2200-10000-5201015-12 TCHIR DENTAL INSURANCE	335.00	27.92	83.76	251.24	74.99%	0.00
221. 100-2200-10000-5201015-13 TCHIR DENTAL INSURANCE	335.00	41.88	97.72	237.28	70.82%	0.00
222. 100-2200-10000-5201020-11 FICA/MEDICARE	2,047.00	81.15	112.98	1,934.02	94.48%	0.00
223. 100-2200-10000-5201020-12 FICA/MEDICARE	302.00	42.10	62.18	239.82	79.41%	0.00
224. 100-2200-10000-5201020-13 FICA/MEDICARE	283.00	103.71	137.72	145.28	51.33%	0.00
225. 100-2200-10000-5201040-11 UNEMPLOYMENT COMP. INSURANCE	250.00	0.00	0.00	250.00	100.00%	0.00
226. 100-2200-10000-5201040-12 UNEMPLOYMENT COMP. INSURANCE	125.00	0.00	0.00	125.00	100.00%	0.00
227. 100-2200-10000-5201040-13 UNEMPLOYMENT COMP. INSURANCE	125.00	0.18	0.18	124.82	99.85%	0.00
228. 100-2200-10000-5201050-11 WORKERS'COMP. INSURANCE	411.00	0.00	227.94	183.06	44.54%	0.00
229. 100-2200-10000-5201050-12 WORKERS'COMP. INSURANCE	308.00	0.00	226.98	81.02	26.30%	0.00
230. 100-2200-10000-5201050-13 WORKERS'COMP. INSURANCE	183.00	0.00	138.23	44.77	24.46%	0.00
231. 100-2200-10000-5202010-11 ED TECH - HEALTH	10,546.00	0.00	0.00	10,546.00	100.00%	0.00
232. 100-2200-10000-5202010-12 ED TECH - HEALTH	8,546.00	0.00	56.41	8,489.59	99.33%	0.00
233. 100-2200-10000-5202010-13 ED TECH - HEALTH	17,092.00	844.58	923.55	16,168.45	94.59%	0.00
234. 100-2200-10000-5202015-11 ED TECH - DENTAL	670.00	31.92	63.84	606.16	90.47%	0.00
235. 100-2200-10000-5202015-12 ED TECH - DENTAL	670.00	0.00	0.00	670.00	100.00%	0.00
236. 100-2200-10000-5202015-13 ED TECH - DENTAL	0.00	19.54	19.54	(19.54)	---	0.00

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Account Number / Description	Adopted Budget 7/1/2018 - 6/30/2019	Current Period 9/1/2018 - 9/30/2018	Reported Period 7/1/2018 - 9/30/2018	Bal Remg	Percent Remaining 7/1/2018 - 9/30/2018	Encumbrances 7/1/2018 - 9/30/2018
237. 100-2200-10000-5202020-11 ED TECH - OASDI/MCR	656.00	91.88	137.28	518.72	79.07%	0.00
238. 100-2200-10000-5202020-12 ED TECH - OASDI/MCR	490.00	2.51	24.26	465.74	95.04%	0.00
239. 100-2200-10000-5202020-13 ED TECH - OASDI/MCR	283.00	1.14	37.28	245.72	86.82%	0.00
240. 100-2200-10000-5202040-11 ED TECH - UNEMPLOYMENT	250.00	7.41	18.03	231.97	92.78%	0.00
241. 100-2200-10000-5202040-12 ED TECH - UNEMPLOYMENT	125.00	0.87	1.11	123.89	99.11%	0.00
242. 100-2200-10000-5202040-13 ED TECH - UNEMPLOYMENT	125.00	0.00	0.00	125.00	100.00%	0.00
243. 100-2200-10000-5202050-11 ED TECH - WORKERS COMP	224.00	0.00	165.67	58.33	26.04%	0.00
244. 100-2200-10000-5202050-12 ED TECH - WORKERS COMP	103.00	0.00	76.28	26.72	25.94%	0.00
245. 100-2200-10000-5202050-13 ED TECH - WORKERS COMP	168.00	0.00	0.00	168.00	100.00%	0.00
246. 100-2200-10000-5203000-95 SPECIAL ED. (RR) SUBSTITUTE - BE	405.00	56.49	56.49	348.51	86.05%	0.00
247. 100-2200-10000-5231010-11 TCHR RETIREMENT	2,278.00	229.80	320.65	1,957.35	85.92%	0.00
248. 100-2200-10000-5231010-12 TCHR RETIREMENT	1,382.00	115.28	170.25	1,211.75	87.68%	0.00
249. 100-2200-10000-5232000-11 ED TECH - RETIREMENT	1,656.00	147.71	266.71	1,389.29	83.89%	0.00
250. 100-2200-10000-5232000-12 ED TECH - RETIREMENT	762.00	6.88	66.57	695.43	91.26%	0.00
251. 100-2200-10000-5232000-13 ED TECH - RETIREMENT	1,620.00	101.48	106.13	1,513.87	93.44%	0.00
252. 100-2200-10000-5330000-95 SPECIAL ED. (RR) TEACHER - TRAIN	2,000.00	685.00	733.00	1,267.00	59.85%	70.00
253. 100-2200-10000-5340000-95 SPECIAL ED. (RR) PURCH. PROF. S	64,000.00	0.00	1,739.00	62,261.00	6.25%	58,261.00
254. 100-2200-10000-5600010-95 SPECIAL ED. (RR) TEACHING SUPPL	1,800.00	81.45	195.04	1,604.96	25.28%	1,149.81
255. 100-2200-10000-5640000-95 SPECIAL ED. (RR) TEXTBOOKS	780.00	5,483.50	8,484.44	(7,704.44)	(987.74)%	0.00
256. 100-2200-10000-5690000-95 SPECIAL ED. (RR) OTHER SUPPLIE	2,450.27	504.34	2,223.28	226.99	2.72%	160.30
257. 100-2300-10000-5101010-11 SC SALARIES	56,950.00	4,380.77	8,665.39	48,284.61	84.78%	0.00
258. 100-2300-10000-5101010-13 SC SALARIES	41,750.00	3,153.84	6,240.38	35,509.62	85.05%	0.00
259. 100-2300-10000-5102000-11 SC ED TECH - WAGES	46,546.50	2,939.75	3,073.63	43,472.87	93.39%	0.00
260. 100-2300-10000-5102000-13 SC ED TECH - WAGES	19,530.00	(36.25)	42.00	19,488.00	99.78%	0.00
261. 100-2300-10000-5102000-95 SPECIAL ED. (SCC) ED. TECH. - WA	0.00	3,901.81	3,901.81	(3,901.81)	-	0.00
262. 100-2300-10000-5123000-95 SPECIAL ED. (SCC) SUBSTITUTE - W	3,750.00	75.00	75.00	3,675.00	98.00%	0.00
263. 100-2300-10000-5201010-11 TCHR HEALTH INSURANCE	18,350.00	1,522.96	4,568.88	13,781.12	75.10%	0.00
264. 100-2300-10000-5201010-13 TCHR HEALTH INSURANCE	8,546.00	748.42	2,200.25	6,345.75	74.25%	0.00
265. 100-2300-10000-5201015-11 TCHR DENTAL INSURANCE	335.00	27.92	83.76	251.24	74.99%	0.00
266. 100-2300-10000-5201015-13 TCHR DENTAL INSURANCE	335.00	27.92	83.76	251.24	74.99%	0.00

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Account Number / Description	Adopted Budget		Current Period		Reported Period		Bal Remg	Percent Remaining		Encumbrances	
	7/1/2018 - 6/30/2019		9/1/2018 - 9/30/2018		7/1/2018 - 9/30/2018			7/1/2018 - 9/30/2018		7/1/2018 - 9/30/2018	
267. 100-2300-10000-5201020-11 FICA/MEDICARE	826.00		56.06		114.45		711.55	86.14%		0.00	
268. 100-2300-10000-5201020-13 FICA/MEDICARE	605.00		0.00		0.00		605.00	100.00%		0.00	
269. 100-2300-10000-5201040-13 UNEMPLOYMENT COMP. INSURANC	125.00		(0.18)		0.15		124.85	99.88%		0.00	
270. 100-2300-10000-5201050-11 WORKERS'COMP. INSURANCE	283.00		0.00		208.53		74.47	26.31%		0.00	
271. 100-2300-10000-5201050-13 WORKERS'COMP. INSURANCE	206.00		0.00		152.87		53.13	25.79%		0.00	
272. 100-2300-10000-5202010-11 ED TECH - HEALTH	2,000.00		0.00		0.00		2,000.00	100.00%		0.00	
273. 100-2300-10000-5202010-13 ED TECH - HEALTH	16,936.00		0.00		112.82		16,823.18	99.33%		0.00	
274. 100-2300-10000-5202015-13 ED TECH - DENTAL	670.00		0.00		0.00		670.00	100.00%		0.00	
275. 100-2300-10000-5202020-11 ED TECH - OASDI/MCR	675.00		42.63		44.57		630.43	93.39%		0.00	
276. 100-2300-10000-5202020-13 ED TECH - OASDI/MCR	283.00		(0.53)		0.42		282.58	99.85%		0.00	
277. 100-2300-10000-5202020-95 SPECIAL ED. (SCC) ED. TECH. - OA	0.00		56.58		56.58		(56.58)	---		0.00	
278. 100-2300-10000-5202040-11 ED TECH - UNEMPLOYMENT	250.00		2.75		2.75		247.25	98.90%		0.00	
279. 100-2300-10000-5202040-13 ED TECH - UNEMPLOYMENT	125.00		0.00		0.00		125.00	100.00%		0.00	
280. 100-2300-10000-5202040-95 SPECIAL ED. (SCC) ED. TECH. - UN	0.00		19.51		19.51		(19.51)	---		0.00	
281. 100-2300-10000-5202050-11 ED TECH - WORKERS COMP	230.00		0.00		170.44		59.56	25.89%		0.00	
282. 100-2300-10000-5202050-13 ED TECH - WORKERS COMP	148.00		0.00		71.51		76.49	51.68%		0.00	
283. 100-2300-10000-5203000-95 SPECIAL ED. (SCC) SUBSTITUTE - B	290.00		6.12		6.12		283.88	97.88%		0.00	
284. 100-2300-10000-5231010-11 TCHR RETIREMENT	2,084.00		173.92		344.02		1,739.98	83.49%		0.00	
285. 100-2300-10000-5231010-13 TCHR RETIREMENT	1,528.00		125.20		247.73		1,280.27	83.78%		0.00	
286. 100-2300-10000-5232000-11 ED TECH - RETIREMENT	1,704.00		116.70		122.02		1,581.98	92.83%		0.00	
287. 100-2300-10000-5232000-13 ED TECH - RETIREMENT	715.00		(1.44)		1.67		713.33	99.76%		0.00	
288. 100-2300-10000-5232000-95 SPECIAL ED. (SCC) - ED. TECH. RET	0.00		154.91		154.91		(154.91)	---		0.00	
289. 100-2300-10000-5300062-95 PURCHASED PROF. SERVICES	1,000.00		0.00		0.00		1,000.00	100.00%		0.00	
290. 100-2300-10000-5330000-95 SPECIAL ED. (SCC) TEACHER - TRA	1,000.00		0.00		0.00		1,000.00	100.00%		0.00	
291. 100-2300-10000-5610010-95 SPECIAL ED. (SCC) - INST. SUPPLIE	600.00		69.97		444.15		155.85	(18.54)%		267.09	
292. 100-2400-10000-5123000-95 SPECIAL ED. HOME INST. TUTOR - W	8,400.00		147.66		147.66		8,252.34	98.24%		0.00	
293. 100-2400-10000-5203000-95 SPECIAL ED. HOME INST. TUTOR - B	430.00		3.76		3.76		426.24	99.12%		0.00	
294. 100-2400-10000-5233000-95 RETIREMENT	322.50		2.68		2.68		319.82	99.16%		0.00	
295. 100-2500-23300-5104000-90 SPECIAL ED. - DIRECTOR SALARY	70,000.00		5,384.62		18,846.17		51,153.83	73.07%		0.00	
296. 100-2500-23300-5118000-90 SPECIAL ED. - SECRETARY WAGE	29,811.00		2,228.78		4,677.17		25,133.83	84.31%		0.00	

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Account Number / Description	Adopted Budget		Current Period		Reported Period		Bal Remg	Percent Remaining		Encumbrances	
	7/1/2018 - 6/30/2019		9/1/2018 - 9/30/2018		7/1/2018 - 9/30/2018			7/1/2018 - 9/30/2018		7/1/2018 - 9/30/2018	
297. 100-2500-23300-5204000-90 SPECIAL ED. - DIRECTOR BENEFIT	2,598.00		70.64		250.96		2,347.04	90.34%		0.00	
298. 100-2500-23300-5204010-90 ADMINISTRATION - HEALTH	18,428.00		1,631.86		4,895.58		13,532.42	73.43%		0.00	
299. 100-2500-23300-5204015-90 ADMINISTRATION - DENTAL	335.00		27.92		83.76		251.24	74.99%		0.00	
300. 100-2500-23300-5208000-90 SPECIAL ED. - SECRETARY BENEFIT	1,120.00		154.35		324.49		795.51	71.02%		0.00	
301. 100-2500-23300-5208010-90 REGULAR E/E - HEALTH	18,025.00		1,197.10		2,469.19		15,555.81	86.30%		0.00	
302. 100-2500-23300-5218015-90 Dental	335.00		22.31		46.02		288.98	86.26%		0.00	
303. 100-2500-23300-5234000-90 RETIREMENT CONTRIBUTIONS/ADMINI	2,587.00		213.76		748.16		1,838.84	71.08%		0.00	
304. 100-2500-23300-5330000-90 SPECIAL ED. - EE TRAINING & DE	2,500.00		408.00		594.12		1,905.88	76.23%		0.00	
305. 100-2500-23300-5345000-90 LEGAL SERVICES	2,500.00		0.00		0.00		2,500.00	100.00%		0.00	
306. 100-2500-23300-5440000-90 SPECIAL ED. - PURCHASED PROF. S	3,100.00		0.00		2,687.50		412.50	9.27%		125.00	
307. 100-2500-23300-5445000-90 SPECIAL ED. - OFFICE COPIER LEAS	4,500.00		0.00		2,603.00		1,897.00	42.15%		0.00	
308. 100-2500-23300-5532000-90 SPECIAL ED. - OFFICE TELEPHONE	1,500.00		126.99		383.01		1,116.99	74.46%		0.00	
309. 100-2500-23300-5561000-90 SPECIAL ED. - TUITION/OUTSIDE P	861,182.50		0.00		200.00		860,982.50	99.97%		0.00	
310. 100-2500-23300-5580000-90 SPECIAL ED. - OFFICE TRAVEL	2,000.00		308.79		308.79		1,691.21	84.56%		0.00	
311. 100-2500-23300-5600000-90 SPECIAL ED. - OFFICE SUPPLIES	1,000.00		224.74		522.19		477.81	44.57%		32.06	
312. 100-2500-23300-5810000-90 DUES & FEES - SPEED OFFICE	605.00		0.00		415.00		190.00	31.40%		0.00	
313. 100-2500-23300-5900000-90 CONTINGENCY SPEC ED	78,000.00		0.00		0.00		78,000.00	100.00%		0.00	
314. 100-2800-21500-5101010-95 SPECIAL ED. SPEECH TEACHER - S	50,000.00		6,480.00		7,800.00		42,200.00	84.40%		0.00	
315. 100-2800-21500-5201000-95 SPECIAL ED. SPEECH TEACHER - B	250.00		93.96		113.10		136.90	54.76%		0.00	
316. 100-2800-21500-5201015-95 GROUP DENTAL INSURANCE	335.00		0.00		0.00		335.00	100.00%		0.00	
317. 100-2800-21500-5201020-95 FICA/MEDICARE	725.00		0.00		0.00		725.00	100.00%		0.00	
318. 100-2800-21500-5202040-95 UNEMPLOYMENT	120.00		0.00		0.00		120.00	100.00%		0.00	
319. 100-2800-21500-5231010-95 RETIREMENT	1,680.00		257.25		309.65		1,370.35	81.56%		0.00	
320. 100-2800-21500-5610010-95 INSTRUCTIONAL SUPPLIES	600.00		0.00		1,170.17		(570.17)	(95.02)%		0.00	
321. 100-4100-10000-5340000-95 PURCHASED PROF. SERVICES	500.00		0.00		0.00		500.00	100.00%		0.00	
322. 100-4300-10000-5121000-95 SUMMER PROGRAMMING - TUTO	2,349.00		0.00		2,071.38		277.62	11.81%		0.00	
323. 100-4300-10000-5200000-95 SUMMER TUTOR - BENEFITS	114.00		0.00		31.26		82.74	72.57%		0.00	
324. 100-4300-10000-5221000-95 Employer Benefits	0.00		0.00		8.18		(8.18)	---		0.00	
Subtotal Special Education	\$1,779,501.77		\$69,671.64		\$140,094.95		\$1,639,406.82	88.75%		\$60,065.26	

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FY19 Financial Statement

Account Number / Description	Adopted Budget	Current Period	Reported Period	Bal Remg	Percent Remaining	Encumbrances
	7/1/2018 - 6/30/2019	9/1/2018 - 9/30/2018	7/1/2018 - 9/30/2018		7/1/2018 - 9/30/2018	7/1/2018 - 9/30/2018
Staff & Student Support						
325. 100-0000-21200-5101010-11 GUIDANCE SALARIES - HOLBROO	48,000.00	3,692.30	7,249.99	40,750.01	84.89%	0.00
326. 100-0000-21200-5101010-12 GUIDANCE SALARIES - EDDINGTO	34,189.00	1,576.92	3,661.11	30,527.89	89.29%	0.00
327. 100-0000-21200-5101010-13 GUIDANCE SALARIES - HOLDEN	34,189.00	1,576.92	3,661.12	30,527.88	89.29%	0.00
328. 100-0000-21200-5201010-11 GUIDANCE - HEALTH BENEFITS - II	2,500.00	0.00	0.00	2,500.00	100.00%	0.00
329. 100-0000-21200-5201010-12 GUIDANCE - HEALTH BENEFITS - E	4,234.00	0.00	703.76	3,530.24	83.37%	0.00
330. 100-0000-21200-5201010-13 GUIDANCE - HEALTH BENEFITS - II	4,234.00	0.00	703.88	3,530.12	83.37%	0.00
331. 100-0000-21200-5201015-11 GUIDANCE - DENTAL BENEFITS - II	335.00	27.47	83.31	251.69	75.13%	0.00
332. 100-0000-21200-5201015-12 GUIDANCE - DENTAL BENEFITS - E	167.50	0.00	27.92	139.58	83.33%	0.00
333. 100-0000-21200-5201015-13 GUIDANCE - DENTAL BENEFITS - II	167.50	0.00	27.92	139.58	83.33%	0.00
334. 100-0000-21200-5201020-11 GUIDANCE - MCR - HOLBROO	696.00	53.55	105.14	590.86	84.89%	0.00
335. 100-0000-21200-5201020-12 GUIDANCE - MCR - EDDINGTON	496.00	22.87	52.81	443.19	89.35%	0.00
336. 100-0000-21200-5201020-13 GUIDANCE - MCR - HOLDEN	496.00	22.87	52.82	443.18	89.35%	0.00
337. 100-0000-21200-5201040-11 GUIDANCE - UNEMPLOYMENT - HO	125.00	0.00	0.00	125.00	100.00%	0.00
338. 100-0000-21200-5201040-12 GUIDANCE - UNEMPLOYMENT - E	62.50	7.89	11.83	50.67	81.07%	0.00
339. 100-0000-21200-5201040-13 GUIDANCE - UNEMPLOYMENT - II	62.50	7.88	11.82	50.68	81.08%	0.00
340. 100-0000-21200-5201050-11 GUIDANCE - WORKERS COMP - HO	238.00	0.00	177.76	60.24	25.31%	0.00
341. 100-0000-21200-5201050-12 GUIDANCE - WORKERS COMP - ED	169.00	0.00	125.18	43.82	25.92%	0.00
342. 100-0000-21200-5201050-13 GUIDANCE - WORKERS COMP - HO	169.00	0.00	125.18	43.82	25.92%	0.00
343. 100-0000-21200-5231010-11 RETIREMENT	1,757.00	146.58	287.82	1,469.18	83.61%	0.00
344. 100-0000-21200-5231010-12 RETIREMENT	1,251.00	62.60	145.33	1,105.67	88.38%	0.00
345. 100-0000-21200-5231010-13 RETIREMENT	1,251.00	62.60	145.35	1,105.65	88.38%	0.00
346. 100-0000-21200-5610010-11 GUIDANCE SUPPLIES - HOLBROO	815.00	430.02	430.02	384.98	47.23%	0.00
347. 100-0000-21200-5610010-12 GUIDANCE SUPPLIES - EDDINGTO	690.00	254.96	407.71	282.29	40.91%	0.00
348. 100-0000-21200-5610010-13 GUIDANCE SUPPLIES - HOLDEN	690.00	453.71	453.71	236.29	34.24%	0.00
349. 100-0000-21300-5101010-90 NURSING SALARIES	56,663.00	4,358.70	8,678.94	47,984.06	84.68%	0.00
350. 100-0000-21300-5201010-90 NURSING - HEALTH BENEFITS - HO	8,468.00	703.82	2,111.46	6,356.54	75.06%	0.00
351. 100-0000-21300-5201015-90 NURSING - DENTAL BENEFITS	335.00	27.92	83.76	251.24	74.99%	0.00
352. 100-0000-21300-5201020-90 NURSING - MCR	822.00	62.08	124.16	697.84	84.89%	0.00
353. 100-0000-21300-5201040-90 NURSING - UNEMPLOYMENT	125.00	0.00	0.00	125.00	100.00%	0.00

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Account Number / Description	Adopted Budget 7/1/2018 - 6/30/2019	Current Period 9/1/2018 - 9/30/2018	Reported Period 7/1/2018 - 9/30/2018	Bal Remg	Percent Remaining 7/1/2018 - 9/30/2018	Encumbrances 7/1/2018 - 9/30/2018
354. 100-0000-21300-5201050-90 NURSING - WORKERS COMP.	280.00	0.00	207.47	72.53	25.90%	0.00
355. 100-0000-21300-5231010-90 RETIREMENT	2,074.00	173.04	344.55	1,729.45	83.38%	0.00
356. 100-0000-21300-5300053-90 HEALTH - OTHER PURCHASES	700.00	0.00	0.00	700.00	91.42%	60.00
357. 100-0000-21300-5430010-90 NURSING EQUIPMENT REPAIR	100.00	0.00	0.00	100.00	25.00%	75.00
358. 100-0000-21300-5600000-90 NURSING SUPPLIES	3,720.00	0.00	628.23	3,091.77	0.58%	3,070.00
359. 100-0000-22100-5104000-90 CURRICULUM COORDINATOR SAL	49,800.00	3,603.06	11,658.38	38,141.62	76.58%	0.00
360. 100-0000-22100-5201020-90 FICA/MEDICARE	722.00	49.67	161.71	560.29	77.60%	0.00
361. 100-0000-22100-5201040-90 UC & WC	383.00	0.00	139.30	243.70	63.62%	0.00
362. 100-0000-22100-5204000-90 CURRICULUM COORDINATOR BEN	680.00	5.75	16.91	663.09	97.51%	0.00
363. 100-0000-22100-5204010-90 ADMINISTRATION - HEALTH	7,210.00	565.58	1,684.70	5,525.30	76.63%	0.00
364. 100-0000-22100-5204015-90 ADMINISTRATION - DENTAL	134.00	11.60	33.92	100.08	74.68%	0.00
365. 100-0000-22100-5234000-90 RETIREMENT CONTRIBUTIONS/ADMINI	1,823.00	142.41	461.00	1,362.00	74.71%	0.00
366. 100-0000-22100-5330000-90 PROFESSIONAL EE TRAINING	500.00	0.00	25.00	475.00	95.00%	0.00
367. 100-0000-22100-5580000-90 STAFF TRAVEL	900.00	0.00	0.00	900.00	100.00%	0.00
368. 100-0000-22100-5600010-90 OFFICE SUPPLIES - CURR.	500.00	406.00	406.00	94.00	18.80%	0.00
369. 100-0000-22100-5810000-90 DUES & FEES	200.00	0.00	150.00	50.00	25.00%	0.00
370. 100-0000-22200-5102000-11 LIBRARY AIDE WAGES	18,648.00	2,072.38	2,173.88	16,474.12	88.34%	0.00
371. 100-0000-22200-5202010-11 LIBRARY AIDE HEALTH	8,468.00	0.00	112.82	8,355.18	98.66%	0.00
372. 100-0000-22200-5202015-11 LIBRARY AIDE - DENTAL	335.00	0.00	0.00	335.00	100.00%	0.00
373. 100-0000-22200-5202020-11 LIBRARY AIDE - FICA/MEDICARE	270.00	30.05	31.34	238.66	88.39%	0.00
374. 100-0000-22200-5202040-11 LIBRARY AIDE - UNEMPLOYMENT	125.00	10.36	10.36	114.64	91.71%	0.00
375. 100-0000-22200-5202050-11 LIBRARY AIDE - WORKERS COMP.	92.00	0.00	68.28	23.72	25.78%	0.00
376. 100-0000-22200-5232000-11 ED TECH - RETIREMENT	740.00	82.28	86.31	653.69	88.33%	0.00
377. 100-0000-22200-5640000-11 LIBRARY BOOKS - HOLBROOK	5,190.00	0.00	358.08	4,831.92	61.06%	1,662.81
378. 100-0000-22200-5640000-12 LIBRARY BOOKS - EDDINGTON	500.00	0.00	0.00	500.00	100.00%	0.00
379. 100-0000-22200-5640000-13 LIBRARY BOOKS - HOLDEN	500.00	483.60	483.60	16.40	3.28%	0.00
380. 100-0000-22200-5735000-11 TECHNOLOGY SOFTWARE	1,748.00	0.00	0.00	1,748.00	100.00%	0.00
381. 100-0000-22300-5104000-90 TECHNOLOGY COORDINATOR SAL	70,815.00	5,472.90	19,139.39	51,675.61	72.97%	0.00
382. 100-0000-22300-5204000-90 TECHNOLOGY COOR. - BENEFITS	1,100.00	10.08	29.40	1,070.60	97.32%	0.00
383. 100-0000-22300-5204010-90 TECHNOLOGY COOR. - HEALTH	13,981.00	1,183.60	3,550.28	10,430.72	74.60%	0.00

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Account Number / Description	Adopted Budget	Current Period	Reported Period	Bal Remg	Percent Remaining	Encumbrances
	7/1/2018 - 6/30/2019	9/1/2018 - 9/30/2018	7/1/2018 - 9/30/2018		7/1/2018 - 9/30/2018	7/1/2018 - 9/30/2018
384. 100-0000-22300-5204015-90 TECHNOLOGY COOR. - DENTAL	335.00	27.92	83.76	251.24	74.99%	0.00
385. 100-0000-22300-5204020-90 TECHNOLOGY COOR. - OASDI/MC	5,418.00	401.38	1,412.46	4,005.54	73.93%	0.00
386. 100-0000-22300-5204040-90 TECHNOLOGY COOR. - UNEMPLOYMENT	125.00	0.00	0.00	125.00	100.00%	0.00
387. 100-0000-22300-5204050-90 TECHNOLOGY COOR. - WORKERS C	351.00	0.00	259.30	91.70	26.12%	0.00
388. 100-0000-22300-5234000-90 TECHNOLOGY COOR. - RETIREMENT	2,124.00	163.42	571.97	1,552.03	73.07%	0.00
389. 100-0000-22300-5610000-11 TECHNOLOGY SUPPLIES - HOLBROO	4,255.00	308.57	660.95	3,594.05	46.21%	1,627.63
390. 100-0000-22300-5610000-12 TECHNOLOGY SUPPLIES - EDDINGTO	2,760.00	215.59	465.48	2,294.52	51.98%	859.86
391. 100-0000-22300-5610000-13 TECHNOLOGY SUPPLIES - HOLDE	2,715.00	215.59	465.48	2,249.52	46.15%	996.29
392. 100-0000-22300-5650000-11 TECHNOLOGY TEACHING SOFTWARE	5,830.00	0.00	3,847.00	1,983.00	21.32%	739.50
393. 100-0000-22300-5650000-12 TECHNOLOGY TEACHING SOFTWARE	1,820.00	199.90	415.90	1,404.10	24.43%	959.40
394. 100-0000-22300-5650000-13 TECHNOLOGY TEACHING SOFTWARE	2,320.00	0.00	0.00	2,320.00	48.29%	1,199.45
395. 100-0000-22300-5650000-90 TECHNOLOGY OTHER - DISTRICT	23,050.00	4,884.75	6,884.75	16,165.25	70.13%	0.00
396. 100-0000-22300-5734000-11 TECHNOLOGY HARDWARE - HOLBR	19,300.00	0.00	16,683.72	2,616.28	13.55%	0.00
397. 100-0000-22300-5734000-12 TECHNOLOGY TEACHING HARDWAR	12,745.00	0.00	10,163.94	2,581.06	20.25%	0.00
398. 100-0000-22300-5734000-13 TECHNOLOGY TEACHING HARDWAR	19,249.00	0.00	18,138.70	1,110.30	5.76%	0.00
399. 100-0000-22400-5600000-90 ACADEMIC ASSESSMENT SUPPLIE	6,150.00	0.00	5,415.00	735.00	11.95%	0.00
Subtotal Staff & Student Sppt	\$504,182.00	\$34,271.14	\$137,079.13	\$367,102.87	70.58%	\$11,249.94

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Report # 21815

Account Number / Description	Adopted Budget 7/1/2018 - 6/30/2019	Current Period 9/1/2018 - 9/30/2018	Reported Period 7/1/2018 - 9/30/2018	Bal Remg	Percent Remaining 7/1/2018 - 9/30/2018	Encumbrances 7/1/2018 - 9/30/2018
Subtotal Other Instruction						
400. 100-9100-10000-5150000-11 CO-CURRICULAR STIPENDS - HOLBR	7,140.00	0.00	990.00	6,150.00	86.13%	0.00
401. 100-9100-10000-5200000-11 CO-CURRICULAR STIPEND BENEFIT	929.00	0.00	14.02	914.98	98.49%	0.00
402. 100-9100-10000-5230000-11 RETIREMENT	0.00	0.00	39.30	(39.30)	---	0.00
403. 100-9100-10000-5250015-11 Dental	0.00	0.00	4.52	(4.52)	---	0.00
404. 100-9200-10000-5154000-11 ATHLETIC DIRECTOR STIPEND	3,500.00	0.00	0.00	3,500.00	100.00%	0.00
405. 100-9200-10000-5154010-11 COACHING STIPEND - HOLBROOK	24,760.00	0.00	0.00	24,760.00	100.00%	0.00
406. 100-9200-10000-5200000-11 COACHING STIPENDS - BENEFITS	1,990.00	0.00	107.58	1,882.42	94.59%	0.00
407. 100-9200-10000-5500000-11 DUES & FEES	8,445.00	475.00	701.00	7,744.00	82.64%	765.00
408. 100-9200-10000-5600000-11 ATHLETIC SUPPLIES	2,450.00	0.00	0.00	2,450.00	51.02%	1,200.00
Subtotal Other Instrn	\$49,214.00	\$475.00	\$1,856.42	\$47,357.58	92.23%	\$1,965.00

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Report # 21815

Account Number / Description	Adopted Budget 7/1/2018 - 6/30/2019	Current Period 9/1/2018 - 9/30/2018	Reported Period 7/1/2018 - 9/30/2018	Bal Remg	Percent Remaining 7/1/2018 - 9/30/2018	Encumbrances 7/1/2018 - 9/30/2018
Facilities						
409 100-0000-26000-5430010-11 CONTRACTED SERVICES & REPAIR	53,000.00	541.57	19,734.35	33,265.65	26.40%	19,270.76
410 100-0000-26000-5430010-12 CONTRACTED SERVICES & REPAIR	34,200.00	3,514.84	9,826.73	24,373.27	42.71%	9,765.99
411 100-0000-26000-5430010-13 CONTRACTED SERVICES & REPAIR	40,000.00	4,750.09	11,231.32	28,668.68	50.31%	8,542.49
412 100-0000-26000-5431020-11 SNOW REMOVAL - HOLBROOK	4,964.00	0.00	0.00	4,964.00	0.00%	4,964.00
413 100-0000-26000-5431020-12 SNOW REMOVAL - EDDINGTON	4,963.00	0.00	0.00	4,963.00	0.00%	4,963.00
414 100-0000-26000-5431020-13 SNOW REMOVAL - HOLDEN	4,963.00	0.00	0.00	4,963.00	0.00%	4,963.00
415 100-0000-26000-5431025-11 TRASH REMOVAL - HOLBROOK	4,450.00	0.00	2,225.00	2,225.00	0.00%	2,225.00
416 100-0000-26000-5431025-12 TRASH REMOVAL - EDDINGTON	2,912.50	0.00	1,456.00	1,456.50	0.01%	1,456.00
417 100-0000-26000-5431025-13 TRASH REMOVAL - HOLDEN	2,912.50	0.00	1,336.50	1,576.00	8.22%	1,336.50
418 100-0000-26001-5118000-90 Maint Dir Wages	31,853.50	2,450.28	8,575.98	23,277.52	73.07%	0.00
419 100-0000-26001-5208000-90 OTHER EE BENEFITS	2,907.00	202.68	701.35	2,205.65	72.25%	105.30
420 100-0000-26001-5208010-90 REGULAR E/E - HEALTH	4,195.00	351.98	1,055.94	3,139.06	74.82%	0.00
421 100-0000-26001-5218015-90 Dental	167.50	13.96	41.88	125.62	74.99%	0.00
422 100-0000-26001-5238000-90 RETIREMENT CONT./REGULAR E/	1,283.00	73.52	257.32	1,025.68	79.94%	0.00
423 100-0000-26100-5118020-11 CUSTODIAL WAGES - HOLBROOK	100,761.20	6,682.80	29,104.78	71,656.42	71.11%	0.00
424 100-0000-26100-5118020-12 CUSTODIAL WAGES - EDDINGTON	58,585.60	4,059.50	16,007.86	42,577.74	72.67%	0.00
425 100-0000-26100-5118020-13 CUSTODIAL WAGES - HOLDEN	58,650.00	4,642.35	15,381.15	43,268.85	73.77%	0.00
426 100-0000-26100-5208010-11 CUSTODIAL HEALTH - HOLBROOK	25,404.00	1,939.97	7,027.85	18,376.15	72.33%	0.00
427 100-0000-26100-5208010-12 CUSTODIAL HEALTH - EDDINGTO	16,936.00	868.87	3,682.07	13,253.93	78.25%	0.00
428 100-0000-26100-5208010-13 CUSTODIAL HEALTH - HOLDEN	16,936.00	742.11	3,557.39	13,378.61	78.99%	0.00
429 100-0000-26100-5208015-11 CUSTODIAL DENTAL - HOLBROOK	1,005.00	0.00	0.00	1,005.00	100.00%	0.00
430 100-0000-26100-5208015-12 CUSTODIAL DENTAL - EDDINGTO	670.00	0.00	0.00	670.00	100.00%	0.00
431 100-0000-26100-5208015-13 CUSTODIAL DENTAL - HOLDEN	670.00	0.00	0.00	670.00	100.00%	0.00
432 100-0000-26100-5208020-11 CUSTODIAL OASD/MCR - HOLBROO	7,708.00	496.98	2,157.48	5,550.52	72.00%	0.00
433 100-0000-26100-5208020-12 CUSTODIAL OASD/MCR - EDDINGTO	4,482.00	303.89	1,199.99	3,282.01	73.22%	0.00
434 100-0000-26100-5208020-13 CUSTODIAL OASD/MCR - HOLDE	4,487.00	348.83	1,146.43	3,340.57	74.44%	0.00
435 100-0000-26100-5208040-11 CUSTODIAL UNEMPLOYMENT - IIO	375.00	0.00	2.95	372.05	99.21%	0.00
436 100-0000-26100-5208040-12 CUSTODIAL UNEMPLOYMENT - ED	250.00	4.85	10.38	239.62	95.84%	0.00
437 100-0000-26100-5208040-13 CUSTODIAL UNEMPLOYMENT - IIO	250.00	11.76	15.66	234.34	93.73%	0.00

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	7/1/2018 - 6/30/2019	9/1/2018 - 9/30/2018	7/1/2018 - 9/30/2018		7/1/2018 - 9/30/2018	7/1/2018 - 9/30/2018
438. 100-0000-26100-5208050-11 CUSTODIAL WORKERS COMP. - IIO	5,538.00	0.00	0.00	5,538.00	30.75%	3,835.00
439. 100-0000-26100-5208050-12 CUSTODIAL WORKERS COMP. - ED	3,220.00	0.00	500.00	2,720.00	30.09%	1,751.00
440. 100-0000-26100-5208050-13 CUSTODIAL WORKERS COMP. - IIO	3,223.00	0.00	500.00	2,723.00	30.15%	1,751.00
441. 100-0000-26100-5218015-11 Denial	0.00	76.96	278.79	(278.79)	---	0.00
442. 100-0000-26100-5218015-12 Denial	0.00	34.46	146.06	(146.06)	---	0.00
443. 100-0000-26100-5218015-13 Denial	0.00	29.44	141.12	(141.12)	---	0.00
444. 100-0000-26100-5238000-11 CUSTODIAL RETIREMENT - HOLBROO	2,122.00	0.00	0.00	2,122.00	100.00%	0.00
445. 100-0000-26100-5238000-12 CUSTODIAL RETIREMENT - EDDINGT	1,758.00	0.00	0.00	1,758.00	100.00%	0.00
446. 100-0000-26100-5238000-13 CUSTODIAL RETIREMENT - HOLDE	860.00	0.00	0.00	860.00	100.00%	0.00
447. 100-0000-26100-5238020-11 retirement	0.00	147.02	618.89	(618.89)	---	0.00
448. 100-0000-26100-5238020-13 retirement	0.00	66.16	239.48	(239.48)	---	0.00
449. 100-0000-26100-5521000-11 BUILDING INSURANCE	19,070.00	0.00	15,028.00	4,042.00	21.19%	0.00
450. 100-0000-26100-5600000-11 CUSTODIAL SUPPLIES - HOLBROO	8,000.00	0.00	4,689.06	3,310.94	10.21%	2,493.92
451. 100-0000-26100-5600000-12 CUSTODIAL SUPPLIES - EDDINGTO	5,300.00	0.00	2,982.55	2,317.45	5.98%	2,000.00
452. 100-0000-26100-5600000-13 CUSTODIAL SUPPLIES - HOLDEN	5,700.00	0.00	3,718.10	1,981.90	4.94%	1,700.00
453. 100-0000-26100-5622000-11 ELECTRICITY - HOLBROOK	46,000.00	3,023.80	7,332.41	38,667.59	84.05%	0.00
454. 100-0000-26100-5622000-12 ELECTRICITY - EDDINGTON	28,000.00	1,234.71	3,592.54	24,407.46	87.16%	0.00
455. 100-0000-26100-5622000-13 ELECTRICITY - HOLDEN	26,500.00	1,401.43	4,092.25	22,407.75	84.55%	0.00
456. 100-0000-26100-5624024-11 HEATING OIL - HOLBROOK	40,000.00	0.00	0.00	40,000.00	0.00%	40,000.00
457. 100-0000-26100-5624024-12 HEATING OIL - EDDINGTON	25,000.00	0.00	0.00	25,000.00	0.00%	25,000.00
458. 100-0000-26100-5624024-13 HEATING OIL - HOLDEN	24,700.00	0.00	0.00	24,700.00	0.00%	24,700.00
459. 100-0000-26100-5900000-90 OTHER - CONTINGENCY	10,000.00	0.00	0.00	10,000.00	100.00%	0.00
460. 100-0000-26200-5430010-11 SPECIAL BUILDING REPAIRS - HOLB	3,000.00	832.59	832.59	2,167.41	2.24%	2,100.00
461. 100-0000-26200-5430010-13 SPECIAL BUILDING REPAIRS - HOLD	800.00	0.00	0.00	800.00	100.00%	0.00
462. 100-0000-26200-5430033-11 MAINTENANCE PROJECTS - HOLBRO	24,000.00	0.00	27,834.50	(3,834.50)	(38.89)%	5,500.00
463. 100-0000-26200-5430033-12 MAINTENANCE PROJECTS - EDDING	9,200.00	0.00	3,446.60	5,753.40	62.53%	0.00
464. 100-0000-26200-5430033-13 MAINTENANCE PROJECTS - HOLDE	3,000.00	0.00	0.00	3,000.00	100.00%	0.00
465. 100-0000-26200-5600010-11 MAINTENANCE SUPPLIES - HOLBROO	7,900.00	209.33	2,651.30	5,248.70	41.89%	1,939.32
466. 100-0000-26200-5600010-12 MAINTENANCE SUPPLIES - EDDINGT	6,300.00	30.98	4,045.04	2,254.96	12.13%	1,490.23
467. 100-0000-26200-5600010-13 MAINTENANCE SUPPLIES - HOLDE	5,400.00	177.78	2,878.21	2,521.79	5.56%	2,221.39

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Account Number / Description	Adopted Budget 7/1/2018 - 6/30/2019	Current Period 9/1/2018 - 9/30/2018	Reported Period 7/1/2018 - 9/30/2018	Bal Remg	Percent Remaining 7/1/2018 - 9/30/2018	Encumbrances 7/1/2018 - 9/30/2018
468. 100-0000-26200-5600012-11 SUPPLIES - ATHLETIC FIELDS - HJOL	7,689.80	247.50	4,359.13	3,330.67	40.09%	247.50
469. 100-0000-26200-5605000-13 MAINT. EQUIPMENT - HOLDEN	300.00	0.00	284.05	15.95	531%	0.00
470. 100-0000-26200-5626026-90 MAINTENANCE FUEL	500.00	0.00	218.77	281.23	56.24%	0.00
Subtotal Facilities	\$813,021.60	\$39,512.99	\$226,245.80	\$586,775.80	50.73%	\$174,321.40

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Account Number / Description	Adopted Budget 7/1/2018 - 6/30/2019	Current Period 9/1/2018 - 9/30/2018	Reported Period 7/1/2018 - 9/30/2018	Bal Remg	Percent Remaining 7/1/2018 - 9/30/2018	Encumbrances 7/1/2018 - 9/30/2018
<u>Transportation</u>						
471. 100-0000-27000-5118040-90 TRANSPORTATION - SALARIES & W	225,230.28	17,438.91	22,868.32	202,361.96	89.84%	0.00
472. 100-0000-27000-5118050-90 TRANSPORTATION - MAINTENANC	45,816.00	2,306.33	12,032.53	33,783.47	73.73%	0.00
473. 100-0000-27000-5208010-90 TRANSPORTATION - HEALTH	62,277.00	4,755.31	7,719.10	54,557.90	87.60%	0.00
474. 100-0000-27000-5208015-90 TRANSPORTATION - DENTAL	2,010.00	0.00	0.00	2,010.00	100.00%	0.00
475. 100-0000-27000-5208020-90 TRANSPORTATION - OASDI/MCR	20,735.00	1,464.56	2,596.64	18,138.36	87.47%	0.00
476. 100-0000-27000-5208040-90 TRANSPORTATION - UNEMPLOYEMEN	1,625.00	26.87	32.74	1,592.26	97.98%	0.00
477. 100-0000-27000-5208050-90 TRANSPORTATION - WORKERS CO	21,236.00	2,759.00	5,098.73	16,137.27	31.48%	9,451.27
478. 100-0000-27000-5218015-90 Dental	0.00	152.78	225.37	(225.37)	---	0.00
479. 100-0000-27000-5238000-90 TRANSPORTATION - RETIREMENT	4,573.00	0.00	0.00	4,573.00	100.00%	0.00
480. 100-0000-27000-5238040-90 RETIREMENT	0.00	117.01	172.67	(172.67)	---	0.00
481. 100-0000-27000-5238050-90 RETIREMENT	0.00	117.62	430.99	(430.99)	---	0.00
482. 100-0000-27000-5445000-90 LEASE OF GARAGE	23,625.00	5,906.25	11,812.50	11,812.50	0.00%	11,812.50
483. 100-0000-27000-5445100-90 Utilities-Bus Garage	8,240.00	179.58	489.13	7,750.87	66.87%	2,240.00
484. 100-0000-27000-5445200-90 Trash	0.00	0.00	120.06	(120.06)	---	120.06
485. 100-0000-27000-5500000-90 OTHER PURCHASED TRANS. EXPENS	2,125.00	275.58	1,060.31	1,064.69	42.61%	159.03
486. 100-0000-27000-5500010-90 PHYSICALS & RANDOM DRUG TES	3,700.00	0.00	856.00	2,844.00	34.81%	1,556.00
487. 100-0000-27000-5520000-90 FLEET INSURANCE	9,000.00	0.00	7,429.00	1,571.00	17.45%	0.00
488. 100-0000-27000-5532020-90 TELEPHONE - BUS GARAGE	1,600.00	221.40	553.74	1,046.26	(14.52)%	1,278.60
489. 100-0000-27000-5626000-90 FLEET FUEL	72,500.00	0.00	2,341.01	70,158.99	96.77%	0.00
490. 100-0000-27000-5670000-90 VEHICLE PARTS & SUPPLIES	58,000.00	5,849.95	18,192.14	39,807.86	40.99%	16,031.60
491. 100-0000-27000-5831000-90 PURCHASE OF VEHICLES - PRINCIP	117,266.00	29,759.38	35,259.38	82,006.62	69.93%	0.00
492. 100-0000-27000-5832000-90 PURCHASE OF VEHICLES - INTERES	3,000.00	0.00	0.00	3,000.00	100.00%	0.00
493. 100-0000-27001-5118000-90 Trans Dir Wages	31,853.50	2,450.26	8,575.91	23,277.59	73.07%	0.00
494. 100-0000-27001-5208000-90 OTHER EE BENEFITS	2,907.00	202.60	741.79	2,165.21	70.86%	105.30
495. 100-0000-27001-5208010-90 REGULAR E/E - HEALTH	4,195.00	351.84	1,055.52	3,139.48	74.83%	0.00
496. 100-0000-27001-5218015-90 Dental	167.50	13.96	41.88	125.62	74.99%	0.00
497. 100-0000-27001-5238000-90 RETIREMENT CONT/REGULAR E/	1,283.00	73.50	257.25	1,025.75	79.94%	0.00
498. 100-0000-27500-5118000-90 S/E TRANSPORTATION - WAGES	43,544.00	4,258.81	6,731.82	36,812.18	84.54%	0.00
499. 100-0000-27500-5208000-90 S/E TRANSPORTATION - BENEFITS	4,126.00	299.94	471.56	3,654.44	88.57%	0.00

MSAD63

FY19 Financial Statement

Account Number / Description	Adopted Budget 7/1/2018 - 6/30/2019	Current Period 9/1/2018 - 9/30/2018	Reported Period 7/1/2018 - 9/30/2018	Bal Remg	Percent Remaining 7/1/2018 - 9/30/2018	Encumbrances 7/1/2018 - 9/30/2018
500. 100-0000-27500-5208010-90 S/E TRANSPORTATION - HEALTH	16,936.00	1,143.72	1,906.35	15,029.65	88.74%	0.00
501. 100-0000-27500-5218015-90 Dental	670.00	27.92	49.45	620.55	92.61%	0.00
502. 100-0000-27500-5238000-90 S/E TRANSPORTATION - RETIREMEN	978.00	106.01	196.92	781.08	79.86%	0.00
Subtotal Transportation	\$789,218.28	\$80,259.09	\$149,318.81	\$639,899.47	75.66%	\$42,754.36

MSAD63

FY19 Financial Statement

Account Number / Description	Adopted Budget 7/1/2018 - 6/30/2019	Current Period 9/1/2018 - 9/30/2018	Reported Period 7/1/2018 - 9/30/2018	Bal Remg	Percent Remaining 7/1/2018 - 9/30/2018	Encumbrances 7/1/2018 - 9/30/2018
ALL Other						
503 100-0000-00000-5900000-90 CONTINGENCY FUND	10,000.00	0.00	0.00	10,000.00	100.00%	0.00
Subtotal All Other	\$10,000.00	\$0.00	\$0.00	\$10,000.00	100.00%	\$0.00
TOTAL ALL EXPENSES	\$10,421,673.79	\$611,931.81	\$1,448,558.00	\$8,973,115.79	82.82%	\$341,374.36
NET REVENUE OVER EXPENSE	\$0.00	\$130,609.17	\$1768,923.43	\$768,923.43	---	\$341,374.36

MSAD63

FY19 Financial Statement

Account Number / Description	Adopted Budget 7/1/2018 - 6/30/2019	Current Period 9/1/2018 - 9/30/2018	Reported Period 7/1/2018 - 9/30/2018	Bal Reng	Percent Remaining 7/1/2018 - 9/30/2018	Encumbrances 7/1/2018 - 9/30/2018
Adult Education						
504. 150-0000-10000-4111400-91 ADULT EDUCATION - LOCAL ONL	(505.79)	(42.15)	(126.45)	(379.34)	74.99%	0.00
505. 150-0000-10000-4111400-92 ADULT EDUCATION - LOCAL ONL	(1,151.20)	0.00	(191.86)	(959.34)	83.33%	0.00
506. 150-0000-10000-4111400-93 ADULT EDUCATION - LOCAL ONLY	(1,925.06)	(160.41)	(481.23)	(1,443.83)	75.00%	0.00
507. 150-6300-10000-5564000-40 UTC - REGIONAL ADULT ASSESSMEN	3,582.05	298.50	895.50	2,686.55	0.00%	2,686.55
Subtotal Adult Education	\$0.00	\$95.94	\$95.96	\$(95.96)		\$2,686.55

MSAD63

FY19 Financial Statement

Account Number / Description	Adopted Budget		Current Period		Reported Period		Bal Remg	Percent Remaining		Encumbrances	
	7/1/2018 - 6/30/2019		9/1/2018 - 9/30/2018		7/1/2018 - 9/30/2018			7/1/2018 - 9/30/2018		7/1/2018 - 9/30/2018	
Transportation for Other Units											
508. 100-0000-27000-5118040-20 DRIVER WAGES-DEDHAM	0.00		4,686.94		6,570.81		(6,570.81)	---		0.00	
509. 100-0000-27000-5118040-21 DRIVER WAGES	0.00		176.60		176.60		(176.60)	---		0.00	
510. 100-0000-27000-5118040-23 DRIVER WAGES	0.00		129.00		129.00		(129.00)	---		0.00	
511. 100-0000-27000-5202040-20 UNEMPLOYMENT	0.00		69.75		101.66		(101.66)	---		0.00	
512. 100-0000-27000-5202040-21 UNEMPLOYMENT	0.00		2.53		2.53		(2.53)	---		0.00	
513. 100-0000-27000-5202040-23 UNEMPLOYMENT	0.00		0.64		0.64		(0.64)	---		0.00	
514. 100-0000-27000-5208010-20 REGULAR E/E - HEALTH (DEDHAM	0.00		786.77		1,138.68		(1,138.68)	---		0.00	
515. 100-0000-27000-5208010-21 REGULAR E/E - HEALTH	0.00		20.90		20.90		(20.90)	---		0.00	
516. 100-0000-27000-5208020-20 REGULAR E/E - OASDI/MCR (D)	0.00		280.60		393.84		(393.84)	---		0.00	
517. 100-0000-27000-5208020-21 REGULAR E/E - OASDI/MCR	0.00		11.67		11.67		(11.67)	---		0.00	
518. 100-0000-27000-5218015-20 Dental	0.00		27.92		41.88		(41.88)	---		0.00	
519. 100-0000-27000-5218015-21 Dental	0.00		1.38		1.38		(1.38)	---		0.00	
520. 100-0000-27000-5218020-23 FICA/MEDI	0.00		9.86		9.86		(9.86)	---		0.00	
521. 100-0000-27000-5238040-20 RETIREMENT	0.00		44.12		57.26		(57.26)	---		0.00	
Sub Total Trans to Other Units	\$0.00		\$6,248.68		\$8,656.71		\$(8,656.71)	---		\$0.00	

MSAD63

Income Statement Hot Lunch

Report # 21820

Statement Code: hot lunch

Account Number / Description	Current Period	Reported Period	Encumbrances
	9/1/2018 - 9/30/2018	7/1/2018 - 9/30/2018	7/1/2018 - 9/30/2018
10000 REGULAR INSTRUCTION			
600-0000-10000-4161000-95 SCHOOL LUNCH - DAILY CASH SALES	(10,774.76)	(12,648.21)	0.00
600-0000-10000-4455000-95 SCHOOL LUNCH REVENUES	0.00	(600.00)	0.00
TOTAL 10000 REGULAR INSTRUCTION	\$(10,774.76)	\$(13,248.21)	\$0.00
31000 FOOD SERVICE OPERATIONS			
600-0000-31000-5118000-95 HOT LUNCH - WAGES	6,989.63	7,894.77	0.00
600-0000-31000-5202040-95 UNEMPLOYMENT	18.58	22.58	0.00
600-0000-31000-5208010-95 REGULAR E/E - HEALTH	2,361.13	2,476.03	0.00
600-0000-31000-5208020-95 REGULAR E/E - OASDI/MCR	96.45	109.39	0.00
600-0000-31000-5218000-95 FICA/MEDI	412.46	467.80	0.00
600-0000-31000-5218015-95 Dental	116.00	130.04	0.00
600-0000-31000-5600020-95 SCHOOL LUNCH EQUIPMENT	0.00	144.98	0.00
600-0000-31000-5630000-95 HOT LUNCH - FOOD PURCHASES	9,272.21	12,206.38	0.00
600-0000-31000-5630030-95 SNACK	89.08	89.08	0.00
600-0000-31000-5631000-95 HOT LUNCH - NON - FOOD PURCHASE	3,673.74	4,719.14	66.00
600-0000-31000-5890000-95 Repairs	0.00	0.00	150.00
TOTAL 31000 FOOD SERVICE OPERATIONS	\$23,029.28	\$28,260.19	\$216.00
31200 A LA CARTE			
600-0000-31200-5630000-95 A LA CARTE FOOD	94.16	94.16	0.00
TOTAL 31200 A LA CARTE	\$94.16	\$94.16	\$0.00
GRAND TOTAL	\$12,348.68	\$15,106.14	\$216.00

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Regional School Unit 63

RSU 63 engages all students in high quality academic and co-curricular programs in a safe and supportive learning environment so they may succeed in school and reach their fullest potential in life.

TO: RSU 63 BOARD of DIRECTORS

FROM: SUSAN SMITH, SUPERINTENDENT/DIRECTOR of CURRICULUM & INSTR.

RE: MONTHLY REPORT

DATE: OCTOBER 2018

PLEASE NOTE: THE OCTOBER BOARD MEETING WILL START AT 5:45 WITH AN EXECUTIVE SESSION. THE PUBLIC SESSION WILL BEGIN AGAIN AT 7:00.

Agenda Items: Policies and Personnel

In addition to determining which Board members will serve on the Negotiations Committee, there are three policies under "New Business" for Board review/approval. If you would like to view the Comprehensive Emergency Management Plan (a.k.a. Emergency Binder) that accompanies Policy EBCA, please stop by the Central Office. We are planning a Parent Night for late October or early November. This will focus on student safety - both physically in our buildings and when using technology.

No Board action for Personnel is required this month. We have filled our last bus driver position, our after-school positions, and most of our coaching positions. At this time, we continue to search for additional substitutes, a Boys "B" Basketball Coach, and a Cheering Coach.

Facilities Update and Timeline

Many "Subject Matter Specialists" from ESG (Energy Systems Group) have visited our schools and conducted very thorough inspections of our infrastructure systems (roofs, heating, ventilation, temperature control, fire and smoke alarms, security, building envelopes, electrical, and lighting). They have collected energy-use data for every 15 minutes from the last three years and begun to analyze the information gathered.

ESG will be providing a summary of the steps taken thus far to the Budget and Finance Committee on Tuesday, October 16th. A big "thank you" to ESG for their support with (and funding of) our Oak Point study as well as some temporary fixes to help make sure we get through the winter. ESG has helped with heat controls at Holbrook and patches to the rubberized roofs over the Holbrook Music Room and Business Office. From now until December 1st, ESG will continue to collect system measurements (i.e., airflow and boiler temperatures while our buildings are being used and the outside temperature is dropping).

Please mark your calendar for a Board Workshop from 5:30 until 8:30 on Monday, December 10th at Holbrook. (Dinner will be provided.) ESG and Oak Point Associates will share detailed information regarding our buildings and projected comparative costs for four options:

- 1 – expand Holbrook and have one campus
- 2 – maintain Holbrook and Eddington
- 3 – maintain Holbrook and Holden
- 4 – keep all three existing schools.



Regional School Unit 63

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RSU 63 engages all students in high quality academic and co-curricular programs in a safe and supportive learning environment so they may succeed in school and reach their fullest potential in life.

During the December 10th workshop, we will also provide information from the Transportation Study conducted by TransFinder with AOS 47 (Dedham and Orrington) and Brewer.

After meeting with Rusty Gagnon and John Hutchins last week, we anticipate holding a December Board Meeting on the scheduled date of **Monday, December 17th at 6:30 at Holden Elementary School**. We plan to have only one item on the agenda, allowing the Board to focus on the important decision of how to proceed regarding the four options for our facilities.

Academics

We recently finished NWEA (Northwest Evaluation Association) testing for Reading and Math in Grades 2 through 8. A summary of these will be shared with the Board during the "Academic Achievement & Goals" Presentation. We anticipate receiving preliminary results from the MEAs (Maine Educational Assessments) this week. Our students took these State tests back in March, but we have not yet received any results. However, I hope to be able to include some MEA information for the Board on October 22nd.

Teachers have begun using the recently approved Health curriculum and resources. This is going well so far. The Curriculum Committee will continue to monitor the implementation of the Health curriculum while shifting our primary focus to Social Studies. Grade 1 teachers Ashley Perry and Krista-Rae Helms are helping facilitate our Social Studies work.

State Reporting

October is a busy time for reporting data to the State. We are in the process of verifying and certifying all our:

- staff, their education levels, and certification
- attending students (October 1st count) and their demographics
- "out of district" students (including high school)
- student attendance, chronic absenteeism, and trancies
- student (mis)behavior and bullying incidents
- special education students and their needs (including special school placements)
- transportation – vehicles and operations
- transportation – safety and training

Communication with Towns

I will be attending town council and select meetings this fall.

Holden Town Council Meeting on Monday, October 15th

Clifton Select Meeting on Wednesday, October 17th

Eddington Select Meeting on Tuesday, November 20th

ADMINISTRATIVE TEAM MEETING AGENDA
HOLBROOK MIDDLE SCHOOL – CONFERENCE ROOM
Tuesday, October 9th, 2018

Kelly will bring snacks. Jesse will take notes.
9:00 A.M. - 11:00 A.M.

School Safety

Reviewing and Updating Emergency Plans – Please bring your binders!
Parent Meeting
Security Committee Meeting
Evacuations

Policies and State Law Updates

Preventing, Investigating, & Reporting Discrimination & Harassment
Retaining Records – New Laws and Guidelines

Evaluations

Transportation and Facilities

Buses
Buildings
Safety Committee

Technology

Tyler SIS

Human Resources and Professional Development

TargetSolutions – Coaches and Substitutes
Safety Care
Other Needs?

Food Service, Business, Budget & Finance

FY 18 Audit – Preliminary Feedback

Special Education

October 1 Count
Out of District Placements
State Agency Clients
The NEW IEP won't be in effect until 01/01/19

Round Table Discussion, Other Business, Future Agenda Items

Next Admin. Team Meeting: Tuesday, November 13th (Holbrook)
Other Dates: Academic Council and Oak Point on Wednesday, October 17th
(9:00 – 1:00 at Eddington Lunch provided)

- a. NEPN/NSBA Code: CB-R
 b. Title: Superintendent of Schools Job Description
 c. Author: Board of Directors
 d. Replaces Policy: NEW
 e. Date Approved: 01/25/2016 _____ RSU #63
 f. Previously Approved: NEW— 01/25/2016
 g. Policy Expiration: Review as Needed
 h. Responsible for Review: Board of Directors/Policy Committee
 i. Date Reviewed: 01/04/2016 10/01/2018 Policy Committee
 j. References: 20-A MRSA §§ 1055
- Cross Referenced Policies: GCBI-Evaluation of Superintendent
 CBD-Superintendent's Contract
 BHC-Board Communications with Staff

k. Narrative:

The Superintendent of Schools is Chief Executive Officer for RSU #63 (the District) and, as such, is the role model for all personnel employed by ~~RSU #63~~ the District. He/she is the primary individual to whom the School Board looks for direction and guidance in the accountability of educational programs and support systems needed to provide a high-quality education for its students.

~~SUPERINTENDENT OF SCHOOLS JOB DESCRIPTION~~

- MINIMUM QUALIFICATIONS:**
1. Maine Certification for Superintendent of Schools
 2. Advanced degree(s) (CAS or doctorate) with at least 30 hours in educational administration and supervision
 3. Three years of academic classroom experience and three years as an Elementary or Middle School Principal or an equivalent thereof.

DIRECT SUPERVISOR: The RSU #63 Board of Directors (the Board)

REPORTS TO: The ~~RSU #63~~ Board of Directors

SUPERVISES: Directly: All administrative positions employed by ~~RSU #63~~ the District

Indirectly: All employees of ~~RSU #63~~ the District

If the Superintendent's services are subsequently subcontracted to another school unit in addition to ~~RSU #63~~ the District, there shall will be a separate subcontract identifying the compensation, duties, and responsibilities associated with that relationship.

JOB GOAL: To provide leadership in developing and maintaining the best

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Priority Responsibilities:

I. School Board Relations

- A. Attends and participates in all meetings of the Board, the Budget and Finance Committee, and any other committee designated by the Board. If not designated to attend any Board committee, regularly reviews the work or work product of each committee, providing input as requested or which the Superintendent believes appropriate.
- B. **Supports and** implements all Board-approved policies **and actions**.
- C. Prepares and submits to the Board recommendations relative to all matters requiring the Board's action, placing before the Board such necessary and helpful facts, information, and reports as are needed to ensure the making of informed decisions.
- D. Acts on his/**her** own discretion, taking action as necessary in any matter not covered by applicable Board policy, reporting such action to the Board as soon as practicable, and **recommending** policy/policies in order to provide guidance in the future.
- E. Informs and advises the Board about programs, practices, and ~~any~~ problems in/of the schools, and keeps the Board informed of activities operating under the Board's authority.
- F. Formulates school district objectives, ~~polieies~~, **procedures**, plans, and programs; prepares (or causes to be prepared) and presents facts and explanations necessary to assist the Board in its legislative duty to the district.
- ~~G. Keeps the Board informed on all matters of importance to their respective districts.~~
- ~~H. **Supports and implements** Board actions. and implements them at the best possible level.~~
- I. Performs such other tasks as may, from time to time, be assigned by the Board.

II. Community Relations

- A. Represents the **District** in its dealings with other school systems, institutions, agencies, and community organizations.
- B. Represents the ~~individual~~ **District's** schools and maintains, through cooperative leadership, both within and without the schools, such a program of publicity and

public relations as may keep the public informed as to the activities, needs, and successes of the schools.

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- C. Establishes and maintains a program of public relations to keep the public well-informed of the activities and needs of the school district, effecting a wholesome and cooperative working relationship between the schools and their communities.
- D. Confers periodically with ~~professional~~ educational and community lay groups concerning school programs, and transmits suggestions gained from such conferences to the Board.

III. Staffing and Personnel Relations

- A. Inspires others to function with integrity under the highest professional standards.
- B. Treats all personnel fairly, without favoritism or discrimination, while insisting on performance of duties.
- C. Secures and nominates for employment the best qualified and most competent teachers, support staff, and administrative personnel.
- D. Understands and implements the terms and conditions of various negotiated agreements and employment practices.
- E. Exercises power to make such rules, and gives such instructions to school employees and students as may be necessary to implement Board policy.
- F. Consults with the Board on matters dealing with employment negotiations involving professional and ~~non-professional personnel~~ support staff.
- G. ~~Recommends to~~ Informs the Board of the appointment or employment dismissal of all ~~non-professional and classified~~ employees, support staff, and assigns, transfers, and recommends for dismissal any and all employees of the district.
- H. Provides information regarding annual evaluations to the Board of for all administrative ~~ors and lead personnel contracted by or employed by the Board.~~
- I. Assigns and transfers employees as the interest of the district may dictate, and reports such actions to the Board for information and as needed, or as policy may dictate.
- J. Recommends to the Board for final action the promotion, salary change, contract extension, demotion, or dismissal of any employee teacher or administrator.
- K. ~~Reports to the Board~~ Takes appropriate action in the case of any employee whose service is unsatisfactory, and recommends appropriate action.
- L. Accepts all employee resignations, written or oral. Communicates these to the Board.

IV. Business and Finance (moved to IV from V to match order of Supt. Eval Forms)

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- A. Supervises the effective carrying out of all ~~constitutional or statutory~~ laws, state regulations, and Board policies.
- B. Submits to the Board clear and detailed explanations of any proposed procedure, which would involve either departure from established Board policy or the expenditure of substantial sums.
- C. Directs the preparation of the annual budgets for adoption by the Board, and administers the budgets as enacted by the Board and approved by the public, acting at all times in accordance with legal requirements and adopted Board policies.
- D. Establishes and maintains efficient procedures and effective controls for all expenditures of school funds in accordance with the designated budget, subject to the direction and approval of the Board.
- E. Maintains directly, or through delegation, such personnel records, pupil accounting records, business records, and other records, which are required by law and by Board policy.
- F. Makes recommendations with reference to the location and size of new school sites and of additions to existing sites; the location and size of new buildings on school sites; the plans for new school buildings; all appropriations for sites and buildings; and improvements, alterations, and changes in the building and equipment of the district.
- G. Works to obtain supplemental funds to assist district funding.
- H. Stays current on existing and proposed legislation pertaining to school funding.

V. Educational Instructional Leadership

- A. Understands and keeps informed regarding the various aspects of the instructional program.
- B. Provides effective educational leadership, which encourages the highest standards of educational excellence and vision of what schools should be.
- C. Directs the planning, implementation, ~~and assessment~~, and revision of coordinated curricula.
- D. Assures that educational programs are thoroughly evaluated so that best practices survive, while ineffective programs are altered or eliminated.
- E. Requires school programs to reflect sound, research-based educational practices.

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- F. Oversees plans designed for the professional growth of all employees.
- G. Administers, as chief executive, the development and maintenance of a positive educational program designed to meet the needs of the community and to carry out the policies of the Board.
- H. Makes all administrative decisions ~~within a school~~ necessary to the proper functioning of the governing school District.
- I. Delegates, at his/her own discretion, to other employees ~~of the Board~~, the exercise of any powers or the discharge of any duties with the knowledge that the delegation of power or duty does not relieve the Superintendent of final responsibility for the action taken under such delegation.
- J. Conducts a periodic audit (status and interim status reports) of the district's total school program, and advises the Board on recommendations for the educational advancement of the schools.
- K. Recommends, to the Board for its adoption, all courses of study, curriculum guides, and major changes to be used in the schools.
- ~~L. Studies and revises, or causes to happen with staff, all curriculum guides and courses of study on a continuing basis.~~
- ~~M. Secures and nominates for employment the best qualified and most competent teachers and supervisory and administrative personnel.~~
- N. Summons employees of the district to attend such regular and occasional meetings of the Board of Directors as necessary to carry out the educational program of the district.
- O. Supervises methods of teaching, supervision, evaluation, and administration in effect in the schools.
- P. Recommends the establishment or alteration of attendance boundaries for all schools in the interest of good administration of the instructional program, and approves the special transfer of students from one neighboring district to another only when, in the Superintendent's opinion, conditions in each case warrant such action.
- Q. Keeps informed of modern educational thought and practices by advanced study, by visiting school systems elsewhere, by attending educational conferences, and by other appropriate means, and keeps the Board informed of trends in education.
- ~~R. Keeps the public informed about modern educational practices, educational trends, and the policies, practices, and problems in its district schools.~~

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RSU #63

- a. **NEPN/NSBA Code:** EBCA
b. **Title:** Comprehensive Emergency Management Plan
c. **Author:** Policy Committee
d. **Replaces Policy:**
e. **Date Approved:** ~~10/23/2017~~ 10/23/2017 RSU #63
f. **Previously Approved:** ~~02/29/2016~~ 10/23/2017
g. **Policy Expiration:** ~~Review as Needed~~ Annual Review
h. **Responsible for Review:** Superintendent, Policy Committee, ~~Principals,~~
Administrators
i. **Date Reviewed:** ~~10/03/2017~~ 10/09/2018 Superintendent
~~10/03/2017~~ 10/01/2018 Policy Committee
~~09/25/2017~~ 10/09/2018 ~~Principals~~ Administrators
j. **References:**
Legal Reference: 20-A M.R.S.A. § 1001(16)
Cross Reference: Policy EBAA-Chemical Hazards
Policy EBCB-Emergency/Lockdown/Fire
Drills
Policy EBCC-Bomb Threats
Policy EBABA-Chemical Hygiene Plan
k. **Narrative:**

The RSU #63 Board of Directors (the Board) recognizes the need for a Comprehensive Emergency Management Plan (the Plan) for each and all schools within the ~~school unit~~ and RSU #63 ~~(the District)~~ and student activities conducted both on and off school unit grounds.

- I. The Superintendent and Principals are responsible for developing, in consultation with staff and persons or agencies with expertise in planning for and responding to emergencies, a comprehensive emergency management plan that identifies and addresses all hazards and potential hazards that could reasonably be expected to affect the school unit, school facilities, and off-grounds school activities.
- II. The Superintendent and Principals will be responsible for ensuring the Plan is implemented in each school and evaluated on an Annual Basis.
- III. The Plan, within a clearly marked binder, will be retained in the Principal's office in each school and will be readily available in case of an emergency. Copies will also be kept in the Superintendent's Office and the office of the ~~Director of Transportation &~~ and Facilities Director.
- IV. As required by law, the Board will approve the Plan annually. Any substantive changes in the Plan will be subject to the approval of the Board.
- V. The following information pertaining to the RSU #63 Comprehensive Emergency Management Plan is considered public information:

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- A.** A description of the scope and purpose of the Plan and the process used for developing and updating it;
 - B.** General information on auditing for safety and preparedness;
 - C.** Roles and responsibilities of school administrators, teachers, and staff and the designated chain of command during an emergency; and
 - D.** Strategies for conveying information to parents and the general public during an emergency.
- VI.** Except as specified in sections A-D above, those portions of the Plan and any records describing security plans, security procedures, or risk assessments prepared specifically for preventing or preparing for acts of terrorism will not be considered public information under the Freedom of Access Act. This is only to the extent the release of such information could reasonably be expected to jeopardize the physical safety of the schools and/or students of RSU #63, its personnel, and the public.

For the purpose of this policy, "terrorism" is defined as in 1 MRSA Ch. 402(3)(L) as "conduct that is designed to cause serious bodily injury or substantial risk of bodily injury to multiple persons, substantial damage to multiple structures whether occupied or unoccupied, or substantial physical damage sufficient to disrupt the normal functioning of a critical infrastructure."

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RSU #63

- a. NEPN/NSBA Code: EBCC
- b. Title: Bomb Threats
- c. Author: Superintendent
- d. Replaces Policy:
- e. Date Approved: ~~10/23/2017~~ RSU #63
- f. Date Previously Approved: ~~02/29/2016~~ 10/23/2017
- g. Policy Expiration: Annual Review in Conjunction with Annual Review of Comprehensive Emergency Management Plan
- h. Responsible for Review: Superintendent, ~~Principals~~, Administrators, & Policy Committee
- i. Date Reviewed: ~~10/03/2017~~ 10/09/2018 Superintendent
~~10/03/2017~~ 10/01/2018 Policy Committee
~~09/25/2017~~ 10/09/2018 ~~Principals~~ Administrators
- j. References:
 - Legal Reference: 18 USC §§ pg. 921; 8921
17-A M.R.S.A. § 210
20-A M.R.S.A. §§ pg. 263; 1001(9); 1001 (9-A);
1001 (17); 1001 (18)
Ch. 125 § 10.06 (Me. Dept. of Ed. Rules)
 - Cross Referenced Policies: EBCA-Comprehensive Emergency Management Plan
JKD-Suspension of Students
JKE-Expulsion of Students
JKF-Suspension/Expulsion of Students with Disabilities
JICIA-Weapons, Violence, and School Safety
JIC-Student Code of Conduct

k. Narrative:

The RSU #63 Board of Directors (the Board) recognizes that bomb threats are a significant concern to the school unit. Whether real and implemented, intended as a prank, or for some other purpose, a bomb threat represents a potential threat to the safety and welfare to students, staff, and the integrity of school property. Bomb threats disrupt the instructional program and learning environment as well as placing significant demands on school financial resources and public safety services. These effects occur even when such threats prove to be false.

Any bomb threat will be regarded as an extremely serious matter and treated accordingly. The Board directs the Superintendent to react promptly and appropriately to information concerning bomb threats and to initiate or recommend suitable disciplinary action up to and including suspension and/or expulsion.

I. Definitions:

- A. “Bomb” means an explosive, incendiary, or poison gas bomb, grenade, rocket, missile, mine, “Molotov cocktail”, or other destructive devices.
- B. “Look-alike bomb” means any apparatus or object that conveys the appearance of a bomb or other destructive device.
- C. “Bomb threat” is the communication, by any means, that a bomb has been or will be placed on school premises, including possession or placement of a bomb or “look-alike” bomb on school premises.
- D. “School premises” means any school property, vehicle, or location where any school activities may take place.

II. Conduct Prohibited:

No person will make or communicate, by any means, a threat that a bomb has been, or will be placed, on school premises. Because of the potential for evacuation of the school(s) and other disruption of school operations, placement of a bomb or “look-alike” bomb or device on school premises will be considered a threat for the purpose of this policy.

III. The Superintendent or his/her designee will be responsible for developing and implementing procedures specific to bomb threats as part of the RSU #63 (the District) “Comprehensive Emergency Management Plan” (policy EBCA). These procedures are intended to inform administrators and staff of appropriate protocols to follow in the event that a bomb threat is received and should include provisions to address:

- A. Assessment of the threat so that a response in proportion to the given threat is taken to ensure safety of those concerned;
- B. Selection of evacuation routes, sites, alternate sites, and control measures in place to ensure proper and safe movement;
- C. Designation of primary and alternate individuals to be in charge of the evacuation, re-entry, and informing proper officials both within RSU #63 the District and law enforcement;
- D. Designation of primary and alternate individuals who will make the necessary notification calls and when those calls will be made. Development and posting of a list of those to be contacted with alternate individuals or offices as necessary;
- E. Development of a plan and designation of who will contact parents if it becomes necessary;

- F. Dissemination of the procedures to be followed and by whom to all staff members with responsibility to ensure the safety of all students and staff; and
- G. Provision of support services for students and staff during and after any bomb threat or event.

The Superintendent and his/her designee will be responsible for overseeing a review or evaluation of bomb threat procedures prior to the annual approval of “RSU #63’s Comprehensive Emergency Management Plan” or following implementation of the procedure in response to a specific threat.

IV. Reporting of Bomb Threats will be as follows:

- A. A student who learns of a bomb threat or the existence of a bomb on school premises must immediately report such information to the building Principal, teacher, staff, or other adult in a position of authority;
- B. ~~An RSU #63~~ A District employee who learns of a bomb threat will immediately take appropriate steps to protect the safety of students and staff in accordance with the District’s ~~RSU #63’s~~ bomb threat procedure as developed under Section III above, and inform the Principal who will notify the Superintendent of the threat;
- C. All bomb threats will be reported immediately to the local law enforcement authority by calling 911 at the Regional Communication Center.
- D. The Superintendent will be responsible for reporting any bomb threat to the Department of Education within two (2) calendar school days of the incident. Reports will include the school within ~~RSU #63~~ the District, the date and time of the threat, the medium used to communicate the threat, and whether or not the perpetrator(s) has/have been apprehended.

V. Student Disciplinary Consequences for making a bomb threat:

- A. Making a bomb threat is a crime under Maine law. Any student suspected of making a bomb threat will be reported to law enforcement authorities for investigation and possible prosecution. Apart from any penalty imposed by law, and without regard to the existence or status of criminal charges, a student who makes a bomb threat will be subject to ~~RSU #63~~ the District disciplinary action.
- B. The administration may suspend and/or recommend for expulsion any student who makes a bomb threat. The making of a bomb threat will be considered deliberately disobedient and deliberately disorderly within the meaning of 20-A MRSA p. 1001(9-A) and will be grounds for expulsion if found necessary for the peace and usefulness of the school.

- C. In addition, after a hearing by the Board, a student who is found to have brought a bomb to school will be expelled from the school for at least one year in accordance with 20-A MRSA p. 1001(9-A) and Policy JICIA, except that the Superintendent may modify the requirement based on individual circumstances after discussion with the Board.
 - D. A student who has been identified through the PET process as having a disability and whose conduct in violation of this policy is related to the disability will be disciplined as provided by law.
- VI. A student, who knowingly encourages, causes, aids, or assists another student in making or communicating a bomb threat, will be subject to the disciplinary consequences described in Section V above.
- VII. A student, who fails to report information or knowledge of a bomb threat or the existence of a bomb or other destructive device in a school building, vehicle, or on school property, may be subject to disciplinary consequences, which may include suspension and/or expulsion.
- VIII. Staff Disciplinary Consequences for Inappropriate Action:**
- A. ~~An RSU #63~~ A District employee who makes or communicates a bomb threat will be reported to the appropriate law enforcement authorities and will be subject to disciplinary action up to and including termination of employment. Disciplinary action will be consistent with the appropriate collective bargaining agreement, other employment agreements, and Board policies.
 - B. ~~An RSU #63~~ A District employee who fails to report information or knowledge of a bomb threat or the existence of a bomb on ~~RSU #63~~ District property will be subject to discipline up to and including termination of employment as specified in Section VIII (A) above.
- IX. ~~RSU #63~~ The District reserves the right to bring a civil liability suit against any individual responsible for a violation of this policy and to seek restitution and other damages as permitted by law.
- X. Instructional time lost because of a bomb threat will be rescheduled at the earliest practicable opportunity, as determined by the Superintendent within parameters set by the Board. Time lost may be rescheduled on a weekend or vacation day, or after what would normally be the last day of the school year, except on days when school must be closed as required by law. It would be best to schedule the date as soon as practicable after the event, and not wait until the end of the school year. The Superintendent should take into consideration the terms of collective bargaining agreements, potential conflicts with holiday or vacation periods, or with ~~planned~~ school events and school bus schedules in

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determining an appropriate make-up date.

- XI.** All student handbooks will address ~~RSU #63's~~ **the District's** bomb threat policy and procedures and explain the educational consequences of bomb threats. In addition, student handbooks will notify students and parents that bomb threats violate civil and criminal law and Board policy, and violators will be reported to the appropriate law enforcement agency.

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MINUTES**

**BANGOR SCHOOL COMMITTEE
REGULAR MEETING
7:00 p.m., Wednesday, September 12, 2018**

School Committee Members present: Vice Chair Doore, Jennifer DeGroff, Sue Sorg, Tim Surrette, Marlene Susi, and Carin Sychterz. Chair Hawes was unable to attend.

At 6:04 p.m., Vice Chair Doore called the workshop to order. The Committee reviewed Sections A, B, C, and D of the policy manual and then reviewed the first reading of Revised Policy IKF Graduation Requirements and Revised Policy IICA Field Trips. Committee members asked questions.

- A. 1. & 2. The workshop ended and the regular meeting was called to order at 7:03 p.m. by Vice Chair Doore, and the Pledge of Allegiance followed.
- A. 3. a. The Bangor School Department and the Bangor School Committee recognized the MADSEC Support Staff of the Year, School Nurse Mary Wright. This award recognizes outstanding contributions to education and/or success as a special education support staff.
- b. The Bangor School Department and the Bangor School Committee recognized the National Speech & Debate Association's Distinguished Service Gold Key awardee, Joseph Pelletier. This achievement reflects an outstanding commitment to the service of others and betterment of our community.
- D. 1. a. VOTED 6-0 to nominate Susan Hawes as the MSBA Delegate.
- D. 2. a. Superintendent Webb updated the Committee and the Community on the opening of the school year. It has been a great start, and everyone is looking forward to another successful year.
- b. Assistant Superintendent Kathy Harris-Smedberg reviewed the annual Reading Recovery Program Report.

Members asked questions and Vice Chair Doore shared how incredible these results are and that this program is a great investment for Bangor.

- c. Assistant Superintendent Kathy Harris-Smedberg updated the Committee on the beginning of year New Teacher Orientation, Educational Support Staff training, and Teacher Academy training that took place in August.
- d. Superintendent Webb reported the following resignation(s):

Danielle Loggans	(.5) IEP Coordinator	Fairmount School
Matthew MacKenzie	"A" Girls Soccer Coach	William S. Cohen School
Deborah Sykes	Yearbook Advisor (.5)	William S. Cohen School

E. 1. a. 1. VOTED 6-0 to approve the Minutes of the August 15, 2018 Regular School Committee Meeting.

b. 1. Superintendent Webb recommended approval of the Late-August Bid & Quotation Report.

VOTED 6-0 to approve the report as presented.

c. 1. a. Superintendent Webb recommended the following Teacher nomination(s) for school year 2018-2019, with a one-year probationary contract:

Thomas Leonard	Special Education	James F. Doughty School
Laura Lyons	Art	Vine/Downeast/BRP

VOTED 6-0 to approve nominations as presented.

2. Superintendent Webb recommended approval of the following Extra-Duty Assignments for school year 2018-2019:

Dept. Head Special Ed. (.5)	Bangor High School	Carmin Curry
Team Leader	Bangor Regional Program	Daniel Sullivan
Intramural Activities Coord.	Bangor High School	Jeffrey Fahey
STEM Research Coord.	Bangor High School	Cary James
IEP Coordinator	Fairmount School	Angela Upham
Girls "A" Soccer Coach	William S. Cohen School	Joel Stevens
Yearbook Advisor (.5)	William S. Cohen School	Raeanne Curtis
Freshman Class Advisor	Bangor High School	Matthew Lounsbury
Freshman Class Advisor	Bangor High School	Diane McClellan

VOTED 6-0 to approve nominations as presented.

d. Committee Member Jennifer DeGroff shared the following donations:

To Downeast School from General Electric: book bags, pencils, pens, notebooks, folders, and markers for students, having a total dollar value of \$300.

To Downeast School from The Rock Church: backpacks, pencils, notebooks, folders, and glue sticks for students, having a total dollar value of \$640.

To Downeast School from GAFTEK, Inc.: backpacks and school supplies, having a total dollar value of \$650.

VOTED 6-0 to approve donations with thanks.

E. 2. a. Superintendent Webb recommended first reading of Revised Policies IKF Graduation Requirements & IICA Field Trips.

VOTED 6-0 to receive the first reading of the revised policies.

H. 1. Member Sorg shared the UTC Board would be meeting on Thursday, September 13th.

Vice Chair Doore reviewed the important dates.

J. The meeting adjourned at 7:49 p.m.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Betsy M. Webb", with a stylized flourish at the end.

Betsy M. Webb, Ed.D.

**BREWER SCHOOL COMMITTEE
REGULAR MEETING MINUTES
Monday, September 10, 2018
6:00 PM
Brewer High School Lecture Hall**

Committee members present: Mr. Farley, Chairman; Mr. Forrest, Vice-Chair, Mr. Umel, Ms. Small, Mr. Canders, and Student Representative Ms. Cattan.

A. The regular meeting was called to order at 6:00 PM by Chairman Farley.

B. Pledge of Allegiance

C. Public Comment - None

D. Adjustments to Agenda - None

E. Presentations/Awards - None

F. Minutes

Mr. Farley, without objection and by unanimous consent, proposed that the minutes of the regular meeting of August 13, 2018 be approved.

G. Personnel

1. Dr. Towle reported the following resignations:

- a. Mr. Forrest moved to accept, with regret, the resignation of Robert Simko - Ed Tech I effective August 31, 2018, the purpose of other employment; Mr. Canders seconded - VOTED: 5 in favor, 0 opposed and 0 abstained. (Ms. Cattan in favor)
- b. Mr. Umel moved to accept the resignation of Vicky Bennett - Noon Time Aide effective date June 20, 2018; Mr. Forrest seconded - VOTED: 5 in favor, 0 opposed and 0 abstained. (Ms. Cattan in favor)
- c. Mr. Umel moved to accept the resignation of Alex Wilbur-ASL Teacher effective October 30, 2018 or earlier if suitable candidate found; Ms. Small seconded - VOTED: 5 in favor, 0 opposed, and 0 abstained. (Ms. Cattan in favor)
- d. Mr. Forrest moved to accept the resignation of Sarah Moore - Occupational Therapist effective December 21, 2018, for the purpose of relocation; Mr. Umel seconded - VOTED; 5 in favor, 0 opposed, and 0 abstained. (Ms. Cattan in favor)

2. Dr. Towle reported the following nominations:

- a. Mr. Canders moved to approve the nomination of Francisca Smith as Spanish Teacher at Brewer High School for SY19 effective September 6, 2018; Ms. Small seconded - VOTED; 5 in favor, 0 opposed, and 0 abstained. (Ms. Cattan in favor)
- b. Mr. Forrest moved to approve the nomination of Michael Thompson as Spanish Teacher at Brewer High School for SY19 effective date pending certification; Mr. Umel seconded - VOTED: 5 in favor, 0 opposed, and 0 abstained. (Ms. Cattan in favor)
- c. Mr. Canders moved to approve the nomination of Sandra Babin as Ed Tech I at Brewer Community for SY19 effective date pending her certification; Mr. Umel seconded -

VOTED: 5 in favor, 0 opposed, and 0 abstained. (Ms. Cattan in favor)

- d. Mr. Forrest moved to approve the nomination of Mary Saunders as Ed Tech Regular Ed for SY19 effective immediately; Mr. Umel seconded - VOTED: 5 in favor, 0 opposed, and 0 abstained. (Ms. Cattan in favor)

3. Dr. Towle reported open searches of:

BHS ASL Teacher and .5 ASL Teacher, and BHS .5 Math Teacher

H. Reports

1. United Technologies Center

Ms. Small reported meeting will be Thursday, September 13, 2018.

2. Southern Penobscot Regional Program for Children with Exceptionalities

Mr. Umel reported no meeting.

3. Student Representatives

Ms. Catton reported all clubs are gearing up.

4. Trustees

Mr. Canders reported on the August 21, 2018, meeting.

5. Administration

a. Dr. Towle reported the following:

- 1. Start of the school year
- 2. BCS parking lot update
- 3. School Safety Training Day with Brewer Police Dept
- 4. Truancy Protocol and Attendance Goals "DOE New Guidelines"
- 5. AFJROTC numbers
- 6. Superintendent Appointments/Resignations
- 7. Enrollment Numbers
- 8. Non-Monetary donations
- 9. Enrollment Numbers

b. Ms. Gardner, Business Manager - No report

c. Ms. Moore, Director of Pupil Services - No report

d. Ms. Ward-Downer, Director of Instruction reported on Summer School stats, Professional Development, Instruction, and Technology updates.

e. Principals

Mr. Slowikowski, BHS reported enrollments, first days of school information and search for next school committee student representative is under way.

Mr. Leithiser, BCS reported new staff orientation, Open House attendance, registrations/enrollment, PM Pre-K bus solutions, parking/arrivals & dismissals, and evacuation.

f. Athletic Director - Mr. Utterback - No report

I. Old Business

- 1. Second reading, adoption of Policy JB, *Transgender and Gender Expansive Students*

J. New Business

1. Dr. Towle reported the following donations for acceptance:

- a. Mr. Umel moved to accept the donation of \$100 from Absolute Accounting to Brewer Robotics; Ms. Small seconded - VOTED: 5 in favor, 0

opposed, and 0 abstained. (Ms. Cattan in favor)

2. Mr. Forrest moved to approve the revision of Policy, GCFB, *Recruiting and Hiring of Administrative Staff*; Ms. Small seconded - VOTED: 5 in favor, 0 opposed, and 0 abstained. (Ms. Cattan in favor)
3. Mr. Forrest moved to approve the revision of Policy JC, *Brewer School Department Attendance Policy*; Mr. Canders seconded - VOTED: 5 in favor, 0 opposed, and 0 abstained. (Ms. Cattan in favor)
4. Mr. Umel moved to approve Outdoor Education fall camping trips to Katahdin Iron Works September 21-23, 28-30, October 12-14 and 19-21, 2018; Ms. Small seconded - VOTED: 5 in favor, 0 opposed, and 0 abstained. (Ms. Cattan in favor)

K. Future Meetings

Monday, October 1, 2018, Regular Meeting, Brewer High School Lecture Hall at 6:00 PM

L. Public Comment - None

M. Executive Session

1. Mr. Umel moved to exit public session at 6:55 PM and enter into executive session: Mr. Forrest seconded:

Roll call vote for superintendent evaluation in accordance with 1 M.R.S.A. § 405(6)(A)¹

Mr. Canders - Yes

Ms. Small - Yes

Mr. Farley - Yes

Mr. Forrest - Yes

Mr. Umel - Yes

Entered into executive session at 7:00 PM.

Mr. Forrest moved to exit the executive session and re-enter into public session at 8:37 PM; Ms. Small seconded - VOTED: 5 in favor, 0 opposed, and 0 abstained.

N. Action as a Result of Non-Public Session

No action

Adjournment

Mr. Umel moved to adjourn; Mr. Forrest seconded - VOTED: 5 in favor, 0 opposed, and 0 abstained.

Meeting adjourned at 8:38 PM.

Respectfully submitted,

Cheri Towle, Ed.D.
Secretary

Approved: October 1, 2018