

**RSU 63 Board of Directors
Monday, October 28, 2024
6:30pm
Eddington Elementary School
Agenda**

Call Meeting to Order

Flag Salute/Moment of Silence

Approval of Minutes for September 23, 2024 Board Meeting

Approval of Minutes for October 11, 2024 Special Board Meeting

Recognition and/or Awards of Students, Staff, and Others

Acceptance of Gifts/Donations

1. Donation of school supplies to the Eddington Elementary School by an anonymous parent of a former student.
2. Cherie Faulkner donated a volleyball net to the Holbrook Middle School.
3. Charleston Church donated backpacks to the Holden School.
4. Penobscot County Retired Teachers Association donated \$200.00 for supplies for teachers at the Holden School.

Presentation

1. 4th Grade Curriculum, Tina Dumond, Curriculum Director.

Questions and Comments from the Public

Dates of Next Meetings

1. **Board Workshop:** November 4, 2024 at 6:00pm, Holbrook Middle School
2. **Board Meeting:** November 25, 2024 at 6:30pm, Holbrook Middle School
 - a. Discussion of moving the Board Meeting to November 18, 2024
3. **Budget and Finance Committee Meeting:** November 25, 2024 at 5:30pm, Holbrook Middle School
4. **Policy Committee Meeting:** November 13, 2024 at 3:15pm, Holbrook Middle School
5. **Curriculum Committee:** December 9, 2024 at 5:00pm, Holbrook Middle School

Budget and Finance

1. Business Manager Report
2. Budget and Finance Committee Report

Superintendent's Report

Acceptance of Committees', Administrators', Superintendent's, and Board Chair's Reports

Old Business

1. School Consolidation Update

New Business

1. Approval of Gloria MacKenzie Foundation Grant

Personnel Actions

1. Resignations/Retirements
 - a. Linda Thompson, Ed Tech III
2. Elections
3. Assignments
 - a. Ryan Cahill, Ed Tech I, Holbrook
 - b. Jeffrey McClure, Eddington Custodian
 - c. Olga Connor, Ed Tech I, Eddington
 - d. Keith Wheaton, Bus Driver
 - e. Shelley Wyman, Data and Communication Specialist
4. Reassignments
5. Searches
 - a. Special Education Teacher (Eddington and Holbrook)
 - b. Elementary Music Teacher
 - c. MTSS Teacher (Holbrook)
 - d. Elementary RTI (Eddington)
 - e. Speech Language Pathologist
 - f. Boys Basketball Coach (A Team)
 - g. Boys Basketball Coach (B Team)
 - h. Cheer Coach
 - i. Van Drivers
 - j. Bus Drivers

Adjournment

In compliance with the Americans with Disabilities Act, if you require any kind of assistance to fully participate in this meeting, please notify the Superintendent's Office at 843-7851 or write to Superintendent of Schools, 202 Kidder Hill Road, Holden, ME 04429.

RSU #63 Board Meeting
Date: September 23, 2024
Location: Holden Elementary School
Minutes

RSU 63 Board Member(s) Present:

Town of Holden: Amy Hart, Heather Lander, and Cherie Faulkner

Town of Clifton: Linda Graban

Town of Eddington: Rachel Downs and Brittany Wood

RSU 63 Board Member(s) Absent Excused:

Town of Holden: Derrick Robertson

Town of Eddington: Heather Grass

Linda Graban, Board Chair, called the meeting to order at 6:30pm followed by the flag salute and moment of silence.

Motion by Cherie Faulkner with a second by Rachel Downs to approve the minutes for the August 26, 2024 Board Meeting.

Discussion: None

Vote: 6 Approved; 0 Opposed

Recognition and/or Awards of Students, Staff, and Other: None.

Acceptance of Gifts and Donations: Superintendent Fulgoni thanked the Lander Group, owned by Philip Lander, for donating a Gaga Ball Pit to the Holbrook Middle School.

Presentation: None

Questions and Comments from the Public: There were no public comments.

Dates of Next Committee Meetings:

1. **Budget and Finance Committee:** October 28, 2024 at 5:30pm, Eddington Elementary School
2. **Board Meeting:** October 28, 2024 at 6:30pm, Eddington Elementary School
3. **Policy Committee:** November 13, 2024 at 3:15pm, Holbrook Middle School
4. **Curriculum Committee:** December 9, 2024 at 5:00pm, Holbrook Middle School

Budget and Finance: There was nothing to add to the reports.

Superintendent's Report: Superintendent Fulgoni thanked the teachers and administrators for a smooth beginning to the 2024-2025 school year, which included some process changes. He also gave an update with the school consolidation process, adding that he will be giving an update at each board meeting for public transparency. The Superintendent and Business Manager met with the Department of Education regarding the process and it will cover everything from transport, staffing, and cost savings. The Board will need to vote on which school to close and then the consolidation will be brought to a Referendum in all three (3) towns. If the three (3) towns vote down the consolidation after the Board approves it, the State of Maine will no longer cover the costs associated with that school, i.e., it will fall to the taxpayers.

Acceptance of Reports: Motion by Rachel Downs with a second by Amy Hart to accept the written and verbal Committees', Administrators, and Superintendent's Report.

Discussion: There was a discussion regarding the options for

Vote: 6 Approved; 0 Opposed

Old Business: None.

New Business:

School Board Goals:

Superintendent Fulgoni asked the Board to consider the goals that he provided and for any additional input. The Board decided another Workshop would be beneficial and settled on October 28, 2024 at 5:30pm at the Eddington School.

Superintendent Evaluation Forms and Timeline:

Superintendent Fulgoni explained the process of the evaluation and that staff will be completing the survey this year.

MSBA Delegate Assembly Representative and Alternative:

Motion by Cherie Faulkner with a second by Heather Lander to elect Rachel Downs as the Delegate and Brittany Wood as the Alternate.

Discussion: There was a short discussion regarding the responsibilities of the MSBA Delegate Assembly Representative.

Vote: 6 Approved; 0 Opposed

MSMA Fall Conference:

The MSMA Fall Conference is scheduled for October 24-25, 2024 at the Augusta Civic Center.

RSU 63 PTG Trunk or Treat:

Linda Graban, Board Chair suggested that the Board attend the PTG's Trunk or Treat on October 26, 2024 at the Eddington Elementary School, together. She explained that in years' past, the Board would attend in a group costume. She asked the Board to send her suggestions for costume themes.

Policies to Approve, 1st Reading:

A motion was made by Cherie Faulkner with a second by Heather Lander to consolidate approving the following Policies for 1st reading: EBABA - Chemical Hygiene Plan; ABCA - Comprehensive Emergency Management Plan; EBCC - Bomb Threats/Threats of Violence; EFC - Food Service Program; GBGAA - Exposure Control Plan; KF – Community Use of School Facilities and RSU 63 Equipment; JL – Student Wellness; and EEAEC – Student Rider Conduct on School Vehicles.

Discussion: Superintendent Fulgoni directed board members with revisions requests should contact the Policy Committee Chair, Heather Lander. It was also discussed that in Policy EEAEC, Student Rider Conduct on School Vehicles, the deletions made were of sections that contained non-policy information.

Vote: 6 Approved; 0 Opposed

Personnel Actions

Resignations/Retirements: Connor Young, Custodian at Eddington; Vanessa Haines, Special Education Teach; and Amanda Danico, Education Technician I.

Elections: A motion was made Cherie Faulkner with a second by Brittany Wood to approve the election of Mary Bridgham, Special Education Teacher.

Discussion: None

Vote: 6 Approved; 0 Opposed

Appointments: Kendra Bruton, Assistant Cook at Holden; Megan Fritz, Custodian at Holbrook; Teighan Colson, Education Technician I at Eddington; and Gabrielle Kyes, Education Technician II at Eddington.

Reassignments: None.

Searches: Special Education Teacher, Eddington School; MTSS Teacher; Anticipated Ed Tech III, Eddington; Speech Language Pathologist; Boys Basketball Coach (A Team); Boys Basketball Coach (B Team); Cheer Coach; and Bus Drivers.

RSU 63 Board Meeting Minutes

September 23, 2024

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At 7:01pm, a motion was made by Cherie Faulkner with a second by Rachel Downs to enter into Executive Session for discussion of personnel pursuant to 1 MRSA §405(6)(A).

Discussion: None

Roll Call Vote: Amy Hart, Yes; Rachel Downs, Yes; Linda Graban, Yes; Cherie Faulkner, Yes; Heather Lander, Yes; Brittany Wood, Yes.

Public Session resumed at 7:10pm.

At 7:11pm, a motion was made by Cherie Faulkner with a second by Heather Lander to enter into Executive Session for discussion of contract negotiations pursuant to 1 MRSA §405(6)(D).

Discussion: None

Roll Call Vote: Amy Hart, Yes; Rachel Downs, Yes; Linda Graban, Yes; Cherie Faulkner, Yes; Heather Lander, Yes; Brittany Wood, Yes.

Public Session resumed at 8:06pm.

Adjournment: At 8:07pm, motion by Heather Lander with a second by Brittany Wood to adjourn the meeting.

Discussion: None

Vote: 6 Approved; 0 Opposed

Respectfully submitted by,

Jared Fulgoni
RSU 63 Superintendent of Schools

RSU #63 Board Meeting
Date: October 11, 2024
Location: Holbrook Middle School
Minutes

RSU 63 Board Member(s) Present:

Town of Holden: Derek Robertson, Amy Hart, Heather Lander, and Cherie Faulkner

Town of Clifton: Linda Graban

Town of Eddington: Rachel Downs and Brittany Wood

RSU 63 Board Member(s) Absent Excused:

Town of Eddington: Heather Grass

Linda Graban, Board Chair, called the meeting to order at 6:00pm.

At 6:01pm, motion by Cherie Faulkner with a second by Derek Robertson to enter into executive session for discussion of negotiations pursuant to 1 M.R.S.A. §405(6)(D).

Discussion: None

Roll Call Vote: Derek Robertson, Yes; Amy Hart, Yes; Rachel Downs, Yes; Linda Graban, Yes; Cherie Faulkner, Yes; Heather Lander, Yes; Brittany Wood, Yes.

Public Session resumed at 6:29pm.

Adjournment: At 6:29pm, motion by Cherie Faulkner with a second by Rachel Downs to adjourn the meeting.

Discussion: None

Vote: 7 Approved; 0 Opposed

Respectfully submitted by,

Jared Fulgoni
RSU 63 Superintendent of Schools

MSAD63

Warrant Article Summary Financial YTD

Report # 32782

Statement Code: ArtSummFin

Account Number / Description	Revised Budget 7/1/2024 - 6/30/2025	Current Period 9/1/2024 - 9/30/2024	Reported Period 7/1/2024 - 9/30/2024	Encumbrances 7/1/2024 - 9/30/2024	Amount Remaining 7/1/2024 - 9/30/2024	Percent Remaining 7/1/2024 - 9/30/2024	Last Year Period 7/1/2023 - 9/30/2023
Subtotal Regular Instruction	\$3,022,859	\$218,909	\$394,770	\$19,958	\$2,608,131	86%	\$403,071
Subtotal REg 9-12	\$3,098,269	\$0	\$0	\$0	\$3,098,269	100%	\$181,346
Subtotal Special Education	\$1,971,666	\$95,583	\$187,192	\$66,971	\$1,717,503	87%	\$181,767
Subtotal Staff & Student Sppt	\$675,475	\$55,194	\$166,397	\$4,811	\$504,267	75%	\$154,718
Subtotal Facilities	\$1,859,923	\$357,461	\$882,553	\$373,417	\$603,953	32%	\$392,070
Subtotal Transportation	\$647,142	\$42,073	\$108,627	\$21,894	\$516,621	80%	\$134,185
Sub Total Trans to Other Units	\$0	\$193	\$206	\$0	\$(206)	---	\$3,125
Subtotal System Administration	\$534,287	\$38,947	\$164,362	\$9,528	\$360,397	67%	\$153,080
Subtotal School Administration	\$518,505	\$33,591	\$129,721	\$958	\$387,826	75%	\$132,058
Subtotal Other Instrn	\$87,056	\$920	\$1,195	\$490	\$85,371	98%	\$1,325
Subtotal All Other	\$50,000	\$0	\$0	\$0	\$50,000	100%	\$0
Total Expenses	\$1,189,848	\$73,458	\$295,278	\$10,976	\$883,594	74%	\$286,463
Net Revenue over Expense	\$12,465,182	\$842,871	\$2,035,023	\$498,027	\$9,932,132	80%	\$1,736,745
Subtotal CTE	\$0	\$0	\$0	\$0	\$0	---	\$0
TOTAL ALL EXPENSES	\$0	\$0	\$0	\$0	\$0	---	\$0

MSAD63
Income Statement Hot Lunch

Report # 32783

Statement Code: hot lunch

	Current Period	Reported Period	Encumbrances
Account Number / Description	9/1/2024 - 9/30/2024	7/1/2024 - 9/30/2024	7/1/2024 - 9/30/2024
10000 REGULAR INSTRUCTION			
6000-0000-10000-4161000-950 SCHOOL LUNCH - DAILY CASH SALES	0.00	(1,500.00)	0.00
TOTAL 10000 REGULAR INSTRUCTION	\$0.00	\$(1,500.00)	\$0.00
31000 FOOD SERVICE OPERATIONS			
6000-0000-31000-5118000-950 HOT LUNCH - WAGES	11,363.77	16,781.75	0.00
6000-0000-31000-5202040-950 UNEMPLOYMENT	5.02	5.02	0.00
6000-0000-31000-5208000-950 HOT LUNCH - BENEFITS	3.12	109.36	0.00
6000-0000-31000-5208010-950 REGULAR E/E - HEALTH	3,609.49	7,462.86	0.00
6000-0000-31000-5208015-950 REGULAR E/E - DENTAL	71.65	195.17	0.00
6000-0000-31000-5208020-950 REGULAR E/E - OASDI/MCR	155.44	231.80	0.00
6000-0000-31000-5218000-950 FICA/MEDI	664.63	991.25	0.00
6000-0000-31000-5238000-950 RETIREMENT CONT./REGULAR E/E	40.88	143.08	0.00
6000-0000-31000-5600020-950 SCHOOL LUNCH EQUIPMENT	144.90	399.89	0.11
6000-0000-31000-5630000-950 HOT LUNCH - FOOD PURCHASES	13,067.53	15,328.07	0.00
6000-0000-31000-5631000-950 HOT LUNCH - NON - FOOD PURCHASES	2,331.14	3,792.83	913.74
6000-0000-31000-5890000-950 Repairs	178.00	1,112.13	178.60
TOTAL 31000 FOOD SERVICE OPERATIONS	\$31,635.57	\$46,553.21	\$1,092.45
GRAND TOTAL	\$31,635.57	\$45,053.21	\$1,092.45



Regional School Unit 63 Clifton, Eddington, and Holden

RSU 63 is a community of learners dedicated to providing a safe, supportive, and challenging academic environment. Our students are respectful citizens and responsible stewards of our world. They are well prepared for high school with skills and a work ethic that enables them to succeed.

Jared Fulgoni
Superintendent of Schools

Kelly Theriault
Business Manager

TO: RSU 63 BOARD of DIRECTORS
FROM: JARED FULGONI, SUPT OF SCHOOLS
RE: REPORT TO BOARD
DATE: 10/23/24

First-off I want to recognize the Holbrook Boys Soccer team for their success this season. They lost a hard-fought battle against Orono for the championship, but over the course of the season their teamwork and determination led them to victory across the PVML. Congratulations.

As you see on the Agenda under New Business, I am asking the Board to accept a grant from the Gloria Mackenzie Foundation for \$45,000. These funds will allow us to do safety/security upgrades to the *front* of the Holbrook School to make it both handicapped accessible and improve the experience for visitors.

As part of the consolidation study effort, I reached out to RSU# 3 to better understand the process they used to identify the schools for closure. I also was invited by the Holden Town Council to speak at their meeting to explain the formal consolidation process and the approximate timeline.

With consolidation in mind, our current K-8 enrollment is 442 students (Eddington 116, Holden Elem 148, Holbrook 178). For comparison purposes, in 2013 there were 300+ students in Holbrook alone. The enrollment study conducted in 2015 predicted that there would be 503 students this year. The continued decline in enrollment is even more significant that was predicted.

To help facilitate communication about the consolidation, this week a new page will be added to the RSU63 website dedicated to the consolidation work.

Upcoming Events:

Veterans Day – No School Nov 11th

Professional Development – Nov 15th

Chris Greely Day of Service – Nov 22nd

**Budget and Finance Committee Meeting
October 21, 2024
Holbrook Middle School**

Called to Order: 5:40pm

In Attendance: Members – Cherie Faulkner, Derrick Robertson, Jared Fulgoni, and Kelly Theriault.

Absent: Brittany Wood

FY25 Financials

Kelly Theriault, Business Manager, advised that it is still early in the year, but so far there are no substantial items of concern. She went on to explain to the Committee members that Hot Lunch is not part of the general fund and it is subsidized by the USDA and the state. This time of year, it is normal for hot lunch to be in the red. She explained how funding reimbursement is delayed by at least a month and to start the year expenses are higher.

Facilities and Transportation

In transportation, there are two buses out for repair. One ~~that~~ will need new manifold studs, the other ~~and~~ a turbo. The manifold studs, an ongoing issue with the Ford buses, will cost approximately \$6,000, while the turbo will cost approximately \$8,000. Both of these repairs have been done on these buses previously. The turbo bus is eligible for state replacement but unfortunately we do not have enough spares to not make the repair, we will keep the bus another year. (We do have another bus eligible for state replacement approval.)

The district was awarded \$45,000 from the Gloria MacKenzie Foundation Grant for upgrades to the front entrance. The full project is expected to cost over \$100,000, and will need to be added to the 2025-2026 Budget, if we do the full renovation. Jared and Kelly will have a contract walk through and get a more developed design spec for a more real cost of the full project. The Board will need to approve the acceptance of the grant at the next Board Meeting.

Next Meeting: November 25, 2024 at 5:30pm, Holbrook Middle School

Meeting Adjourned: 6:06pm

Holbrook School
Principal's Report
10-23-24

Enrollment:

Grade 5	51
Grade 6	48
Grade 7	38
Grade 8	47
Total	179

Dear Members of the School Board,

The Holbrook school year is in full swing with classes running smoothly and the school year progressing nicely.

Focus on instruction:

Trimester I progress reports went home Friday, October 11th. These are a snapshot of student grades at the midpoint of the trimester and are not reflected in their permanent record. Students will have adequate time to address academic concerns prior to the trimester I final marks calculated in November. The first session of after school academic support started Wednesday, October 16th. Each grade level team identified students who will benefit from extra support and encourage students and their families to access the late bus. Mrs. Hutchins is working on these nights to provide extra support for our Holbrook students. Ms. Norris has started World culture club on Wednesday late bus nights as well with students from grades 5th – 7th taking part this session.

Holbrook students completed the Maine Through The Year (MTTY) state assessments in ELA and Math for the Fall of 2024. The data from these tests and other Fall assessments were used on Friday, October 4th to determine students who will work with Mrs. Shepherd on specific skills that need support. She will be working with students one on one and small groups until the next round of data is collected in November to assess where students needs are at that time. This is part of our ongoing Multi-Tiered System of Supports (MTSS) in academic and behavioral expectations.

Holbrook students are utilizing I- Ready diagnostic testing in ELA and Math. This program helps support each student and creates personalized instruction for every learner. The I-Ready program is adaptive and adjusts its questions to suit each student's

needs. Each item a student sees is individualized based on their answer to the previous question.

Mr. Welch and his science students have been exploring the life cycles of plants. Students have been observing, harvesting, and collecting seeds of a variety of plants grown right on school grounds. By seeing firsthand how plants grow, flower, and produce seeds, the students are getting a deeper understanding of what they are learning in the classroom.

In addition to their studies, they are also hard at work revitalizing the school garden. They've been busy weeding, mulching, composting, and preparing the soil so it will be ready for planting next spring. The goal is to have a thriving garden in the 2025 growing season to produce more organic food to share with the community.

Climate and Culture:

Mrs. Everhart is happy to see students in the office with KUDOS cards recognizing their positive behaviors at school. In addition to the KUDOS card system Mrs. Hutchins and Miss Greenlaw are collecting monthly nominations for "Student of the Month." One student from each grade level is selected by the staff monthly to earn the honor.

David Francisco joined us on Friday, October 4th for a schoolwide assembly. David was traveling in the greater Bangor Brewer area with the program Choices Matter. He enjoys traveling the world to share his story of hope and overcoming life's challenges. Holbrook was the last assembly before he boarded a plane back to California. We are very fortunate that former teacher Mrs. Morgan thought of us at Holbrook and asked if he could join us.

Sports:

Fall sports have finished for the 2024 season. The Holbrook Fall sports teams have much to be proud of. Our teams have displayed positive sportsmanship and represent our school and community well. The Holbrook Boys soccer team played Bangor Christian on Friday, October 18th and won in penalty kicks. Winning this game put them into the championship game on Tuesday, October 22nd at Orono Middle School. Holbrook was defeated by the Orono team with a score of 4-1. The Holbrook Girls soccer team was awarded a shared sportsmanship banner with the Glenburn Girls team. This banner will start out at the Glenburn Middle School and make its way to Holbrook for display at the end of basketball season. The Cross Country team continually improved all season with lots of personal bests. The season ended with the Invitational at the Orrington Consolidated School on Wednesday, October 23rd. A big thank you to Mr. Smith, Mr. Welch, and Mr. Whitney for a great Fall season. Now we are moving into Winter sports with sign-ups starting at this time.

Respectfully Submitted,
Michele R. Archambault



HOLDEN ELEMENTARY SCHOOL

Timothy Baker, *principal* tbaker@rsu63.org
Stephanie McLean, *assistant principal* smclean@rsu63.org
Heather Kiley, *secretary* hkiley@rsu63.org
Dodie Smith, *social worker* dsmith@rsu63.org
Dawna Bickford, *school nurse* dbickford@rsu63.org

590 Main Road | Holden, ME 04429 | P: 207-843-7828 | F:207-843-4329

RSU 63 is a community of learners dedicated to providing a safe, supportive, and challenging academic environment. Our students are respectful citizens and responsible stewards of the world. They are well prepared for high school, with skills and a work ethic that enable them to succeed.

It is with great pleasure that I submit my October board report on behalf of the Holden School's students and staff. The current enrollment is 145, with 49 students in Second, 53 in Third, and 43 in Fourth.

What a busy October it has been here at the Holden School. We have finished up with NWEA and Maine Through the Year state assessment. The students also completed their IReady Diagnostic in reading and Math, as well as the Dibels reading assessment. We will use this data to determine what service students need in the classroom to help them improve on skills that they need to strengthen to allow them to be successful in the classroom.

We also recognized Fire Prevention Week, the week of October 6 - October 12. We had the pleasure of having the Holden Fire Department visit the school on Wednesday, October 9, to talk about Fire Safety with the students. The students were a fantastic audience and each student received a water bottle at the end of the presentation.

The Fourth Graders here at the Holden School have been working on making squares to create a quilt to be given to a place where people can enjoy. In the years past the students have created a quilt for the animals at the Human Society and Sarah's House. This project certainly ties in with Chris Greeley's Day of Service. Here at the Holden School we are all about spreading Kindness in our community.

This year the students at the Holden school will be allowed to wear Halloween costumes to school. We will be having a Halloween parade leaving the school and walking over to the Public Safety Building. The Fire and Police Department, and the Town Office will be taking part handing out goodies to all the students on Halloween. The parade will start at 2:00 P.M. and parents may be present to take pictures of their children for this occasion.

Respectfully Submitted
Timothy M. Baker
Holden and Eddington School Principal



EDDINGTON ELEMENTARY SCHOOL

Timothy Baker, *principal* tbaker@rsu63.org
Stephanie McLean, *assistant principal* smclean@rsu63.org
Kelly Smith, *secretary* kjsmith@rsu63.org
Dodie Smith, *social worker* dsmith@rsu63.org
Dawna Bickford, *school nurse* dbickford@rsu63.org

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October 28, 2024
Stephanie McLean
Assistant Principal RSU 63

Board Report

Eddington Enrollment

Prek: 28

K: 29

1st: 59

Total: 116

National Fire Prevention Week

Fire Prevention Day activities on Tuesday, October 8th, were a great success! Students learned all about a firefighter's daily routine and enjoyed an exciting tour of the fire truck, even getting the chance to sit inside it. The highlight of the day was the engaging role-playing exercises, which allowed them to learn about fire safety through fun and active movement. The enthusiasm and participation from the students made the event truly memorable!

Maintenance

Jeff McClure started as the new night custodian on Thursday, October 17th. He will be working regularly from 4 to 8 PM. We are very excited to have him on the Eddington team!

Prek Room

Olga Connor started in the PreK room on Tuesday and has been a great addition to the team. The kids and the teachers are thrilled to have her!



EDDINGTON ELEMENTARY SCHOOL

Timothy Baker, *principal* tbaker@rsu63.org
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Kelly Smith, *secretary* kjsmith@rsu63.org
Dodie Smith, *social worker* dsmith@rsu63.org
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Resource Room

Kimberly Khoury Kelley has joined the resource room in Eddington as an Ed Tech III, and both the staff and students are thrilled to have her back!

Eagle Sticker

Eagle Stickers will replace gold slips for recognizing above-and-beyond behavior. As a staff we have created criteria for above and beyond behavior. A limited number will be awarded each week, and students who receive an Eagle Sticker will be entered into a weekly prize drawing. Each staff member will receive a certain amount of stickers weekly.

Dental Clinic

On October 16th, Prevention Works saw 11 children at Eddington School. Most of these children do not have access to a dentist.



Regional School Unit 63
Office of Special Services
Clifton, Eddington, and Holden

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Director of Special Services Report October 2024

For the 2024-2025 school year, the Special Education Department is currently serving **240** students, broken down as follows:

Individualized Education Plans (IEPS):	147
504s:	91
Currently in Referral Process:	2
Total Number of Students:	240

School/Level	IEPs	504s
High Schools:	44	53
Holbrook:	32	23
Holden:	45	12
Eddington:	25	3

The past month I have continued to be busy conducting IEP and 504 meetings daily throughout the district, as well as at the area high schools. It continues to be a positive experience working with district teachers, administrators, and parents to ensure students are getting what they need to make progress. During meetings, it has been wonderful to hear feedback on the progress students have made over the course of a year. I look forward to participating in the academic night in Eddington, where I will provide information to parents about the Special Education Parent Advisory Council (SEPAC). I have worked with administration about getting SEPAC up and running this school year. Our hope is to have more parent involvement, which can help improve educational outcomes and well being for all students, including those with disabilities.

Respectfully Submitted,
Carmen Rioux
Director of Special Services



**Regional School Unit 63
Clifton, Eddington, and Holden**

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October 28, 2024

Dear Members of the Board,

I would like to send a shout out to our building administrators! As part of our MTSS process, they have stepped up to run the meetings. They have also done a wonderful job being there for their staff and students! Thank you Mrs. Archambault, Mr. Baker and Mrs. McLean for the great start to our school year.

CURRICULUM:

Academic Engagement Night:

From 5-6:30, prior to the Board Meeting, Academic Engagement Night is happening for PreK-4 students, parents and families. PreK & K Reading, PreK & K Math, Grade 1 & 2 Reading, Grade 1 & 2 Math, Grade 3 & 4 Reading and Grade 3 & 4 Math each have a classroom with a reading or math activity that students can play with their family members. These activities showcase what students are doing in the classroom. The hallway will have two murals set up so people can leave messages of kindness. One mural will be displayed at Holden Elementary and the other at Eddington Elementary. There will be free books available that students may take home. In the gym there will be information available about each grade level with ideas and activities families can do at home to help their child(ren). Also in the gym will be information about our Title I program and Special Education will have information about SEPAC: Special Education Advisory Council. Finally, the Darling's Ice Cream Truck will be there. We are raising money to purchase books for students to take home. You can 'purchase' ice cream by making a donation and 100% of the donations will go towards this!

MTSS:

Staff have started following the process in our MDOE required MTSS Handbook. Students that received interventions last year and are continuing to show need, have started to receive pull out interventions. Staff have collected information on students, using classroom observations, classroom work and assessment data. They are using this information to help guide instruction in the classroom. Those observations, combined with student work and achievement data, have been used to make decisions at team meetings to recommend pull out intervention services for any other students that need extra help to make adequate progress in the classroom.

GRANTS:

Summer Learning and Enrichment Programming & Title I Summer Reallocation Grant:

Performance reports are due for both of these grants by October 31. These two grants were written to provide services for students that needed that extra bit of learning to avoid learning loss over the Summer. The goals were to maintain academics and report out on how these

students did on math and reading Fall assessments. For the students that attended, on the NWEA/MTTY Reading, 91% of the students were able to maintain or increase their score from the Spring of 2024 to the Fall of 2024. For the students that attended, on the NWEA/MTTY Math, 73% of the students were able to maintain or improve their performance from Spring of 2024 to Fall of 2024. Our average daily attendance was at 92%! A very successful Summer program!

ESEA:

Our performance report for the 2023-2024 ESEA grant is due on November 1. This is our yearly district grant application to the MDOE for the allocation of Title funds. Title I money is spent on our two Title I teachers. Title II and Title IV money is used to pay for after school clubs and any other enrichment activities as well as professional development opportunities for staff. One of the focuses of the report is on the following three district goals:

- a. Students in grades K-8 scoring at or above grade level on the NWEA/MTTY Math assessment will increase from 55% to 58% by Spring of 2024.
- b. Students in grades K-8 scoring at or above grade level on the NWEA/MTTY Reading Assessment will increase from 58% to 61% by Spring 2024.
- c. The percentage of K-8 students who became truant will decrease from 12.88% to 10% or less by the end of the 2023-2024 school year.

I am very happy to say that our truancy rate decreased from 12.88% to 7% in the 2023-2024 school year! We were also able to reach our goal in Math and were one percent away from our goal in Reading. Data from the NWEA/MTTY, as well as the State Science assessment, will be shared at the November Board meeting.

Sincerely,
Tina Dumond
Director of Curriculum and Instruction



George Cummings
Technology Coordinator
p: 207.843.4316
e: gcummings@rsu63.org
www.rsu63.org

To: RSU 63 Board of Directors
From: George Cummings
Date: October 23, 2024
Re: Monthly Report

I submit this report to the School Board of Directors for October 2024.

Infinite Campus Student/Parent Portal

I am pleased to announce that the Infinite Campus parent and student portal is now active for the 2024-2025 school year. The Infinite Campus Portal offers two ways for parents, guardians, and students to access student information; either through a web browser, or with the Infinite Campus mobile app. The portal provides parents, guardians, and students with real-time access to the full spectrum of student information including:

- Attendance and absence data
- Assignments
- Student schedules
- Assessment data
- Gradebook and report card grades

Students that are new to Holbrook School and grade 5 students were provided their login credentials on September 5th. New 5th grade parents and parents that have never signed into the Infinite Campus portal, received their login credentials via email on September 9th.

To date, 72% of Holbrook parents have signed into their Infinite Campus portal account. I expect this number to increase as we get closer to the end of the first trimester.

Laptop take home for students in grades 6-8

Laptop take home for students in grades 6-8 will start on Monday, November 4th for those student and parents that elect to participate and have agreed to the rules and responsibilities outlined in policy IJNDB – District Issued Computing Device Usage at Home.

The maintenance coverage cost to take a District issued laptop home remains at \$25.00 for the 2024-2025 school year. The money collected is pooled together to cover the cost of accidental damages to the laptop, charger, and protective case.

Respectfully submitted,

October Board Report
Ryan Porter – Facilities/Maintenance Manager

Holbrook:

Working on the new traffic pattern. Got pricing and getting ready to place the order for the signs, posts, and materials we need to install them. Going to buy the spray paint we need to mark out the parking area up by the ball fields and hopefully do that next week, weather pending.

Working on updating all the S.D.S. books in the district and making a couple new ones. Should be done next week.

The art room has been having some issues with the kiln having “PF” power failure. I’m having an electrician come over to test our lines and breaker panel to the kiln to make sure there isn’t a problem. If they find nothing wrong, its more than likely the kiln itself and will have to call a company to look at it.

Working on reading and reviewing the CHP, Chemical Hygiene Plan, to get an understanding of the rules and regulations for this role. The superintendent and myself will sit down and discuss this once I read over it and have an understanding of it. We need to put together a safety committee team, probably with a custodian from each school and the mechanic from the bus garage, and set up a training course for them to attend.

Changed filters in the ERV units on the roofs. Next week we will change out the classroom heater air filters. Moved items from CO to make room for new office. New night time custodian started. Showed her around the building and outside. Went over some routines. Showed her where all the custodial supplies were upstairs and down. Went over the floor machine with her.

Holden:

Showed the daytime custodian how and where to change the filters in the building and to the ERV units, making sure to write the dates on the filters the day they were changed.

Mechanical Services came over to look at a circulator pump that was making grinding noises. They found out that the bearings were bad and they are going to get a price together on the cost if it is not still under warranty and email me.

Eddington:

Trying to find a company to come give us a quote to do a couple of small asphalt patches but everyone I’ve contacted are not taking on anything else for the rest of the year. I will either try and compact the busted areas and get them flat with the broken pieces of asphalt so the snow plowing this winter will not catch them and rip it up or I’ll pick up what I can of the pieces and use gravel to fill them in and smooth them over until next spring to get us by. Our night time custodian worked his last day last on Friday to pursue a job in which he is going to college for.

We hired a new night time custodian for the Eddington School. Please welcome Jeffrey McClure to the RSU63 team. We currently are fully staffed with custodians.

Started the process of fixing and securing room #106. Went and bought all the supplies needed and started pre-fab on the petition walls outside while school was in session. Once school was out, I brought the walls in, anchored them and finished installing the rest of the panels. Pre-cut panels to cover existing shelves in the room as the students were using them to climb on and jumping off. I have a few more small items to make and install in which I plan on doing next week.



RSU 63
Department of Transportation
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(207) 561-9238
Zachary Chenier, Transportation Coordinator
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Clifton

Eddington

Holden

To RSU 63 Board of Education:

Please accept this report for the month of October for the department of Transportation. Buses are being kept on the road. Last month we had our state inspection and we only had one bus taken out that wasn't an easy fix. Our buses are running smoothly and hoping to keep it that way. We currently have 2 spare buses and will be getting a bus back this week from O'Connor's GMC as it had another manifold issue. This issue if looking back is only affecting our Gasoline fueled school buses. I have been looking closely at this as the pattern is they break every other year causing the school to be shelling out about 35k every other year to fix our gas buses for this known issue. I will be in the next few months working on cost analysis to figure out how much our gas buses are costing the district vs. our Diesel buses.

We are still trying to work on behavior on the buses. Currently we have had 5 write ups within the month of October. A lot of our students are having issues staying in their seats. This is a fight worth fighting for as it is a huge safety concern. We did fill our one of our bus drivers positions at the beginning of this month! We are still looking for a van driver to be fully staffed. Here's to the end of October and into November.

As always driving safe,
Zach Chenier
Transportation Coordinator