

POLICY COMMITTEE MINUTES
Meeting: September 10, 2018

Members Present: Heather Charity, Christina Harmon McLeod, John Hutchins

Also Present: Susan Smith (Supt.)

- I. Call to Order:** The meeting began at 6:05 PM.
- II. Election of Chair:** Christina Harmon McLeod nominated John Hutchins as Chair of the Policy Committee. Seconded by Heather Charity and accepted by John Hutchins. (Vote: 3 yes, 0 no)
- III. GCBI:** The draft staff survey component of the **Annual Evaluation of the Superintendent** was reviewed and discussed. The “Self-Improvement” question will be removed and this document will be shared with the full Board of Directors.
- IV. CB-R Superintendent of Schools Job Description** was reviewed, discussed, and edited. The suggested changes will be made. This policy will be brought back to the Policy Committee for their review at the next meeting.
- V.** The following draft policies were reviewed, discussed, and edited. The (minor) changes will be made by Supt. Smith. These policies will then be shared with the full Board of Directors.
 - a. BBB: Board Membership/Elections and Appointments**
 - b. BDE: Committee Structure, Assignment, and Reporting**
 - c. BEA: School Board Meetings, Procedures, and By-Law**
 - d. BEDB-R: Agenda Format**
- VI. BE: Types of School Board Meetings** was reviewed and found to contain the same information as policy BEA, which is more comprehensive. The Policy Committee recommends policy BE be rescinded.
- VII. Recommendation of Policies for Next Meeting:**
 - a. CB-R Superintendent of Schools Job Description
 - b. EBCA - Comprehensive Emergency Management Plan
 - c. EBCC - Bomb Threats
- VIII. Next Meetings:**
 - a. Monday, October 1, 2018 at 6:00 PM in the Holbrook Conference Room
 - b. Monday, November 5, 2018 at 6:00 PM in the Holbrook Conference Room

The meeting adjourned at approximately 6:55 PM.