

RSU 63
Budget & Finance Committee Meeting Minutes
September 13, 2022
Holbrook School
5:00 p.m.

Members Present in Person:

Tracy Bigney, Cherie Faulkner, and Linda Graban

Also Present In-Person:

Kelly Theriault, RSU 63 Business Manager and Jared Fulgoni, RSU 63 Interim Superintendent

Call the meeting to Order: 5:10pm

FY23 Financials

Cost Center Summary – System Admin was noted as being off. The big items in this cost center are paid annually (copier, finance software, and insurance). This distorts the percentage at the start of the year. Kelly Theriault advised with the unknown of the Superintendent salary it will be off for a bit.

Financials Detail – The Holden and Eddington boilers are both broken and it is an unexpected cost. The Holden boiler has been an ongoing issue that we thought was fixed last year. The Holden Generator has been delivered. We are sending a bill to Carmel Electric for the propane loss of 3,000 gallons. They installed the incorrect lines causing a major underground gas leak at Holden. Cherie Faulkner questioned if the propane lines at Eddington were installed correctly. Ms. Theriault advised she thought Jake Morgan confirmed everything at Eddington was okay. This work was also done directly by Maine Energy where it was sub-contracted out at Holden.

Discussion on Carpenter Associates and the main distribution panel at Holden.

Handbook Review – Continued from August

Bus Driver Rates – Discussion on Kelly Theriault's bus rate comparisons with area districts and financial impact. Committee recommends changes to the salary scales. This will be brought to the Board for approval.

Policies – Continued from August

BDE – Committee Structure Assignment and Reporting – The concern is the procedure around the warrant signatures. The procedure has been two warrant officer signatures are needed. The policy does not specify two warrant officers have to sign off before warrants are processed. The new procedure will be the Superintendent and one warrant officer signature required for binding the warrants. No changes to the policy are needed.

Other

Holbrook Fuel Bid

Three bids were received. One bid did not follow our bid sheet. They provided K1 only with a "rack" price. Dead River and RH Foster bids were extremely close. Low bid was RH Foster. Recommendation by the Committee to the Board is to move forward with RH Foster as the low bid.

Next Meeting Date:

Tuesday, October 11, 2022 at 5:30pm, Holbrook Middle School

Adjourn: 5:45pm

APPROVED: OCTOBER 17, 2022