

**POLICY COMMITTEE MINUTES**  
**Wednesday, September 18, 2024**  
**Holbrook Middle School**

**Members Present:** Heather Grass, Heather Lander, and Rachel Downs

**Members Absent:** None

**Also Present:** Superintendent, Jared Fulgoni

1. **Call to Order:** The meeting began at 3:17pm.
2. **Elect Policy Committee Chair:** All three members expressed interest in being the Committee Chair. Heather Lander presented her plans for the Committee. Rachel Downs nominated Heather Lander with a second by Heather Grass. Heather Lander accepted.
3. **EBABA – Chemical Hygiene Plan:** Annual review policy. Ken Robichaud and Jake Morgan were removed as employees trained. Policy is ready for the Boards first reading.
4. **EBCA – Comprehensive Emergency Management Plan:** Annual review policy with no changes recommended. Policy is ready for the Boards first reading.
5. **EBCC – Bomb Threats/Threats of Violence:** Annual review policy with no changes recommended. Policy is ready for the Boards first reading.
6. **EFC – Food Service Program:** Annual review policy with no changes recommended. Policy is ready for the Boards first reading.
7. **GBGAA – Exposure Control Plan:** Annual review policy with no changes recommended. Policy is ready for the Boards first reading.
8. **KF – Community Use of School Facilities and RSU 63 Equipment:** Annual review policy with no changes recommended. Policy is ready for the Boards first reading.
9. **JL – Student Wellness:** Policy is reviewed every 3 years; no changes are recommended, but the Committee discussed possible equipment for the Holbrook Middle School that could be provided through the Wellness Committee. Policy is ready for the Boards first reading.
10. **EEAEC – Student Rider Conduct on School Vehicles:** There were no further changes recommended to EEAC. The Committee recommends sending to the Board for its first reading.
11. **Other:** The Committee reviewed Policy BHC – Board Communication and Relationships with Staff.
12. **Next Meeting Date:** November 13, 2024 at 3:15pm at the Holbrook Middle School
13. **Adjourn:** 4:07pm

**APPROVED: September 23, 2024**