

RSU 63 Board Meeting
Date: August 28, 2017
Location: Holden Elementary School

Minutes

Members Present:

Town of Eddington: Samantha Berube, Rusty Gagnon, David McCluskey

Town of Holden: Daniel Allen, Jennifer Newcomb, Gavin Robinson, Suzanne Wieland

Town of Clifton: Buzz Moore

Superintendent of Schools: Susan M. Smith

Chair, Rusty Gagnon called the meeting to order at 6:30pm. A flag salute was conducted and a moment of silence was observed.

Motion by Jenn Newcomb, 2nd by Daniel Allen to approve minutes from June 26, 2017 Board Meeting. Note to please add page numbers and correct one typing error.

Vote: 7 Approved; 1 Abstention

Recognition and/or Awards of Students, Staff and Others: Susan Smith recognized Dianna Higgins, former Pre-K teacher, for 36 years of service. She retired at the end of last school year and will be presented an engraved clock privately, as that was Dianna's preference.

Superintendent Smith recognized some staff members during staff meetings on Monday, August 28, 2017. 30 years of service: Jake Morgan, Deanie Brownell, and Beth Davis-Spencer, 25 years of service: Patricia Philbrook, and 20 years of service: Dianna Porter and Cindy Smith.

Cynthia Frey, former Reading Recovery Teacher, had eight students in Reading Recovery this past year. Five students improved their reading skills with 1.8 years of growth, two students had 1.5 years of growth, and one student left to receive specialized service. Aurora Stickle will be taking over the role of Reading Recovery Teacher for the 2017-2018 school year.

Acceptance of Gifts/Donations:

Maddy Roberts secured a \$1,000 grant from Maine Agriculture, to help with the garden outside of the Holbrook School and to purchase a Kitchen Aid to help in chopping fresh vegetables more efficiently. Sarah Gooding helped secure \$1,000 with Donors Choose, for Pre-K reading materials. Marty Eckman from McDonalds provided coffee, muffins, coupons, and t-shirts on opening day for our teachers and staff. Letters of Appreciation have been signed and will be sent out.

Presentations:

Jenn Newcomb, Chair of Budget & Finance Committee and Kelly Theriault, Business Manager, have been working together on How to Read & Understand the Monthly RSU 63 Finance Report. Financial Reports are reviewed monthly by the Budget and Finance Committee and always available on the RSU 63 website. Revenues come first in the reports. Revenues are mainly made up of money coming in from the towns and state. Cost centers are funded by taxpayer money and are made up of many lines. Cost Centers are bolded throughout the reports and are important to follow throughout the Fiscal year. Cost Centers need to be at or below Budget at the end of each Fiscal Year. The Budget and Finance Committee scrutinize these lines, especially at budget time. Salary lines match benefit lines, to show the exact cost of each position. The last page of the Budget & Finance Report breaks out and tracks transportation costs for other units with which the District contracts. This helps to show if the District is being profitable with these contracts.

Jake Morgan, Director of Transportation/Facilities, discussed Transportation Conference-Topics reviewed, lessons learned. Tyler Tech presented each participant with a badge. They used the badges for signing in at each event by swiping the badge to track attendance. These badges are used in some school Districts for tracking kids boarding and departing the buses. Railroad crossings were a large topic of discussion. Tom Colavito and Mr. Morgan were the only two people at the Transfinder training. They had one-on-one time with the facilitator from 1-4pm, and hands on training.

Questions and Comments from the Public: None**Dates of Next Committee Meeting:**

Budget & Finance Committee has been changed from Tuesday, September 19, 2017 at 5:00pm to Wednesday, September 20, 2017 at 5:00pm.

Policy Committee: Tuesday, September 12, 2017 at 4:30pm

Curriculum Committee: Thursday, November 2, 2017 at 3:30pm

Technology Committee: Tuesday, October 10, 2017 at 3:30pm

Motion to accept the reports by Jenn Newcomb; 2nd by Daniel Allen.

Vote: 8 Approved, 0 Opposed

Budget and Finance:

Nothing to add from Business Manager, Kelly Theriault, or Jenn Newcomb.

Superintendent's Report:

Superintendent Smith added to her report: Jesse Gauthier and Erin McDonald spent some time this past week presenting at the PREP (Penobscot River Education Partnership) Technology Academy. They shared software that is being used in the special services department. Superintendent Smith handed out packets of the

morning presentation from Becca Swartz-Mette, Building Resilience and Student Success.

RSU 63 Chair's Report:

Ms. Gagnon, Chair, added to her report: Every three years there could be a completely different Board, starting all over from scratch. New Board Members have much to learn and figure out in their first year of service. Ms. Gagnon proposed a Board Mentor system with the experienced board members mentoring the newer Board Members. She suggested the follow pairs work together: Ms. Newcomb mentor with Mr. Moore, Mr. Allen mentor with Ms. Berube, and Ms. Wieland mentor with Mr. Robinson. Recently, Board members started receiving the MSMA mailings in the RSU 63 email. They are filled with information that may be helpful for the Board to guide the District.

Acceptance of Reports:

Motion by Jenn Newcomb, 2nd by Gavin Robinson

Vote: 8 Approved; 0 Opposed

Old Business:

Traffic/Safety Issue: The RSU 63 Comprehensive Emergency Plan binder has been completed and will be available for the Board to view at the end of the meeting. Information has been shared with local law enforcement regarding improvements and safety concerns. The binder has been updated. New fire doors have been installed at Holden Elementary School. The District is ready for the traffic and are aware this will continue to be an issue at all schools. Staff will continue to work with parents to help with the flow and congestion at the Holbrook school during pick up time.

Pre-K Childcare Update: A strong effort was made to make child care available for Pre-K at Eddington Elementary School. Unfortunately, there was not enough interest. Parents have been informed and offered alternative solutions. The Y Works program will be starting on September 5th and has approximately 19 students signed up. 16 students are from RSU 63.

Summer Programs: Thirty-three students in grades one through four participated in the Math Camp program. Eighteen students in grades five through eight participated in the Springboard-Math and ELA program. Eight students participated in the Extended School Year program for extra support. Overall, the summer programs ran smoother than in past years in regard to staffing, transportation, snack time, etc. Having the students in one location was helpful.

New Business:

Creation of Board Communication Committee: Ms. Gagnon proposed the development of a committee to market the District and benefits of coming to RSU 63. The Communication Committee would identify a message, accomplishment of

students, or activities for the month that the Board would want to emphasize to the three Town Councils. This would allow the same message or information to be communicated consistently in all three communities. Discussion about the formation of the Communication Committee took place. Ms. Berube expressed interest in creating a solid plan of action for the proposed committee and the Board agreed to re-visit at the next meeting.

Social Media Posting: Discussion on Board Members using a disclaimer when posting on social media sites, indicating the comment being made is of personal opinion and not the opinion of the RSU 63 Board. Concern was stated that, regardless if the disclaimer is included with the comment posted, there might be issues in terms of legal action. This would need to be verified with our lawyers. Superintendent Smith suggested the Policy Committee review social media policies in October and develops a clear policy. Board Members agreed.

Policies:

- a. DI-Fiscal Accounting & Reporting
- b. DIE-Fund Balance
- c. DJ- Purchasing
- d. DJ-R-Federal Procurement Manual-Administrative Procedures
- e. DJA-Purchasing Authority
- f. DJH- Purchasing & Contracting-Procurement Staff Code of Conduct

Motion to approve policies by Dan Allen, 2nd by Sam Berube

Vote: 8 Approved; 0 Opposed

Policies Continued:

- a. EFC-Food Service Program
- b. EFC R-1- Administrative Procedures Relating to RSU 63's Free and Reduced-Priced Meal Program
- c. EFCA-RSU 63 Free and Reduced-Price Meal Program

Motion to approve policies by Dan Allen, 2nd by Dave McCluskey

Vote: 8 Approved; 0 Opposed

Personnel Actions

Daryl Frye resigned as of last week. Andrea Turmelle and Andrea Reed are out on medical leave. Tom Colavito has been allowed to return to desk duty and will know more after his appointment with his doctor on Thursday as to when he will be able to return to driving bus.

Ms. Smith asked the Board to approve the election of Jesse Gauthier as the Title IX Coordinator, and Affirmative Action Coordinator. Ms. Smith would also like to appoint Mr. Gauthier as the Foster Care Liaison.

Motion to elect Jesse Gauthier as Title IX Coordinator and Affirmative Action Coordinator by Dave McCluskey, 2nd by Jenn Newcomb.

Vote: 8 Approved, 0 Opposed

Motion to elect Jennifer Barker as Pre-Kindergarten Teacher by Dave McCluskey, 2nd by Gavin Robinson.

Vote: 8 Approved, 0 Opposed

Motion to elect Sarah Gooding as half-time Pre-Kindergarten Teacher by Dave McCluskey, 2nd by Dan Allen.

Vote: 8 Approved, 0 Opposed

Appointments

Staff: Debra Walsh has been appointed as Pre-Kindergarten Ed Tech III working with Jenn Barker. Michelle Bartlett has been appointed as part-time Pre-Kindergarten Ed Tech III working with Sarah Gooding. Melissa Neptune has been appointed as Bus Driver. Terry Farren has been appointed as Holden Custodian and will start September 18th. Two substitute teachers' were appointed, Cynthia Borth and Ethel Hill.

Fall Coaches: Rick Slowikowski has been appointed as Boys Soccer Coach with a stipend of \$1815.00. Sherri McLaren has been appointed as Girls Soccer Coach with a stipend of \$990.00. Danielle Miller has been appointed as "B" Soccer Coach with a stipend of \$660.00. Erin McDonald has been appointed as Cross Country Coach with a stipend of \$1320.00. Maddy Roberts has been appointed as Assistant Cross Country Coach with a stipend of \$660.00.

Year Long Stipend Positions: Michele Archambault as has been appointed as Assistant to the Principal (Holbrook), Athletic Director, and Student Council Advisor for a combined stipend total of \$5990.00. Deanie Brownell has been appointed as Math Team Advisor with a stipend of \$660.00. Karen Everhart has been appointed as Yearbook Advisor with a stipend of \$990.00. Beth Davis-Spencer has been appointed as Middle School Music Co-Curricular with a stipend of \$990.00. Brenda DeRoche has been appointed as Assistant to the Principal (Eddington) and Elementary Substitute Caller with a combined stipend of \$2500.00. Becca Jordan has been appointed as Assistant to the Principal (Holden) with a stipend of \$2000.00. Joy Walters has been appointed as 504 Coordinator (Holbrook) with a stipend of \$600.00. Melissa Egolf has been appointed as Musical/Drama Advisor (Holden) with a stipend of \$1320.00. Kathy Jellison has been appointed as Elementary Music Co-Curricular with a stipend of \$990.00.

Mentors: Each mentor will be paid a stipend of up to \$250.00 (\$25 per hour). The appointees are Julia Alley, Michele Archambault, Deanie Brownell, Amy Clement, Debra Colbry, Brenda DeRoche, Krista-Rae Helms, Becca Jordan, Kelsey Linscott, Polly Sparhawk & Beth Davis-Spencer will share the mentor position and stipend that Bob Merritt was going have. Kaitlin Michaud, Sara Miller, Hillari Morgan, Ashley Perry, and Maddy Roberts will also serve as Mentors this year.

Searches: The Substitute Custodian position is no longer vacant; the position has been filled by Terry Farren. The District is looking for a year-round custodian for the Holbrook School. Interviews for this position are being conducted this week. The search also continues for a 504 Coordinator for the Elementary Schools. An in-house posting has been sent out to all staff for an After School Coordinator and After School Staff. An Anticipated Ed Tech II or III position is still a possibility, but not needed for Wednesday (first day of school).

Reassignments:

Ashton Carmichael is going to continue to be the librarian in the mornings at Holbrook, and is stepping in as half-time long-term substitute for English Language Arts (ELA)/Gifted and Talented (GT) teacher. Mr. Carmichael's schedule has been arranged by Mr. Modery to accommodate library instruction in the mornings and will not disrupt any student schedules.

Questions and Comments from the Public: None

Executive Session

At 7:59 pm Dave McCluskey made a motion with a second by Buzz Moore to go into an executive session to discuss the RSU 63 Comprehensive Emergency Management pursuant to 1 M.R.S.A § 405 (6) (A).

Roll call was taken with all members replying "Yes". Vote: 8 Approved; 0 Opposed

At 8:12 pm, Rusty Gagnon declared the Board out of executive session.

Motion to approve RSU 63 Comprehensive Emergency Management Plan by Dave McCluskey, 2nd by Jenn Newcomb.

Vote: 8 Approved; 0 Opposed

Adjournment

At 8:14 pm a motion was made by Buzz Moore to adjourn the meeting.

Vote: 8 Approved; 0 Opposed

Respectfully submitted by,

Susan M. Smith
RSU 63 Superintendent
Director of Curriculum and Instruction

Approved:

POLICY COMMITTEE MINUTES

Meeting: September 12, 2017

Members Present: Samantha Berube and Gavin Robinson

Also Present: Susan Smith (Supt.), Rusty Gagnon (RSU 63 Board Chair), Peter Walsh (RSU 63 Teachers' Association President)

I. Call to Order: The meeting began at 4:30 PM. Samantha Berube was Acting Chair.

II. Policies: The following policies were reviewed, discussed, and edited.

- a. BJA – School Board Use of Electronic Mail
- b. DN – School Properties Disposal Procedure
- c. ECAD – Security Camera System
- d. GCQC – Exit Interview Following Resignation of Personnel
- e. JEA – Student Attendance Absences and Truancy
- f. JFCK – Student Use of Personal Electronics
- g. JIC – Student Conduct
- h. JICH – Drug & Alcohol Use by Students
- i. JICIA – Weapons, Violence, and School Safety
- j. JLCDAA – Medical Marijuana in Schools

It was determined that three policies (ECAD, JEA, and JICH) should be divided to include the policy and the administrative procedures (-R) for that policy.

III. Recommendation of Policies for Next Meeting: Policy DIF – Investments, a Use of Social Media policy, and the eight remaining policies that require annual review will be on the agenda for the next meeting. These eight policies are EBAA, EBCA, EBCB, EBCC, EEAEAA, EBCF, JFC, and JJIF.

VIII. Next Meeting: Tuesday, October 3, 2017 – 4:30 PM – Holbrook Conference Room

The meeting adjourned at approximately 5:45 PM.



EDDINGTON ELEMENTARY SCHOOL

HOLDEN ELEMENTARY SCHOOL

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"RSU 63 engages all students in high quality academic and co-curricular programs in a safe and supportive learning environment so they may succeed in school and reach their fullest potential in life

I submit my September board report on behalf of the students and staff at the Eddington & Holden Elementary Schools. After almost a month into the school year we have 154 students at the Holden School (2nd= 48, 3rd=53, 4th= 53) and 124 at the Eddington School (PK=33, K=48, 1st=43). The warm weather has made the start a little sticky and quite humid for this time of the year. The kids love this weather for sure and I am not complaining as I reflect on what it will be in a few more months or maybe not... The Kindergarten screening took place again in late August and that continues to be the best time to get the information our faculty members need from the children before they enter for full days of learning, laughter and fun! Holden & Eddington got off to a great start and students are now getting into their routines and adjusting to their new schedules.

Another nice turnout of parents on both curriculum nights as they heard about their child's classroom expectations, progress reports, grade level brochures and so much more. The staffs certainly continue to go above and beyond to keep our parents informed. I shared some MEA data with parents at Holden and our "Academic Goals" in math and reading for the school year and told them it won't happen without their support at home. (Read and practice math facts with their child/ren each night.)

Safety continues to be a priority and both schools are off and going with fire drills and my thanks to the Holden & Eddington Fire Departments for their assistance in getting these done. The children do a wonderful job of exiting the buildings in a timely and orderly fashion!

Our 2nd-4th grades have been busy early on taking the NWEA's and all classes have been completing their fall writing prompts.

The first meeting of the Parent Teacher Group (the combination of Eddington & Holden) will be held in the middle of September. The goal of supporting students & staff will be a priority and appears the fall will be a busy time indeed for the PTG!

We had our first assemblies at both schools and introduced new staff and students. An exciting addition to the Holden assemblies each week will be sign language mini lessons. We have a student who is deaf and his classroom interpreter (Mr. Bob) will teach some sign to all in attendance so they can communicate with this student in the future! The students enjoyed their first lessons and are indeed communicating with the child, especially at recess.

The year promises to be an educational, exciting, and fun filled adventure, one that I look forward to each September!

Respectfully submitted,

Don Spencer

Holbrook School

202 Kidder Hill Road

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Office of the Principal

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Richard Modery, Principal rmodery@sad63.org

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Michele Archambault, AP marchambault@sad63.org

Holbrook School Principal's Report 9-14-17

Current Enrollment:

Grade 5	59
Grade 6	53
Grade 7	67
Grade 8	74
Total	253

Climate and Culture:

Open House:

Holbrook School will be hosting a school wide open house Wednesday, September 27 from 6:00-6:30. This will be a terrific opportunity for parents and family members to access the Holbrook School academic areas, meet teachers and get to know other members of the Holbrook School community. Mr. Cummings and I will start the parent laptop take home presentation at 6:30. This presentation is intended for grade seven and eight parents who wish for their child to take their laptop home.

Reaching Teens, Maine Resilience Network, FRIENDS

Our work with the Maine Resilience Network and the Reaching Teens program aligns nicely with the work that university graduate students are doing with our fifth and seventh grade students. These programs are all designed to help students develop resilience to overcome whatever social, emotional and/or academic challenges they might face. While the university students will be delivering the FRIENDS curriculum directly to students and families, the Reaching Teens material will be used with the staff in a strength based approach to build resilience when dealing with our student population.

Extra Curricular/Holbrook HEAT:

As we know, a middle school that offers a wide variety of extra curricular experiences tends to have a more positive climate and culture. I want to thank the dedicated parents of the Holbrook HEAT as they work to support our athletic programs. We're pleased to report that we have fielded the following teams:

Team	Coach	# of participants
"A" boys soccer	Rick Slowikowski (Mr. S.)	15
"A" girls soccer	Sherri MacLaren	18
"B" boys soccer	Andrew Kirby	13
"B" girls soccer	Danielle Miller	14
Cross country	Erin McDonald	28
	Assistant Coach, Maddy Roberts	

This is a major commitment by our student athletes, which requires attention to their academic experience first. The learning opportunities that student athletes have on the playing field, court, or running course are not easily duplicated in the classroom and go a

long way in supporting the Holbrook School Core Values. I encourage you to attend an event if you have the chance. Our student athletes appreciate the community support they experience as fans cheer them on from the sidelines. You can find the athletic schedule on the Holbrook School Website in the calendar feature.

The Holden Fire Department has been on the Holbrook School campus for several fire drills this fall. The students and staff are responding appropriately throughout the drills and our facility is completely evacuated in just over one minute.

The YWorks after school program is in full swing at Holbrook with over twenty students participating. After managing some transportation issues the first few days of the program things are settling into an organized routine. It's nice to know that our transportation staff is knowledgeable and caring for each student on their bus.

Focus on instruction:

NWEA Testing:

The NWEA's are underway at Holbrook and students are working hard to produce good results. The data collected will be helpful as teachers plan effective lessons. We will be using the NWEA data to make Response to Intervention (RTI) decisions. Once our fall results are in we'll be working as a staff to write and monitor students' performance growth goals in reading and mathematics.

Experiential Learning:

Holbrook eighth grade students participate in the "Interview with a Veteran" program at the Cole Land Transportation Museum annually. Holbrook students have participated in the program for over a decade. The September 11th date was established in October 2001, just a month after the 9-11 tragedy. Learning history through the first-hand experiences of veterans always leaves a lasting impression on our students. That impact can be felt in the students' thank you letters and essays, "What Does Freedom Mean to me After Interviewing a Veteran?"

Holbrook seventh grade students attend the daylong event at the Salmon Club on the banks of the Penobscot River. The students are exposed to Native American culture and get a historical perspective of the Penobscot River. They climb aboard 10 person canoes for a paddle along the riverbanks. The canoe ride provides an outdoor classroom where students learn about conservation efforts and the impact that human kind has on the Penobscot River Water Shed.

Sixth grade students will be attending the Common Ground Fair on Friday, October 22. This is a terrific agricultural and conservation experience for our students. This ties closely with the earth science curriculum we expose our sixth graders to.

Fifth grade is currently in search of a experiential learning opportunity that would tie in with their science ecosystem curriculum. Several possibilities are being discussed that can provide a hands on and real world learning experience for our students.

Sincerely,



Richard Modery
Principal

Director of Special Services Report – September 2017

The beginning of the school year went well for the Office of Special Services. Two of our special education teachers, Erin McDonald and Katie Ames, trained RSU 63 staff on some best practices to support students with Executive Functioning deficits during our professional development days before the first day of school. They participated in a training session in the spring and were able to share what they learned with our staff in an informative and engaging way. Three areas that students with Executive Functioning deficits struggle in are Working Memory (taking quizzes and tests), Cognitive Flexibility (finding more than one solution to a problem), and Inhibitory Control (focus and impulse). Having a weakness in these three areas causes a person to struggle with listening to directions, organize and plan, start a task, finish a task, and staying calm. Having deficits in these skills make producing a product based on learning very difficult and can leaving students, parents, and teachers confused about how to increase success. Some of accommodations that are suggested are color-coded string bags for each class, nonverbal cues/signals to indicate a need, visual schedule/task checklists, and limiting options and segmenting longer assignments to help with prioritizing task initiation and facilitating task completion.

We have had a larger than usual number of students move into our district with special needs. For the most part, these transitions have gone smoothly, but a few students had exceptional individualized educational programs (IEPs) from their previous districts. This caused a bit of a scramble to get services in place as soon as possible to the first day of school but most of the logistics got worked out quickly thanks to good communication.

Every time a student with a disability transfers into our district, we implement the IEP or 504 plans to the best of our ability and schedule a transfer meeting within 30 calendar days of the student's arrival. At the transfer meeting the team can determine if the plan can continue to be implemented or if additional services or personnel are needed. Most of the time, the plans are implemented and executed until the plans expire, at which point we schedule an annual IEP team meeting in order to create a plan based on RSU 63 schedules and services to accommodate the student's needs.

I attended Brewer High School's new student orientation on Aug. 31st. This allowed me to reconnect with the high school teachers and guide some of our freshmen students to their classes, which eased the anxiety for a few students. A couple of students needed changes to their schedules and I facilitated those changes immediately with Student Services at Brewer HS. The students and their families were grateful to have their schedules worked out to meet their interests and needs at Brewer.

Respectfully Submitted,
Jesse Gauthier, Director of Special Services

To: School Board
Date: September 15, 2017
RE: Transportation/Facilities Report
From: Jake Morgan

Facilities: Most all the summer maintenance is complete. The new fire/security doors are not completed yet; we are working with the fire department and door company on properly installing doors that will follow codes for both functions. We are still short two custodians, one at Holbrook and one at Holden. The new Holden custodian will start on Monday September 18th. This month due to State requirements we tested both Holden & Holbrook schools for the presence of Lead & Copper in the water. Holden tested fine and I am waiting for Holbrook's results. Our insurance company did a walk around at all our schools with me on Friday the 15th. They will be sending us a letter of the corrections they want. Teachers are bringing in homeowner extension cords, lots of Clorox wipes and bottles of hand sanitizer. Most every room has hand sanitizer dispensers by the doors so very concerned why teachers are bringing in. A full report will be sent shortly to us.

Transportation: The runs are starting to settle in and be more on the times set up for them. The first week of school always seems to have runs running a half to $\frac{3}{4}$ of an hour later then the year before. Two of our drivers conducted "How to be a Safe Bus Rider" lesson with our Pre-Kindergarten and Kindergarten class. The drivers go over how to load the bus, how to cross in front of the bus, what to look for, and how to remain seated. The Pre-Kindergarten bus has been very challenging so far this year. We had to add a helper on the bus, due to the increased number of students riding. September 13th we conducted our first school bus fire drills, law requires two each year. We do one in September and the other one in April. The Holden Police was at one of the drills that we performed off site.

Setting the bus runs up this year using Trans Finder has been very difficult. The program has been "out of service" several times. On multiple occasions we were working on it at 6 a.m. and the program would "lock" up. We called for tech support and usually it was 3 – 6 hours before they got back to us. This morning we called at 7 a.m. and got a return call at 5 p.m. Another issue we found was a couple of runs Trans Finder set up had the bus going over non-existing roads, old logging roads, or students crossing when not needed. I do like a lot of the features of the program, but would like to investigate what other companies have to offer.

At this time we have three buses out of service. Two buses have rusted, leaking fuel tanks, and will cost \$800 - \$1,500 to replace. The third bus has a rusted and cracked frame. We are still short our part-time mechanic. He has been released to drive bus but still not be to lifting more then 15 lbs. The full time mechanic and I have been filling in on bus routes do to the medical leave of two drivers and sports trips.

REGIONAL SCHOOL UNIT 63

TECHNOLOGY

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George Cummings • Technology Coordinator

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www.rsu63.org

To: RSU 63 Board of Directors
From: George Cummings
Date: September 14, 2017
Re: Monthly Report

I submit this report to the School Board of Directors for September 2017.

Holbrook School 5th and 6th grade students received their Chromebooks on August 31st. Students in 8th grade received their MacBook Air laptops on September 5th and 7th grade students on September 6th. A total of 256 laptops were inventoried, configured and deployed.

Work continues on the set up and configuration of the 90 grade 2-4 Chromebooks and the 36 K-1 iPads. I expect to have these new devices deployed to classrooms during the week of September 18th.

Richard Modery and I will be hosting 2 MLTI parent nights again this year. The first parent night will be held on September 27th and the second on October 4th. Both meetings will take place at Holbrook School and run from 6:30pm-7:00pm. The purpose of these meetings is to inform the parents of 7th and 8th grade students of the MLTI program and our laptop take home policy and procedures. This meeting is mandatory for the parents of students that would like to take their Apple MacBook Air laptop home during the 2017-2018 school year. Due to the limited amount of expensive laptop damage during the 2016-2017 school year (broken screens, liquid damage), we are able to reduce the laptop take home fee from \$50.00 to \$40.00 per student.

NWEA (Northwest Evaluation Association) MAP (Measures of Academic Progress) testing began for students in grades 2-8 on September 11th. These challenging and adaptive MAP tests are taken on computer and test achievement and growth levels in Reading, Language Usage, Science and Mathematics. Results from these tests, which are available 24 hours after a testing session, will help teachers identify student instructional levels, provide placement information, and guide classroom instruction and goals. Testing for students in grades 2-8 will wrap up on September 29th.

Holbrook School parents will be received their FamilyLink parent portal usernames and passwords during the week of September 4th. Parents can use their FamilyLink account information to view their child's class schedule, attendance and grades from any internet connected device.

The technology committee is having its first meeting of the 2017-2018 school year on Tuesday, October 10th. This year we will continue working on updating our 3-year technology plan for submission and approval to the DOE in June 2018.

Respectfully submitted,



Regional School Unit #63
202 KIDDER HILL ROAD
HOLDEN, ME 04429

Susan Smith
SUPERINTENDENT OF SCHOOLS

TELEPHONE 843-7851
FAX 843-7295

Date: September 13, 2017
From: Kelly Theriault
RE: September Board Report

- Budget & Finance committee will meet on September 20, 2017.
- The auditors were in the office the week of September 5; all the field work for the FY17 audit has been completed. We should expect final reports by early December.
- Reports completed in the business office this month were MePERS, MSMA Salary Data & F/R Lunch applications (about 175!) Additionally, the start of the New Year brings new contracts, new hourly rates, and new employees. (A LOT of them!)
- On Friday September 15, 2017, I attended the monthly Maine Association of Business Officials (MeASBO). Several members of D.O.E were there; Ida Bastita, Paula Gravelle, Tyler Backus & Angel Loreda. D.O.E discussed changes & updates to the ED279, Subsidy allocations, and Certification changes/expectations.

MSAD63

Financial Statement

Statement Code: Financial

Account Number / Description	Adopted Budget 7/1/2017 - 6/30/2018	Current Period 8/1/2017 - 8/31/2017	Reported Period 7/1/2017 - 8/31/2017	Bal Remg	Percent Remaining 7/1/2017 - 8/31/2017	Encumbrances 7/1/2017 - 8/31/2017
Local Revenue						
1. 100-0000-00000-4142100-20 Transportation for other Units-Dedham	(76,500.00)	0.00	0.00	(76,500.00)	100.00%	0.00
2. 100-0000-00000-4142100-21 Transportation for other Units-Hampden	(9,725.00)	0.00	0.00	(9,725.00)	100.00%	0.00
3. 100-0000-00000-4142100-22 Transportation for other Units-airline	0.00	(292.46)	(292.46)	292.46	---	0.00
4. 100-0000-00000-4142100-23 Transportation for other Units-Bgr	(2,000.00)	0.00	0.00	(2,000.00)	100.00%	0.00
5. 100-0000-00000-4142100-90 Transportation for other Units	(5,000.00)	0.00	0.00	(5,000.00)	100.00%	0.00
6. 100-0000-10000-4111100-91 REQUIRED LOCAL TAXES - CLIFTO	(603,373.83)	(100,562.30)	(100,562.30)	(502,811.53)	83.33%	0.00
7. 100-0000-10000-4111100-92 REQUIRED LOCAL TAXES - EDDINGTO	(1,376,830.83)	0.00	(114,735.90)	(1,262,094.93)	91.66%	0.00
8. 100-0000-10000-4111100-93 REQUIRED LOCAL TAXES - HOLDE	(2,273,947.00)	(189,495.58)	(378,991.16)	(1,894,955.84)	83.33%	0.00
9. 100-0000-10000-4111300-91 ADDITIONAL LOCAL TAXES - CLIFTO	(143,606.37)	(23,934.40)	(23,934.40)	(119,671.97)	83.33%	0.00
10. 100-0000-10000-4111300-92 ADDITIONAL LOCAL TAXES - EDDING	(327,693.50)	0.00	(27,307.79)	(300,385.71)	91.66%	0.00
11. 100-0000-10000-4111300-93 ADDITIONAL LOCAL TAXES - HOLDE	(541,212.21)	(45,101.02)	(90,202.04)	(451,010.17)	83.33%	0.00
12. 100-0000-10000-4151000-90 INTEREST INCOME	0.00	0.00	(896.68)	896.68	---	0.00
13. 100-0000-10000-4199000-90 MISCELLANEOUS REVENUES	(21,000.00)	(1,000.00)	(1,270.00)	(19,730.00)	93.95%	0.00
14. 100-0000-10000-4500001-90 UNDESIGNATED SURPLUS	(728,500.00)	0.00	0.00	(728,500.00)	100.00%	0.00
15. 100-0000-10000-4500001-95 UNDESIGNATED SURPLUS-Spec ED	(120,000.00)	0.00	0.00	(120,000.00)	100.00%	0.00
Subtotal Local Revenue	\$6,279,388.74	\$360,385.76	\$378,192.73	\$5,491,196.01	88.14%	\$0.00
State Revenues						
16. 100-0000-10000-4311100-90 STATE FOUNDATION ALLOCATION	(3,538,266.01)	(314,650.18)	(629,300.36)	(2,928,965.65)	82.31%	0.00
17. 100-0000-20000-4312100-90 STATE AGENCY CLIENT TUITION	(30,000.00)	0.00	0.00	(30,000.00)	100.00%	0.00
Subtotal State Revenues	\$3,588,266.01	\$314,650.18	\$629,300.36	\$2,958,965.65	82.46%	\$0.00
Total Revenues	\$9,817,654.75	\$675,035.94	\$1,367,493.09	\$8,450,161.66	86.07%	\$0.00

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Account Number / Description	Adopted Budget	Current Period		Reported Period		Bal Remg	Percent Remaining		Encumbrances		
		7/1/2017 - 6/30/2018	8/1/2017 - 8/31/2017	7/1/2017 - 8/31/2017	8/1/2017 - 8/31/2017		7/1/2017 - 8/31/2017	8/1/2017 - 8/31/2017	7/1/2017 - 8/31/2017	8/1/2017 - 8/31/2017	
System Administration											
18. 100-0000-23100-5150000-90 BOD - STIPENDS	550.00	0.00	0.00	0.00	0.00	550.00	100.00%	0.00	0.00	0.00	
19. 100-0000-23100-5250020-90 FICA/MEDI	43.00	0.00	0.00	0.00	0.00	43.00	100.00%	0.00	0.00	0.00	
20. 100-0000-23100-5345000-90 BOD - LEGAL FEES	12,500.00	0.00	0.00	0.00	0.00	12,500.00	84.00%	2,000.00	2,000.00	0.00	
21. 100-0000-23100-5346000-90 BOD - AUDIT	10,000.00	0.00	0.00	0.00	0.00	10,000.00	0.00%	10,000.00	10,000.00	0.00	
22. 100-0000-23100-5520000-90 BOD - DISTRICT BOND INSURANCE	4,500.00	0.00	0.00	3,751.00	0.00	749.00	16.64%	0.00	0.00	0.00	
23. 100-0000-23100-5520010-90 BOD - PURCH.SERV. OTHER - LIAB.	440.00	0.00	0.00	333.00	0.00	107.00	24.31%	0.00	0.00	0.00	
24. 100-0000-23100-5550000-90 BOD - PRINTING & OTHER	1,750.00	868.13	0.00	1,540.63	0.00	209.37	0.02%	209.00	209.00	0.00	
25. 100-0000-23100-5810000-90 BOD - MEMBERSHIP IN NSBA	2,450.00	0.00	0.00	2,306.00	0.00	144.00	5.87%	0.00	0.00	0.00	
26. 100-0000-23100-5814000-90 BOD - CONFERENCES	750.00	0.00	0.00	0.00	0.00	750.00	100.00%	0.00	0.00	0.00	
27. 100-0000-23140-5310000-90 BOD - REFERENDUM COSTS	3,000.00	0.00	0.00	0.00	0.00	3,000.00	100.00%	0.00	0.00	0.00	
28. 100-0000-23200-5104000-90 SUPT. OFFICE (SUPT) - SALARY	68,100.00	7,880.06	0.00	13,140.88	0.00	54,959.12	80.70%	0.00	0.00	0.00	
29. 100-0000-23200-5118000-90 Admin Asst Salary	41,397.00	4,033.84	0.00	8,195.22	0.00	33,201.78	80.20%	0.00	0.00	0.00	
30. 100-0000-23200-5204000-90 SUPT. OFFICE (SUPT) - BENEFITS	1,071.00	8.88	0.00	17.76	0.00	1,053.24	98.34%	0.00	0.00	0.00	
31. 100-0000-23200-5204010-90 SUPT. OFFICE (SUPT) - HEALTH	9,922.00	0.00	0.00	0.00	0.00	9,922.00	100.00%	0.00	0.00	0.00	
32. 100-0000-23200-5204015-90 SUPT. OFFICE (SUPT) - DENTAL	201.00	18.92	0.00	37.84	0.00	163.16	81.17%	0.00	0.00	0.00	
33. 100-0000-23200-5204020-90 SUPT. OFFICE (SUPT) - MCR	987.00	111.57	0.00	185.15	0.00	801.85	81.24%	0.00	0.00	0.00	
34. 100-0000-23200-5208000-90 SUPT. OFFICE (A/A) - BENEFITS	6,152.00	28.24	0.00	46.98	0.00	6,105.02	99.23%	0.00	0.00	0.00	
35. 100-0000-23200-5208020-90 SUPT. OFFICE (A/A) - OASDI/MCR	3,167.00	308.59	0.00	626.94	0.00	2,540.06	80.20%	0.00	0.00	0.00	
36. 100-0000-23200-5218015-90 Dental	335.00	0.00	0.00	0.00	0.00	335.00	100.00%	0.00	0.00	0.00	
37. 100-0000-23200-5234000-90 SUPT. OFFICE (SUPT) - RETIREMEN	2,704.00	312.00	0.00	520.00	0.00	2,184.00	80.76%	0.00	0.00	0.00	
38. 100-0000-23200-5238000-90 RETIREMENT CONT./REGULAR E/E	1,242.00	0.00	0.00	44.53	0.00	1,197.47	96.41%	0.00	0.00	0.00	
39. 100-0000-23200-5312000-90 SUPT. OFFICE SERVICES-CONTRACTE	15,000.00	0.00	0.00	13,769.91	0.00	1,230.09	8.20%	0.00	0.00	0.00	
40. 100-0000-23200-5330000-90 SUPT. OFFICE - EE TRAINING & DEVE	1,500.00	0.00	0.00	0.00	0.00	1,500.00	100.00%	0.00	0.00	0.00	
41. 100-0000-23200-5444500-90 SUPT. OFFICE - COPIER LEASE	4,500.00	0.00	0.00	3,519.18	0.00	960.82	21.35%	0.00	0.00	0.00	
42. 100-0000-23200-5520000-90 SUPT. OFFICE - LIABILITY INSURANC	1,550.00	0.00	0.00	0.00	0.00	1,550.00	100.00%	0.00	0.00	0.00	
43. 100-0000-23200-5532000-90 SUPT. OFFICE - TELEPHONES	3,500.00	219.50	0.00	439.55	0.00	3,060.45	87.44%	0.00	0.00	0.00	
44. 100-0000-23200-5580000-90 SUPT. OFFICE - STAFF TRAVEL	3,500.00	135.08	0.00	186.74	0.00	3,313.26	94.66%	0.00	0.00	0.00	
45. 100-0000-23200-5600000-90 SUPT. OFFICE - OFFICE SUPPLIES	4,000.00	834.42	0.00	834.42	0.00	3,165.58	51.70%	1,097.30	1,097.30	0.00	
46. 100-0000-23200-5600030-90 SUPT. OFFICE - POSTAGE	3,200.00	91.43	0.00	439.46	0.00	2,760.54	53.63%	1,044.09	1,044.09	0.00	

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47. 100-0000-23200-5605000-90 SUPT. OFFICE - REPLACEMENT OF E	700.00	0.00	0.00	700.00	100.00%	0.00
48. 100-0000-23200-5810000-90 MEMBERSHIPS & DUES - SUPT OFF	2,500.00	50.00	694.80	1,805.20	70.80%	35.00
49. 100-0000-25000-5118000-90 Business Office WAGES	97,408.00	10,913.39	18,857.87	78,550.13	80.64%	0.00
50. 100-0000-25000-5208000-90 Business office BENEFITS	700.00	13.10	31.17	668.83	95.54%	0.00
51. 100-0000-25000-5208010-90 C/S - HEALTH INSURANCE	26,979.00	2,448.06	4,896.12	22,082.88	81.85%	0.00
52. 100-0000-25000-5208020-90 C/S - OASDI/MCR	7,622.00	789.08	1,351.04	6,270.96	82.27%	0.00
53. 100-0000-25000-5218015-90 Dental	670.00	55.84	117.08	552.92	82.52%	0.00
54. 100-0000-25000-5238000-90 C/S - RETIREMENT CONTRIBUTION	2,989.00	326.73	564.39	2,424.61	81.11%	0.00
Subtotal System Administration	\$347,579.00	\$29,446.86	\$76,467.66	\$271,111.34	73.86%	\$14,385.39

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School Administration						
55 100-0000-24000-5104000-11 PRINCIPAL SALARY - HOLBROOK	85,631.00	9,909.66	16,525.82	69,105.18	80.70%	0.00
56 100-0000-24000-5104000-12 PRINCIPAL SALARY - EDDINGTON	44,204.00	5,100.42	8,500.70	35,703.30	80.76%	0.00
57 100-0000-24000-5104000-13 PRINCIPAL SALARY - HOLDEN	44,204.00	5,100.42	8,500.70	35,703.30	80.76%	0.00
58 100-0000-24000-5118010-11 SECRETARIAL WAGES - HOLBROO	31,997.00	2,445.22	4,590.46	27,406.54	85.65%	0.00
59 100-0000-24000-5118010-12 SECRETARIAL WAGES - EDDINGTO	21,930.00	1,020.00	1,543.60	20,386.40	92.96%	0.00
60 100-0000-24000-5118010-13 SECRETARIAL WAGES - HOLDEN	24,833.00	1,451.99	2,260.49	22,572.51	90.89%	0.00
61 100-0000-24000-5204000-11 PRINCIPAL BENEFITS - HOLBROOK	700.00	15.46	30.92	669.08	95.58%	0.00
62 100-0000-24000-5204000-12 PRINCIPAL BENEFITS - EDDINGTO	350.00	30.92	61.84	288.16	82.33%	0.00
63 100-0000-24000-5204000-13 PRINCIPAL BENEFITS - HOLDEN	350.00	30.95	61.90	288.10	82.31%	0.00
64 100-0000-24000-5204010-11 PRINCIPAL HEALTH - HOLBROOK	2,500.00	0.00	0.00	2,500.00	100.00%	0.00
65 100-0000-24000-5204010-12 PRINCIPAL HEALTH - EDDINGTON	6,697.00	558.10	1,116.20	5,580.80	83.33%	0.00
66 100-0000-24000-5204010-13 PRINCIPAL HEALTH - HOLDEN	6,697.00	558.08	1,116.16	5,580.84	83.33%	0.00
67 100-0000-24000-5204015-12 PRINCIPAL DENTAL - EDDINGTON	167.50	13.96	27.92	139.58	83.33%	0.00
68 100-0000-24000-5204015-13 PRINCIPAL DENTAL - HOLDEN	167.50	13.96	27.92	139.58	83.33%	0.00
69 100-0000-24000-5204020-11 PRINCIPAL MCR - HOLBROOK	1,242.00	143.28	238.80	1,003.20	80.77%	0.00
70 100-0000-24000-5204020-12 PRINCIPAL MCR - EDDINGTON	641.00	72.83	121.01	519.99	81.12%	0.00
71 100-0000-24000-5204020-13 PRINCIPAL MCR - HOLDEN	641.00	72.81	120.97	520.03	81.12%	0.00
72 100-0000-24000-5204040-11 PRINCIPAL UNEMPLOYMENT - HOLBR	120.00	0.00	0.00	120.00	100.00%	0.00
73 100-0000-24000-5204040-12 PRINCIPAL UNEMPLOYMENT - EDDIN	60.00	0.00	0.00	60.00	100.00%	0.00
74 100-0000-24000-5204040-13 PRINCIPAL UNEMPLOYMENT - HOLDE	60.00	0.00	0.00	60.00	100.00%	0.00
75 100-0000-24000-5204050-11 PRINCIPAL WORKERS COMP - HOLBR	383.00	100.00	200.00	183.00	47.78%	0.00
76 100-0000-24000-5204050-12 PRINCIPAL WORKERS COMP - EDDIN	200.00	0.00	125.00	75.00	37.50%	0.00
77 100-0000-24000-5204050-13 PRINCIPAL WORKERS COMP - HOLDE	200.00	0.00	125.00	75.00	37.50%	0.00
78 100-0000-24000-5208010-11 SECRETARIAL HEALTH - HOLBROO	1,000.00	0.00	0.00	1,000.00	100.00%	0.00
79 100-0000-24000-5208010-12 SECRETARIAL HEALTH - EDDINGTO	1,000.00	0.00	0.00	1,000.00	100.00%	0.00
80 100-0000-24000-5208010-13 SECRETARIAL HEALTH - HOLDEN	7,659.00	0.00	101.40	7,557.60	98.67%	0.00
81 100-0000-24000-5208015-12 SECRETARIAL DENTAL - EDDINGTO	335.00	0.00	0.00	335.00	100.00%	0.00
82 100-0000-24000-5208020-11 SECRETARIAL OASDI/MCR - HOLBROO	2,448.00	187.06	351.17	2,096.83	85.65%	0.00
83 100-0000-24000-5208020-12 SECRETARIAL OASDI/MCR - EDDINGT	1,678.00	78.03	118.08	1,559.92	92.96%	0.00

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84. 100-0000-24000-5208020-13 SECRETARIAL OASD/MCR - HOLDE	1,900.00	111.08	158.21	1,741.79	91.67%	0.00
85. 100-0000-24000-5208040-11 SECRETARIAL UNEMPLOYMENT - II	120.00	0.00	0.00	120.00	100.00%	0.00
86. 100-0000-24000-5208040-12 SECRETARIAL UNEMPLOYMENT - E	120.00	0.82	4.49	115.51	96.25%	0.00
87. 100-0000-24000-5208040-13 SECRETARIAL UNEMPLOYMENT - II	120.00	8.09	12.40	107.60	89.66%	0.00
88. 100-0000-24000-5208050-11 SECRETARIAL WORKERS COMP - II	143.00	0.00	100.00	43.00	30.06%	0.00
89. 100-0000-24000-5208050-12 SECRETARIAL WORKERS COMP - E	98.00	0.00	100.00	(2.00)	(2.04)%	0.00
90. 100-0000-24000-5208050-13 SECRETARIAL WORKERS COMP - H	111.00	0.00	100.00	11.00	9.90%	0.00
91. 100-0000-24000-5218015-12 Dental	0.00	0.00	13.96	(13.96)	---	0.00
92. 100-0000-24000-5234000-11 RETIREMENT CONTRIBUTIONS/ADMINIS	3,400.00	392.25	653.75	2,746.25	80.77%	0.00
93. 100-0000-24000-5234000-12 RETIREMENT CONTRIBUTIONS/ADMINIS	1,755.00	202.50	337.49	1,417.51	80.76%	0.00
94. 100-0000-24000-5234000-13 RETIREMENT CONTRIBUTIONS/ADMINIS	1,755.00	202.47	337.46	1,417.54	80.77%	0.00
95. 100-0000-24000-5238000-11 SECRETARIAL RETIREMENT - HOLBRO	960.00	0.00	0.00	960.00	100.00%	0.00
96. 100-0000-24000-5238000-12 SECRETARIAL RETIREMENT - EDDING	658.00	0.00	0.00	658.00	100.00%	0.00
97. 100-0000-24000-5238000-13 SECRETARIAL RETIREMENT - HOLDE	745.00	0.00	0.00	745.00	100.00%	0.00
98. 100-0000-24000-5238010-11 RETIREMENT	0.00	73.36	137.72	(137.72)	---	0.00
99. 100-0000-24000-5254000-11 PRINCIPAL TUITION REIMB. - HOLBRO	2,400.00	0.00	0.00	2,400.00	100.00%	0.00
100. 100-0000-24000-5330080-11 PRIN. TRAINING & DEVELOPMENT	400.00	0.00	50.00	350.00	87.50%	0.00
101. 100-0000-24000-5330080-12 PRIN. TRAINING & DEVELOPMENT	600.00	0.00	25.00	575.00	95.83%	0.00
102. 100-0000-24000-5330080-13 PRIN. TRAINING & DEVELOPMENT	600.00	0.00	25.00	575.00	95.83%	0.00
103. 100-0000-24000-5444500-11 COPIER LEASE - HOLBROOK	8,500.00	0.00	8,465.00	35.00	0.41%	0.00
104. 100-0000-24000-5444500-12 COPIER LEASE - EDDINGTON	9,500.00	0.00	4,973.45	4,526.55	47.64%	0.00
105. 100-0000-24000-5444500-13 COPIER LEASE - HOLDEN	7,500.00	0.00	5,397.17	2,102.83	28.03%	0.00
106. 100-0000-24000-5532000-11 TELEPHONE - HOLBROOK	4,400.00	321.33	647.87	3,752.13	85.27%	0.00
107. 100-0000-24000-5532000-12 TELEPHONE - EDDINGTON	2,200.00	162.07	324.36	1,875.64	85.25%	0.00
108. 100-0000-24000-5532000-13 TELEPHONE - HOLDEN	2,400.00	294.78	593.65	1,806.35	75.26%	0.00
109. 100-0000-24000-5580000-11 PRINCIPAL OFFICE TRAVEL - HOLBR	500.00	0.00	0.00	500.00	100.00%	0.00
110. 100-0000-24000-5580000-12 PRINCIPAL OFFICE TRAVEL - EDDIN	300.00	0.00	0.00	300.00	100.00%	0.00
111. 100-0000-24000-5580000-13 PRINCIPAL OFFICE TRAVEL - HOLDE	300.00	0.00	0.00	300.00	100.00%	0.00
112. 100-0000-24000-5600010-11 OFFICE SUPPLIES - HOLBROOK	1,200.00	202.05	331.40	868.60	45.32%	324.65
113. 100-0000-24000-5600010-12 OFFICE SUPPLIES - EDDINGTON	1,150.00	0.00	0.00	1,150.00	100.00%	0.00

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114. 100-0000-24000-5600010-13 OFFICE SUPPLIES - HOLDEN	1,300.00	0.00	175.00	1,125.00	86.53%	0.00
115. 100-0000-24000-5600030-11 POSTAGE - HOLBROOK	1,200.00	0.00	386.40	813.60	67.80%	0.00
116. 100-0000-24000-5600030-12 POSTAGE - EDDINGTON	1,150.00	289.49	332.47	817.53	59.87%	128.94
117. 100-0000-24000-5600030-13 POSTAGE - HOLDEN	1,250.00	289.49	332.47	917.53	63.08%	128.94
118. 100-0000-24000-5810000-11 MEMBERSHIPS & DUES - HOLBROO	705.00	0.00	0.00	705.00	100.00%	0.00
Subtotal School Administration	\$3,475,535.00	\$29,452.93	\$69,880.78	\$277,654.22	79.72%	\$582.53

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Regular Instruction						
119 100-1000-21900-5340000-95 PURCHASED PROF SERVICES	2,200.00	0.00	0.00	2,200.00	100.00%	0.00
120 100-1100-10000-5101010-11 TEACHER SALARIES - HOLBROOK	971,591.00	36,431.19	109,353.36	862,237.64	88.74%	0.00
121 100-1100-10000-5101010-13 TEACHERS SALARIES - HOLDEN	325,219.00	13,399.77	38,447.60	286,771.40	88.17%	0.00
122 100-1100-10000-5102000-13 ED TECH - WAGES	20,181.00	0.00	0.00	20,181.00	100.00%	0.00
123 100-1100-10000-5123000-11 SUBSTITUTE WAGES - HOLBROOK	29,700.00	0.00	327.88	29,372.12	98.89%	0.00
124 100-1100-10000-5123000-13 SUBSTITUTE WAGES - HOLDEN	2,250.00	53.25	53.25	2,196.75	97.63%	0.00
125 100-1100-10000-5156000-11 TEACHER LEADER STIPENDS - HOL	1,500.00	0.00	0.00	1,500.00	100.00%	0.00
126 100-1100-10000-5156000-12 TEACHER LEADER STIPENDS - EDD	2,500.00	0.00	0.00	2,500.00	100.00%	0.00
127 100-1100-10000-5156000-13 TEACHER LEADER STIPEND - HOLDE	2,500.00	0.00	0.00	2,500.00	100.00%	0.00
128 100-1100-10000-5201010-11 TEACHER - HEALTH INSURANCE -	218,090.00	16,370.00	34,034.80	184,055.20	84.39%	0.00
129 100-1100-10000-5201010-13 TEACHER - HEALTH INSURANCE -	94,780.00	5,149.87	10,299.72	84,480.28	89.13%	0.00
130 100-1100-10000-5201015-11 TEACHER - DENTAL INSURANCE -	6,700.00	474.64	1,005.12	5,694.88	84.99%	0.00
131 100-1100-10000-5201015-13 TEACHER - DENTAL INSURANCE -	3,015.00	197.40	394.80	2,620.20	86.90%	0.00
132 100-1100-10000-5201020-11 TEACHER - MCR - HOLBROOK	14,088.00	834.01	1,708.92	12,379.08	87.86%	0.00
133 100-1100-10000-5201020-13 TEACHER - MCR - HOLDEN	5,006.00	366.06	722.50	4,283.50	85.56%	0.00
134 100-1100-10000-5201040-11 TEACHER - UNEMPLOYMENT - HO	2,800.00	10.77	10.77	2,789.23	99.61%	0.00
135 100-1100-10000-5201040-13 TEACHER - UNEMPLOYMENT - HO	960.00	9.09	9.84	950.16	98.97%	0.00
136 100-1100-10000-5201050-11 TEACHER - WORKERS COMP - HOL	4,489.00	50.00	1,050.00	3,439.00	33.16%	1,950.00
137 100-1100-10000-5201050-13 TEACHER - WORKERS COMP - HOL	1,595.00	0.00	250.00	1,345.00	18.49%	1,050.00
138 100-1100-10000-5202010-13 ED TECH - HEALTH	1,000.00	0.00	0.00	1,000.00	100.00%	0.00
139 100-1100-10000-5202020-13 ED TECH - OASDI/MCR	293.00	0.00	0.00	293.00	100.00%	0.00
140 100-1100-10000-5202040-13 UNEMPLOYMENT	120.00	0.00	0.00	120.00	100.00%	0.00
141 100-1100-10000-5202050-13 ED TECH - W/C	133.00	0.00	0.00	133.00	100.00%	0.00
142 100-1100-10000-5203000-11 SUBSTITUTE BENEFITS - HOLBROO	2,272.00	0.00	4.75	2,267.25	99.79%	0.00
143 100-1100-10000-5203000-13 SUBSTITUTE BENEFITS - HOLDEN	200.00	1.14	1.14	198.86	99.43%	0.00
144 100-1100-10000-5231010-11 RETIREMENT	32,646.00	2,718.79	5,613.87	27,032.13	82.80%	0.00
145 100-1100-10000-5231010-13 RETIREMENT	11,600.00	1,020.54	2,010.71	9,589.29	82.66%	0.00
146 100-1100-10000-5232000-13 ED TECH - RETIREMENT	801.00	0.00	0.00	801.00	100.00%	0.00
147 100-1100-10000-5233000-13 RETIREMENT	0.00	2.11	2.11	(2.11)	---	0.00

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	7/1/2017 - 6/30/2018	8/1/2017 - 8/31/2017	7/1/2017 - 8/31/2017		7/1/2017 - 8/31/2017	7/1/2017 - 8/31/2017
148. 100-1100-10000-5251000-11 TEACHER TUITION - IIOLBROOK	8,000.00	0.00	0.00	8,000.00	53.07%	3,754.00
149. 100-1100-10000-5330000-11 TEACHER TRAINING & DEV. - IIOLBRO	10,725.00	1,774.26	1,846.26	8,878.74	80.92%	200.00
150. 100-1100-10000-5330000-13 TEACHER TRAINING & DEV. - HOLDE	4,313.00	913.64	1,321.14	2,991.86	67.04%	100.00
151. 100-1100-10000-5500000-13 OTHER PURCHASES SERVICES	1,800.00	0.00	0.00	1,800.00	100.00%	0.00
152. 100-1100-10000-5610000-11 TEACHING SUPPLIES - IIOLBROOK	18,260.00	2,445.81	6,213.14	12,046.86	61.99%	727.19
153. 100-1100-10000-5610000-13 TEACHING SUPPLIES - HOLDEN	10,550.00	2,172.84	7,539.21	3,010.79	28.23%	32.24
154. 100-1100-10000-5610510-11 SPECIALISTS SUPPLIES-IIOLBROO	10,369.00	0.00	0.00	10,369.00	80.22%	2,050.00
155. 100-1100-10000-5610510-12 SPECIALISTS SUPPLIES - EDD	4,000.00	0.00	1,566.84	2,433.16	52.70%	325.00
156. 100-1100-10000-5610510-13 SPECIALISTS SUPPLIES- HLDN	4,000.00	0.00	2,146.52	1,853.48	37.17%	366.29
157. 100-1100-10000-5611010-11 NEW INSTRUCTIONAL EQUIP - IIO	878.00	0.00	649.08	228.92	26.07%	0.00
158. 100-1100-10000-5611010-13 NEW INSTRUCTIONAL EQUIP - HOL	1,800.00	0.00	0.00	1,800.00	100.00%	0.00
159. 100-1100-10000-5611020-12 REPLACE INST. EQUIP - EDDINGTO	0.00	0.00	39.69	(39.69)	---	0.00
160. 100-1100-10000-5611020-13 REPLACE INST. EQUIP - HOLDEN	1,350.00	0.00	323.91	1,026.09	76.00%	0.00
161. 100-1100-10000-5640000-11 TEXTBOOKS - IIOLBROOK	6,644.00	0.00	5,055.17	1,588.83	16.30%	505.68
162. 100-1100-10000-5640000-13 TEXTBOOKS - HOLDEN	3,465.00	199.00	1,974.80	1,490.20	39.55%	119.52
163. 100-1100-10000-5890000-11 OTHER INSTRUCTIONAL EXP -HOLBR	700.00	0.00	21.00	679.00	(1.35)%	688.50
164. 100-1120-10000-5101010-12 K-2 TEACHER SALARIES-EDDINGTO	440,553.00	16,656.78	45,049.38	395,503.62	89.77%	0.00
165. 100-1120-10000-5101010-13 K-2 TEACHING SALARIES - HOLDE	137,250.00	2,653.85	13,275.08	123,974.92	90.32%	0.00
166. 100-1120-10000-5102000-12 K-2 ED. TECH. WAGES - EDDINGTO	48,068.00	91.50	282.50	47,785.50	99.41%	0.00
167. 100-1120-10000-5123000-12 K-2 SUBSTITUTE WAGES - EDDINGT	8,812.00	0.00	0.00	8,812.00	100.00%	0.00
168. 100-1120-10000-5123000-13 K-2 SUBSTITUTE WAGES - HOLDE	6,700.00	0.00	0.00	6,700.00	100.00%	0.00
169. 100-1120-10000-5201010-12 K-2 TEACHER HEALTH - EDDINGTO	106,497.00	8,227.29	16,454.60	90,042.40	84.54%	0.00
170. 100-1120-10000-5201010-13 K-2 TEACHER HEALTH - HOLDEN	25,013.00	2,731.78	5,463.56	19,549.44	78.15%	0.00
171. 100-1120-10000-5201015-12 K-2 TEACHER DENTAL - EDDINGTO	4,020.00	213.38	424.77	3,595.23	89.43%	0.00
172. 100-1120-10000-5201015-13 TEACHER DENTAL - HOLDEN	1,005.00	83.76	167.52	837.48	83.33%	0.00
173. 100-1120-10000-5201020-12 K-2 TEACHER MCR - EDDINGTON	6,388.00	436.56	827.16	5,560.84	87.05%	0.00
174. 100-1120-10000-5201020-13 TEACHER MEDICARE - HOLDEN	2,049.00	110.55	254.76	1,794.24	87.56%	0.00
175. 100-1120-10000-5201040-12 K-2 TEACHER UNEMPLOYMENT - E	1,320.00	10.48	10.48	1,309.52	99.20%	0.00
176. 100-1120-10000-5201040-13 TEACHER UNEMPLOYMENT - HOLDE	480.00	8.88	8.88	471.12	98.15%	0.00
177. 100-1120-10000-5201050-12 K-2 TEACHER WORKERS COMP - E	2,036.00	0.00	250.00	1,786.00	26.32%	1,250.00

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178. 100-1120-10000-5201050-13 TEACHER WORKERS COMPENSATIO	653.00	250.00	450.00	203.00	31.08%	0.00
179. 100-1120-10000-5202000-12 K-2 ED. TECH. BENEFITS- EDDINGTO	1,049.00	1.97	5.92	1,043.08	99.43%	0.00
180. 100-1120-10000-5202010-12 ED TECH - HEALTH	8,769.00	0.00	101.40	8,667.60	98.84%	0.00
181. 100-1120-10000-5202015-12 ED TECH - DENTAL	670.00	0.00	27.92	642.08	95.83%	0.00
182. 100-1120-10000-5203000-12 K-2 SUBSTITUTE BENEFITS - EDDING	675.00	0.00	0.00	675.00	100.00%	0.00
183. 100-1120-10000-5203000-13 K-2 SUBSTITUTE BENEFITS - HOLDE	520.00	0.00	0.00	520.00	100.00%	0.00
184. 100-1120-10000-5231010-12 Retirement	14,803.00	1,224.88	2,352.11	12,450.89	84.11%	0.00
185. 100-1120-10000-5231010-13 RETIREMENT	4,747.00	316.19	737.85	4,009.15	84.45%	0.00
186. 100-1120-10000-5232000-12 ED TECH - RETIREMENT	1,908.00	3.64	11.22	1,896.78	99.41%	0.00
187. 100-1120-10000-5251000-12 K-2 TEACHER TUITION - EDDINGTO	2,000.00	0.00	0.00	2,000.00	(50.00)%	3,000.00
188. 100-1120-10000-5330000-12 K-2 EE TRAINING & DEV - EDDINGTO	4,313.00	913.64	1,320.14	2,992.86	67.07%	100.00
189. 100-1120-10000-5610000-12 K-2 INSTRUCTIONAL SUPPLIES - E	17,755.00	889.14	5,442.34	12,312.66	66.07%	581.49
190. 100-1120-10000-5610000-13 K-2 INSTRUCTIONAL SUPPLIES - II	5,750.00	0.00	2,083.94	3,666.06	52.14%	667.50
191. 100-1120-10000-5611010-12 NEW INSTRUCTIONAL EQUIPMEN	0.01	0.00	0.00	0.01	100.00%	0.00
192. 100-1120-10000-5611030-12 REPLACE INST. EQUIP	1,350.00	0.00	0.00	1,350.00	100.00%	0.00
193. 100-1120-10000-5640000-12 K-2 TEXTBOOKS - EDDINGTON	5,455.00	1,118.79	2,346.89	3,108.11	56.76%	11.85
194. 100-1120-10000-5640000-13 K-2 TEXTBOOKS - HOLDEN	930.00	0.00	783.87	146.13	15.71%	0.00
195. 100-2900-10000-5101010-95 SALARIES	24,500.00	903.85	903.85	23,596.15	96.31%	0.00
196. 100-2900-10000-5123000-95 GIFTED & TALENTED - SUBSTITUTE	900.00	0.00	0.00	900.00	100.00%	0.00
197. 100-2900-10000-5201000-95 PROFESSIONAL BENEFITS	8,742.00	13.11	13.11	8,728.89	99.85%	0.00
198. 100-2900-10000-5223000-95 GIFTED & TALENTED - SUBSTITUT	70.00	0.00	0.00	70.00	100.00%	0.00
199. 100-2900-10000-5330000-95 GIFTED & TALENTED - EMPLOYEE	2,500.00	0.00	0.00	2,500.00	100.00%	0.00
200. 100-2900-10000-5600000-95 GIFTED & TALENTED - OTHER SUPP	3,425.00	0.00	0.00	3,425.00	100.00%	0.00
201. 101-1120-10000-5330000-12 PROFESSIONAL EE TRAINING	2,000.00	0.00	0.00	2,000.00	100.00%	0.00
Subtotal Regular Instruction	52,748,758.01	\$121,454.20	\$333,047.15	\$2,415,710.86	87.24%	\$17,479.26
Regular Instruction 9-12						
202. 100-1200-10000-5561000-99 9-12 TUITION PAID TO OTHER RSU'	1,866,966.00	0.00	0.00	1,866,966.00	100.00%	0.00
203. 100-1200-10000-5563000-99 9-12 PRIVATE SCHOOL TUITION	1,008,716.00	130,937.70	130,937.70	877,778.30	87.01%	0.00
204. 100-1200-10000-5568000-99 INSURED VALUE FACTOR	60,523.00	8,357.71	8,357.71	52,165.29	86.19%	0.00

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	7/1/2017 - 6/30/2018	8/1/2017 - 8/31/2017	7/1/2017 - 8/31/2017		7/1/2017 - 8/31/2017	7/1/2017 - 8/31/2017
Subtotal REG 9-12	\$2,936,205.00	\$139,295.41	\$139,295.41	\$2,796,909.59	95.25%	\$0.00

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Special Education						
205 100-2200-10000-5101010-11 RR SALARIES	57,330.00	2,288.46	6,610.90	50,719.10	88.46%	0.00
206 100-2200-10000-5101010-12 RR SALARIES	60,988.00	1,384.62	4,019.23	56,968.77	93.40%	0.00
207 100-2200-10000-5101010-13 RR SALARIES	36,000.00	0.00	4,614.47	31,385.53	87.18%	0.00
208 100-2200-10000-5102000-11 RR ED TECH - WAGES	40,687.00	97.50	97.50	40,589.50	99.76%	0.00
209 100-2200-10000-5102000-12 RR ED TECH - WAGES	21,809.00	0.00	135.00	21,674.00	99.38%	0.00
210 100-2200-10000-5102000-13 RR ED TECH - WAGES	0.00	2,345.69	2,454.19	(2,454.19)	---	0.00
211 100-2200-10000-5123000-95 SPECIAL ED. (RR) SUBSTITUTE - WA	5,250.00	0.00	37.50	5,212.50	99.28%	0.00
212 100-2200-10000-5201010-11 TCHR HEALTH INSURANCE	26,986.00	1,198.03	2,396.11	24,589.89	91.12%	0.00
213 100-2200-10000-5201010-12 TCHR HEALTH INSURANCE	2,500.00	0.00	0.00	2,500.00	100.00%	0.00
214 100-2200-10000-5201010-13 TCHR HEALTH INSURANCE	2,500.00	0.00	0.00	2,500.00	100.00%	0.00
215 100-2200-10000-5201015-11 TCHR DENTAL INSURANCE	670.00	27.92	55.84	614.16	91.66%	0.00
216 100-2200-10000-5201015-12 TCHR DENTAL INSURANCE	335.00	27.92	55.84	279.16	83.33%	0.00
217 100-2200-10000-5201015-13 TCHR DENTAL INSURANCE	335.00	27.92	55.84	279.16	83.33%	0.00
218 100-2200-10000-5201020-11 FICA/MEDICARE	1,147.00	63.38	124.07	1,022.93	89.18%	0.00
219 100-2200-10000-5201020-12 FICA/MEDICARE	884.00	39.18	77.38	806.62	91.24%	0.00
220 100-2200-10000-5201020-13 FICA/MEDICARE	522.00	33.46	100.38	421.62	80.77%	0.00
221 100-2200-10000-5201040-11 UNEMPLOYMENT COMP INSURANC	240.00	0.00	0.00	240.00	100.00%	0.00
222 100-2200-10000-5201040-12 UNEMPLOYMENT COMP INSURANC	120.00	0.00	0.00	120.00	100.00%	0.00
223 100-2200-10000-5201040-13 UNEMPLOYMENT COMP INSURANC	120.00	0.00	0.59	119.41	99.50%	0.00
224 100-2200-10000-5201050-11 WORKERS'COMP INSURANCE	375.00	150.00	300.00	75.00	20.00%	0.00
225 100-2200-10000-5201050-12 WORKERS'COMP INSURANCE	281.00	100.00	225.00	56.00	19.92%	0.00
226 100-2200-10000-5201050-13 WORKERS'COMP INSURANCE	167.00	25.00	150.00	17.00	10.17%	0.00
227 100-2200-10000-5202010-11 ED TECH - HEALTH	8,769.00	0.00	0.00	8,769.00	100.00%	0.00
228 100-2200-10000-5202010-12 ED TECH - HEALTH	7,769.00	0.00	62.68	7,706.32	99.19%	0.00
229 100-2200-10000-5202010-13 ED TECH - HEALTH	0.00	0.00	62.68	(62.68)	---	0.00
230 100-2200-10000-5202015-11 ED TECH - DENTAL	335.00	0.00	0.00	335.00	100.00%	0.00
231 100-2200-10000-5202015-12 ED TECH - DENTAL	335.00	0.00	0.00	335.00	100.00%	0.00
232 100-2200-10000-5202015-13 ED TECH - DENTAL	0.00	0.00	13.96	(13.96)	---	0.00
233 100-2200-10000-5202020-11 ED TECH - OASDI/MCR	569.00	1.41	1.41	567.59	99.75%	0.00

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	7/1/2017 - 6/30/2018		8/1/2017 - 8/31/2017		7/1/2017 - 8/31/2017			7/1/2017 - 8/31/2017		7/1/2017 - 8/31/2017	
234. 100-2200-10000-5202020-12 ED TECH - OASDI/MCR	292.00		0.00		1.61		290.39	99.44%		0.00	
235. 100-2200-10000-5202020-13 ED TECH - OASDI/MCR	316.00		34.01		35.24		280.76	88.84%		0.00	
236. 100-2200-10000-5202040-11 ED TECH - UNEMPLOYMENT	240.00		0.68		0.68		239.32	99.71%		0.00	
237. 100-2200-10000-5202040-12 ED TECH - UNEMPLOYMENT	120.00		0.00		0.78		119.22	99.35%		0.00	
238. 100-2200-10000-5202050-11 ED TECH - WORKERS COMP	193.00		65.00		165.00		28.00	14.50%		0.00	
239. 100-2200-10000-5202050-12 ED TECH - WORKERS COMP	99.00		75.00		150.00		(51.00)	(51.51)%		0.00	
240. 100-2200-10000-5202050-13 ED TECH - WORKERS COMP	107.00		0.00		125.00		(18.00)	(16.82)%		0.00	
241. 100-2200-10000-5203000-95 SPECIAL ED. (RR) SUBSTITUTE - BE	405.00		0.00		3.13		401.87	99.22%		0.00	
242. 100-2200-10000-5231010-11 TCIR RETIREMENT	2,422.00		176.65		348.27		2,073.73	85.62%		0.00	
243. 100-2200-10000-5231010-12 TCIR RETIREMENT	0.00		107.27		211.87		(211.87)	---		0.00	
244. 100-2200-10000-5232000-11 ED TECH - RETIREMENT	1,319.00		1.76		1.76		1,317.24	99.86%		0.00	
245. 100-2200-10000-5232000-12 ED TECH - RETIREMENT	0.00		0.00		5.36		(5.36)	---		0.00	
246. 100-2200-10000-5232000-13 ED TECH - RETIREMENT	0.00		0.00		4.31		(4.31)	---		0.00	
247. 100-2200-10000-5232000-95 SPECIAL ED. (RR) ED. TECH. RETIR	678.00		0.00		0.00		678.00	100.00%		0.00	
248. 100-2200-10000-5233000-95 RETIREMENT	733.00		0.00		13.02		719.98	98.22%		0.00	
249. 100-2200-10000-5330000-95 SPECIAL ED. (RR) TEACHER - TRAIN	2,000.00		0.00		1,050.00		950.00	47.50%		0.00	
250. 100-2200-10000-5340000-95 SPECIAL ED. (RR) PURCH. PROF. S	1,000.00		0.00		0.00		1,000.00	100.00%		0.00	
251. 100-2200-10000-5600010-95 SPECIAL ED. (RR) TEACHING SUPPL	1,800.00		0.00		0.00		1,800.00	92.23%		139.79	
252. 100-2200-10000-5640000-95 SPECIAL ED. (RR) TEXTBOOKS	0.00		594.00		594.00		(594.00)	---		0.00	
253. 100-2200-10000-5690000-95 SPECIAL ED. (RR) OTHER SUPPLIE	2,982.25		0.00		810.00		2,172.25	72.83%		0.00	
254. 100-2300-10000-5101010-11 SC SALARIES	54,450.00		2,094.23		6,205.76		48,244.24	88.60%		0.00	
255. 100-2300-10000-5101010-13 SC SALARIES	39,250.00		1,509.62		4,264.23		34,985.77	89.13%		0.00	
256. 100-2300-10000-5102000-11 SC ED TECH - WAGES	43,617.00		0.00		218.75		43,398.25	99.49%		0.00	
257. 100-2300-10000-5102000-13 SC ED TECH - WAGES	42,315.00		0.00		175.88		42,139.12	99.58%		0.00	
258. 100-2300-10000-5123000-95 SPECIAL ED. (SCC) SUBSTITUTE - W	3,750.00		0.00		0.00		3,750.00	100.00%		0.00	
259. 100-2300-10000-5201010-11 TCIR HEALTH INSURANCE	17,538.00		1,436.98		2,873.96		14,664.04	83.61%		0.00	
260. 100-2300-10000-5201010-13 TCIR HEALTH INSURANCE	7,769.00		688.74		1,375.20		6,393.80	82.29%		0.00	
261. 100-2300-10000-5201015-11 TCIR DENTAL INSURANCE	335.00		27.92		55.84		279.16	83.33%		0.00	
262. 100-2300-10000-5201015-13 TCIR DENTAL INSURANCE	335.00		27.92		55.84		279.16	83.33%		0.00	
263. 100-2300-10000-5201020-11 FICA/MEDICARE	790.00		57.01		110.29		679.71	86.03%		0.00	

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264. 100-2300-10000-5201020-13 FICA/MEDICARE	614.00	0.00	0.00	614.00	100.00%	0.00
265. 100-2300-10000-5201040-13 UNEMPLOYMENT COMP. INSURANC	120.00	0.00	0.00	120.00	100.00%	0.00
266. 100-2300-10000-5201050-11 WORKERS'COMP. INSURANCE	251.00	125.00	250.00	1.00	0.39%	0.00
267. 100-2300-10000-5201050-13 WORKERS'COMP. INSURANCE	181.00	165.00	215.00	(34.00)	(18.78)%	0.00
268. 100-2300-10000-5202010-11 ED TECH - HEALTH	2,000.00	0.00	0.00	2,000.00	100.00%	0.00
269. 100-2300-10000-5202010-13 ED TECH - HEALTH	15,538.00	0.00	65.28	15,472.72	99.57%	0.00
270. 100-2300-10000-5202015-11 ED TECH - DENTAL	335.00	0.00	0.00	335.00	100.00%	0.00
271. 100-2300-10000-5202015-13 ED TECH - DENTAL	670.00	0.00	13.96	656.04	97.91%	0.00
272. 100-2300-10000-5202020-11 ED TECH - OASDI/MCR	235.00	0.00	3.17	231.83	98.65%	0.00
273. 100-2300-10000-5202020-13 ED TECH - OASDI/MCR	1,821.00	0.00	0.59	1,820.41	99.96%	0.00
274. 100-2300-10000-5202040-11 ED TECH - UNEMPLOYMENT	120.00	0.00	0.71	119.29	99.40%	0.00
275. 100-2300-10000-5202050-11 ED TECH - WORKERS COMP	202.00	50.00	100.00	102.00	50.49%	0.00
276. 100-2300-10000-5202050-13 ED TECH - WORKERS COMP	241.00	100.00	225.00	16.00	6.63%	0.00
277. 100-2300-10000-5203000-95 SPECIAL ED. (SCC) SUBSTITUTE - B	290.00	0.00	0.00	290.00	100.00%	0.00
278. 100-2300-10000-5231010-11 TCHR RETIREMENT	2,161.00	164.75	327.97	1,833.03	84.82%	0.00
279. 100-2300-10000-5231010-13 TCHR RETIREMENT	1,558.00	114.61	223.98	1,334.02	85.62%	0.00
280. 100-2300-10000-5232000-11 ED TECH - RETIREMENT	1,731.00	0.00	8.68	1,722.32	99.49%	0.00
281. 100-2300-10000-5232000-13 ED TECH - RETIREMENT	1,680.00	0.00	6.98	1,673.02	99.58%	0.00
282. 100-2300-10000-5330000-95 SPECIAL ED. (SCC) TEACHER - TRAI	1,000.00	0.00	0.00	1,000.00	100.00%	0.00
283. 100-2300-10000-5610010-95 SPECIAL ED. (SCC) - INST. SUPPLJE	600.00	0.00	0.00	600.00	100.00%	0.00
284. 100-2400-10000-5123000-95 SPECIAL ED. HOME INST. TUTOR - W	9,600.00	135.00	225.00	9,375.00	97.65%	0.00
285. 100-2400-10000-5203000-95 SPECIAL ED. HOME INST. TUTOR - B	139.00	1.96	3.26	135.74	97.65%	0.00
286. 100-2400-10000-5233000-95 RETIREMENT	381.00	5.36	8.93	372.07	97.65%	0.00
287. 100-2500-23300-5104000-90 SPECIAL ED. - DIRECTOR SALARY	70,000.00	8,076.93	13,461.55	56,538.45	80.76%	0.00
288. 100-2500-23300-5118000-90 SPECIAL ED. - SECRETARY WAGE	29,747.00	2,704.67	5,296.05	24,450.95	82.19%	0.00
289. 100-2500-23300-5204000-90 SPECIAL ED. - DIRECTOR BENEFIT	23,108.00	209.68	380.32	22,727.68	98.35%	0.00
290. 100-2500-23300-5204010-90 ADMINISTRATION - HEALTH	0.00	1,459.90	2,919.80	(2,919.80)	---	0.00
291. 100-2500-23300-5204015-90 ADMINISTRATION - DENTAL	0.00	27.92	55.84	(55.84)	---	0.00
292. 100-2500-23300-5208000-90 SPECIAL ED. - SECRETARY BENEFIT	15,952.00	225.97	491.14	15,460.86	96.92%	0.00
293. 100-2500-23300-5208010-90 REGULAR E/E - HEALTH	0.00	2,457.82	5,549.92	(5,549.92)	---	0.00

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294 100-2500-23300-5218015-90 Denial	0.00	43.87	103.69	(103.69)	--	0.00
295 100-2500-23300-5234000-90 RETIREMENT CONTRIBUTIONS/ADMINI	0.00	320.64	534.40	(534.40)	--	0.00
296 100-2500-23300-5330000-90 SPECIAL ED. - EE TRAINING & DE	1,500.00	0.00	0.00	1,500.00	100.00%	0.00
297 100-2500-23300-5444000-90 SPECIAL ED. - PURCHASED PROF S	2,100.00	2,047.00	2,047.00	53.00	2.52%	0.00
298 100-2500-23300-5444500-90 SPECIAL ED. - OFFICE COPIER LEAS	4,500.00	0.00	2,603.00	1,897.00	42.15%	0.00
299 100-2500-23300-5532000-90 SPECIAL ED. - OFFICE TELEPHONE	1,500.00	126.48	253.16	1,246.64	83.10%	0.00
300 100-2500-23300-5561000-90 SPECIAL ED. - TUITION/OUTSIDE P	327,250.00	5,701.00	7,564.00	319,686.00	97.68%	0.00
301 100-2500-23300-5580000-90 SPECIAL ED. - OFFICE TRAVEL	2,500.00	31.68	63.16	2,436.64	97.46%	0.00
302 100-2500-23300-5600000-90 SPECIAL ED. - OFFICE SUPPLIES	1,500.00	217.20	217.20	1,282.80	79.38%	91.99
303 100-2500-23300-5611020-95 REPLACE INST. EQUIP	500.00	0.00	0.00	500.00	100.00%	0.00
304 100-2500-23300-5810000-90 DUES & FEES - SPED OFFICE	2,500.00	0.00	465.00	2,035.00	81.40%	0.00
305 100-2500-23300-5900000-90 CONTINGENCY SPEC ED	100,000.00	0.00	0.00	100,000.00	100.00%	0.00
306 100-2800-21500-5101010-95 SPECIAL ED. SPEECH TEACHER - S	36,000.00	1,384.62	1,384.62	34,615.38	96.15%	0.00
307 100-2800-21500-5201000-95 SPECIAL ED. SPEECH TEACHER - B	238.00	20.08	20.08	217.92	91.56%	0.00
308 100-2800-21500-5201010-95 GROUP HEALTH INSURANCE	7,769.00	0.00	0.00	7,769.00	100.00%	0.00
309 100-2800-21500-5201015-95 GROUP DENTAL INSURANCE	335.00	0.00	0.00	335.00	100.00%	0.00
310 100-2800-21500-5201020-95 FICA/MEDICARE	522.00	0.00	0.00	522.00	100.00%	0.00
311 100-2800-21500-5202040-95 UNEMPLOYMENT	120.00	0.00	0.00	120.00	100.00%	0.00
312 100-2800-21500-5231010-95 RETIREMENT	1,210.00	54.97	54.97	1,155.03	95.45%	0.00
313 100-2800-21500-5610010-95 INSTRUCTIONAL SUPPLIES	600.00	0.00	0.00	600.00	100.00%	0.00
314 100-4100-10000-5340000-95 PURCHASED PROF SERVICES	1,000.00	0.00	0.00	1,000.00	100.00%	0.00
315 100-4300-10000-5121000-95 SUMMER PROGRAMMING - TUTO	3,000.00	2,342.50	3,630.00	(630.00)	(21.00)%	0.00
316 100-4300-10000-5200000-95 SUMMER TUTOR - BENEFITS	230.00	33.95	52.11	177.89	77.34%	0.00
Subtotal Special Education	51,177,027.25	\$43,055.84	\$89,332.27	\$1,087,694.98	92.39%	\$231.78

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	7/1/2017 - 6/30/2018	8/1/2017 - 8/31/2017	7/1/2017 - 8/31/2017		7/1/2017 - 8/31/2017	7/1/2017 - 8/31/2017		
Staff & Student Support								
317 100-0000-21200-5101010-11 GUIDANCE SALARIES - HOLBROO	44,500.00	1,711.54	4,942.31	39,557.69	88.89%		0.00	
318 100-0000-21200-5101010-12 GUIDANCE SALARIES - EDDINGTO	33,689.00	1,295.73	3,848.73	29,840.27	88.57%		0.00	
319 100-0000-21200-5101010-13 GUIDANCE SALARIES - HOLDEN	33,689.00	1,295.73	3,848.73	29,840.27	88.57%		0.00	
320 100-0000-21200-5201000-11 GUIDANCE BENEFITS - HOLBROO	2,500.00	0.00	0.00	2,500.00	100.00%		0.00	
321 100-0000-21200-5201010-12 GUIDANCE - HEALTH BENEFITS - E	3,884.00	323.70	647.40	3,236.60	83.33%		0.00	
322 100-0000-21200-5201010-13 GUIDANCE - HEALTH BENEFITS - H	3,884.00	323.70	647.40	3,236.60	83.33%		0.00	
323 100-0000-21200-5201015-11 GUIDANCE - DENTAL BENEFITS - H	335.00	27.92	55.84	279.16	83.33%		0.00	
324 100-0000-21200-5201015-12 GUIDANCE - DENTAL BENEFITS - E	168.00	13.96	27.92	140.08	83.38%		0.00	
325 100-0000-21200-5201015-13 GUIDANCE - DENTAL BENEFITS - H	168.00	13.96	27.92	140.08	83.38%		0.00	
326 100-0000-21200-5201020-11 GUIDANCE - MCR - HOLBROOK	645.00	48.24	95.08	549.92	85.25%		0.00	
327 100-0000-21200-5201020-12 GUIDANCE - MCR - EDDINGTON	488.00	37.04	73.54	414.46	84.93%		0.00	
328 100-0000-21200-5201020-13 GUIDANCE - MCR - HOLDEN	488.00	37.04	73.54	414.46	84.93%		0.00	
329 100-0000-21200-5201040-11 GUIDANCE - UNEMPLOYMENT - HO	120.00	0.00	0.00	120.00	100.00%		0.00	
330 100-0000-21200-5201040-12 GUIDANCE - UNEMPLOYMENT - E	60.00	0.00	0.00	60.00	100.00%		0.00	
331 100-0000-21200-5201040-13 GUIDANCE - UNEMPLOYMENT - H	60.00	0.00	0.00	60.00	100.00%		0.00	
332 100-0000-21200-5201050-11 GUIDANCE - WORKERS COMP - HO	206.00	0.00	150.00	56.00	27.18%		0.00	
333 100-0000-21200-5201050-12 GUIDANCE - WORKERS COMP - ED	155.00	0.00	115.00	40.00	25.80%		0.00	
334 100-0000-21200-5201050-13 GUIDANCE - WORKERS COMP - HIO	155.00	0.00	115.00	40.00	25.80%		0.00	
335 100-0000-21200-5231010-11 RETIREMENT	1,495.00	132.08	260.34	1,234.66	82.58%		0.00	
336 100-0000-21200-5231010-12 RETIREMENT	893.00	102.12	203.48	689.52	77.21%		0.00	
337 100-0000-21200-5231010-13 RETIREMENT	893.00	102.11	203.45	689.55	77.21%		0.00	
338 100-0000-21200-5610010-11 GUIDANCE SUPPLIES - HOLBROO	336.00	0.00	0.00	336.00	100.00%		0.00	
339 100-0000-21200-5610010-12 GUIDANCE SUPPLIES - EDDINGTO	350.00	0.00	172.83	177.17	50.62%		0.00	
340 100-0000-21200-5610010-13 GUIDANCE SUPPLIES - HOLDEN	350.00	0.00	278.05	71.95	20.55%		0.00	
341 100-0000-21300-5101010-90 NURSING SALARIES	55,663.00	2,140.88	6,345.73	49,317.27	88.59%		0.00	
342 100-0000-21300-5201010-90 NURSING - HEALTH BENEFITS - HIO	7,769.00	647.40	1,294.80	6,474.20	83.33%		0.00	
343 100-0000-21300-5201015-90 NURSING - DENTAL BENEFITS	335.00	27.92	55.84	279.16	83.33%		0.00	
344 100-0000-21300-5201020-90 NURSING - MCR	807.00	61.00	120.92	686.08	85.01%		0.00	
345 100-0000-21300-5201040-90 NURSING - UNEMPLOYMENT	120.00	0.00	0.00	120.00	100.00%		0.00	

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346. 100-0000-21300-5201050-90 NURSING - WORKERS COMP	257.00	0.00	175.00	82.00	31.90%	0.00
347. 100-0000-21300-5231010-90 RETIREMENT	1,870.00	168.46	335.40	1,534.60	82.06%	0.00
348. 100-0000-21300-5300053-90 HEALTH - OTHER PURCHASES	5,000.00	0.00	131.00	4,869.00	97.38%	0.00
349. 100-0000-21300-5430010-90 NURSING EQUIPMENT REPAIR	100.00	0.00	100.00	0.00	0.00%	0.00
350. 100-0000-21300-5600000-90 NURSING SUPPLIES	3,800.00	0.00	628.68	3,171.32	79.50%	150.00
351. 100-0000-22100-5104000-90 CURRICULUM COORDINATOR SAL	40,425.00	3,749.10	6,827.04	33,597.96	83.11%	0.00
352. 100-0000-22100-5201020-90 FICA/MEDICARE	905.00	53.06	96.00	809.00	89.39%	0.00
353. 100-0000-22100-5201040-90 UC & WC	580.00	0.00	0.00	580.00	100.00%	0.00
354. 100-0000-22100-5204000-90 CURRICULUM COORDINATOR BEN	280.00	4.22	8.44	271.56	96.98%	0.00
355. 100-0000-22100-5204010-90 ADMINISTRATION - HEALTH	6,615.00	1,378.08	2,756.15	3,838.85	58.33%	0.00
356. 100-0000-22100-5204015-90 ADMINISTRATION - DENTAL	134.00	9.00	18.00	116.00	86.56%	0.00
357. 100-0000-22100-5234000-90 RETIREMENT CONTRIBUTIONS/ADMINI	1,359.00	148.38	270.12	1,088.88	80.12%	0.00
358. 100-0000-22100-5330000-90 PROFESSIONAL EE TRAINING	350.00	0.00	0.00	350.00	100.00%	0.00
359. 100-0000-22100-5580000-90 STAFF TRAVEL	1,800.00	0.00	0.00	1,800.00	100.00%	0.00
360. 100-0000-22100-5600010-90 OFFICE SUPPLIES - CURR.	500.00	0.00	0.00	500.00	100.00%	0.00
361. 100-0000-22100-5810000-90 DUES & FEES	250.00	0.00	150.00	100.00	40.00%	0.00
362. 100-0000-22200-5102000-11 LIBRARY AIDE WAGES	17,168.00	0.00	178.88	16,989.12	98.95%	0.00
363. 100-0000-22200-5202010-11 LIBRARY AIDE HEALTH	7,659.00	0.00	62.68	7,596.32	99.18%	0.00
364. 100-0000-22200-5202020-11 LIBRARY AIDE - FICA/MEDICARE	335.00	0.00	2.25	332.75	99.32%	0.00
365. 100-0000-22200-5202040-11 LIBRARY AIDE - UNEMPLOYMENT	120.00	0.00	1.09	118.91	99.09%	0.00
366. 100-0000-22200-5202050-11 LIBRARY AIDE - WORKERS COMP	77.00	0.00	100.00	(23.00)	(29.87)%	0.00
367. 100-0000-22200-5232000-11 ED TECH - RETIREMENT	0.00	0.00	7.10	(7.10)	---	0.00
368. 100-0000-22200-5640000-11 LIBRARY BOOKS - HOLBROOK	6,290.00	0.00	174.65	6,115.35	97.22%	0.00
369. 100-0000-22200-5735000-11 TECHNOLOGY SOFTWARE	1,150.00	0.00	0.00	1,150.00	100.00%	0.00
370. 100-0000-22300-5104000-90 TECHNOLOGY COORDINATOR SAL	69,426.00	8,033.66	13,397.08	56,028.92	80.70%	0.00
371. 100-0000-22300-5204000-90 TECHNOLOGY COOR. - BENEFITS	700.00	9.52	19.04	680.96	97.28%	0.00
372. 100-0000-22300-5204010-90 TECHNOLOGY COOR. - HEALTH	13,394.00	1,116.18	2,232.36	11,161.64	83.33%	0.00
373. 100-0000-22300-5204015-90 TECHNOLOGY COOR. - DENTAL	335.00	27.92	55.84	279.16	83.33%	0.00
374. 100-0000-22300-5204020-90 TECHNOLOGY COOR. - OASDI/MC	5,311.00	600.82	997.36	4,313.64	81.22%	0.00
375. 100-0000-22300-5204040-90 TECHNOLOGY COOR. - UNEMPLOYMEN	120.00	0.00	0.00	120.00	100.00%	0.00

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376 100-0000-22300-5204050-90 TECHNOLOGY COOR. - WORKERS C	310.00	88.00	225.00	85.00	27.41%	0.00
377 100-0000-22300-5234000-90 TECHNOLOGY COOR. - RETIREMEN	2,083.00	240.33	400.55	1,682.45	80.77%	0.00
378 100-0000-22300-5330000-90 TECHNOLOGY COOR. - EE TRAININ	2,500.00	0.00	0.00	2,500.00	100.00%	0.00
379 100-0000-22300-5610000-11 TECHNOLOGY SUPPLIES - HOLBROO	4,030.00	210.00	232.90	3,797.10	60.61%	1,354.12
380 100-0000-22300-5610000-12 TECHNOLOGY SUPPLIES - EDDINGTO	2,535.00	216.70	216.70	2,318.30	39.14%	1,326.10
381 100-0000-22300-5610000-13 TECHNOLOGY SUPPLIES - HOLDE	2,490.00	235.00	235.00	2,255.00	36.83%	1,337.75
382 100-0000-22300-5650000-11 TECHNOLOGY TEACHING SOFTWARE	5,980.00	739.50	4,526.50	1,453.50	24.30%	0.00
383 100-0000-22300-5650000-12 TECHNOLOGY TEACHING SOFTWARE	2,020.00	739.50	739.50	1,280.50	63.39%	0.00
384 100-0000-22300-5650000-13 TECHNOLOGY TEACHING SOFTWARE	2,520.00	739.50	739.50	1,780.50	70.65%	0.00
385 100-0000-22300-5650000-90 TECHNOLOGY OTHER - DISTRICT	22,360.00	2,000.00	13,251.16	9,108.84	40.73%	0.00
386 100-0000-22300-5734000-11 TECHNOLOGY HARDWARE - HOLBR	11,101.00	0.00	10,996.73	104.27	0.93%	0.00
387 100-0000-22300-5734000-12 TECHNOLOGY TEACHING HARDWAR	10,822.00	2,520.00	8,869.66	1,952.34	18.04%	0.00
388 100-0000-22300-5734000-13 TECHNOLOGY TEACHING HARDWAR	13,011.00	5,850.00	14,194.94	(1,183.94)	(9.09)%	0.00
389 100-0000-22400-5600000-90 ACADEMIC ASSESSMENT SUPPLIE	6,970.00	0.00	5,415.00	1,555.00	22.30%	0.00
Subtotal Staff & Student Sppt	\$469,247.00	\$37,219.00	\$112,371.15	\$356,875.85	75.16%	\$4,167.97

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Subtotal Other Instruction						
390. 100-9100-10000-5150000-11 CO-CURRICULAR STIPENDS - HOLBR	15,430.00	0.00	0.00	15,430.00	100.00%	0.00
391. 100-9100-10000-5200000-11 CO-CURRICULAR STIPEND BENEFIT	912.00	0.00	0.00	912.00	100.00%	0.00
392. 100-9200-10000-5154000-11 ATHLETIC DIRECTOR STIPEND	3,500.00	0.00	0.00	3,500.00	100.00%	0.00
393. 100-9200-10000-5154010-11 COACHING STIPEND - HOLBROOK	23,925.00	0.00	0.00	23,925.00	100.00%	0.00
394. 100-9200-10000-5200000-11 COACHING STIPENDS - BENEFITS	1,830.00	0.00	0.00	1,830.00	100.00%	0.00
395. 100-9200-10000-5500000-11 DUES & FEES	9,363.00	0.00	295.00	9,068.00	88.87%	747.00
396. 100-9200-10000-5600000-11 ATHLETIC SUPPLIES	2,250.00	0.00	0.00	2,250.00	100.00%	0.00
Subtotal Other Instrn	\$57,210.00	\$0.00	\$295.00	\$56,915.00	98.17%	\$747.00

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Facilities						
397 100-0000-26000-5430010-11 CONTRACTED SERVICES & REPAIR	40,000.00	6,071.96	8,174.66	31,825.34	60.40%	7,665.07
398 100-0000-26000-5430010-12 CONTRACTED SERVICES & REPAIR	35,000.00	2,865.25	7,814.31	27,185.69	64.22%	4,706.84
399 100-0000-26000-5430010-13 CONTRACTED SERVICES & REPAIR	32,000.00	3,858.54	5,714.08	26,285.92	56.21%	8,297.30
400 100-0000-26000-5431020-11 SNOW REMOVAL - HOLBROOK	4,300.00	0.00	0.00	4,300.00	100.00%	0.00
401 100-0000-26000-5431020-12 SNOW REMOVAL - EDDINGTON	4,300.00	0.00	0.00	4,300.00	100.00%	0.00
402 100-0000-26000-5431020-13 SNOW REMOVAL - HOLDEN	4,300.00	0.00	0.00	4,300.00	100.00%	0.00
403 100-0000-26000-5431025-11 TRASH REMOVAL - HOLBROOK	4,185.00	0.00	2,122.50	2,062.50	(1.43)%	2,122.50
404 100-0000-26000-5431025-12 TRASH REMOVAL - EDDINGTON	2,750.00	0.00	1,375.00	1,375.00	0.00%	1,375.00
405 100-0000-26000-5431025-13 TRASH REMOVAL - HOLDEN	2,750.00	0.00	1,375.00	1,375.00	0.00%	1,375.00
406 100-0000-26001-5118000-90 Maint Dir Wages	31,104.00	3,588.87	5,981.45	25,122.55	80.76%	0.00
407 100-0000-26001-5208000-90 OTHER EE BENEFITS	8,493.00	289.68	487.87	8,007.13	94.25%	0.00
408 100-0000-26001-5208010-90 REGULAR E/E - HEALTH	0.00	323.70	647.40	(647.40)	---	0.00
409 100-0000-26001-5218015-90 Dental	0.00	13.96	27.92	(27.92)	---	0.00
410 100-0000-26001-5238000-90 RETIREMENT CONT./REGULAR E/	0.00	107.67	179.45	(179.45)	---	0.00
411 100-0000-26100-5118020-11 CUSTODIAL WAGES - HOLBROOK	100,092.00	12,861.06	21,021.31	79,070.69	78.99%	0.00
412 100-0000-26100-5118020-12 CUSTODIAL WAGES - EDDINGTON	59,720.00	6,669.00	11,115.00	48,605.00	81.38%	0.00
413 100-0000-26100-5118020-13 CUSTODIAL WAGES - HOLDEN	66,410.00	7,695.49	12,891.49	53,518.51	80.58%	0.00
414 100-0000-26100-5208010-11 CUSTODIAL HEALTH - HOLBROOK	16,538.00	1,407.84	2,794.70	13,743.30	83.10%	0.00
415 100-0000-26100-5208010-12 CUSTODIAL HEALTH - EDDINGTO	15,538.00	1,294.80	2,589.60	12,948.40	83.33%	0.00
416 100-0000-26100-5208010-13 CUSTODIAL HEALTH - HOLDEN	15,538.00	1,294.80	2,589.60	12,948.40	83.33%	0.00
417 100-0000-26100-5208015-11 CUSTODIAL DENTAL - HOLBROOK	1,005.00	0.00	0.00	1,005.00	100.00%	0.00
418 100-0000-26100-5208015-12 CUSTODIAL DENTAL - EDDINGTO	670.00	0.00	0.00	670.00	100.00%	0.00
419 100-0000-26100-5208015-13 CUSTODIAL DENTAL - HOLDEN	670.00	0.00	0.00	670.00	100.00%	0.00
420 100-0000-26100-5208020-11 CUSTODIAL OASDI/MICR - HOLBROO	7,657.00	972.07	1,584.13	6,072.87	79.31%	0.00
421 100-0000-26100-5208020-12 CUSTODIAL OASDI/MICR - EDDINGTO	4,569.00	501.92	833.78	3,735.22	81.75%	0.00
422 100-0000-26100-5208020-13 CUSTODIAL OASDI/MICR - HOLDE	5,080.00	569.05	949.04	4,130.96	81.31%	0.00
423 100-0000-26100-5208040-11 CUSTODIAL UNEMPLOYMENT - HO	420.00	9.65	12.56	407.44	97.00%	0.00
424 100-0000-26100-5208040-12 CUSTODIAL UNEMPLOYMENT - ED	240.00	0.00	8.14	231.86	96.60%	0.00
425 100-0000-26100-5208040-13 CUSTODIAL UNEMPLOYMENT - HO	240.00	0.00	0.00	240.00	100.00%	0.00

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Financial Statement

Account Number / Description	Adopted Budget 7/1/2017 - 6/30/2018	Current Period 8/1/2017 - 8/31/2017	Reported Period 7/1/2017 - 8/31/2017	Bal Remg	Percent Remaining 7/1/2017 - 8/31/2017	Encumbrances 7/1/2017 - 8/31/2017
426. 100-0000-26100-5208050-11 CUSTODIAL WORKERS COMP - HO	5,501.00	500.00	650.00	4,851.00	18.19%	3,850.00
427. 100-0000-26100-5208050-12 CUSTODIAL WORKERS COMP - ED	3,658.00	500.00	1,500.00	2,158.00	17.98%	1,500.00
428. 100-0000-26100-5208050-13 CUSTODIAL WORKERS COMP - HO	3,862.00	106.00	1,106.00	2,756.00	22.32%	1,894.00
429. 100-0000-26100-5218015-11 Denial	0.00	88.63	176.36	(176.36)	---	0.00
430. 100-0000-26100-5218015-12 Denial	0.00	55.84	111.68	(111.68)	---	0.00
431. 100-0000-26100-5218015-13 Denial	0.00	55.84	111.68	(111.68)	---	0.00
432. 100-0000-26100-5238000-11 CUSTODIAL RETIREMENT - HOLBROO	3,002.00	0.00	0.00	3,002.00	100.00%	0.00
433. 100-0000-26100-5238000-12 CUSTODIAL RETIREMENT - EDDINGT	1,792.00	0.00	0.00	1,792.00	100.00%	0.00
434. 100-0000-26100-5238000-13 CUSTODIAL RETIREMENT - HOLDE	1,992.00	0.00	0.00	1,992.00	100.00%	0.00
435. 100-0000-26100-5238020-11 retirement	0.00	356.67	590.35	(590.35)	---	0.00
436. 100-0000-26100-5238020-13 retirement	0.00	212.34	353.38	(353.38)	---	0.00
437. 100-0000-26100-5521000-11 BUILDING INSURANCE	16,000.00	0.00	17,593.00	(1,593.00)	(9.95)%	0.00
438. 100-0000-26100-5600000-11 CUSTODIAL SUPPLIES - HOLBROO	8,000.00	120.13	4,499.95	3,500.05	43.75%	0.00
439. 100-0000-26100-5600000-12 CUSTODIAL SUPPLIES - EDDIGNTO	5,700.00	909.85	3,063.79	2,636.21	46.24%	0.00
440. 100-0000-26100-5600000-13 CUSTODIAL SUPPLIES - HOLDEN	5,300.00	0.00	4,513.77	786.23	14.83%	0.00
441. 100-0000-26100-5622000-11 ELECTRICITY - HOLBROOK	48,000.00	2,364.22	4,737.18	43,262.82	90.13%	0.00
442. 100-0000-26100-5622000-12 ELECTRICITY - EDDINGTON	29,500.00	1,047.28	2,770.94	26,729.06	90.60%	0.00
443. 100-0000-26100-5622000-13 ELECTRICITY - HOLDEN	28,000.00	1,259.64	3,285.40	24,714.60	88.26%	0.00
444. 100-0000-26100-5624024-11 HEATING OIL - HOLBROOK	38,500.00	4,161.33	4,161.33	34,338.67	22.07%	25,838.67
445. 100-0000-26100-5624024-12 HEATING OIL - EDDINGTON	22,000.00	4,485.65	4,485.65	17,514.35	0.00%	17,514.35
446. 100-0000-26100-5624024-13 HEATING OIL - HOLDEN	23,500.00	189.91	475.53	23,024.47	7.94%	21,524.47
447. 100-0000-26200-5430010-11 SPECIAL BUILDING REPAIRS - HOLB	500.00	0.00	0.00	500.00	100.00%	0.00
448. 100-0000-26200-5430010-12 SPECIAL BUILDING REPAIRS - EDDI	500.00	0.00	0.00	500.00	100.00%	0.00
449. 100-0000-26200-5430010-13 SPECIAL BUILDING REPAIRS - HOLD	3,000.00	3,800.00	3,800.00	(800.00)	(26.66)%	0.00
450. 100-0000-26200-5430033-11 MAINTENANCE PROJECTS - HOLBRO	38,000.00	28,392.00	28,392.00	9,608.00	25.28%	0.00
451. 100-0000-26200-5430033-12 MAINTENANCE PROJECTS - EDDING	8,000.00	2,950.00	2,950.00	5,050.00	63.12%	0.00
452. 100-0000-26200-5430033-13 MAINTENANCE PROJECTS - HOLDE	0.00	9.68	9.68	(9.68)	---	0.00
453. 100-0000-26200-5600010-11 MAINTENANCE SUPPLIES - HOLBROO	7,900.00	28.35	2,564.58	5,335.42	59.64%	623.43
454. 100-0000-26200-5600010-12 MAINTENANCE SUPPLIES - EDDINGT	5,400.00	458.09	1,556.68	3,843.32	47.98%	1,252.32
455. 100-0000-26200-5600010-13 MAINTENANCE SUPPLIES - HOLDE	4,700.00	115.38	238.34	4,461.66	82.97%	561.66

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Financial Statement

Account Number / Description	Adopted Budget 7/1/2017 - 6/30/2018	Current Period 8/1/2017 - 8/31/2017	Reported Period 7/1/2017 - 8/31/2017	Bal Remg	Percent Remaining 7/1/2017 - 8/31/2017	Encumbrances 7/1/2017 - 8/31/2017
456. 100-0000-26200-5600012-11 SUPPLIES - ATHLETIC FIELDS - HOL	1,600.00	143.00	143.00	1,457.00	62.93%	450.00
457. 100-0000-26200-5605000-11 MAINT EQUIPMENT - HOLBROOK	2,000.00	0.00	1,209.46	790.54	39.52%	0.00
458. 100-0000-26200-5605000-12 MAINT EQUIPMENT - EDDINGTON	500.00	0.00	0.00	500.00	100.00%	0.00
459. 100-0000-26200-5605000-13 MAINT EQUIPMENT - HOLDEN	500.00	0.00	0.00	500.00	100.00%	0.00
Subtotal Facilities	\$780,878.00	\$102,705.14	\$185,338.72	\$595,539.28	63.38%	\$100,550.61

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Financial Statement

Account Number / Description	Adopted Budget	Current Period		Reported Period	Bal Remg	Percent Remaining		Encumbrances	
		7/1/2017 - 6/30/2018	8/1/2017 - 8/31/2017			7/1/2017 - 8/31/2017	7/1/2017 - 8/31/2017		
Transportation									
460. 100-0000-26200-5626026-90 MAINTENANCE FUEL	500.00	18.14		111.06	388.94		77.78%		0.00
461. 100-0000-27000-5118040-90 TRANSPORTATION - SALARIES & W	212,221.00	3,252.32		5,213.90	207,007.10		97.54%		0.00
462. 100-0000-27000-5118050-90 TRANSPORTATION - MAINTENANC	45,516.00	5,197.97		9,162.17	36,353.83		79.87%		0.00
463. 100-0000-27000-5208010-90 TRANSPORTATION - HEALTH	56,383.00	1,131.74		1,954.99	54,428.01		96.53%		0.00
464. 100-0000-27000-5208015-90 TRANSPORTATION - DENTAL	2,010.00	0.00		0.00	2,010.00		100.00%		0.00
465. 100-0000-27000-5208020-90 TRANSPORTATION - OASD/MICR	20,392.00	633.38		1,075.35	19,316.65		94.72%		0.00
466. 100-0000-27000-5208040-90 TRANSPORTATION - UNEMPLOYEMEN	1,560.00	8.63		13.02	1,546.98		99.16%		0.00
467. 100-0000-27000-5208050-90 TRANSPORTATION - WORKERS CO	20,193.00	75.00		1,575.00	18,618.00		42.91%		9,953.00
468. 100-0000-27000-5218015-90 Denial	0.00	44.67		97.80	(97.80)		--		0.00
469. 100-0000-27000-5238000-90 TRANSPORTATION - RETIREMENT	7,642.00	0.00		0.00	7,642.00		100.00%		0.00
470. 100-0000-27000-5238040-90 RETIREMENT	0.00	55.99		82.75	(82.75)		--		0.00
471. 100-0000-27000-5238050-90 RETIREMENT	0.00	157.14		278.95	(278.95)		--		0.00
472. 100-0000-27000-5445000-90 LEASE OF GARAGE	28,936.00	0.00		7,234.00	21,702.00		0.00%		21,702.00
473. 100-0000-27000-5445100-90 Utilities-Bus Garage	8,200.00	134.33		229.88	7,970.12		85.00%		1,000.00
474. 100-0000-27000-5445200-90 Trash	0.00	0.00		115.32	(115.32)		--		114.68
475. 100-0000-27000-5500000-90 OTHER PURCHASED TRANS. EXPENS	2,050.00	31.00		1,223.34	826.66		35.39%		101.00
476. 100-0000-27000-5500010-90 PHYSICALS & RANDOM DRUG TES	4,013.50	612.50		612.50	3,401.00		34.65%		2,010.00
477. 100-0000-27000-5520000-90 FLEET INSURANCE	9,000.00	500.00		8,120.00	880.00		9.77%		0.00
478. 100-0000-27000-5532020-90 TELEPHONE - BUS GARAGE	1,600.00	110.82		221.64	1,378.36		(1.35)%		1,400.00
479. 100-0000-27000-5626000-90 FLEET FUEL	80,000.00	864.18		1,402.37	78,597.63		98.24%		0.00
480. 100-0000-27000-5670000-90 VEHICLE PARTS & SUPPLIES	57,500.00	5,958.08		9,214.62	48,285.38		51.90%		18,440.43
481. 100-0000-27000-5831000-90 PURCHASE OF VEHICLES - PRINCIP	98,682.00	0.00		0.00	98,682.00		68.31%		31,264.78
482. 100-0000-27000-5832000-90 PURCHASE OF VEHICLES - INTERES	3,000.00	0.00		0.00	3,000.00		100.00%		0.00
483. 100-0000-27001-5118000-90 Trans Dir Wages	31,104.00	3,588.87		5,981.45	25,122.55		80.76%		0.00
484. 100-0000-27001-5208000-90 OTHER EE BENEFITS	8,495.00	289.73		487.92	8,007.08		94.25%		0.00
485. 100-0000-27001-5208010-90 REGULAR E/E - HEALTH	0.00	323.70		647.40	(647.40)		--		0.00
486. 100-0000-27001-5218015-90 Denial	0.00	13.96		27.92	(27.92)		--		0.00
487. 100-0000-27001-5238000-90 RETIREMENT CONT./REGULAR E/	0.00	107.67		179.45	(179.45)		--		0.00
488. 100-0000-27500-5118000-90 S/E TRANSPORTATION - WAGES	48,000.00	1,024.03		2,831.34	45,168.66		94.10%		0.00

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Financial Statement

Account Number / Description	Adopted Budget 7/1/2017 - 6/30/2018	Current Period 8/1/2017 - 8/31/2017	Reported Period 7/1/2017 - 8/31/2017	Bal Remg	Percent Remaining 7/1/2017 - 8/31/2017	Encumbrances 7/1/2017 - 8/31/2017
489 100-0000-27500-5208000-90 S/E TRANSPORTATION - BENEFITS	4,605.00	72.51	192.21	4,412.79	95.82%	0.00
490 100-0000-27500-5208010-90 S/E TRANSPORTATION - HEALTH	16,538.00	870.06	1,762.85	14,775.15	89.34%	0.00
491 100-0000-27500-5218015-90 Dental	670.00	23.05	47.00	623.00	92.98%	0.00
492 100-0000-27500-5238000-90 S/E TRANSPORTATION - RETIREMEN	1,150.00	59.61	133.20	1,016.80	88.41%	0.00
Subtotal Transportation	\$769,960.50	\$25,159.08	\$60,229.40	\$709,731.10	81.01%	\$85,985.89

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Financial Statement

Account Number / Description	Adopted Budget 7/1/2017 - 6/30/2018	Current Period 8/1/2017 - 8/31/2017	Reported Period 7/1/2017 - 8/31/2017	Bal Remg	Percent Remaining 7/1/2017 - 8/31/2017	Encumbrances 7/1/2017 - 8/31/2017
All Other						
493 100-0000-00000-5900000-90 CONTINGENCY FUND	10,000.00	0.00	0.00	10,000.00	100.00%	0.00
494 100-0000-31000-5910000-90 SCHOOL LUNCH APPROPRIATION	10,000.00	0.00	0.00	10,000.00	100.00%	0.00
Subtotal All Other	\$20,000.00	\$0.00	\$0.00	\$20,000.00	100.00%	\$0.00

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Financial Statement

Account Number / Description	Adopted Budget	Current Period	Reported Period	Bal Remg	Percent Remaining	Encumbrances
	7/1/2017 - 6/30/2018	8/1/2017 - 8/31/2017	7/1/2017 - 8/31/2017		7/1/2017 - 8/31/2017	7/1/2017 - 8/31/2017
<u>Career & Technical Education</u>						
495 100-3000-10000-5564000-99 UTC- REGIONAL ASSESSMENT FO	163,255.00	27,209.14	40,813.71	122,441.29	0.00%	122,441.15
Subtotal CTE	\$163,255.00	\$27,209.14	\$40,813.71	\$122,441.29	0.00%	\$122,441.15
TOTAL ALL EXPENSES	\$9,817,654.76	\$554,997.60	\$1,107,071.25	\$8,710,583.51	85.19%	\$346,571.58
NET REVENUE OVER EXPENSE	\$0.01	\$ (120,038.34)	\$ (260,421.84)	\$260,421.85 (861,497,300.00)%		\$346,571.58

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Financial Statement

Account Number / Description	Adopted Budget 7/1/2017 - 6/30/2018	Current Period 8/1/2017 - 8/31/2017	Reported Period 7/1/2017 - 8/31/2017	Bal Remg	Percent Remaining 7/1/2017 - 8/31/2017	Encumbrances 7/1/2017 - 8/31/2017
Adult Education						
496. 150-0000-10000-4111400-91 ADULT EDUCATION - LOCAL ONL	(504.88)	(85.10)	(85.10)	(419.78)	83.14%	0.00
497. 150-0000-10000-4111400-92 ADULT EDUCATION - LOCAL ONL	(1,152.08)	0.00	(97.09)	(1,054.99)	91.57%	0.00
498. 150-0000-10000-4111400-93 ADULT EDUCATION - LOCAL ONLY	(1,902.75)	(160.35)	(320.70)	(1,582.05)	83.14%	0.00
499. 150-6300-10000-5564000-40 UTC - REGIONAL ADULT ASSESSMEN	3,559.71	593.28	889.92	2,669.79	0.00%	2,669.79
Subtotal Adult Education	\$0.00	\$347.83	\$387.03	\$(387.03)	---	\$2,669.79

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Financial Statement

Account Number / Description	Adopted Budget 7/1/2017 - 6/30/2018	Current Period 8/1/2017 - 8/31/2017	Reported Period 7/1/2017 - 8/31/2017	Bal Rmg	Percent Remaining 7/1/2017 - 8/31/2017	Encumbrances 7/1/2017 - 8/31/2017
Transportation for Other Units						
500 100-0000-27000-5118040-20 DRIVER WAGES-DEDHAM	0.00	621.70	1,476.59	(1,476.59)	---	0.00
501 100-0000-27000-5202040-20 UNEMPLOYMENT	0.00	10.73	28.72	(28.72)	---	0.00
502 100-0000-27000-5208010-20 REGULAR E/E - HEALTH (DEDHAM)	0.00	0.00	12.19	(12.19)	---	0.00
503 100-0000-27000-5208020-20 REGULAR E/E - OASDI/MCR (D)	0.00	38.55	91.25	(91.25)	---	0.00
504 100-0000-27000-5218015-20 Dental	0.00	0.00	13.18	(13.18)	---	0.00
505 100-1000-27000-5118040-90 DRIVER WAGES	0.00	0.00	426.31	(426.31)	---	0.00
506 100-1000-27000-5202040-90 UNEMPLOYMENT	0.00	0.00	0.96	(0.96)	---	0.00
507 100-1000-27000-5208010-90 REGULAR E/E - HEALTH	0.00	0.00	94.15	(94.15)	---	0.00
508 100-1000-27000-5218020-90 FICA/MEDI	0.00	0.00	26.85	(26.85)	---	0.00
509 100-1000-27000-5238040-90 RETIREMENT	0.00	0.00	5.98	(5.98)	---	0.00
Sub Total Trans to Other Units	\$0.00	\$670.98	\$2,176.18	\$(2,176.18)	---	\$0.00

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Income Statement Hot Lunch

Report # 19944

Statement Code: hot lunch

Account Number / Description	Current Period 8/1/2017 - 8/31/2017	Reported Period 7/1/2017 - 8/31/2017	Encumbrances 7/1/2017 - 8/31/2017
00000 OVERHEAD			
600-0000-00000-4162100-95 A La Carte Sales	(42.75)	(42.75)	0.00
TOTAL 00000 OVERHEAD	\$(42.75)	\$(42.75)	\$0.00
10000 REGULAR INSTRUCTION			
600-0000-10000-4161000-95 SCHOOL LUNCH - DAILY CASH SALES	0.00	(124.65)	0.00
600-0000-10000-4455000-95 SCHOOL LUNCH REVENUES	(40.00)	(40.00)	0.00
TOTAL 10000 REGULAR INSTRUCTION	\$(40.00)	\$(164.65)	\$0.00
31000 FOOD SERVICE OPERATIONS			
600-0000-31000-5118000-95 HOT LUNCH - WAGES	0.00	524.13	0.00
600-0000-31000-5202040-95 UNEMPLOYMENT	0.00	3.49	0.00
600-0000-31000-5208010-95 REGULAR E/E - HEALTH	0.00	100.29	0.00
600-0000-31000-5208020-95 REGULAR E/E - OASDI/MCR	0.00	7.23	0.00
600-0000-31000-5218000-95 FICA/MEDI	0.00	30.94	0.00
600-0000-31000-5218015-95 Dental	0.00	27.92	0.00
600-0000-31000-5600020-95 SCHOOL LUNCH EQUIPMENT	377.55	377.55	0.00
600-0000-31000-5630000-95 HOT LUNCH - FOOD PURCHASES	4,942.10	4,942.10	0.00
600-0000-31000-5630030-95 SNACK	12.98	12.98	0.00
600-0000-31000-5631000-95 HOT LUNCH - NON - FOOD PURCHASE	857.46	857.46	0.00
TOTAL 31000 FOOD SERVICE OPERATIONS	\$6,190.09	\$6,884.09	\$0.00
GRAND TOTAL	\$6,107.34	\$6,676.69	\$0.00

TO: RSU 63 BOARD of DIRECTORS

FROM: SUSAN SMITH, SUPERINTENDENT/DIRECTOR of CURRICULUM & INSTR.

RE: MONTHLY REPORT

DATE: SEPTEMBER 2017

The start of this school year has been particularly challenging. Thank you very much to all our employees! I especially want to thank those who have stepped in to cover for things like medical leaves, vacant custodial positions, and getting the financial audit completed.

Board Presentations

Ms. Gagnon and I have drafted a schedule outlining potential presentations to the Board of Directors for the 2017-18 school year. This outline includes presentations regarding the seven goals contained in Policy BA – Operational Goals. Ms. Gagnon will take the lead on several presentations related to Facilities (Goal V) and moving forward with a plan to have a state-of-the-art campus. I will take the lead and work with our administrators and others to provide the Board with the following presentations in the upcoming months:

October: Goal VI – Transportation

November: Goal IV – Technology

December: Goal I – Academics

January: Goal VII – Fiscal Responsibility

March: Goal III – Environment

May: Goal II – Student Overall Growth and Development

Regional Transportation Feasibility Study

Included in the Board Packet and as “New Business” on our agenda is a proposal from Transfinder. This information is included for initial discussion purposes only, with the possibility of a Board vote at a future date. We are exploring the possibility of providing transportation regionally by collaborating with Brewer, Dedham, Orrington, and the Airline School. This would not begin until the 2020-2021 school year (at the earliest).

MSMA (Main School Management Association) Fall Conference

The MSMA Fall Conference (Public Schools: Learning for Life) will be held in Augusta on October 26th and 27th. This conference includes many workshops and topics important to Superintendents and School Board Members. I plan to attend and I hope some of our Board Members can join me. Additionally, the Maine School Board Association (MSBA) will be holding their Delegate Assembly the afternoon of October 26th. The RSU 63 Board of Directors needs to identify a Delegate and an Alternate.



Transportation Consolidation Study

Prepared for

AOS 47

**19 School Street
Orrington, ME 04474**

In conjunction, with

Airline, Brewer and RSU 63

*Prepared on 9/1/2017 by
Dan Roberts, Director of Professional Services*

Transfinder

**440 State Street
Schenectady, NY 12305
Phone: 800-373-3609
Fax: 534-377-3716**

Company Information

Transfinder has been in business for over 26 years and is the largest privately held firm exclusively dedicated to serving K-12 school districts and the school bus transportation industry. The company currently employs 83 professionals, located at the company headquarters, 440 State Street, Schenectady, New York, in Austin, Texas, and in Shanghai, China. Dan Roberts, who will be leading this project, is located in Austin, Texas.

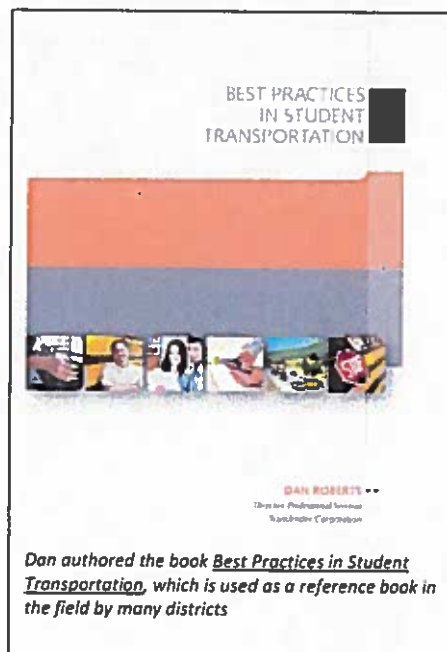
Transfinder has been delivering quality software and services for more than two decades and understands your district challenges, including long range management of your assets, personnel, attendance zone planning, and reporting requirements.



Dan Roberts, Director, Professional Services



Dan is responsible for developing and expanding the company's professional services for school districts throughout North America. He leads the company's in-house staff as well as taps into a network of industry experts to provide comprehensive services for the efficient management of student transportation operations. From routing and logistics services to demographic analyses, management training, transportation consolidation, and benchmarking studies, Roberts enables districts to meet new challenges arising from budget shortfalls or growth demands.



A former executive director for long range planning and business systems for Round Rock Independent School District in Texas, Roberts is recognized for his pioneering efforts in developing computerized routing systems for school districts. He also is called upon by national and state organizations to establish standards and conduct independent management audits of district transportation operations in order to help districts incorporate best practices into their transportation operations.



Statement of Work

Date	September 1, 2017
Client	AOS 47 Community School District
Job Name	Transportation Consolidation Study
Requested by	Angela Vitti, Account Executive
From	Dan Roberts, Director of Professional Services

Summary

AOS 47 School District in conjunction with Airline, Brewer and RSU 63 is seeking a consolidation study of four separate school districts (Airline, Brewer & RSU 63) each with its own school bus transportation system. AOS 47 School District would like to explore consolidating the separate transportation operations into a single district run operation. It has requested Transfinder Professional Services (TPS) develop a consolidation study to determine the feasibility of operating a single bus fleet operation.

Project Scope

This SOW is preliminary and will be further defined as Transfinder's Professional Services (TPS) team works with AOS 47 (Airline, Brewer & RSU 63) resources and staff. A comprehensive project plan outlining the work to be done by both AOS 47 (Airline, Brewer & RSU 63) and TPS will be developed upon receipt of this signed statement of work. This project plan will include deadlines for work to be completed. The following are the preliminary activities and deliverables.

Phase One – Data Gathering & Computer Modeling of Current Transportation Operations

- Transfinder will conduct an initial project kick-off call with AOS 47 (Airline, Brewer & RSU 63) staff to review the initial project plan, gather information from staff and review expectations of the project goals and outcomes.
- AOS 47 (Airline, Brewer & RSU 63) will provide TPS with archives of their most recent school bus routes along with current student enrollment data.
- Transfinder will create a Routefinder Pro environment using the map data collected and the route data provided.
- Transfinder will install the data environment on the Transfinder Hosted Network (THN) to enable TPS to work on the project.
- TPS will review the routes with AOS 47 (Airline, Brewer & RSU 63) staff to ensure that the routes created in the system are reflective of the current routes being driven.

Phase Two – Analysis of Current Routes for Possible Consolidation Options

- To allow the TPS staff to consider potential route efficiency that may reduce overall district expenditures during the consolidation process, TPS routers will need to factor in actual ridership projecting consolidated routes. To obtain the data needed for this the four districts will collect actual ridership data in the form of daily attendance records by student.
- TPS will take the attendance data provided by the districts and enter the information into the consolidation study RoutefinderPro database
- TPS will conduct an analysis of the current routing structure.
- TPS will outline possible consolidation scenarios
- TPS will coordinate a web conference during which a presentation of the outlines possible scenarios for consolidating services will be presented to ACSD Staff.
- AOS 47 (Airline, Brewer & RSU 63) staff will be given an opportunity to provide guidance on proposed solutions.
- TPS will collect feedback from ACSD staff regarding the preferred consolidation scenario

Phase Three – Consolidation Report and Review of Findings

- Using the guidance provided by AOS 47, TPS will create an alternate database for the purpose of building consolidated bus routes for the final consolidation study.

- After completion of the consolidated bus routes, TPS will provide a report of known issues and costs for consolidating bus service.
- The report will contain:
 - potential efficiency areas the district may wish to consider in the future which will include:
 - Potential efficiency savings
 - Contractor vs. District operated costs
 - bus purchases – purchasing costs vs. contractor operated
 - driver issues – staffing and benefits issues
 - staffing levels – potentials for staff reductions depending on the model selected
 - vehicle maintenance requirements – maintenance costs and mechanic needs
 - training for both staff and drivers – potential costs for training
 - building, and operational needs associated with consolidating – includes office space size, number of required bays, parking lot size, etc.
- TPS will schedule a review of the report findings with AOS 47 (Airline, Brewer & RSU 63) staff. This review will include an overview of the report and time for AOS 47 (Airline, Brewer & RSU 63) staff to ask questions pertaining to the report.
- The Review of Findings can be done via web conference. An on-site review can be provided if requested. Pricing for on-site visits can be found on the last page of the proposal.

Key Assumptions

This agreement is based on the following assumptions:

- AOS 47 (Airline, Brewer & RSU 63) staff will provide current archives of routes that match with what the drivers are currently driving.
- AOS 47 (Airline, Brewer & RSU 63) will take attendance on each bus for a minimum of one full week to provide the actual ridership data needed for the study.
- AOS 47 (Airline, Brewer & RSU 63) will provide guidance on walk-to-stop and walk-to-school parameters.
- Students will be assigned to routes based on their home address where current stops.

Schedule

**All dates will be determined based on signed contract date. Dates below are for reference purpose only

Task	Finish Date
AOS 47(Airline, Brewer & RSU 63) signs SOW	Sept 15, 2017
Phase 1 – ACSD provides data archives, maps and other pertinent information for analysis	September 22, 2017
Phase 1 – TPS merges data into a consolidated data source in THN for analysis	September 27, 2017
Phase 1 – Review of all routes with ACSD to ensure accuracy	September 29, 2017
Phase 2 – AOS 47 (Airline, Brewer & RSU 63) tracks attendance on all buses for one week	October 2 - 6, 2017
Phase 2 – TPS conducts analysis of current routes and attendance data for possible route efficiencies	October 20, 2017
Phase 2 – TPS analyzes and outlines possible operational consolidation scenarios	October 27, 2017
Phase 2 – TPS presents a review of possible route efficiencies and consolidation scenarios via web conference	November 10, 2017
Phase 3 – TPS provides a draft version of consolidation report	November 24, 2017
Phase 3 – TPS coordinates a conference call review of the draft consolidation report to answer questions and address any concerns	December 1, 2017

Phase 3 – TPS provides a finalized copy of the consolidation report

December 11, 2017

Pricing

All costs listed below are based on the scope and assumptions included in this Statement of Work.

Item	Price
Transfinder Professional Services: Phase 1 Phase 1: Data Gathering & Computer Modeling of Current Transportation Operations	\$2,000.00
Transfinder Professional Services: Phase 2 Phase 2: Analysis of Current Routes for Possible Consolidation (no formal report will be provided)	\$2,500.00
Transfinder Professional Services: Phase 3 Phase 3: Consolidation Report and Review of Findings	\$ 5,000.00
Optional On-Site Review (\$2,500.00 per day plus travel and living expenses)	\$2,500.00/day

Acceptance

The client named below verifies that the terms of this Statement of Work are acceptable. The parties hereto are each acting with proper authority by their respective companies.

AOS 47 School District (Airline, Brewer & RSU 63)

Company Name

Full Name

Title

Signature

Date

Transfinder

Company Name

Dan Roberts

Full Name

Dir of Professional Services

Title

Signature

Date



Proposal

440 State St
Schenectady, NY 12305

Date of Issue: September 5, 2017

To: James Stoneton
AOS 47 School District
26 Great Pond Rd
Aurora, ME 04408
PH:

Phone: 888-427-2403 ext-8206
Prepared By: Angela Vittl
Title: Account Executive
Email: AVittl@transfinder.com
Fax: 518-723-8298

DESCRIPTION

This proposal has been prepared at your request.

This proposal expires September 15th 2017.

Transfinder Professional Services Transportation Consolidation Study
As outlined in Statement of Work for AOS 47, Airline, Brewer & RSU 63

\$9,500.00

TOTAL JOB COST

\$9,500.00

This proposal is for completing the job(s) as described above or delivering the above described product(s) This proposal expires September 15th, 2017. All invoices are due and payable upon receipt. The total system cost for any of the above options, is due and payable upon installation or receipt of the software installation CD. Any Federal and/or State Sales or local taxes are the responsibility of the Licensee.

APPROVED BY:

NAME & TITLE SIGNATURE DATE

FOR INTERNAL USE ONLY

PRODUCT DELIVERED DATE DELIVERED DELIVERED BY:

MANAGER SIGNATURE:

SAM
Dates

***ADMINISTRATIVE TEAM MEETING AGENDA
HOLBROOK MIDDLE SCHOOL – CONFERENCE ROOM***

Jesse will bring snacks.

Jake will take notes.

Tuesday, September 12, 2017

9:00 A.M. - 11:00 A.M.

Board Presentation Schedule

Transportation and Facilities

Technology

Business, Budget, and Finance

Round Table Discussion, Other Business, Future Agenda Items

Long Range Planning

Next Admin. Team Meeting: Tuesday, October 10th

Other Dates: Academic Council Wednesday, Sept. 20th

RSU 63 Chair's Report – August 2017

"Aspire to Make a Difference"

Welcome to fall. The weather, as I write this, is pleasant, which makes it easier to deliver serious news. Public education, as we know it, is under attack; small, rural, school districts are even more so. When we were growing up, it was taken for granted that school-age children would be attending either the local public school to which they were assigned by district, or a private or parochial (religious) school, the tuition of which would be paid by their parents. The state's share of a district's annual budget was larger and Essential Program Services (EPS) included more, such as art, music (chorus, band, and orchestra), and intramural sports. Things have changed. It's not just the reduced state allocation. There are more unfunded, mandated programs and more options for parents, many of whom are more actively involved, such as home schooling, and the recent addition of charter schools. With all the television ads for various charter schools, most taxpayers do not understand that the part that says "free," really means the state will pay 100 percent of the tuition, instead of significantly less which school districts receive, or that those tuitions come out of state income taxes paid by the same taxpayers who are supporting their local school district through their property taxes. At some point these taxpayers are going to realize they are contributing significantly to two separate educational systems. The coup de grace is that this country now has a federal Secretary of Education who has made no secret of the fact she does not support public education.

How does all this impact RSU 63? We are a small, rural district in a state with a relatively low profile and a declining birth rate. Recent studies show more people in Maine dying each year than are being born here. How long before the RSU 63 student population will not justify such taxpayer support? How long before the taxpayers in our communities decide to push for consolidation with the Brewer School District? Unless the tide is turned and more families with school-age children move into the district, future School Boards and district administrators will face stagnant compensation, significant cuts in positions, plateaued pay scales, and increased consolidation in resources. Already, the state is pushing regionalization of central office functions and transportation. Is that the direction this School Board, the elected representatives of our communities, as well as the taxpayers and families believe is in the best interest?

I believe if the education and program opportunities provided in this district are recognized, both within and outside the region, as outstanding, exceptional, and exciting for students, an RSU 63 education can become a magnet for both student enrollment and residential growth in the three communities which comprise it. One way or the other, the school district's leadership and directional decisions rest with the RSU 63 Board.

During the past four years, the Board has authorized the expenditure of approximately \$30,000 toward the consolidation of our three schools into one new Pre-k through 8th grade school. During FY 2016-17, we contracted with Oak Point Associates, which conducted a professional evaluation of what it will cost to maintain the existing facilities over the next ten years. At the same time, a professional demographic study was done projecting the district's student population for that same period. During spring 2017, Oak Point Associates prepared extensive applications for each of our three schools, utilizing all that data. Those applications were submitted to the state for funding consideration by the Maine Department of Education (MDOE). Each of those applications presented the recommendation the current three schools

be sold and a new, Pre-k through 8th grade school be constructed. Representatives from MDOE will be in the district October 4th to review and evaluate each of our three schools. Our hope is that one of our schools, or the proposed new school score high on the state-wide list, which is expected to be released by late summer or early fall 2018. Regardless of how high any one – or the consolidation concept – scores, this is the year the RSU 63 School Board must officially make a Recommendation to the voters and which the voters must approve. To that end, two presentations will be made at the beginning of the September 25, 2017, Board meeting. It is hoped members of the public, parents, and representatives of the towns' leadership will be in attendance and participate in the Board discussion which will follow.

We must find ways to increase our student population. This will not happen overnight. It will happen with people/families moving into this district one at a time. The question is why? Will it be because the town governments develop marketing programs with lower tax rates compared to larger surrounding towns and cities; will it be the availability of land and supportive ordinances and zoning? Will it be because RSU 63 provides excellent/outstanding education opportunities – programs for gifted/talented/honors students, personalized special service programs, free choice of high schools, the supportive, village, academic environment? Good questions. A better one is how anyone outside these communities/this school district will know? The answers to these questions lay with the community Boards of Selectmen/Community Councilmembers – AND this School Board.

Last month your Chair proposed the development of a School Board Communications/Public Information/Promotion/Marketing Committee (the name is almost irrelevant – the function is not). Sam Berube (Eddington) agreed to take the lead, and Buzz Moore (Clifton) agreed to work with her to develop a concept proposal, which will be discussed under Old Business. The Chair thanks them.

At the December 2017 Board meeting, the Superintendent will be presenting proposed Short-term and Long-term Academic goals developed in conjunction with the district's administrators. These goals will have incremental objectives to be utilized in evaluating how well the Goal(s) are being met. Short-term is defined as the district's Five-Year Goal. Long-Term is the district's Ten-Year Goal. In January, the Board's primary topic will be the discussion and (hopeful) adoption of both the Short-term and Long-term goals.

By the March 2018 Board meeting, it is my hope the Board will be prepared to formalize its official Recommendation regarding the district's future – a One, Two, or Three School District. That will allow Public Hearings in April-May, and submission to the voters in June along with the proposed FY 2018-19 budget. The future of both the school district and our communities require commitment and some serious decision-making this year. One way or the other, together, we will be determining our collective future or we will allow others to make it for us.

Onward and upward.

Submitted,

Rusty Gagnon, Chair

DRAFT
MINUTES

BANGOR SCHOOL COMMITTEE
REGULAR MEETING
6:30 p.m., Tuesday, July 25, 2017

School Committee Members present: Chairman Warren Caruso, Jennifer DeGroff, Brian Doore, Marlene Susi, Caryn Sychterz, and Sue Hawes. Member Sue Sorg was unable to attend.

A. 1.&2. The meeting was called to order by Chairman Caruso at 6:30 p.m. and the Pledge of Allegiance followed.

B. Superintendent Webb requested to amend the agenda to add E.1.d. Donation

VOTED 6-0 to amend the agenda as requested.

D. 2. a. Superintendent Webb updated the Committee on the revised state subsidy amount for Bangor for the FY18 budget. The overall impact is a decrease for the local appropriations of (\$55,188) from the FY17 budget to the FY18 budget. It is a reduction on the mill rate by .06 cents.

b. Assistant Superintendent Kathy Harris-Smedberg presented the 2016-2017 Reading Recovery results.

Committee members asked questions and praised the outstanding results.

c. Superintendent Webb reported the following resignation(s):

Sarra Kane	Kindergarten Teacher	Fruit Street School
Pamela Legere	Kindergarten Teacher	Fruit Street School
Timothy Legere	Grade 4 Teacher	Fairmount School
Chris Junkins	IEP Coordinator (.38)	Mary Snow School
Thomas True	JV Baseball Coach	Bangor High School
Andrew Logan	Freshman Football Coach	Bangor High School

d. Superintendent Webb reported the following reassignment(s):

Kristi Charette from Literacy Specialist/Title I (.8) Fairmount School and (.2) Mary Snow School to Literacy Specialist/Title I (.9) Fairmount School and (.1) Fourteenth Street School.

Kathryn Hill from Speech/Language Therapist at Fairmount School to (.8) Speech/Language Therapist at Fairmount School and (.2) American Sign Language Teacher at Bangor Regional Program.

Kimberlyann Hatt from Speech/Language Therapist (.5) CDS, (.2) Districtwide, and (.3) Private Schools to Speech/Language Therapist (.7) Districtwide and (.3) Private Schools.

Eric Steadman from Mathematics Teacher (.4) at Bangor High School to Mathematics Teacher (.6) at Bangor High School.

E. 1. a. 1 VOTED 6-0 to approve the Minutes of the June 28, 2017 Regular School Committee Meeting as amended.

b. 1. Superintendent Webb recommended approval of the May 2017 Financial Report.

VOTED 6-0 to approve the financial report as presented.

2. Superintendent Webb recommended approval of the July Bid & Quotation Report.

Members asked questions about the transformer upgrade.

VOTED 6-0 to approve the report as presented.

- c. 1. a. Superintendent Webb recommended the following Teacher nominations for the 2017-2018 school year, with a one-year Probationary Contract:

Rebekah Bosco, Grade 2 Teacher at Vine Street School
 Jodie Burgess, Grade 4 Teacher at Fairmount School
 Gretchen Fleming, Kindergarten Teacher at Fruit Street School
 Michelle Jacobson, Special Education Resource Room Teacher at Mary Snow School
 Gerald Quimby, Mathematics Teacher at Bangor High School
 Jennifer Roy-Musor, Grade 5 Teacher at Fairmount School
 Leah Welch, Kindergarten Teacher at Fruit Street School
 Jacqueline Bloch, Special Education (RR) Teacher at James F. Doughty School
 Jessica Gallant, K-8 Social Worker, Systemwide

2. Superintendent Webb recommended committee approval of the following Extra-Duty Assignments for school year 2017-2018:

Enrichment Act. Coord (.5)	James F. Doughty School	Keenon Blindow
Dramatics Advisor	James F. Doughty School	Gordon Bowden
Team Leader Grade 7	James F. Doughty School	Patricia Bernhardt
Math Counts	James F. Doughty School	Ilyse Caldwell
Gr. 8 Football Coach	JFDS/WSCS	David Morris

- d. Committee Member Carin Sychterz shared the following donation:

To the William S. Cohen School from the Tian Family, a cash donation, having a total dollar value of \$1,000.00 to support Academic Excellence.

VOTED 6-0 to accept the donation with great thanks.

- E. 2. a. VOTED 6-0 to amend the school calendar as requested and to waive the first and second reading.

- H. 1. Chairman Caruso reviewed the important dates.

- J. By roll call vote, voted 6-0 to enter executive session for the purpose of evaluation of the superintendent according to 1 MRSA subsection 405 (6)(A) at 7:12 p.m.

Returned to public session at 9:13 p.m.

VOTED 5 (Caruso, Doore, Hawes, Susi, Sychterz) for and 1 (DeGross) opposed to extend the superintendent's contract from July 1, 2018 to June 30, 2023.

Meeting adjourned at 9:13 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Betsy M. Webb", written over the printed name.

Betsy M. Webb, Ed.D.
Superintendent of Schools

**BREWER SCHOOL COMMITTEE
REGULAR MEETING MINUTES**

Monday, July 10, 2017

6:00 pm

Brewer High School Lecture Hall

Committee members present: Mr. Forrest, Chairman; Ms. Blanchard, Vice-chair; Mr. Farley, and Mr. Umel
Student representative, Jacob Cote excused from summer sessions.

A. The meeting was called to order at 6:00 PM by Chairman Forrest.

B. Pledge of Allegiance

C. Public Comment - none

D. Adjustments to Agenda - none

E. Minutes

1. Mr. Forrest, without objection and by unanimous consent, proposed that the minutes of the regular meeting of June 5, 2017 be approved .

F. Personnel

1. Ms. Towle reported the following resignations:

- a. Ms. Blanchard moved to accept the resignation of Gary Waldron, IT Tech effective June 23, 2017 for the purpose of other employment; Mr. Farley seconded - VOTED: 4 in favor, 0 opposed, and 0 abstained.
- b. Mr. Farley moved to accept the resignation of Shannon LaPointe, Food Service Assistant for the purpose of other employment; Ms. Blanchard seconded - VOTED: 4 in favor 0 opposed, and 0 abstained.
- c. Mr. Farley moved to accept the resignation with regret of Dana Corey, Maintenance effective July 31, 2017; Ms. Blanchard seconded - VOTED: 4 in favor 0 opposed, and 0 abstained.
- d. Mr. Umel moved to accept the resignation of Patricia Gilmore, Food Service Assistant effective July 1, 2017 for personal reasons; Mr. Blanchard seconded - VOTED: 4 in favor 0 opposed, and 0 abstained.
- e. Ms. Blanchard moved to accept the resignation of Kathie Clark-Woodman, Noon Time Aide effective July 1, 2107 for the purpose of Retirement; Mr. Umel seconded - VOTED: 4 in favor 0 opposed, and 0 abstained.

2. Ms. Towle reported the following nominations:

- a. Mr. Umel moved to approve the nomination for the ESY (Extended School Year) Summer 2017 staff of Janice Hatch -Teacher K-2, Sonya Miles & Ryan Pelletier - Ed Tech I; Ms. Blanchard seconded - VOTED: 4 in favor 0 opposed, and 0 abstained.
- b. Mr. Farley moved to approve the nomination of Grace Gonnella - BHS STEM Teacher 2017-2018; Ms. Blanchard seconded - VOTED: 4 in favor 0 opposed, and 0 abstained.
- c. Ms. Blanchard moved to approve the nomination of Crystal Jackins - BHS/BCS World Language Teacher; Mr. Umel seconded - VOTED: 4 in favor 0 opposed, and 0

abstained.

- d. Mr. Farley moved to approve the nomination of Alex Wilbur - BHS American Sign Language Teacher 2017-2018; Ms. Blanchard seconded - VOTED: 4 in favor 0 opposed, and 0 abstained.
- e. Ms. Blanchard moved to approve the nomination of Janice Hatch, transfer from Grade 2 to Kindergarten Teachers 2017-2018; Mr. Farley seconded - VOTED: 4 in favor 0 opposed, and 0 abstained.
- f. Mr. Umel moved to approve the nomination of Haley LaGrange - Kindergarten Teacher 2017-2018; Mr. Farley seconded - VOTED: 4 in favor 0 opposed, and 0 abstained.
- g. Ms. Blanchard moved to approve the nomination of Taylor Pierce - Grade 2 Teacher 2017-2018; Mr. Umel seconded - VOTED: 4 in favor 0 opposed, and 0 abstained.
- h. Mr. Umel moved to approve the nomination of Melanie Hall-Grade 2 Teacher 2017-2018; Mr. Farley seconded - VOTED: 4 in favor 0 opposed, and 0 abstained.
- i. Mr. Umel moved approve the nomination of Brianna Wilder-Grade 3 Teacher 2017-2018; Ms. Blanchard seconded - VOTED: 4 in favor 0 opposed, and 0 abstained.
- j. Mr. Umel moved to approve the nomination of Alecia Rhoads-Doyle-Grade 4 Teacher 2017-2018; Ms. Blanchard seconded - VOTED: 4 in favor 0 opposed, and 0 abstained.
- k. Mr. Umel moved to approve the nomination of Sarah Moore - Occupational Therapist; Ms. Blanchard seconded - VOTED: 4 in favor 0 opposed, and 0 abstained.
- l. Ms. Blanchard moved to approve the nomination of Frank Rapp - IT Technician; Mr. Farley seconded - VOTED: 4 in favor, 0 opposed, and 0 abstained.
- m. Mr. Umel moved to approve the nomination of Lisa Jordan transferring to Grade 1 from Grade K; Ms. Blanchard seconded - VOTED: 4 in favor 0 opposed, and 0 abstained.
- n. Mr. Umel moved to approve the nomination of Danielle Stuber, Sara Flagg, Ashley Worcester, Carolyn Seidl, Tammy Bouley, Cassandra Johnson, Tyson Bailey, Karen Cole and Jane Burt - Ed Tech I 2017-2018; Ms. Blanchard seconded - VOTED: 4 in favor 0 opposed, and 0 abstained.
- n. Mr. Farley moved to approve the nomination of Lew Ireland -BHS Assistant Football Coach for fall 2017; Ms. Blanchard seconded - VOTED: 3 in favor 1 opposed, and 0 abstained.

3. Searches

Ms. Towle reported the following searches:

- a. BHS Biology Teacher
- b. Special Education Resource Room Teacher
- c. Anticipated .5 Guidance Counselor
- d. Anticipated Data Specialist
- e. Anticipated BCS Licensed Practical Nurse or Certified Medical Assistant
- f. Anticipated Part-time Physical Therapist
- g. BCS "B" Boys Soccer Head Coach. Previous coach moved onto other ventures in the fall.
- h. Pending budget approval- Girls Volleyball Head Coach
- i. Pending budget approval- Lacrosse Head Coach
- j. JV Girls Basketball Head Coach. Previous coach retired from coaching.
- k. Anticipated Full Time One on One Interpreter for Incoming Student

G. Reports

1. United Technologies Center

Ms. Blanchard reported the meeting date changed and then had no quorum.

2. Southern Penobscot Regional Program for Children with Exceptionalities

Mr. Umel reported the lease approval for the space.

3. Student Representatives -none

4. Trustees

Ms. Towle reported the discussion of TAP room renovation; Update of Lead Fixtures in BCS/BHS - needing to change pipes at Dan Lee Building as faucet changes did not correct problem; executive session to discuss legal issues with BCS construction.

5. Administration

a. Superintendent of Schools, Ms. Towle reported:

- 1. New Ambassadors- Nine new members will be joining the team in the fall: Krystal Baillargeon, Olivia Catton, Alyssa Cottrell, Riley Curtis, Anna Jewell, andrew Kiley, Cameron Monroe, Sean Neal, and Grace Robertson**
- 2. Thank you letter from a grandparent attending graduation**
- 3. Updated Regulation EFC-R-1 & 2 lunch prices for 2017-2018. These are mandated prices.**
- 4. Brewer School Dept, Wellness Team, End of Year Report 2016-2017**
- 5. Budget Update and Discussion**
- 6. Meeting with Systems Engineering**
- 7. District Numbers, June and July**
- 8. Student Eligibility Meeting with Mr. Utterback**
- 9. Summer "Projects"**

a. Preparing for Proficiency-based Education

- I. Family Grading Guide**
- II. Empower System**
- III. Infinite Campus**
- IV. ASL Standards**
- V. Habits of Work**
- VI. Website Update**

b. IT Systemic Plan and Get ALL new machines ready

c. TAP Renovations/BCS Floor Refinishing

d. Admin Retreat/Planning for 17-18 Strategic Year

e. Title I and Title II Grants

f. EdYouSched Application Set Up for HS

g. Job Descriptions Updated for District

b. Business Manager - none

c. Director of Pupil Services - none

d. Director of Instruction - none

e. Principals - none

f. Athletic Director - none

H. New Business

1. Ms. Towle reported the follow gifts for acceptance:
 - a. Ms. Blanchard moved to accept the donations of \$100 from Pat Tait of Brewer, \$100 from Traditions Golf Course in Holden, and \$100 from Bangor Lodge of Elks #244, Bingo Committee to Brewer Special Olympics Program; Mr. Umel seconded - VOTED: 4 in favor 0 opposed, and 0 abstained.
 - b. Mr. Farley moved to accept the donation of \$1000 from Walter McKee of McKee Law in Augusta for the fall 2017 XC Festival of Champions expenses; Ms. Blanchard seconded - VOTED: 4 in favor 0 opposed, and 0 abstained.
 - c. Mr. Umel moved to accept the donation of \$2,000 from Brewer Travel Basketball Club to Brewer High School Boys Basketball Activity; Ms. Blanchard seconded - VOTED: 4 in favor 0 opposed, and 0 abstained.
 - d. Mr. Umel moved to accept the donation valued at \$350 from Gilman Electric Supply attn:Skip Estes of transformer and breakers to for the installation of the milling machine and a \$500 donation/sponsorship from JAYMAC Corporation(Tender Lawn Care) to Brewer Robotics; Mr. Farley seconded - VOTED: 4 in favor 0 opposed, and 0 abstained
 - e. Ms. Blanchard moved to accept the donations of \$900 from Brewer High School Athletic Boosters toward BHS athletic spring banquets and \$1000 for Cheering transportation to New England Competition; Mr. Umel seconded - VOTED: 4 in favor 0 opposed, and 0 abstained.
 - f. Mr. Umel moved to accept the donation of \$58.52 from Darling's Corporation, Darling Ice Cream Truck to Sarah White, JMG program; Ms. Blanchard seconded - VOTED: 4 in favor 0 opposed, and 0 abstained.
 - g. Ms. Blanchard moved to accept the donation of \$250 Southworth-Milton Cat Inc to Brewer High School Forestry for assisting in serving breakfast; Mr. Umel seconded - VOTED: 4 in favor 0 opposed, and 0 abstained.
2. Ms. Blanchard moved to approve the District Photocopier Lease; Mr. Umel seconded - VOTED: 4 in favor, 0 opposed, and 0 abstained.
3. Mr. Umel moved to approve the Amended Inter-Local and Cooperative Agreements; Mr. Farley seconded - VOTED: 4 in favor, 0 opposed, and 0 abstained.

I. Future Meetings

Monday, August 14, 2017, Regular Meeting, 6:00 PM, Brewer High School Lecture Hall

J. Public Comment - none

Adjournment

Ms. Blanchard moved for adjournment; Mr. Umel seconded - VOTED: 4 in favor, 0 opposed, and 0 abstained.

Meeting adjourned at 6:34 PM.

Respectfully submitted,

Cheri Towle
Secretary

Approved: August 14, 2107

**BREWER SCHOOL COMMITTEE
SPECIAL MEETING MINUTES
Thursday, July 20, 2017
4:30 pm
D. Lee Building Conference Room**

Committee members present: Ms. Blanchard, Vice-chair; Mr. Farley, and Mr. Umel
Student representative, Jacob Cote excused from summer sessions.

A. The meeting was called to order at 4: 36 PM by Chairman Forrest.

B. Pledge of Allegiance

C. Public Comment

Mr. Joe Ferris - speaking as a resident. Hopeful that the school committee will reimburse the city fund balance now the state funds are allocated.

D. Adjustments to Agenda - none

E. Personnel

1. Ms. Towle reported the following resignation:

a. Ms. Blanchard moved to accept the resignation of Robert Simko, IT Director; Mr. Farley seconded - VOTED: 3 in favor, 0 opposed, and 0 abstained.

2. Ms. Towle reported the following nominations:

a. Mr. Farley moved to approve the nomination of Debra Carey, Guidance Office Assistant, 12.5 hrs week; Ms. Blanchard seconded - VOTED: 3 in favor, 0 opposed, and 0 abstained.

b. Ms. Blanchard moved to approve the nomination of Pamela Klekotka from full time world language to half time world language for the 17-18 school year; Mr. Farley seconded - VOTED: 3 in favor, 0 opposed, and 0 abstained.

c. Ms. Blanchard moved to approve the nomination of Robert Simko, IT Assistant for the 17-18 school year; Mr. Farley seconded - VOTED: 3 in favor, 0 opposed, and 0 abstained.

F. New Business

1. Ms. Blanchard moved to approve the FY18 budget as amended; Mr. Farley seconded - VOTED: 3 in favor, 0 opposed, and 0 abstained.

2. Mr. Farley moved to approved the revision of Policy GDBA, Support Staff Compensation Guide 2017-2018; Ms. Blanchard seconded - VOTED: 3 in favor 0 opposed, and 0 abstained.

G. Future Meetings

Monday, August 14, 2017, Regular Meeting, 6:00 PM, Brewer High School Lecture Hall

H. Public Comment -none

Adjournment

Mr. Farley moved to adjourn; Ms. Blanchard seconded - VOTED: 3 in favor, 0 opposed, and 0 abstained.

Meeting adjourned at 5:16 PM.

Respectfully submitted,

Cheri Towle
Secretary

Approved: August 14, 2017

Wednesday, July 17, 2017
Special Board of Directors Meeting - 7:00 p.m.
Hampden Academy

The Regional School Unit No. 22 Board of Directors met at Hampden Academy on Monday, July 17, 2017. Board Chair Karen Hawkes called the meeting to order at 7:00 p.m. Directors present were: Scott Cuddy, Jayne Dyer, Rob Frank, Wallace Fraser, Jessica Giles, Allan Gordon, Jr., Karen Hawkes, John Holmes, Heath Miller, Niles Parker and Amanda Sidell.

Tom Dorrity, Jessica King, Anthony Liberatore, DMD, and Dakota Noonan were excused.

II. Persons Desiring to Address the Board

None.

III. Board Chair

None.

IV. Old Business

A. Discuss and act on Veazie Administrative Services Agreement.

Board Member Scott Cuddy shared that he would be voting to approve the agreements, and encouraged the Board to continue to explore opportunities that would come in the future, as state money would be following such collaboration.

Upon recommendation of Assistant Superintendent Nickels and Superintendent Lyons, Cuddy moved, Holmes seconded, and the Board voted unanimously to approve the endorsement of the Veazie Administrative Services Agreement for 2017-2018.

B. Discuss and act on 2017-2018 School District Budget.

Board Member Niles Parker asked how the shift in the English department staffing would be monitored to determine the impacts and outcomes. Superintendent Lyons shared that he will be receiving updates from Hampden Academy Principal Bill Tracy throughout the school year.

Board Member Rob Frank expressed that he supported the budget in total, although it is inclusive of Article 9 from which he previously recused himself in the initial board approval of the school district budget.

Mr. Cuddy inquired about the Advisory Ballot and the inclusion of this for RSU #22 Budget Validation Referendum.

Upon recommendation of Assistant Superintendent Nickels and Superintendent Lyons, Dyer moved, Giles seconded, and the Board voted unanimously to approve endorsing the 2017-2018 budget of \$30,972,941.52, representing an increase at 2.96% and local increase at 1.55%.

V. Communication and Correspondence

A. Set Meeting Dates

- Thursday, July 20 at 4:00 p.m. Community Relations Committee Meeting
- Tuesday, July 25 at 5:30 p.m. Athletic Committee Meeting

VI. Other Business

A. To see what action, if any, the Board wishes to take on business required by items that are part of this agenda.

The Board discussed redrafting the Frequently Asked Questions document, and also discussed budget inspection.

Mr. Cuddy thanked Technology Services Administrator Nate Savage and the Administration, for the implementation of microphones to aid in the audio quality of Board meetings.

VII. Adjourn

Frank moved, Fraser seconded, and the meeting was adjourned at 7:46 p.m.

Respectfully submitted

/s/

Richard A. Lyons, Superintendent of Schools

Wednesday, July 12, 2017
Board of Directors Meeting - 7:00 p.m.
Hampden Academy

The Regional School Unit No. 22 Board of Directors met at Hampden Academy on Wednesday, July 12, 2017. Board Chair Karen Hawkes called the meeting to order at 7:00 p.m. Directors present were: Jayne Dyer, Scott Cuddy, Rob Frank, Wallace Fraser, Jessica Giles, Allan Gordon, Jr., Karen Hawkes, John Holmes, Anthony Liberatore, DMD, Heath Miller, Niles Parker and Amanda Sidell.

Tom Dorrity, Jessica King and Dakota Noonan were excused.

II. Approval of Minutes of Regular Meeting of June 21, 2017

Frank moved, Cuddy seconded, and the Board voted unanimously to approve the minutes of the regular meeting of June 21, 2017.

III. Adjustment to Agenda

Chair Karen Hawkes announced additional nominations under Article VI-B, Personnel.

IV. Persons Desiring to Address the Board

None.

V. Board Chair

Chair Hawkes thanked the Administrative Council and community members for their participation and work with the Board on developing the FY18 school district budget.

VI. Personnel

A. Resignations

None.

B. Nominations - Transfers

Superintendent Lyons announced the transfers of Brianne Smith from Grade 6 to Grade 8 Teacher at Wagner Middle School, Jennifer Deprey from Physical Education Teacher at Wagner Middle School to Physical Education Teacher at Hampden Academy, and Hampden Academy Health Teacher Derek Smith to Physical Education Teacher at Wagner Middle School.

Upon recommendation of Superintendent Lyons, Frank moved, Fraser seconded, and the Board voted unanimously to approve:

Susan O'Brien, Social Studies Teacher *(.5 FTE), Reeds Brook Middle School

M.Ed. University of Maine

BS in Elementary Education, University of Maine at Farmington

31 years, Grades 5 Teacher at Weatherbee Elementary School; 5 years prior as Grade 8 Teacher at Weatherbee Elementary School

Salary: *\$34,004

Katherine Thibodeau, Speech/Language Therapist *(.4 FTE), Hampden Academy

MA in Communication Sciences and Disorders, University of Maine

BA in Communication Sciences and Disorders, University of Maine

3 years, Speech Language Therapist (full-time) at Reeds Brook Middle School

Salary: *\$18,457

Amanda Tilton, Special Education Teacher, Hampden Academy

BS in Information and Library Science, University of Maine, Augusta; Special Education Certification, University of Maine at Fort Kent

4 years, Special Education Teacher, Mattanawcook Academy, Lincoln, ME

1 year, Special Education Teacher grades K-4, RSU #67, Lincoln, ME

4 years, Educational Technician, RSU #67, Lincoln, ME

Salary: \$36,950

Emily Stearns, Grade 2 Teacher, Leroy H. Smith School

BS in Elementary Education, University of Maine

9 years, Grades K, 1 and 2 Teacher, RSU #71, Belfast, ME

Salary: \$40,693

Mikayla Mitchell, Grade 5 Math Teacher, Samuel L. Wagner Middle School

BS in Elementary Education, University of Maine

Student teaching experience at James F. Doughty School and Old Town Elementary School

Salary: \$33,150

Jennifer Norwood, Spanish Teacher *(.5 FTE), Hampden Academy

BS in Secondary Education, University of Maine at Farmington

University of Maine at Augusta and University of Texas, Spanish Certification courses

2 years, Spanish and Social Studies Teacher, RSU #20

3 years, Educational Technician III, RSU #20

Salary: *\$17,075

Heidi Austin, Speech/Language Pathologist, Reeds Brook Middle School

MA in Communication Sciences and Disorders, University of Maine

BA in Communication Sciences and Disorders, University of Maine; minor in Child Development and Family Relations

6 years, Speech/Language Pathologist at Eastern Maine Medical Center, Bangor

Graduate Student work at Veazie Community School and Courtland Rehabilitation

Salary: \$40,482

VII. Superintendent of Schools

A. Reading of Essential Behaviors and Outcomes Proclamation

Board member Scott Cuddy read the Essential Behaviors and Outcomes Proclamation.

B. Acadia Hospital Donor Appreciation

Superintendent Lyons shared an overview of RSU #22's partnership with Acadia Hospital and coordinated behavioral health services.

C. School Based Health Center

The School Based Health Center will not be in operation next school year. Other entities will be approached to re-ignite the opportunities potentially available and aligned with regional clinic opportunities.

D. Maine School Management Bulletin: Adopted FY18 and FY19 State Budget

Superintendent Lyons shared information regarding impacts to school districts in the State of Maine's FY18 and FY19 Budgets.

E. Student Representative

None.

F. Assistant Superintendents Update

None.

VIII. Questions of Board Members

Board Vice Chair Wally Fraser recommended that the Board revisit audio quality of the recorded Board meetings.

Scott Cuddy asked questions about the removal of the underground fuel tank at the on-site bus depot, and the water district issue in Winterport.

IX. Committee Reports

A. Finance Committee

None.

A suggestion was made to include a routine warrant report at future Board meetings.

B. Budget Committee

Budget Committee Chair Rob Frank reviewed the June 29 meeting notes, and shared recommendations that the Board approve the insertion of .5 Art teacher at the K-1 level, and .5 Technology Integrator in the budget. He also presented a timeline with a Special Board Meeting scheduled for July 18, 2017 to adopt a budget, with the District Budget Meeting to occur on July 25th and the budget validation referendum on August 1st.

He reviewed re-insertion of \$6,000 for system administration, and asked for a consideration of the following resolution language: "It is the Board's intent to look at reinstatement of positions and impact on local allocations."

Board Member Heath Miller clarified that additional funds beyond the resolution language will be essential to meet the target of 2% local increase.

C. Athletic Committee

Athletic Committee Chair Heath Miller reviewed the June 30 meeting notes.

Chair Hawkes suggested a conversation with the four Town Managers for joint partnership/sponsorship opportunities.

D. Building Committee

None.

E. Negotiations Committee

None.

F. Education Committee

None.

G. Policy Committee

Policy Committee Chair John Holmes shared information from the Policy Committee meeting held on July 11.

H. United Technologies Center Board

United Technologies Center (UTC) Board Representative Allan Gordon shared discussion from the UTC Board meeting in June, regarding the budget validation process.

RSU #22 enrollment at UTC is now at 115 students (up from 85); the district may need to consider a second bus for transport.

I. Behavioral Review Committee

None.

J. Education Foundation

None.

K. SPRPCE Board

None.

L. Tibbetts Fund Committee

None.

M. Ad-hoc Substance Abuse Committee

None.

N. Community Relations Committee

Community Relations Committee Chair Scott Cuddy reviewed the June 29 meeting notes.

There are two meetings scheduled in July.

X. Policy Consideration

A. Discuss and act on second reading and adoption of Policy JLF, Reporting Child Abuse and Neglect.

Upon recommendation of Superintendent Lyons, Liberatore moved, Fraser seconded, and the Board voted unanimously to approve the second reading and adoption Policy JLF, Reporting Child Abuse and Neglect.

B. Discuss and act on second reading and adoption of Policy IJJ, Instructional and Library Materials Selection.

Upon recommendation of Superintendent Lyons, Liberatore moved, Fraser seconded, and the Board voted unanimously to approve the second reading and adoption of Policy IJJ, Instructional and Library Materials Selection.

C. Discuss and act on second reading and adoption of Policy DI, Fiscal Accounting and Reporting.

Upon recommendation of Superintendent Lyons, Liberatore moved, Fraser seconded, and the Board voted unanimously to approve the second reading and adoption of Policy DI, Fiscal Accounting and Reporting.

D. Discuss and act on second reading and adoption of Regulation BDBC-R, Regional School Unit No. 22 Warrant Approval.

Upon recommendation of Superintendent Lyons, Liberatore moved, Fraser seconded, and the Board voted unanimously to approve the second reading and adoption of Regulation BDBC-R, Regional School Unit No. 22 Warrant Approval.

XI. Old Business

A. Discuss and act on Veazie contracts.

Superintendent Lyons reviewed the itemized exhibit regarding Veazie expenses, revenue and specific remuneration to RSU #22 employees.

Clarification that the position of payroll clerk was increased to full time in order to fulfill the Veazie contract obligations. Half of that position continued to be paid by RSU #22 for services provided to the district. The other half of the position is paid by Veazie.

The Board discussed how Veazie revenue impacts the school budget and the Governor's priority and intent to incentivize regional opportunities.

Veazie agreement is three separate agreements; Business, Technology and Administrative Services. The Board requested to review the Veazie Agreement prior to action.

B. Discuss and act on FY18 School District Budget.

This was tabled; to be acted upon at the July 18 Special Board Meeting.

C. Discuss July 25 District Budget Meeting and August 1 Budget Referendum Vote

The timeline will remain the same.

XII. New Business

A. Discuss and act on administrators' compensation package.

Upon recommendation of Superintendent Lyons, Cuddy moved, Holmes seconded, and the Board voted unanimously to approve the following:

Administrator/Director	2016-17 Salary	Recommended 2017-18 Salary	% Increase	Contract	Work Days
Mary Giard Director of Curriculum	\$99,961	\$102,959	3%	2017-19	255
Lynne Wells Director of Special Services	\$92,178	\$94,943	3%	2017-19	250
Mary Ellen Seymour Assistant Director of Special Services	\$68,289	\$70,337	3%	2017-19	225
Nathaniel Savage Technology Systems Administrator	\$66,802	\$68,806	3%	2017-19	240
Richard Glencross, Principal Samuel L. Wagner Middle School	\$84,132	\$86,655	3%	2017-19	240
Dawn Moore, Principal Leroy H. Smith School *Extend work days from 240 to 250	\$83,996	*\$91,869 *Includes 10 days per diem (\$3,499)	5%	2017-19	*250
Kristin Briggs, Principal Earl C. McGraw School	\$80,504	\$82,919	3%	2017-19	240

Ruth Lyons, Gifted & Talented Coordinator	\$72,314	\$74,483	3%	2017-19	200
Nick Raymond, Assistant Principal Hampden Academy	\$92,028	*\$98,314 *Attained advanced degree	3%	2017-19	260

XIII. Communication and Correspondence

A. Set Meeting Dates

- Tuesday, July 18 at 7:00 p.m. Special Board of Directors Meeting
- Thursday, July 20 at 4:00 p.m. Community Relations Committee Meeting

XIV. Executive Session to Discuss a Legal Matter, According to 1 M.R.S.A. § 405(6)(E)

At 8:25 p.m. Liberatore moved, Fraser seconded, and the Board voted unanimously to enter executive session to discuss a legal matter, according to 1 M.R.S.A. § 405(6)(E).

At 9:25 p.m. the Board entered back into regular session and Frank moved, Dyer seconded, and the Board voted unanimously to extend the meeting and the executive session.

At 9:26 p.m. Liberatore moved, Dyer seconded, and the Board voted unanimously to enter back into executive session.

The Board entered back into regular session at 10:06 p.m.

XV. Other Business

A. To see what action, if any, the Board wishes to take on business required by items that are part of this agenda.

None.

XVI. Adjourn

The meeting was adjourned at 10:07 p.m.

Respectfully submitted

/s/

Richard A. Lyons, Superintendent of Schools

Present: Sande Curtis, Chair, Adrienne Carmack, Rich Crowe, Benita Deschaine, Pat Gaetani, Paul Hannigan, Kevin Kelly, Jim Lacadie, Mel MacKay, Susan MacKay, Hans Peterson, Tricia Quirk, Tom Stone, Ed Volkwein, Karl Ward, Dan Wellington

Also Present: Dave Armistead, Airlia Britt, Beth Campbell, Kyle Casburn

Not Present: Earle Hannigan, Bill Meier

CALL TO ORDER

Chair Sande Curtis called the meeting to order at 7 a.m.

Motion: To approve the April 11, 2017 minutes as presented.

P. Hannigan/Quirk

Approved without opposition.

COMMITTEE ON TRUSTEES

The meeting opened with recognition of two board members, Tricia Quirk and Karl Ward, whose second terms expire this year. A special presentation was made to both, and each shared remarks on their time on the board.

Officer Slate for 2017-18

The officer slate for 2017-18 was presented: Chair – Sande Curtis; Vice Chair – Hans Peterson; Treasurer – Paul Hannigan; Secretary – Adrienne Carmack; and Member-at-Large – Benita Deschaine.

Motion: To accept the slate of officers as presented.

Ward/Crowe

Approved without opposition.

Term Renewals

Two members, Sande Curtis and Dan Wellington, came to the end of their first terms this year.

Motion: To renew the terms (entering them into their second four-year term) of Sande Curtis and Dan Wellington.

P. Hannigan/Quirk

Approved without opposition.

New Member(s)

The biographies of a potential new board member and a new Finance Committee member and current serving school representative from Orrington were shared. Tony Pellegrini is recommended as a new board member, and Kyle Casburn is recognized as a new Finance Committee member. Other new committee members are Susan Bowman and Betsy Vickery, both joining the Development Committee. Committee members do not require full board approval; however, new board members do. Tony Pellegrini was vetted and has expressed interest in serving on the board.

Motion: To elect Tony Pellegrini to his first four-year term on the board.

Ward/Deschaine

Approved without opposition.

Board Self-Evaluation

Mel referred to the school's lack of a board self-evaluation process. The NEASC accreditation standard for governance includes a provision for regular board self-evaluation as a feature of good governance. Mel distributed an instrument for board assessment that comes from one of the independent school associations. All present board members completed the self-evaluation. The results will be tabulated and shared over the summer.

HEAD OF SCHOOL REPORT

Mel reported a very positive experience with the June 4 graduation and other weekend activities (Baccalaureate, Class Night, and Head of School luncheon for families of international seniors). This was the school's largest class for this administration and possibly in the school's history, with 133 seniors.

This year, the Maine Association of Independent Schools (MAIS) commissioned a study to "quantify the economic activity that their twenty-two member schools contributed to the Maine economy." The MAIS report was distributed to the board electronically and is filed in the head of school's office. Discussion led to the suggestion that Mel share the document with city officials, and Karl Ward plans to do the same at the state level. The MAIS report will also be useful in grant applications for the capital campaign. On a question, Mel will encourage his colleagues at MAIS to have a press release or other outlet to share the report with the general public.

Admission Director Beth Campbell provided an update on enrollment. For next school year, 90 ninth-graders are enrolled (paperwork and deposit received), and 21 new international students are enrolled (11 from China, 7 from Vietnam, 2 from South Korea, 1 from Germany). At this time, a total of 66 international students are enrolled (new and returning), with three international welcomes still outstanding. Beth indicated that the school is having the same experience as other secondary schools in terms of lower numbers of international boarding applications, which necessitated Mel's spring trip to Asia that yielded several commitments. Given the political climate in America, some international students are opting for schools in other English-speaking countries like Canada and Australia (in other words, international students are still seeking secondary education outside of their own countries; they are just not coming to the US). The school is adding a "bridge program" for international students needing a year of language-intensive instruction to get acclimated to the English speaking classroom before taking a fully mainstreamed course load.

Dave Armistead spoke to the school's curriculum. Next year's changes include adding AP Psychology, Model UN as a class focused on international issues, Contemporary Politics, International Relations, and AP US Government. 560 AP exams were administered this year in 23 subjects. The school was, for the fourth time in six years, rated by the Washington Post the #1 School in Northern New England.

BUILDINGS AND GROUNDS

Chair Jim Lacadie reported that the committee has been working on a draft Request for Qualifications (RFQ) for the campus expansion project. Thanks to Tom Stone, a draft was provided electronically to the board. The goal is to select a contractor in the fall. Once in its final form, the RFQ will be shared with select contractors. Suggestions for contractors not already mentioned in the B&G subcommittee minutes (Dunbar and Brawn, Nickerson & O'Day, Landry and French, Bowman Constructors, Cianbro, and Consigli) are welcome.

Suggestions included keeping the RFQ process invitational (not a public bid); interviewing firms and requesting further quantitative information such as cost, project, pre-construction process, project manager fee, etc.; and using a rating matrix for the firms that reply. Feedback on the RFQ and suggestions of contractors are welcome. Please contact Tom Stone, Jim Lacadie, or Mel MacKay.

The timeline of the campus expansion project is such that the earliest point the project could likely begin is in the spring of 2018. Demolition of the JCC could happen as early as the fall of 2017. The new gym and fitness center is likely a one-year project. Once the school moves the Physical Education Department (spring 2019?), renovations to 100 Broadway for a dining hall, kitchen, and innovation center would start in the spring of 2019 at the earliest, with a move-in during the winter of the 2019-20 school year. Tom Stone spoke to the scheduling component of the project, an important consideration for any contractor (considering the weather, the school calendar, city permits and other projects, project scope, price, etc.). The subcommittee will do summer work on the scope, schedule, and price of each phase.

On a question of whether moving forward with the RFQ process implies that the capital campaign will be ready for the project to start, Mel clarified that while the campaign goal has not yet been met, it is important to have a contractor working with the architects in preparation and anticipation of the project's actually starting (earlier is better).

Motion: To accept the RFQ process as outlined by the Buildings and Grounds Committee and move forward with the RFQ process with contractors identified by the committee and board.

Peterson/Quirk

Approved without opposition, one abstention.

Karl Ward discussed item "J" on page 5 of the RFQ, recommending further details about bonding capacity and especially the capacity a firm is carrying unconnected to other current projects. The school may also wish to ask what the actual bond premium is (lower is better). Coverage between 200% and 300% of the total project cost may be better than 110%, the figure quoted in the current draft.

Jim Lacadie reported on the work of the Bangor Water District and the school's anticipated cooperation with the city and BWD to meet the future needs of the campus expansion project. Kevin Kelly has a personal connection with contractor Todd Turner of the company doing the work for BWD, Eastwood Contractors. He will make a personal connection with him on the school's behalf. The projected end date of the work on Broadway is August 16.

Motion: To accept the Buildings and Ground Committee recommendation to join the Bangor Water District project to upgrade the existing galvanized line from Broadway and Somerset Street to the school building and add a fire suppression line at the same time in anticipation of building renovations.

Quirk/Peterson

Approved without opposition.

FINANCE

Committee chair Paul Hannigan reported that at the end of this fiscal year, a \$100,000 surplus is expected. Scenario B is the anticipated budget to be adopted at the first meeting of the 2017-18 school year; among the original budget scenarios, this was the one that projected steady boarding enrollment but lower day enrollment.

Mel introduced the need to complete some non-discretionary projects like the roof repair, painting 80 Broadway, and the work with the water district. A discussion followed about the best way to pay for these projects, with the consensus being that all projects should be paid out of cash flow to the extent possible. If the cash flow does not cover such expenses, a decision will be made at the time with regard to accessing the school's credit line or using the strategic reserve. The consensus developed in the meeting was that the strategic reserve should not be used at this time if there are any other sources of funds. Similarly, any decision to delay funding the strategic reserve in October will be discussed in August and September. Karl Ward stressed leaving the reserve alone so that it can continue to grow and be available in the event of an emergency, using the example of a large unanticipated downturn in boarding enrollment as an example.

DEVELOPMENT

Chair Adrienne Carmack spoke to the spring appeal mailing, the upcoming phone-a-thon (contacting those who gave last year but not this year), and the July 17 golf tournament. Development Director Airlia Britt indicated that the annual fund is not where it was at this time last year. 100% board participation is encouraged to help reach the annual fund goal and necessary for grant applications.

Regarding the capital campaign, the formation of business, parent, and alumni subcommittees and planning upcoming events are at the forefront. Airlia reported on alum Bob Barrett and the scholarship fund in honor of his mother, the first cheerleader at John Bapst. The Catherine Rogan Barrett Scholarship Fund is a matching scholarship fund, with Mr. Barrett matching every dollar up to \$5,000. An ad was run in the Bangor Daily News and will run again closer to the alumni event in August at Mr. Barrett's expense. Mel encouraged board members to contribute.

ENDOWMENT

Paul Hannigan reported that the good work of the committee continues. The most recent activity included the annual draw on the fund for scholarships.

NEXT BOARD OF TRUSTEES MEETING

This was the final board meeting for 2016-17. Once the schedule is set for 2017-18, it will be distributed.

ADJOURNMENT

The meeting adjourned at 9:08 a.m.

Respectfully submitted by Tricia Gosselin Quirk '83, Secretary